



Curriculum Committee

Minutes

Date: March 12, 2024

Meeting Room: L113 and Zoom

1:00 pm – 3:00 pm

1. Call to Order	Sarah Barsness, Chair, called the meeting to order at 1:18 PM once quorum was reached.
2. Roll Call	James Word and Alison Bolton were teaching and arrived by 2pm, after classes ended. Roll call is as follows:

Committee Officials (Non-voting)	
<input checked="" type="checkbox"/>	Sarah Barsness.....Chairperson
<input checked="" type="checkbox"/>	David Williams.....VP of Academic Affairs
<input checked="" type="checkbox"/>	Lisa AbbottCurriculum Analyst
<input checked="" type="checkbox"/>	Claire Gover.....Meeting Secretary
<input checked="" type="checkbox"/>	Ashlie LawsonArticulation Officer
Additional SS and AA Expertise (Non-voting)	
<input checked="" type="checkbox"/>	Laura Maghoney.....DE Coordinator
Guests	
Alison Aubert	Asst Athletic Director
Amanda Morrison	Faculty
Andrew Wesley	Faculty, Assessments Coordinator
Christine Mani	Faculty
Darla Williams	Faculty
Ellen O'Connor	Bay Valley Conference Commissioner
Heather Watson-Perez	Faculty
Jeff Cardinal	Faculty
John Nagle	Faculty
Matt Borchert	Faculty
Maureen Powers	Faculty
Melissa Reeve	Faculty, GP Coordinator

Committee Members (Voting)	
<input checked="" type="checkbox"/>	Alison Bolton Applied Technology & Business
<input checked="" type="checkbox"/>	Guy Brookshire.....Liberal Arts
<input type="checkbox"/>	Saki Cabrera.....Social & Behavioral Sciences
<input checked="" type="checkbox"/>	Ginger Cain.....Health Sciences
<input checked="" type="checkbox"/>	Jose Cortes..... Dean
<input checked="" type="checkbox"/>	Amy Dauffenbach.....Counseling
<input checked="" type="checkbox"/>	Erin Duane.....Library
<input checked="" type="checkbox"/>	Douglas "Doug" Green Applied Technology & Business
<input type="checkbox"/>	Sheila Hudson.....Dean
<input type="checkbox"/>	Myra Kargbo..... Health Sciences
<input checked="" type="checkbox"/>	James Word.....Math & Science
<input checked="" type="checkbox"/>	Teri Yumae.....Liberal Arts
<input type="checkbox"/>	Vacant.....Social & Behavioral Sciences
<input type="checkbox"/>	Vacant Math & Science

3. Approval of Minutes

Approval of Minutes from: December 5, 2023					
Motion:	Ginger Cain				
Seconded by:	Amy Dauffenbach				
Comments/Discussion/Revisions:					
Final Resolution:	Yeses:	6	Noes:	0	Abstentions: 1
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>	

4. Agenda Approval

<i>Approval of the agenda will enact all matters listed under the Consent Items which are considered routine unless removed from the Consent Items by a Committee member.</i>					
Motion:	Doug Green				
Seconded by:	Jose Cortes				
Comments/Discussion/Revisions:					
Final Resolution:	Yeses:	7	Noes:	0	Abstentions: 0
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>	

5. Consent Items

<i>Approval of the agenda will enact all matters listed under the Consent Items which are considered routine unless removed from the Consent Items by a Committee member.</i>		
5a. General		
5b. Workload/Class Max – These have been reviewed by the Workload Committee		
Course	Rationale:	Change
OT 054A	Approved	37 to 30
OT 054B	Approved	37 to 30
OT 162	Approved	40 to 30
HUMN 003	Approved	60 to 30
THEA 001	Denied - Reducing class max for a program gateway class stalls growth and reduces funnel into the program.	30 to 25
THEA 002	Denied - Reducing class max for a program gateway class stalls growth and reduces funnel into the program.	30 to 20
THEA 006	Denied - Reducing class max for a program gateway class stalls growth and reduces funnel into the program.	40 to 25
THEA 009	Approved	40 to 25
THEA 013	Denied - Reducing class max for a program gateway class stalls growth and reduces funnel into the program.	35 to 25
THEA 040	Approved	30 to 25
DRFT 058	Approved	15 to 24

