



# College Governance Council

Minutes of November 10, 2021

3 PM – 4 PM, Via Zoom

1) Call to Order	The regular meeting of the College Governance Council was called to order at 3:02 p.m. Vice President, David Williams presided. Due to the COVID pandemic, the meeting was held virtually via Zoom.
2) Land Acknowledgment Statement	The meeting opened with a reading of the Land Acknowledgement Statement by Dr. Rhuenette Alums.
3) Roll Call	<p><u>Present:</u> LaNae Jaimez, Ph.D. (Academic Senate President), Erin Farmer (SCFA President), Jeff Lehfeltd (Local 39 President), Rei Leal (CSEA, Chap 211 Vice President), Shanan Danley (Minority Coalition Interim President), Rhuenette Alums (Minority Coalition), Alysa Borelli (Dean, Enrollment Services), Krechona Ngomba-Westbrook (ASSC Student Services Senator), Ashley Tigue (ASSC Treasurer)</p> <p><u>Advisory Members:</u> David Williams, Ph.D. (VP Academic Affairs), Susan Wheat (VP Finance and Administration)</p> <p><u>Others Present:</u> Erica Beam (DE Coordinator), Claire Gover (Recorder)</p> <p><u>Absent:</u> Karen Cook (SCFA Vice President), Irene Camins (Local 39 Steward), Danielle Gonzalez (CSEA, Chap 211 President), Sal Abbate (HR Director), Shannon Cooper, Psy.D. (VP Student Services), Celia Esposito-Noy, Ed.D. (Chair, Superintendent-President)</p>
4) Approval of Agenda	K. Ngomba-Westbrook requested to amend the agenda to include Student Concerns regarding Spring Schedule. C. Gover requested to add resolution for this council to continue to meet remotely as action item. The agenda was approved as amended.
5) Approval of Minutes	Minutes of October 27 were approved.
6) Public Comments	There were no comments from the public.
7) Student Concerns Regarding Spring Schedule Senators Tigue and Ngomba-Westbrook	Student Senator A. Tigue said students alerted her to changes being made in the Spring courses showing on Class Finder. Factors such as new class sections appearing, sections moving from an on-line to in-person modality, and removal of on-line sections have made it difficult for students to coordinate class, work and childcare needs. These concerns were brought forth by STEM students. Student Senator K Ngomba-Westbrook said some students are worried that these complications will affect their ability to follow education plans and transfer.

	<p>VP Williams acknowledged the complications caused by changes in the posted schedule. Typically, there are only a few. This semester there may have been faculty assigned to teach online courses, who had to switch to face-to-face modality because they did not complete the required online teaching certification. VP Williams will follow up and convey the student concerns to the deans this afternoon.</p>
<p><b>8) Resolution on Remote Meetings</b> VP Williams</p>	<p>As required by AB 361, the Council considered a resolution regarding the need for remote meetings to continue during the conditions related to COVID.</p> <p><i>J. Lehfeltd motioned to approve the resolution. It was seconded by K. Ngomba-Westbrook. Motion passed.</i></p>
<p><b>9) Faculty Prioritization</b> VP Williams</p>	<p>VP Williams announced the following faculty positions that were approved through a faculty prioritization process: Ethnic Studies (1), Counseling (3 positions), CIS – Cybersecurity (1), Cosmetology (1), Anatomy and Physiology (1), CDFS/Elementary Education (1), Sociology/Social Justice Studies (1), Astronomy/Physics (1), and Microbiology (1).</p> <p>We encourage participation in search committees for these positions. Interested faculty should contact their dean. The college is committed to forming diverse committees and feels that students have a critical role in the process. Interested students should contact Dr. Rischa Slade.</p>
<p><b>10) COVID Protocols</b> VP Williams</p>	<p>VP Williams reported that due to capacity issues the college will begin using an outside vendor for all on-site COVID-19 testing. A contract with Inspire Diagnostics will be considered by the Governing Board. The company will be able to provide test results within 24 hours of time the sample is submitted to their laboratory. The company will dispose of testing related waste products.</p> <p>CourseKey app: If you experience a problem with this app, contact COVIDcaseworker@solano.edu</p> <p>Canvas: Students and employees who are fully vaccinated must upload proof of vaccination into Canvas. Since Canvas is built on a semester basis, documentation must be uploaded again for the Spring term. Further messaging will go out when the Canvas module for Spring is ready.</p>
<p><b>11) Update to AP 4480: Travel Policy and Procedure</b> VP Williams</p>	<p>VP Williams presented proposed changes in Administrative Procedure 4480. The changes include 1) removing of the overnight-stay requirement for employees to be eligible for meal reimbursement, 2) referencing the General Services Administration (GSA) policy instead of the IRS, and 3) increasing the breakfast meal rate to match the GSA standard rate.</p> <p><i>S. Danley motioned to approve the proposed changes to AP 4480. It was seconded by Rei Leal. Motion passed.</i></p>

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**12) Adjournment**

There being no further business, the meeting adjourned at 3:37 p.m.

**2021-2022 CGC Meetings:**

Fall 2021 Semester

August 25, 2021

September 8, 2021

September 22, 2021

October 13, 2021

October 27, 2021

November 10, 2021

December 8, 2021

Spring 2022 Semester

January 26, 2022

February 9, 2022

February 23, 2022

March 9, 2022

March 23, 2022

April 27, 2022

May 11, 2022