



**Shared Governance Council  
April 10, 2013  
Special Meeting  
Minutes**

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**Present**

LaNae Jaimez, James DeKloe, Kevin Anderson, Debbie-Luttrell Williams, George Olgin, Jeff Lehfeldt, Richard Crapuchettes, Connie Barron-Griffin, Gabriel Johnson, Waleed Arif, Maire Morinec, Robin Darcangelo, Diane White, Yulian Ligioso, Peter Cammish, Dwight Calloway

**Call to Order**

The meeting was called to order at 2:02 p.m. by the Chair, Interim Vice President Diane White.

**Approval of Agenda**

It was moved by Richard Crapuchettes and seconded by Maire Morinec to approve the agenda as presented.

The motion passed unanimously.

**SCCD Integrated Energy Efficiency & Capital Improvement (Compass Energy)**

Dwight Calloway, Director of Facilities shared with the Council that the college is currently looking at an energy and efficiency project in addition to developing energy standards to be incorporated into the Facilities Master Plan. The project consists of five main energy reduction measures: LED exterior lighting, interior occupancy sensors, HVAC improvements, energy management system upgrades and a virtual IT solution. Energy consumption district wide will be reduced an estimated 51% in electricity and 68% in natural gas. PG&E will partner with Solano CCD to provide approximately \$1.2 million to offset the project cost projection of \$10,412. The expected first year savings for SCC should be \$786,888. There will be a 25 year life cycle savings of \$44,410,893, with a 9.2 year payback (ROI).

**Review of 2013-2014 Strategic Proposals**

Peter Cammish shared that the total scoring for the 2013-2014 Strategic Proposals will be based upon budget accuracy, financial risk, outcomes, student impact, urgency and grand total. In

reviewing the scoring, and specifically the outcomes and budget, it was decided that the following proposals would not be considered for funding:

- Student-Athlete Transfer Enhancement Program (\$26,900)
- First-Year Experience Pilot, Year 2 & 3 (\$47,827.96)
- Game On! Workshops (\$5,000)
- Ethnic Studies Program (\$15,000)
- FYSI & YESS-ILP Program (\$88,260)
- Student MySolano Workshops (\$30,000)
- AATACA (\$14,000)

It was moved by Maire Morinec and seconded by Jim DeKloe that the following proposals be funded through Perkins funding (with the caveat that Maire Morinec and Peter Cammish will work with the Sports Medicine Program Upgrade and Commercial Music to further strengthen their proposals to tie to CTE):

- Sewing Machines (\$20,813)
- TV Studio (\$9,824)
- Student Heart Rate and Fitness Assessment (\$9,597)
- Sport Medicine Program Upgrade (\$10,857)
- Commercial Music Major Program Development (\$50,500)

Roll Call Vote:

Aye: LaNae Jaimez, James DeKloe, Kevin Anderson, Debbie Luttrell Williams, George Olgin, Jeff Lehfeltd, Richard Crapuchettes, Gabriel Johnson, Waleed Arif, Maire Morinec, Robin Darcangelo

Noe: None

Abstain: None

Absent: Karen McCord

The motion passed.

It was moved by Maire Morinec and seconded by Richard Crapuchettes that the following proposals be funded through the General Fund:

- Chemistry Data Acquisition Equipment and Instrumentation (\$15,610)
- Reverse Osmosis system (\$5,348)
- New Laptops for Institutional Research: Complex Report Design (\$2,300)
- Library Textbook Reserves (\$30,000)
- Updating Tutoring Center Equipment for Efficient Operations (\$11,600)

- Partnership with Tutor.com for a Full Online Capacity (\$11,250)

Roll Call Vote

Aye: LaNae Jaimez, James DeKloe, Kevin Anderson, Debbie Luttrell Williams, George Olgin, Jeff Lehfeltd, Richard Crapuchettes, Gabriel Johnson, Waleed Arif, Maire Morinec, Robin Darcangelo

Noe: None

Abstain: None

Absent: Karen McCord

The motion passed.