6. Comments from the Public

<i>Three minutes are allotted per person **</i>	
Name	Comments
Ellen O'Connor	BVC Commissioner, Retired KINE professor, currently an Executive Board Member of CCCPEKD. Spoke on and cited several sources that support the importance of health and physical literacy education to combat disparities in health and student success and help students achieve their educational

	goals. Maintaining lifelong learning, self-development and PE courses in local degree requirement would demonstrate that SCC values educating the “whole” student.
Alison Aubert,	Asst Athletic Director. Read a statement submitted by Sheila Hudson, Dean of School of Health Sciences. Advocating for students’ continuing engagement in kinesiology and nutrition, coursework. Spoke on the benefits these courses provide while pursuing careers and in their daily lives. Gave account of benefits of physical activity and health living in personal life.
Matt Borchert	Kinesiology Faculty. Thanked Ginger Cain for the work she has done keeping KINE in local degree. Referenced two handouts provided during meeting which support keeping kinesiology in the local degree: 1) CCC Physical Education, Kinesiology, and Dance Assoc Position Statement on Health and Physical Literacy and 2) Resolutions from ASCCC supporting their discipline over the years.
Melissa Reeve	English Faculty. Suggests maximal flexibility for students in completing local GE. With the increase of specific requirements by the state (adding 6 units), we should be careful to give students choices of how to satisfy units the requirements and ensure that we don’t create a local GE where every single unit is accounted for for the student. Students are unique and can find their own ways to fulfill personal health and satisfaction benefits.
Andrew Wesley	Historian, Music Faculty. Spoke in support of keeping the multicultural component in our local degree. Removing it would be a disservice in the face of our institutional push for DEIA which is not just focusing on underrepresented people, but it is trying to make all of us equal and equitable. Does not feel that students will choose another college if our local degree has slightly higher unit requirements.

7. Information Items

<i>No Action Required</i>

8. Action Items

		Motion:	Seconded by:
1. Local General Education			
A.	Changes to Areas 1-6 dictated by Title 5		
B.	Option 1: No Local District Requirements Option 2: No Cross Cultural but include “Lifelong Learning” Option 3: Include both Cross Cultural and “Lifelong Learning”	Jose Cortes moved to accept Option 3: Include both Cross-Cultural and “Lifelong Learning” and allow double count of Cross-Cultural courses in another area.	Erin Duane

2.ART 042A	Add Hybrid	Erin Duane moved to table this item				Doug Green
Comments/Discussion/Revisions:	See below					
Final Resolution #1A:	Yeses:	0	Noes:	0	Abstentions:	0
Final Resolution #1B:	Yeses:	8	Noes:	1	Abstentions:	0
Final Resolution #2:	Yeses:	0	Noes:	0	Abstentions:	0
Motion Passed #1A:	Yes:	<input type="checkbox"/>	No:	<input type="checkbox"/>		
Motion Passed #1B:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		
Motion Passed #2:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

Item 8.1:

Motion: Amy Dauffenbach motioned to delay items 8.1.A. and 8.1.B to 2pm when Alison Bolton and James Word are expected to arrive.

Guy Brookshire seconded the motion.

Discussion: We had 7 of 12 members of the Curriculum Committee present. In order to pass an item, we would need the 7 members to vote unanimously. With two other members (expected to arrive shortly) we would need 2/3 vote to pass an item.

Yeses: 6, Noes: 1, Abstentions: 0, Motion carried.

Item 8.2:

Changes to DE area have not been completed by Jeanne Lorenz.

Motion: Erin Duane moved to table this item.

Doug Green. Seconded.

Yeses: 7, Motion carried.

