



**College Governance Council
February 28, 2018
Minutes**

Present

Celia Esposito-Noy, Ed.D., David Williams, Ph.D., Michael Wyly, John Siefert, Robert Diamond, Michaela Chapa, Irene Camins, Erin Farmer, Juan Valenzuela, Kevin Anderson, David Williams, Ph.D., Maire Morinec, Tonmar Johnson, Laurel Potts

Absent

Neil Glines, Jeff Lehfeltdt

Call to Order

The meeting was called to order at 3:06 p.m. by Superintendent-President, Dr. Celia Esposito-Noy. Juan Valenzuela was introduced; he is the new Vice President of CSEA.

Approval of Agenda

There was an addition to the agenda: ASSC Senate Issue

The agenda was approved by consensus.

Approval of Minutes

It was the consensus of the Council to accept the Minutes of February 14, 2018. It was noted that Superintendent-President Dr. Celia Esposito-Noy and Vice President Robert Diamond were unable to attend the February 14, 2018 meeting.

Public Comments

There were no public comments.

Guided Pathways Update

Dr. David Williams, Vice President of Academic Affairs, shared that the Guided Pathways Taskforce is making progress in developing a work plan. Student representation is needed on the taskforce; Laurel Potts, ASSC President, will appoint someone. After the plan is completed, it will be reviewed by the Academic Senate and College Governance Council and will then be submitted to the Governing Board Subcommittee. The plan is due to the Chancellor's Office by March 30, 2018.

Governing Board Policies

Superintendent-President, Dr. Celia Esposito-Noy, reviewed the proposed changes that have been made to Board Policies, Series 1100, Community Services and Board Policies, Series 2000, Administration. The following were noted:

Board Policies/Procedures 1100, Community Services

Policy 1110, Civic Center and Other Facilities

The term "civic center" includes all district properties that the district owns, including facilities, equipment and supplies.

Although it is not allowable to make a profit from renting facilities, the College can charge a minimal restoration fee to cover maintenance and upkeep costs (carpet, seat replacements, etc.).

Procedures for Policy 1110 are still in the process of being developed. When they are completed, they will be brought back to College Governance for review.

Policy 1120, Alcoholic Beverages

New Procedures have been added to Policy 1120 and allows for the production of wine and beer as part of an instructional program as long as it is not bottled or sold.

It was the consensus of the Council to approve Series 1100, Community Services, and forward to the Governing Board subcommittee.

Board Policies/Procedures 2000, Administration

Policy 2000, Employer-Employee Relations; Policy 2010, Public Notice-Negotiation Proposals/Public Notice, and Policy 2020, Employee Advisory Functions

The policies that were presented may not be the most recent versions. Superintendent-President, Dr. Celia Esposito-Noy will check and report back.

Policy/Procedures 2045, Selection of Superintendent-President

There was a question regarding the representatives on the screening and interview committee. Dean Maire Morinec will send her interpretation of the committee composition to Superintendent Dr. Celia Esposito-Noy for her review.

Policy 2050, Line of Responsibility

Erin Farmer asked about the last paragraph in the policy that has been deleted and stated that if this wording is not provided elsewhere, it is important to include it in the policy:

~~Subject to the terms of any employee organization contract, all employees shall have the right to appeal any decision made by an administrative officer to the next higher authority and through appropriate successive steps to the Governing Board.~~

Superintendent-President, Dr. Celia Esposito-Noy stated that she will check to see if the wording is included elsewhere. If not, it will be added back in.

Policy/Procedures 2067, Computer and Network Use

Professor Kevin Anderson and Dean Maire Morinec will review the policy and procedures as they pertain to Computer Forensics courses.

Policy/Procedures 2070, Accreditation

Vice President, Dr. David Williams, and Academic Senate President Michael Wyly will review the policy and procedures.

Policy 2100, Management Positions and Appointments

The Ed Code language is missing; Vice President Robert Diamond will research this and send the Ed Code reference to Superintendent-President, Dr. Celia Esposito-Noy. There was a question regarding the Superintendent President's authority to make appointments to management positions and whether this authority allows for interim and/or permanent positions. Ed Code language will determine this. Procedures still need to be developed for this policy.

Policy 2120, Management Job Descriptions

The outdated organizational chart has been removed from the policy.

Policy 2130, Establishment of Academic Senate

Academic Senate President, Michael Wyly will review this policy.

Policy 2140, Institutional Planning

The plans listed in the policy are required by law or by the Chancellor's Office.

Policy 2155, Presentation of Initial Collective Bargaining Proposals

Bargaining Units' representatives were asked to review the policy and procedures.

Policy 2005 – Participatory Governance

This policy was previously approved by College Governance Council in September 2017.

All feedback should be sent to Superintendent-President, Dr. Celia Esposito-Noy by Friday, March 9, 2018. After a final review by the Council, the 2000 Series Policies/Procedures will be forwarded on to the Governing Board Subcommittee.

AB 1985, Advanced Placement Credit

This will be brought back to the next meeting for review.

BP 4003 Emeritus Recommendation

The Academic Senate has formed a task force to develop procedures for Governing Board Policy 4003, Emeritus Recommendations. Michael Wyly, Academic Senate President, will bring this to the next College Governance Council meeting for review.

Excused Withdrawals

Superintendent-President, Dr. Celia Esposito-Noy explained that the Title 5 Regulation revision for excused withdrawals amends regulations for withdrawal from community college courses. The revisions in place now specify broader conditions under which students enrolled in community college courses may withdraw from a course without penalties that impact their future financial aid eligibility.

In addition, effective February 22, 2018, Title 5 protects incarcerated students from the negative consequences that come with receiving a "W" on their transcripts. This document may be useful to college staff or administrators working with currently incarcerated students undergoing involuntary transfers or early release.

There was discussion regarding the development of procedures for the withdrawals in circumstances that are beyond the student's control. Michael Wyly, Academic Senate President, volunteered to draft procedures for the Council's review.

Other

ASSC Senator, Michaela Chapa, discussed with Council members some difficulties that they are having with a student during ASSC meetings. Superintendent-President, Dr. Celia Esposito-Noy shared that a Student Code of Conduct is in place, and ASSC should contact Vice President, Greg Brown regarding this matter. Vice President Brown will be able to guide them as to the steps they can take in dealing with this issue.

Michael Wyly shared that March 14, 2018 has been designated as the National School Walkout: The Women's March's Youth EMPOWER group is planning a national school walkout on March 14, 2018, according to the group's website. At 10 a.m. in every time zone, organizers are encouraging teachers, students, administrators, parents and allies to walk out for 17 minutes—one for every person killed at Marjory Stoneman Douglas High School. The Academic Senate is supportive of this and is urging colleagues to be support of students during this time.

On March 24, 2018, there will be a march in Washington, D.C. to call for school safety and gun control. "The mission and focus of March for Our Lives is to demand that a comprehensive and effective bill be immediately brought before Congress to address these gun issues," according to their website. "No special interest group, no political agenda is more critical than timely passage of legislation to effectively address the gun violence issues that are rampant in our country." Similar marches are planned to be held around the country, including in Sacramento, CA.

Superintendent-President, Dr. Celia Esposito-Noy will contact legal counsel to determine what we can or can't do as employees of the college.

Adjournment

There being no further business, the meeting was adjourned at 4:35 p.m.