

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, July 20, 2022

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, July 20, 2022, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Chapman.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Chapman, Trustee Voyce led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

Sarah Chapman, Ph.D., President
Karimah Karah, J.D., Vice President
Denis Honeychurch, J.D.
Michael A. Martin
Rosemary Thurston
Quinten R. Voyce
A. Marie Young
Ashley Tigue, Student Trustee
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Sal Abbate, Human Resources
Lucky Lofton, Executive Bond Manager
Lisa Neeley, Vice President of Student Services
Joshua Scott, Academic Senate
Susan Wheat, Vice President of Finance & Administration
David Williams, Vice President of Academic Affairs
Sandra Therrien, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

Agenda Item 11.(b) Employment, page 8. Under the section Change in Assignment, Lucky Lofton has been pulled.

Agenda Item 11.(d) Personal Services Agreements, Page 19, Daisy Segovia has been pulled.

4. APPROVAL OF AGENDA

It was moved by Trustee Karah and seconded by Trustee Voyce to approve the agenda as amended. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments on Closed Session items.

6. CLOSED SESSION

President Chapman called the closed session to order at 6:34 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation, Initiation of Litigation, and Significant exposure to litigation pursuant to subdivision (d) of Govt. Code §54956.9
- (d) Public Employee Performance Evaluation
(Celia Esposito-Noy, Ed.D., Superintendent-President)

7. RECONVENE REGULAR MEETING

President Chapman reconvened the Regular Meeting at 7:07 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

Collectively, the Trustees agree that the Superintendent-President continues to serve the students and the college community to a level that meets or exceeds our expectations. With this vote of confidence, unanimously the Trustees agree to add an additional year onto the Superintendent-President's contract which extends her contract to June 30, 2025.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

There were no comments from members of the public.

10. REPORTS (NO ACTION REQUIRED)

(a) Associated Students of Solano College (ASSC)

There was no report from ASSC.

(b) Academic Senate

Joshua Scott provided the following report:

We are piloting a mentoring program for all new full time and part time faculty. We'll be providing mentors with a stipend to meet with new faculty regularly to provide support both in the classroom, as they move through the tenure process, and as they find their place on campus.

We also are creating orientation videos for new faculty, with short 3-5-minute videos highlighting some of the following programs:

- i. Graphics
- ii. Bookstore
- iii. Library--Ruth
- iv. ASTC--Lauren
- v. PD----Michelle
- vi. Department of Public Safety
- vii. Counseling-
- viii. DE
- ix. Professional development
- x. T4E-
- xi. SLO's—assessment.
- xii. Student Senate
- xiii. Student programs/groups (SOAR, Puente, etc.)
- xiv. Minority coalition –
- xv. Rising Scholars –

(c) College Governance Council

CGC does not meet in the summer and will resume work in the fall.

(d) Superintendent-President

Dr. Esposito-Noy gave the following report:

- I received the year-end report from our Outreach staff led by Jesus Briseno and with the help of Shannon Marshall and Matthew Pulanco and the numbers are quite impressive:
 - They received more than 1,000 applications from more than 30 high schools. Of those who applied, 614 students have enrolled in fall classes for an enrollment yield of 58%. Outreach staff report that those numbers should increase as many students are still in the onboarding process.
 - The outreach staff provided a number of presentations both in English and Spanish which focused on CTE programs, transfer degrees, the Solano Promise and student support services.
 - The staff continue tracking application and enrollment yields during the summer and are expecting to increase the fall enrollment yield to 64%.
- We have successfully completed three of the four summer boot camps for 8th-12th grade students in auto technology, cyber security, robotics, and welding and will share photos and student comments in our upcoming posts.

11. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Board Meeting Held on June 15 2022 (Pending Board Approval)

Human Resources

- (b) Employment 2021-2022 and 2022-2023, Page 7

Finance and Administration

- (c) Warrants, Page 14
- (d) Personal Services Agreements, Page 16
- (e) Consent Calendar – Finance & Administration, Page 20

It was moved by Trustee Thurston and seconded by Trustee Martin to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Resolution No. 22/23-02 Findings of the Board of Trustees of the Solano Community College District of Continued Emergency, Page 24

It was moved by Trustee Young and seconded by Trustee Honeychurch to approve Resolution No. 22/23-02 Findings of the Board of Trustees of the Solano Community College District of Continued Emergency as presented. The motion was passed unanimously.

AYES: Board President Chapman, Vice President Karah, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

Human Resources

- (b) Resignation to Retire, Page 26

Erik Visser, SCC Athletic Director, provided the following comments regarding the retirement of Alison Aubert:

Alison Aubert joined Solano College as Head Certified Athletic Trainer in 1993. She also has served the College as an Assistant Athletic Director, Interim Athletic Director and currently the COVID Director at Solano College.

