

# SHARED GOVERNANCE COUNCIL MEETING

Minutes – November 28, 2007

Board Room 2:30 – 4:00 p.m.

**Members Present:** Academic Senate–Gail Kropp; ASSC–Lillian Nelson; CCA/CTA/NEA–Diane White; CSEA–Cynthia Simon; Management–Shirley Lewis, Esq.; Minority Coalition–Kevin Anderson; Resource Persons–Rich Christensen, Ed.D.; Lisa Waits, Ed.D.; Charles Shatzer, Ph.D.; and Nora O’Neill; Superintendent/President–Gerry Fisher

**Members Absent:** ASSC–Harjot Sandhu; Local 39–Jeffery Lehfeltdt; Minority Coalition–Sal Alcala; Resource Persons–Jay Field, Mazie Brewington and Kathy Rosengren

## 1. (a) Call to Order/Selection of Timekeeper

The meeting was called to order at 2:38 p.m. by Superintendent/President Gerry Fisher. No Timekeeper was chosen for the meeting.

## (b) Approval of Agenda

It was moved by Diane White and seconded by Sally Bailey to approve the Agenda for the meeting. The motion carried unanimously.

## (c) Approval of Minutes

It was moved by Lillian Nelson and seconded by Gail Kropp to approve the Minutes of the November 14, 2007, SGC Meeting. The motion carried unanimously.

## 2. Change the January 23, 2008, SGC Meeting to January 30, 2008.

S/P Fisher advised the SGC members that SGC had been requested to change the date of the January 23 SGC meeting to January 30 in order to accommodate the FABPAC meeting, which has to change its meeting date due to the scheduling conflict with Flex Cal. It is important that FABPAC meet as soon as possible after the start of the Spring Semester in order for FABPAC members to analyze the Governor’s Proposed Budget for 2008/2009. SGC members agreed to move the January 23, 2008, SGC meeting to January 30, 2008.

## 3. Holiday Party 2007 – Gerry Fisher

S/P Gerry Fisher advised the SGC that the annual SCC Holiday Party will be held on Friday, December 7, 2008, from 3:00 to 6:00 p.m., and stated that the SCC Foundation will be covering the cost for the event.

4. **Cal State East Bay Future Plans** – Gerry Fisher

S/P Fisher advised the SGC that he attended a meeting on November 26 at the office of Dr. Helen Benjamin, Chancellor of the Contra Costa College Community College District. Also participating in the meeting were Elihu Harris, Chancellor of Peralta Community College; Joel Kinnamon, Chancellor of Chabot-Las Positas Community College; Judy Walters, President of Diablo Valley College; McKinley Williams, President of Contra Costa College; Mo Qayoumi, President of California State University East Bay (CSUEB); and Anne Taylor, Director of Government and Community Relations, CSUEB. The purpose of the meeting was to discuss CSUEB's proposal to the California Postsecondary Education Commission (CPEC) to offer lower-division courses at CSUEB's Concord site. S/P Fisher stated that CSUEB not only has their Hayward campus, but they also have a Center in Concord. CSUEB is the only CSU in California that has an agreement which precludes them to offer lower-division courses at a site other than their main campus.

5. **Review of Governing Board Agenda** – Gerry Fisher

S/P Gerry Fisher reviewed the Governing Board Agenda for December 5, 2007, with the Shared Governance Council.

5. **College Area Reports/Announcements:**

➤ **Superintendent/President** – Gerry Fisher

S/P Fisher distributed the updated Board Policy Updates Timeline, pointing out that the timeline ends with the last SGC meeting on May 14, 2008. The goal is to have all of the policy updates for the 2007/08 academic year completed through the SGC approval process by the May 14 SGC meeting. The updated policies will continue through Governing Board approval during the Summer of 2008.

➤ **ASSC** – Lillian Nelson

ASSC Representative Lillian Nelson stated that the ASSC spent \$28,000 on a campus enrichment plan; and, to kick off some activity on that plan, ASSC is willing to give \$22,000 to install the planned 15-foot clock on the Quad. She pointed out, however, that after the ASSC agreed to the \$22,000, they found out that the cost of the clock had increased to \$24,600. The ASSC is encouraging the District to help them come up with the \$2,600 difference.

➤ **Academic Affairs** – Kathy Rosengren

Absent.

➤ **CCA/CTA/NEA** – Diane White

No report.

➤ **CSEA – Cynthia Simon**

Cynthia informed the SGC members that a student has expressed concerns about the lack of sufficient transportation to/from the Vallejo Center and stated that, because the bus cuts off at a specific time, the need arises to go home in a taxi cab at a cost of \$25.00. The situation has also caused this student to miss classes during rainy weather. S/P Fisher stated that the District had been speaking with the City of Vallejo bus service; however, the City of Vallejo has since determined it has a \$9 million deficit. The City has asked the College to survey the students at the Vallejo campus about their needs. Cynthia advised SGC that the College is losing students in Vallejo because the transportation to Napa is cheaper.

Cynthia also mentioned the computer crash that occurred over the Thanksgiving holiday weekend. She reminded the SGC that EOPS and DSP students are allowed to register on Saturdays and Sundays; however, because of the computer crash, those students could not register online, even as late as Monday morning of that holiday weekend.

Finally, Cynthia stated that funds exist for staff development and spoke of the need for procedures to be developed so employees can begin the staff development activities.

➤ **Local 39 – Jeffery Lehfeldt**

Absent

➤ **Management – Shirley Lewis**

No report.

➤ **Minority Coalition – Kevin Anderson**

No report.

➤ **Student Services – Lisa Waits**

Dr. Waits reminded the SGC that Student Services will be moving to their new quarters in Building 400, and they will reopen on January 7, 2008. She also reminded everyone that the SCC High School Outreach event at the Vallejo Center is scheduled for Saturday, December 8, 2007, from 10:00 a.m. to 3:00 p.m.

➤ **Human Resources – Rich Christensen**

No report.

➤ **Academic Senate – Gail Kropp**

Gail informed the SGC that, at their last meeting, the Academic Senate passed a resolution regarding implementation of the new math graduation requirement schedule, which goes into effect in 2009, and heard a presentation from Rob Simas on the National Association of Student Personnel Administrators (NASPA). In addition, they discussed catalog rights because of the

conversion to Banner, priority enrollment, increasing the number of seats on the Academic Senate to reflect larger divisions, and hiring-committee training during Flex Cal.

➤ **Technology & Learning Resources** – Jay Field

Absent.

➤ **Workforce & Community Development/Foundation/Community Services** – Charles Shatzer

Associate Vice President Charles Shatzer informed the SGC members that the close of the Foundation's Holiday Auction has been extended to Saturday, December 1, 2007, at 10:00 p.m. This year's goal is \$50,000.

➤ **Administrative and Business Service/FABPAC** – Mazie Brewington

Absent.

6. **Other** – All

S/P Fisher announced that Robin Steinback has been hired as the new VP-Academic Affairs, and she will be starting at SCC right after the winter break. She comes to SCC from Mt. San Jacinto Community College's Menifee Valley Campus, where she was the Dean of Instruction-Academics Programs.

7. **Adjournment** – 4:00 p.m.

GF/no