Sustaining Peer Tutoring at the Center (\$38,400)

It was moved by Maire Morinec and seconded by LaNae Jaimez to approve the Sustaining Tutoring Strategic Proposal with no restrictions.

After discussion, the motion was amended by Maire Morinec and seconded by Jeff Lehfeltd to approve the Sustaining Tutoring Strategic Proposal with the contingency that additional budget detail be provided that includes the number of tutors and total hours.

Roll Call Vote:

Aye: LaNae Jaimez, James DeKloe, Kevin Anderson, Debbie Luttrell Williams, George Olgin, Jeff Lehfeltd, Richard Crapuchettes, Gabriel Johnson, Waleed Arif, Maire Morinec, Robin Darcangelo

Noe: None

Abstain: None

Absent: Karen McCord

The motion passed.

MESA (Math, Engineering, Science Achievement (\$79,916)

It was moved by Jim DeKloe and seconded by Richard Crapuchettes to fund MESA contingent upon coordination with CSEA.

After discussion related to VP Ligosio's suggestion to propose institutionalization for the ongoing funding of this program, Jim DeKloe withdrew his motion.

It was then moved by Debbie Luttrell-Williams and seconded by Jeff Lehfeltdt that we explore moving the funding for MESA to the general fund as an ongoing funding source, contingent upon coordination with CSEA.

Roll Call Vote:

Aye: LaNae Jaimez, James DeKloe, Kevin Anderson, Debbie Luttrell Williams, George Olgin, Jeff Lehfeltdt, Richard Crapuchettes, Gabriel Johnson, Waleed Arif, Maire Morinec, Robin Darcangelo

Noe: None

Abstain: None

Absent: Karen McCord

The motion passed.

Drop-In Writing Lab (\$22,040)

It was moved by Jim DeKloe and seconded by Debbie Luttrell-Williams to fund the Drop-In Lab.

After discussion, the motion was amended by Jim DeKloe and seconded by Maire Morinec to ask for additional budget detail to include total number of faculty hours for this request.

Roll Call Vote:

Aye: LaNae Jaimez, James DeKloe, Kevin Anderson, Debbie Luttrell Williams, George Olgin, Jeff Lehfeltdt, Richard Crapuchettes, Gabriel Johnson, Waleed Arif, Maire Morinec, Robin Darcangelo

Noe: None

Abstain: None

Absent: Karen McCord

Student-Athlete Transfer Enhancement Program (\$26,900)

It was moved by Maire Morinec and seconded by LaNae Jaimez to not approve funding for the Student-Athlete Transfer Enhancement Program.

Roll Call Vote:

Aye: LaNae Jaimez, Kevin Anderson, Debbie Luttrell Williams, George Olgin, Jeff Lehfeldt, Richard Crapuchettes, Gabriel Johnson, Waleed Arif, Maire Morinec

Noe: James DeKloe, Robin Darcangelo

Abstain: None

Absent: Karen McCord

The motion passed.

Adjunct Athletic Counselor (\$30,300)

It was moved by Debbie Luttrell-Williams and seconded by Richard Crapuchettes to not approve this as a specific counseling request but to explore funding sources for general Counseling.

Discussion: Chair, Interim Vice President White explained to the group that in approving the motion, the Shared Governance Council as a collective group would be responsible for moving forward with the exploration of funding source. One of the Shared Governance Council members, and not the chair, would need to be responsible for agendizing this and following through with the research of the funding source.

Roll Call Vote:

Aye: LaNae Jaimez, James DeKloe, Kevin Anderson, Debbie Luttrell Williams, George Olgin, Jeff Lehfeldt, Richard Crapuchettes, Gabriel Johnson, Waleed Arif, Maire Morinec, Robin Darcangelo

Noe: None

Abstain: None

Absent: Karen McCord

The motion passed.

UMOJA and the African American Male (\$40,000)

It was moved by Kevin Anderson and seconded by Robin Darcangelo to approve requested funding for UMOJA.

The motion was then amended by Jeff Lehfeldt and Jim DeKloe to approve funding contingent upon a statement of outcomes and additional budget detail.