Alison has been the mainstay of the Athletics Department since 1993 as she has set the tone through her outstanding work ethic, know how, mentorship and focus on serving the student(athlete). In 2014, when I became the AD at Solano College, Alison was instrumental in enabling me to make a smooth transition from a four-year institution to Solano College.

In addition to her accomplishments at Solano College, Aubert has experienced athletic training at all levels, including working for USA Track and Field since 1984. She has worked with many

notable international and United States athletes as an athletic trainer in the Los Angeles (1984) and Atlanta (1996) Summer Olympic Games. Additionally, she served as an athletic training site coordinator for the Olympic Trials in 2000 and 2004.

Alison also has held several offices within the national, state, and local levels. She was named to the California Community College representative on the National Intercollegiate Council of Sports Medicine (ICSM). Aubert was the California Community College Athletic Trainers Association President (CCCATA) and served on the California Community College Athletic Association (CCCAA) Management Council.

Her awards include the 2000 California Community College Athletic Trainer of the Year, 2002 California Athletic Trainer of the Year, 2003 Far West District Athletic Trainer of the Year, 2008 Solano College Adjunct Faculty of the Year, and the 2009 National Athletic Trainer of the Year. Aubert was inducted into the Solano College Athletics Hall of Fame in 2015 and into the CCCATA Hall of Fame in 2019.

We are very grateful for the service and impact Alison has made on countless Solano college student athletes as she can be assured that her legacy as a Falcon has been cemented.

It was moved by Trustee Voyce and seconded by Trustee Karah to approve the Resignation to Retire as presented. The motion was passed unanimously.

(c) Change to Temporary Local 39/Operating Engineers Salary Schedule, Page 27

It was moved by Trustee Martin and seconded by Trustee Young to approve the Change to Temporary Local 39/Operating Engineers Salary Schedule as presented. The motion was passed unanimously.

(d) Change to Temporary CSEA Salary Schedule, Page 29

It was moved by Trustee Thurston and seconded by Trustee Honeychurch to approve the Change to Temporary CSEA Salary Schedule as presented. The motion was passed unanimously.

(e) Change to Short-Term, Seasonal, Periodic, Student Worker, and Temporary Salary Schedule, Page 31

It was moved by Trustee Karah and seconded by Trustee Voyce to approve the Change to Short-Term, Seasonal, Periodic, Student Worker, and Temporary as presented. The motion was passed unanimously.

(f) Change to Temporary Interpreter Salary Schedule, Page 33

It was moved by Trustee Honeychurch and seconded by Trustee Young to approve the Change to Temporary Interpreter Salary Schedule as presented. The motion was passed unanimously.

(g) District and California School Employees Association, Chapter 211, Annual Re-openers Collective Bargaining Agreement, Page 35

It was moved by Trustee Martin and seconded by Trustee Thurston to approve the District and California School Employees Association, Chapter 211, Annual Re-openers Collective Bargaining Agreement as presented. The motion was passed unanimously.

(h) District and International Union of Operating Engineers, Stationary Engineers, Local 39 Annual Re-openers Collective Bargaining Agreement, Page 37

It was moved by Trustee Honeychurch and seconded by Trustee Karah to approve the District and International Union of Operating Engineers, Stationary Engineers, Local 39 Annual Re-openers Collective Bargaining Agreement as presented. The motion was passed unanimously.

(i) New Classified Manager Job Description: Dean of Financial Aid, Page 39

It was moved by Trustee Voyce and seconded by Trustee Young to approve the New Classified Manager Job Description: Dean of Financial Aid as presented. The motion was passed unanimously.

(j) Updated Classified, CSEA Job Description: Assistive Technology and Alternate Media Coordinator, Page 45

It was moved by Trustee Martin and seconded by Trustee Thurston to approve the Updated Classified, CSEA Job Description: Assistive Technology and Alternate Media Coordinator as presented. The motion was passed unanimously.

(k) Confidential/Supervisor Salary Schedule, Page 50

It was moved by Trustee Thurston and seconded by Trustee Martin to approve the Confidential/Supervisory Salary Schedule as presented. The motion was passed unanimously.

(l) Managers Salary Schedule, Page 52

It was moved by Trustee Honeychurch and seconded by Trustee Young to approve the Managers Salary Schedule as presented. The motion was passed unanimously.

Finance and Administration

- (m) Contract Agreement with CliftonLarsonAllen, LLP for Cybersecurity Services, Page 54

It was moved by Trustee Karah and seconded by Trustee Voyce to approve the Contract Agreement with CliftonLarsonAllen, LLP for Cybersecurity Services as presented. The motion was passed unanimously.

