



**Shared Governance Council  
May 20, 2015  
Special Meeting Minutes**

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**Present**

Leslie Minor, Michael Wyly, James DeKloe, Kevin Anderson, Karen McCord, Jeff Lehfeldt, Jolleena Lewis, Dr. Shirley Lewis, Christie Speck, Peter Cammish, Yulian Ligioso

**Absent**

George Olgin, Richard Crapuchettes, Casey Bess, Tina Abbate

**Call to Order**

The meeting was called to order at 1:45 p.m. by the Chair, Dr. Leslie Minor, Vice President of Academic Affairs.

**Approval of Agenda**

It was moved by Jim DeKloe and seconded by Michael Wyly to approve the agenda.

The motion passed unanimously.

**Public Comments**

There were no public comments.

**Institutional Effectiveness Indicators**

As requested from the May 13, 2015 Shared Governance Council meeting, the proposed Institutional Effectiveness Indicators have been reviewed by constituent groups. Michael Wyly reported that the Academic Senate has reviewed them and voted in favor of the indicators as presented. Vice President Yulian Ligioso stated that in determining goals there needs to be a balance between what is aspirational and what can actually be met.

It was moved by Shirley Lewis and seconded by Jim DeKloe that Shared Governance Council approve the Institutional Effectiveness Indicators Goals as presented with the proviso that we look at subsequent recommendations as we refine our goals.

The motion passed unanimously.

## **Reaffirmation of Mission and Strategic Goals**

Council members reported that they had shared the mission and goals with their constituencies; Michael Wiley stated that the Academic Senate had reaffirmed them as presented. One proposed change has been requested by Dean John Yu, and that is to list transfer first in the mission statement.

It was moved by Jim DeKloe and seconded by Christie Speck to reaffirm the Mission and Strategic Goals and Objectives with a modification to the mission statement to list transfer first. (The motion and goals as presented and modified are listed below).

The motion passed unanimously.

### **Mission**

Solano Community College's mission is to educate a culturally and academically diverse student population drawn from our local communities and beyond. We are committed to helping our students achieve their educational, professional, and personal goals centered in ***transfer level education***, basic skills education, workforce development and training. ~~and transfer level education~~. The College accomplishes this three-fold mission through its dedicated teaching, innovative programs, broad curricula, and services that are responsive to the complex needs of all students.

### **Strategic Goals and Objectives**

#### **Foster Excellence in Learning**

- Obj. 1.1 — Create an environment that is conducive to student learning.
- Obj. 1.2 — Create an environment that supports quality teaching.
- Obj. 1.3 — Optimize student performance on Institutional Core Competencies Maximize

#### **Student Access & Success**

- Obj. 2.1 — Identify and provide appropriate support for underprepared students.
- Obj. 2.2 — Update and strengthen career/technical curricula.
- Obj. 2.3 — Identify and provide appropriate support for transfer students.
- Obj. 2.4 — Improve student access to college facilities and services for students.
- Obj. 2.5 — Develop and implement an effective Enrollment Management Plan.

#### **Strengthen Community Connections**

- Obj. 3.1 — Respond to community needs.
- Obj. 3.2 — Expand ties to the community.

#### **Optimize Resources**

- Obj. 4.1 — Develop and manage resources to support institutional effectiveness.
- Obj. 4.2 — Maximize organizational efficiency and effectiveness.
- Obj. 4.3 — Maintain up-to-date technology to support the curriculum and business functions.

## **Strategic Proposal Presentations/Recommendations**

Presentations were made for the following Strategic Proposals:

- First Year Experience: Nick Cittadino and Melissa Reeve
- FYSI Program: Kamber StaMaria
- Drop-in Writing Lab: Josh Scott
- Embedded Tutors in Basic Skills Math: Genele Rhodes
- Increased Outreach: Shemila Johnson
- Umoja Program Scholars: Karen McCord

Council members discussed the proposals, determined ranked order and made the following recommendations:

### **Increased Outreach**

The budget request was reduced to \$10,000. It was recommended that they explore funding through ASSC.

### **First Year Experience**

The budget has been revised for a total of \$72,899. The outreach amount of \$3,300 will be funded through SEP funding. It was recommended that they also explore options for funding through 3SP and SEP. Funding is needed for summer activities.

### **UMOJA**

It was recommended to fund at last year's amount (\$150,000) through a combination of Strategic Proposal monies, 3SP and SEP. Funds need to be released for summer components as soon as possible.

### **Embedded Math Tutor in Basic Skills Math**

Funding through Strategic Proposal monies was recommended as well as reviewing crossover with institutional tutoring with a view of possible institutionalization.

### **FYSI Program**

An accurate budget needs to be determined. The proposal should be reviewed for economics of scale and possibility of other funding sources. Determine and provide funds for summer activities.

### **Drop In Writing Lab**

It was recommended to fund through 3SP. A Tracking and referral system to be set up.

It was moved by Michael Wyly and seconded by Jim Dekloe to accept the rankings and recommendations as written, while prioritizing immediately those proposed programs that need funds for Summer 2015. Additionally the President's Cabinet will be asked to collaborate with the Director of 3SP and Student Equity for determining funding.

The motion passed unanimously.

Karen McCord asked if there was still \$20,000 provided in general funds for the support of the UMOJA program. Vice President Ligioso will check on this.

### **Adjournment**

The meeting adjourned at 4:45 p.m.

Respectfully submitted by Laurie Gorman

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