



College Governance Council

Minutes of August 26, 2020

3PM – 4PM, Via Zoom

1. Call to Order	The regular meeting of the College Governance Council was called to order by the Chair Dr. Celia Esposito-Noy called at 3:00 p.m. Due to the CoVID-19 pandemic, the meeting was held virtually via Zoom.
2. Roll Call	<p><u>Present:</u> LaNae Jaimez, Ph.D. (Academic Senate President), Erin Farmer (SCFA President), Michael Wyly (Guided Pathways Coordinator), Jeff Lehfeltd (Local 39), Irene Camins (Local 39), John Siefert (CSEA President), Shirley Lewis, J.D. (Minority Coalition, Interim Dean, Academic Support Services), Sal Abbate (HR Manager), Alysa Borelli (Dean, Enrollment Services)</p> <p>Claire Gover (Recorder)</p> <p><u>Advisory Members</u> Celia Esposito-Noy, Ed.D. (Chair & Superintendent/President), Robert Diamond (VP Finance & Administration), David Williams, Ph.D. (VP Academic Affairs), Shannon Cooper, Psy.D (VP Student Services)</p> <p><u>Guest:</u> Erica Beam (Distance Education Coordinator)</p> <p><u>Absent</u> Danielle Gonzales (CSEA), Kevin Anderson, J.D. (Minority Coalition President)</p> <p><u>Vacant</u> Student Representatives</p>
3. Approval of Agenda	Agenda was approved by consensus
4. Approval of Minutes	Minutes of July 22, 2020 were approved by consensus
5. Public Comments	There were no comments from the public.
6. Superintendent/President’s Report Celia Esposito-Noy, Ed.D.	<p>Thank you to faculty and staff on how the campus closure and evacuation was handled last week. The campus Access protocol set up for Co-VID was helpful for the evacuation.</p> <p>President’s Consultative Council on Equity will serve to preserve the District’s commitment to equity concerns. The district has secured Dr. Regina Stanback-Stroud to guide the Council through identifying and implementing equity goals. Dr. Stroud is being paid from EEO funds which are restricted to certain activities. This Council will work on campus-wide and leadership concerns. Dr. Esposito-Noy is seeking broad participation from folks who are committed to thinking differently.</p> <p>The Council differs from the Student Equity Committee which is a subcommittee of the Academic Senate and looks at what’s taking place in the classrooms.</p>
7. Budget Report Rob Diamond	Rob Diamond will propose a revised budget to the Trustees at tonight’s Governing Board meeting. It is available online at 20-21 Adopted

Budget. On September 2 the Governing Board will hold a public hearing and adopt the budget.

The budget is discussed in more detail by the Fiscal Advisory Committee. The FAC holds open meetings and those not on the committee are able to join in. Although we will continue to make tough choices and may need to borrow money next Spring to make payroll, in general, VP Diamond is pleased with the budget which allows staff and faculty to stay focused on serving students.

8. Fall Enrollment and Plans for Spring
David Williams, Ph.D.

VP Williams congratulated everyone on their efforts in scheduling. We are attracting students and our FTEs is up this Fall from previous two Falls. Student head count is down by about 100, but the students we have seem to be taking more classes. This is encouraging because many colleges across the state are experiencing enrollment declines.

The current challenge is to sustain this through census on September 8. Until then students can drop with no penalty. Faculty need to demonstrate care by extending generosity and flexibility during this crisis and to continue keeping students engaged. This will keep students and bring students back.

We are slightly down in enrollment (.1%) and in down head count (1.3%), but our FTEs which is of most importance is up 2.5% over 2019. Our efficiency numbers have improved remarkably. With the student-centered funding formula, we need to improve our standing among our sister colleges to be eligible for incentives and additional funding.

We made the decision to go to an online Spring. We are severely limiting in person classes to those that are essential such as pre-health fields where transferability of courses may be affected. Faculty need to continue to improve online classes and complete their DE training.

Erica Beam, Distance Education Coordinator, provided an update on the number of faculty recently trained on Canvas (149 have successfully completed the accessibility class and 57 are signed up for Sept-Oct sessions). Each dean must follow up to ensure their faculty have met one of these conditions for teaching in Spring 2021: 1) had a shell approved through OEI process, or 2) taken the two Canvas training modules and have submitted a shell. Deans will be asking faculty for their Spring Preference forms. There is an area on the form for faculty to attest which of the above conditions have been met.

The DE Addendum is due by September 1.

9. Equity Policies and Practices
David Williams, Ph.D

The office of Academic Affairs is greatly committed to reviewing our policies and practices to see what barriers exist to student success particularly by African American students and students of color. VP Williams will be holding work groups throughout the year on building equity minded, more flexible practices that help students move forward on their paths.

Credit for prior learning must be addressed by December and will be discussed in the Curriculum Committee. E. Beam mentioned

Competency Based Education (CBE), which along with credit for prior learning and guided pathways has the goal of completion.

Our second visit by the Partnership Resource Team (PRT) will take place on Friday, August 28. The Institutional Effectiveness Partnership Initiative (IEPI) helps fund our High School CAP Agreement and Inmate Education. The PRT will present their strategies and ask for an update of our programs.

10. Other

Student Services and
Academic Support Update
Shirley Lewis, J.D.
Shannon Cooper, Psy.D

Shirley Lewis, J.D. reported the Chromebook distribution of 107 devices during the past 3 weeks. Follow-up calls will be made to those who asked for a device, but have not picked it up since their request on August 7th (unsure if fires caused additional hardship for these students.) We are also still trying to retrieve the Chromebooks loaned over the summer.

Student Services is also working on emergency aid for students to include a \$250 textbooks voucher for first time Freshmen through our Students Helping Students Program.

Shannon Cooper, Psy.D, is working with James Lande, the Food Bank of Contra Costa and Solano College Pantry Coordinator, to provide a pop-up pantry on Wednesdays and a pallet of food weekly. VP Cooper is also working with Curt Johnston, SCC Ed Foundation, on partnering with hotel industry to assist with student housing.

VP Cooper announced there will be a redesign of Student Services developed with stakeholders in mind. She is looking forward to working with Michael Wyly on Guided pathways.

The SCC Ed Foundation will announce various campaigns to support students, faculty and staff affected by the wildfires and CoVID 19 and how funds can be accessed.

E. Beam will help ensure there are links on Canvas to the various resources available to students.

Once finalized, VP Williams will share with this committee any changes in the reporting structure of Student Services and Academic Affairs (who is reporting to whom and what is now assigned to each VP).

11. Future Meetings

November meeting dates fall on days campus is closed (Veteran's Holiday and the Day before Thanksgiving). Council will need to decide on November meeting date(s).

12. Adjournment

There being no further business, the meeting was adjourned at 3:44 p.m.

2020-2021 CGC Meetings:

<u>Fall 2020 Semester</u>		<u>Spring 2021 Semester</u>	
Oct 14, 2020		Mar 10, 2021	
Aug 26, 2020	Oct 28, 2020	Jan 27, 2021	Mar 24, 2021
Sept 9, 2020	Nov TBD	Feb 10, 2021	Apr 14, 2021
Sept 23, 2020	Dec 9, 2020	Feb 24, 2021	Apr 28, 2021
			May 12, 2021