



**Shared Governance Council
September 10, 2014
Minutes**

Present

James DeKloe, Kevin Anderson, Karen McCord, Debbie Luttrell-Williams, Jeff Lehfeldt, Richard Crapuchettes, Maire Morinec, Diane White, Yulian Ligioso, LaNae Jaimez, Rischa Slade

Absent

Michael Wyly, George Olgin, Naser Baig, Robin Darcangelo

Call to Order

The meeting was called to order at 2:10 p.m. by Chair, Interim Vice President Diane White.

Approval of Agenda

The following items were removed from the agenda:

- #2 Superintendent-President's Report (Dr. Laguerre was not able to be at the meeting)
- #4 Dixon High School MOU (Dr. Laguerre was not able to be at the meeting)
- #5 Human Resources Update (Wade Larson was not able to be at the meeting)
- #6 Applicant Reimbursement Policies, Administrative Employees ALG Performance Appraisal (Wade Larson was not able to be at the meeting)

It was moved by Debbie Luttrell-Williams and seconded by Karen McCord to approve the agenda as amended.

The motion passed unanimously.

Approval of Minutes

The Minutes of August 13, 2014 were reviewed.

It was moved by Maire Morinec and seconded by Debbie Luttrell-Williams to approve the Minutes of August 13, 2014.

The motion passed unanimously.

Public Comments

There were no public comments.

Board Policy and Procedures 2070 – Accreditation, Board Policy 1046 – Recording, Board Policy 2155 – Presentation of Initial Collective Bargaining Proposals, Board Policy - Distribution of Tickets and Passes (New)

Judy Spencer, Chief of Staff, reviewed Board Policy and Procedures 1046, Recording, with Council members and explained that this deals with the recording of Board meetings and has been vetted through legal counsel.

It was moved by Jim DeKloe and seconded by Maire Morinec to approve Board Policy and Procedures 1046, Recording.

The motion passed unanimously.

Policy and Procedures for the distribution of tickets and passes was discussed. This will allow Board members to receive tickets for Solano College sporting events, etc.

It was moved by Jim DeKloe and seconded by Debbie Luttrell-Williams to approve the new Policy and Procedures for Tickets and Passes.

The motion passed unanimously.

Policy and Procedures 2155, Initial College Bargaining Proposals, was reviewed. It was explained that there is no change to the policy; the procedures are standard procedures and have been vetted with legal counsel.

It was moved by Jim DeKloe and seconded by Maire Morinec to approved Policy and Procedures 2155.

The motion passed unanimously.

Board Policy and Procedures 4215, Smoking on Campus (Revised)

Chief of Police, Eric Thelen and Director of Facilities, Dwight Calloway were not present at the meeting, so it was determined that this item will need to be postponed to the next meeting.

It was moved by Jim DeKloe and seconded by Richard Crapuchettes to postpone discussion on Board Policy and Procedures 4215 until the October 8, 2014 Shared Governance meeting.

The motion passed unanimously.

Budget Update

Yulian Ligioso, Vice President of Finance and Administration shared with Council members budget information that he presented at the September 3, 2014 Governing Board meeting. Vice President Ligioso stated that based upon the Shared Governance Council's recommendation for a reserve between 6% and 9%, he submitted the 2014-15 budget based upon a 5.79% reserve amount.

Vice President Ligioso noted that there are a few categorical programs that are encroaching on the general fund and have added to projected expenditures for 2014-15. It is hopeful that some of these amounts can be reduced, which would help to raise the reserve amount:

Child Development Center	\$175,000
Foundation Support	\$135,000
Image Campaign	\$25,000
Workforce Development and Community Ed	\$175,000
Small Business Development Center	\$80,000

Governing Board Meeting Agenda – September 17, 2014

The September 17, 2014 Governing Board agenda was reviewed. There was a question concerning the revisions to the Chief of Staff job description. Interim Vice President White explained that this was an aligning of the minimum qualifications to fit the job duties.

Adjournment

It was moved by Debbie Luttrell-Williams and seconded by Richard Crapuchettes to adjourn the meeting.

The motion passed unanimously.

The meeting adjourned at 3:00 p.m.

Respectfully submitted by Laurie Gorman
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