- (n) Proposition 30 EPA Report FY2020-2021, Page 78

It was moved by Trustee Young and seconded by Trustee Martin to approve the Proposition 30 EPA Report FY2020-2021 as presented. The motion was passed unanimously.

- (o) Contract with James Thomas Media LLC for Re-Engagement Advertising Campaign, Page 80

It was moved by Trustee Honeychurch and seconded by Trustee Karah to approve the Contract with James Thomas Media LLC for Re-Engagement Advertising Campaign as presented. The motion was passed unanimously.

- (p) Contract with James Thomas Media LLC for Equity & Accessibility Website Services, Page 85

It was moved by Trustee Martin and seconded by Trustee Young to approve the Contract with James Thomas Media LLC for Equity & Accessibility Website Services as presented. The motion was passed unanimously.

Bond

- (q) Approval of Contract Change Order #1 to Arthulia Inc. for the Fairfield Campus Baseball/Softball Clubhouse Replacement Project, Page 90

It was moved by Trustee Voyce and seconded by Trustee Karah to approve the Approval of Contract Change Order #1 to Arthulia Inc. for the Fairfield Campus Baseball/Softball Clubhouse Replacement Project as presented. The motion was passed unanimously.

- (r) Approval of Contract Change Order #21 to BHM Construction, Inc. for the Fairfield Library/Learning Resource Center Project, Page 94

It was moved by Trustee Martin and seconded by Trustee Young to approve the Approval of Contract Change Order #21 to BHM Construction, Inc. for the Fairfield Library/Learning Resource Center Project as presented. The motion was passed unanimously.

- (s) Approval of Contract Change Order #1 to Lister Construction for the Vacaville Aero Sewer Connection and Parking Expansion Project, Page 98

It was moved by Trustee Karah and seconded by Trustee Voyce to approve the Approval of Contract Change Order #1 to Lister Construction for the Vacaville Aero Sewer Connection and Parking Expansion Project as presented. The motion was passed unanimously.

- (t) Contract Amendment #1 to Sally Swanson Architects, Inc. for Time Extension for Professional Services for the District's ADA Transition Planning and Mapping Project, Page 102

It was moved by Trustee Thurston and seconded by Trustee Honeychurch to approve the Contract Amendment #1 to Sally Swanson Architects, Inc. for Time Extension for Professional Services for the District's ADA Transition Planning and Mapping Project as presented. The motion was passed unanimously.

Academic Affairs

- (u) Renewal of Clinical Experience Agreement Between Solano Community College District and Piner's Nursing Home, Page 105

It was moved by Trustee Voyce and seconded by Trustee Young to approve the Renewal of Clinical Experience Agreement Between Solano Community College District and Piner's Nursing Home as presented. The motion was passed unanimously.

- (v) MOU Between California State University Sacramento and Solano Community College for Delivery of the Bachelor of Arts in Child and Adolescent Development Degree Completion Program, Page 115

It was moved by Trustee Honeychurch and seconded by Trustee Karah to approve the MOU Between California State University Sacramento and Solano Community College for Delivery of the Bachelor of Arts in Child and Adolescent Development Degree Completion Program as presented. The motion was passed unanimously.

- (w) Renewal of Clinical Experience Agreement Between Solano Community College District and Vacaville Convalescent and Rehabilitation Center, Page 121

It was moved by Trustee Voyce and seconded by Trustee Young to approve the Renewal of Clinical Experience Agreement Solano Community College District and Vacaville Convalescent and Rehabilitation Center as presented. The motion was passed unanimously.

Student Services

- (x) The Local Agreement for Child Development Services (CCTR) FY2022-2023, Page 131

It was moved by Trustee Karah and seconded by Trustee Voyce to approve The Local Agreement for Child Development Services (CCTR) FY2022-2023 as presented. The motion was passed unanimously.

- (y) The Local Agreement for Child Development Services (CSPP) FY2022-2023, Page 133

It was moved by Trustee Martin and seconded by Trustee Young to approve The Local Agreement for Child Development Services (CSPP) FY2022-2023 as presented. The motion was passed unanimously.

14. INFORMATION ITEMS – NO ACTION REQUIRED

15. ANNOUNCEMENTS

Trustee Voyce welcomed our new Vice President of Student Services, Lisa Neeley.

Dr. Chapman announced that tomorrow at 2pm, the new full-time faculty reception/welcome will be held on campus.

16. ITEMS FROM THE BOARD

17. CLOSED SESSION (CONTINUED IF NECESSARY)

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

Moved by Trustee Young and seconded by Trustee Honeychurch to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 8:31 p.m.