

## SOLANO COMMUNITY COLLEGE DISTRICT

### ~~SHARED GOVERNANCE PARTICIPATION IN~~ LOCAL DECISION MAKING

Policy 2005

#### PROCEDURES:

The procedures to accompany the ~~Shared~~ **College** Governance Council, model and process are set forth below. These were developed by the Shared Governance Task Force which met between October, 1991, and March, 1992, and represented all constituent groups.

1. Responsibilities of the ~~Shared~~ **College** Governance Council

This is the group which will function as the ~~shared~~ **participatory** governance forum at Solano **Community College** and will forward recommendations to the Superintendent-President. The responsibilities of the Council include:

- a. Communicate with constituents
- b. Represent constituency opinions to the Council
- c. Develop consensus
- d. Serve as a clearinghouse for policy recommendations
- e. Define necessary parties to the decision process

2. Make-up of the ~~Shared~~ **College** Governance Council

Representatives to the Council will be appointed by the constituent groups and will serve at the pleasure of the group represented. The membership of the Council is as follows:

- 2 Minority Coalition
- 2 Faculty (**1 Academic Senate, 1 Solano College Faculty Association**)
- 2 Administration
- 2 Classified (**1 CSEA, 1 Local 39**)
- 2 Students **representing ASSC**

The Superintendent-President will serve as the facilitator. ~~and the Superintendent-President's Secretary will serve as staff support.~~ The Vice Presidents and Deans will serve as a resource to the Council and the Superintendent-President.

**Council members may send a designated representative when unable to attend. The designated representative may have a voting function in the absence of the officially appointed member.**

3. Operation of the ~~Shared~~ **College** Governance Council

- a. The Council will operate on a ~~consensus~~ **majority voting** basis.
- b. The Council will operate in accordance with the responsibilities set forth in #1 above and the model and processes as set forth in the policies.
- c. The Superintendent-President is the Board's designee and serves a dual role as the facilitator and the Board's designee.

- d. The ~~Shared College~~ Governance Council will determine the parties necessary for the discussion and the parties necessary for the decision for ~~shared~~ **participatory** governance items.

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### 4. "Reasonable Consideration"

Items brought before the ~~Shared College~~ Governance Council will be given "reasonable consideration" by the constituent groups. This is defined as the following:

- a. Input into policies at an early stage
- b. Adequate time to review and respond
- c. Response to concerns raised
- d. Commitment to reach closure
- e. "Reasonable consideration" does not necessarily mean agreement.

### 5. ~~Shared Participatory Governance Process and Model~~

~~These are set forth in the procedures accompanying Board Policy 2005.~~

### 6. Shared Participatory Governance and the Academic Senate

As set forth in Board Policy 2005, the Board recognizes the Academic Senate as the body which represents the faculty in ~~shared~~ **participatory** governance in academic and professional matters, as set forth in Title 5 Section 53200 (c). For items 1- 11, the Governing Board of Solano County Community College District will seek mutual agreement with the Senate until at such time the option of "rely primarily" may be explored.

#### **References:**

**Education Code Section 70902(b) (7);**

**Title 5 Sections 53200 et seq., 51023.5, and 51023.7;**

**ACCJC Accreditation Standards IV.A and IV.D.7**

Governing Board Review \_\_\_\_\_

## SHARED GOVERNANCE PROCESS

For

## SHARED GOVERNANCE MODEL

### General Initiation:

Requests for new or modified policies, as well as issues and concerns, will be initiated by the author through the Shared Governance Council facilitator. It is the role of the facilitator to determine whether the request is a collective bargaining, shared participatory governance or non-governance issue. This decision must be reviewed and approved by the Shared Governance Council. Before action is taken on any issue, adequate time must be provided and adequate information must be distributed so that all necessary parties to the decision can respond. The Shared Governance Council will make all reasonable effort to reach consensus on any policy prior to the presentation to the SCC Governing Board by the SCC President. The SCC President will inform the Shared Governance Council of the Board's action.

### Academic Senate Initiation:

All shared participatory governance issues identified by the facilitator as Academic Senate items 1-11 are to be reviewed by the Shared Governance Council and will be communicated to all necessary parties. It is the responsibility of the Academic Senate to work with interested parties in the formulation of policies and procedures so that the final draft reflects all reasonable considerations. The final Academic Senate initiated policy will then pass through the Shared Governance Council to the SCC President to be mutually presented to the Governing Board (mutual agreement). In those cases where the Governing Board will rely primarily on the Academic Senate, the Academic Senate will present the policy to the Governing Board.

### Students' Initiation:

All shared participatory governance issues identified by the facilitator as student items 1-10 are to be reviewed by the Shared Governance Council and will be communicated to all necessary parties. It is the responsibility of the ASSC to work with interested parties in the formulation of policies and procedures so that the final draft reflects all reasonable considerations. The final ASSC initiated policy will then pass through the Shared Governance Council to the SCC President to be presented to the Governing Board.