



MINUTES

Shared Governance Council

September 12, 2012

Board Room

2:00 – 4:00 p.m.

Members of the Shared Governance Council:

Minority Coalition

1. Kevin Anderson
2. Karen McCord

Faculty

1. Susanna Gunther (Academic Senate)
2. Gene Thomas (SCFA)

Administration

1. Erin Vines
2. Vacant

Classified

1. Debbie Luttrell-Williams (CSEA)
2. Jeff Lehfeldt (Local 39)

Students

1. Kayla Salazar, Student Trustee
2. Naser Baig

Superintendent/President

1. Jowel Laguerre

Resource Persons

1. Arturo Reyes, EVP, A&SA
2. Yulian Ligioso, VP, F&A
3. Charo Albarran, I/Dir, HR
4. Jeff Lamb, I/Dean, School of LR

AGENDA TOPIC	PURPOSE	Report items	TIME
1. (a) Call to Order (b) Approval of Agenda (c) Approval of Minutes > August 22, 2012	 Action Action	 Approved as submitted. Approved .	2:00 p.m.
2. NeoGOV Revisited – Albarran	Information	Shared information and update on its recent implementation and key features which will facilitate and expedite the employment application process.	
3. Job Description for Director of Career Technical Education – Morinec	Consensus	Thoroughly discussed the CTE Director position. The need for the position, funding sources and the relationship among CTE program needs, grant responsibilities, and oversight and coordination of advisory groups and other particular CTE activities.	
4. Job Description for Marketing Public Relations – Albarran	Consensus	Shared information regarding the potential reclassification of the current recruiter position to include more responsibilities in international sector.	
5. Accreditation Update – Lewis	Information	Dr. Lewis updated the SGC on the activities, progress, and timeline for completion of the follow-up report to the ACCJC. She asked for feedback from the group and requested members and constituency groups to read, comment and provide additional input for the report.	

AGENDA TOPIC	PURPOSE	Report items	TIME
		<p>Dr. Lewis also presented the Code of Ethics document for comment and feedback. The SGC agreed that this document was too long and went beyond the expectations for a code of ethics.</p> <p>The SGC recommended further consideration by the committee and suggested they draft a condensed version that focuses more narrowly on the ETHICAL aspects of the code.</p>	
<p>6. Mission Statement – Cammish</p>	<p>Consensus</p>	<p>The SGC reviewed, discussed and made recommendations for enhancing the mission statement. The group agreed to approve the mission statement with minor recommendations.</p>	
<p>7. Moving to One Meeting a Month – Laguerre</p>	<p>Consensus</p>	<p>Dr. Laguerre suggested the SGC consider meeting once a month in the future, while also requesting an additional meeting this month needed to approve/review the accreditation follow-up report.</p>	
<p>8. Banner Migration – Calilan</p>	<p>Information</p>	<p>There was no report or discussion regarding this matter.</p>	
<p>9. Updates/Announcement: Any and All</p>	<p>Information</p>	<p>None</p>	
<p>10. Adjournment</p>			<p>4:00 p.m.</p>

JCL:js

Next Meeting: Proposed – SAVE THE DATE: September 26, 2012 - 2:00 – 4:00 p.m., Board Room