

SHARED GOVERNANCE COUNCIL MEETING

Minutes – May 14, 2008

Board Room 2:30 – 4:00 p.m.

Members Present: ASSC– Harjot Sandhu; Lillian Nelson; **Management**–Shirley Lewis, Esq.; **Minority Coalition**–Sal Alcalá; **Resource Persons**–Rich Christensen, Ed.D.; Charles Shatzer, Ph.D.; and Nora O’Neill

Members Absent: **Academic Senate**–Gail Kropp; **CCA/CTA/NEA**–Diane White; **CSEA**–Cynthia Simon; **Local 39**–Jeffery Lehfeldt; **Minority Coalition**–Kevin Anderson; **Resource Persons**– Lisa Waits, Ed.D., Robin Steinback, Ph.D., Mazie Brewington; Jay Field and **Superintendent/President**–Gerry Fisher

1. Call to Order

In the absence of Superintendent/President Gerry Fisher, the meeting was called to order at 2:30 p.m. by HR Director Rich Christensen. A quorum of the members of the Shared Governance Council was not present. The following information was discussed.

2. Accreditation

VP Steinback was absent from the meeting; however, Rich Christensen read the following email from VP Steinback:

- Both the Special Report (4 items) and the Mid-term Report (previous 4) are due to ACCJC by October 15, 2008.
- Presidential Appointments: President Fisher has made the following appointments of executives/administrators/managers to the 8 items identified by ACCJC. Others will, of course, be invited to participate in gathering information, assessing progress on resolution of these issues and drafting responses for the reports:

Special Report

Recommendation 2, Improving Institutional Planning, **Rob Simas**
Recommendation 6, Staffing and Organizational Stability, **Rich Christensen**
Recommendation 7, Fiscal Integrity and Stability, **Mazie Brewington**
Recommendation 8, Leadership, **Gerry Fisher**

Midterm Report (includes the previous four plus these items)

Recommendation 1, Improving Institutional Dialogue, **Gerry Fisher, Robin Steinback, Lisa Waits, Mazie Brewington, Jay Field, Rich Christensen**
Recommendation 3, Improving Institutional Effectiveness, **Lisa Waits & Robin Steinback**
Recommendation 4, Student Learning Outcomes, **Lisa Waits & Robin Steinback**
Recommendation 5, Library Resources, **Jay Field**

- **Academic Senate**

The Academic Senate has organized initial contributions by faculty and it is expected that faculty will submit information to the Senate by May 15. (Gail Kropp will probably report on this during the AS report on the agenda)

- **Campus-Wide Involvement of all Constituencies**

Kathy Rosengren has agreed to serve as the Organizer/Coordinator for the Special and Midterm Accreditation Reports. By next week we will have established a more refined timeline and areas of responsibility. This week she is contacting ASSC Student Leadership, CSEA leadership, and Local 39 leadership to discuss their involvement in the process and strategies for how to make that happen.

- **Accreditation Report Writer**

Erin Farmer has agreed to write the Special Report and Mid-term reports.

3. 2008-09 Meeting Dates for the Shared Governance Council

The memo outlining the Shared Governance Council 2008-09 Meeting Dates was distributed. The meeting dates for 2008-09 are as follows:

Shared Governance Council Meetings are held on the second and fourth Wednesday of each month between September and May (with exceptions noted) from 2:30 to 4:00 p.m. in the Board Room. Please mark your calendars for Shared Governance Council meetings on the following dates in 08/09:

September 10, 2008	<i>Winter Break</i>
September 24, 2008	January 28, 2009 **
October 8, 2008	February 11, 2009
October 22, 2008	February 25, 2009
November 12, 2008	March 11, 2009
November 26, 2008	March 25, 2009
December 10, 2008	April 8, 2009
<i>Winter Break</i>	<i>Spring Break ***</i>
	May 13, 2009

** -- The January meeting is on the last Wednesday of the month because the Spring Semester does not begin until January 20, 2009. This will also accommodate FABPAC's need to have their first meeting earlier in January.

*** -- The second meeting in April, 2009, has been cancelled because of Spring Break.

4. College Area Reports/Announcements:

Superintendent/President – Gerry Fisher	Absent
ASSC – Harjot Sandhu/Lillian Nelson	No Report
Academic Affairs – Robin Steinback	Absent
CCA/CTA – Diane White	Absent
CSEA – Cynthia Simon	Absent
Local 39 – Jeff Lehfeldt	Absent
Management – Shirley Lewis	Dr. Lewis requested that the second Management Representative for SGC be appointed.
Minority Coalition – Sal Alcalá/Kevin Anderson	No Report
Student Services – Lisa Waits	Absent
Human Resources – Rich Christensen	No Report
Academic Senate – Gail Kropp	Absent
Technology & Learning Resources – Jay Field	Absent
Workforce & Community Development/ Foundation/Comm. Svc. – Charles Shatzer	The R&R was held last Friday, May 9, 2008. 110 people attended. 15 retirees were Acknowledged and 23 employees were recognized for longevity.
Administrative and Business Services/ FABPAC – Mazie Brewington	Absent

5. The meeting was adjourned at 2:45 p.m.

RC/no