Jim DeKloe then withdrew this second. The motion failed due to the lack of a second to the motion.

A new motion was made by Jim DeKloe and seconded by Kevin Anderson to table this and First Year Experience until the next time.

Discussion: Chair, Interim Vice President White clarified to the group that if the motion to table was passed, UMOJA and First Year Experience would not be in the funding stream.

Roll Call Vote:

Aye: James DeKloe, Kevin Anderson, George Olgin, Maire Morinec

Noe: LaNae Jaimez, Debbie Luttrell Williams, Jeff Lehfeldt, Richard Crapuchettes, Gabriel Johnson, Waleed Arif, Robin Darcangelo

Abstain: None

Absent: Karen McCord

The motion was defeated.

A motion was made by Kevin Anderson and seconded by Waleed Arif to reconsider the original motion as amended.

Roll Call Vote:

Aye: LaNae Jaimez, Kevin Anderson, Debbie Luttrell Williams, George Olgin, Jeff Lehfeldt, Richard Crapuchettes, Gabriel Johnson, Waleed Arif, Maire Morinec, Robin Darcangelo

Noe: None

Abstain: None

Absent: James DeKloe, Karen McCord

The motion passed.

First Year Experience Pilot, Year 2 & 3 (\$47,827.96)

It was moved by Robin Darcangelo and seconded by Debbie Luttrell Williams to not fund the First Year Experience Pilot, Year 2 and 3.

Roll Call Vote:

Aye: Debbie Luttrell Williams, Jeff Lehfeldt, Richard Crapuchettes, Waleed Arif, Maire Morinec, Robin Darcangelo

Noe: Gabriel Johnson

Abstain: LaNae Jaimez, George Olgin

Absent: James DeKloe, Kevin Anderson, Karen McCord

The motion passed.

The following recommendation of the Council will be forwarded to the President's Cabinet:

**APPROVED GENERAL FUND**

- Chemistry Data Acquisition Equipment and Instrumentation (\$15,610)
- Reverse Osmosis System (\$5,348)
- New Laptops for Institutional Research: Complex Report Design (\$2,300)
- Library Textbook Reserves (\$30,000)
- Updating Tutoring Center Equipment for Efficient Operations (\$11,600)
- Partnership with Tutor.com for a Full Online Capacity (\$14,750)
- Sustaining Peer Tutoring at the Center (\$38,400) with contingency that additional detail is provided that includes number of tutors and total hours.
- Drop-In Writing Lab (\$22,040) – Contingent upon additional budget detail to include total number of faculty hours.
- UMOJA (\$40,000) – Contingent upon statement of outcomes and additional budget detail.

**MOVE TO PERKINS**

(Maire Morinec and Peter Cammish will work with Sports Medicine Program Upgrade and Commercial Music to further strengthen their proposals to tie to CTE)

- Sewing Machines (\$20,813)
- TV Studio (\$9,824)
- Student Heart Rate and Fitness Assessment (\$9,597)
- Sport Medicine Program Upgrade (\$10,857)
- Commercial Music Major Program Development (\$50,500)

**RECOMMENDATIONS FOR EXTERNAL FUNDING**

- Adjunct Athletic Counselor (\$30,300) – Explore additional funding sources for Counseling

- MESA (\$79,916) – Recommend institutionalizing for ongoing funding, contingent upon coordination with CSEA

**NOT APPROVED**

- Student-Athlete Transfer Enhancement Program (\$26,900)
- First-Year Experience Pilot, Year 2 & 3 (\$47,827.96)
- Game On! Workshops (\$5,000)
- Ethnic Studies Program (\$15,000)
- FYSI & YESS-ILP Program (\$88,260)
- Student MySolano Workshops (\$30,000)
- AATACA (\$14,000)

**Adjournment**

It was moved by Jeff Lehfeldt and seconded by Richard Crapuchettes to adjourn the meeting.

The meeting adjourned at 2:21 p.m.

Respectfully submitted by Laurie Gorman