Item 8.1.B:

Revisited once Alison Bolton and James Word arrived after 2pm.

Based on new Title 5 requirements, we must now include 6 additional units and consider whether it is valuable to our students to keep our current local mandates in cross-cultural studies and life-long learning and self-development.

GE Updates Unit Breakdowns handout was provided by Ashlie Lawson. Lisa Abbott shared a chart showing degrees and the number of electives left once life-long learning and cross-cultural units are taken into account. Discussion referenced public comments, the desire to give students choices, and an option to allow double counting of cross-cultural courses in either Arts and Humanities or Social and Behavioral Sciences. Ashlie Lawson explained that once we agree to the structure of local GE, we can look at the proposed courses to be included. Our new local GE has been done by Fall so it can be in the 2025 catalog.

Motion: Jose Cortes moved to accept Option 3: Include both Cross Cultural and “Lifelong Learning” and allow double count of cross-cultural courses in another area.

Erin Duane seconded the motion.

Discussion: there was no additional discussion

Yeses: 8, Noes: 1, Abstentions: 0, Motion carried.

9. American Sign Language

Rationale for proposals a:						
The reason for the change the prerequisite from ASL 0003 to ASL 053 is because this course ASL 054 is aligned with ASL 057. ASL 053, Introduction to Interpreting, is an introductory course that discusses the field of sign language interpreting as well as the various techniques and skills needed to interpret from English to ASL and from ASL to English. ASL 054 and 057 are both courses where those skills and techniques are applied. Students not only observe real working interpreters but also attempt to interpret basic-level material themselves. The skills that are studied and acquired in ASL 053 are then put into practice in ASL 054 and 057.						
Motion on a:	Teri Yumae moved to approve					N/A <input type="checkbox"/>
Seconded by:	Alison Bolton					
Comments/Discussion/ Revisions:						
Final Resolution:	Yeses:	7	Noes:	0	Abstentions:	0
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>			

9a. Modified Courses:

		Requisite	notes
ASL054		Change from 003 to 053	

10. Emergency Medical Services

Rationale for proposals a:						
Added information for faculty reference, so they are aware of conditions for students' enrollment in the class. This information is not usually included in COR, but was necessary to be very specific for this course due to licensing requirements. Updated description to include information on the National Registry of EMT exam.						
Motion on a:	Teri Yumae moved to approve					Q
Seconded by:	Jose Cortes					
Comments/Discussion/ Revisions:						
Final Resolution:	Yeses:	7	Noes:	0	Abstentions:	0
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

10a. Modified Courses

		Notes
EMS 112	Emergency Medical Technician (Basic)	

11. Humanities

Heather Watson-Perez was present to represent HUMN. Rationale for proposals a:						
Modification to course description, CLOs & SLOs, textbooks and modality to better align with DEI and curriculum revision efforts						
Motion on a:	Erin Duane moved to approve					N/A <input type="checkbox"/>
Seconded by:	Doug Green					
Comments/Discussion/Revisions:	Heather approved Lisa Abbott to update DE Section Q3 (change REC to RSI)					
Final Resolution:	Yeses:	9	Noes:	0	Abstentions:	0
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

11a. Modified Courses

		notes
HUMN003	Journey in a Multicultural Landscape	

12. Theatre Arts

Christine Mani was present to represent THEA. Rationale for proposals a:						
Description, DE, title. Changed title “advanced” to “Special Topics”. Added more to course descriptions so students understand the elements. One is for actors, one is for backstage, one is for management and directing. Made DE updates.						
Motion on a:	Teri Yumae moved to approve					N/A <input type="checkbox"/>
Seconded by:	Alison Bolton					
Comments/Discussion/Revisions:	Courses can be taught. However, modifications will be effective in Spring 2025					
Final Resolution:	Yeses:	7	Noes:	0	Abstentions:	0
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>			

12a. Modified Courses: Curriculum Review

THEA148A	Special Topics in Theatre: For Actors	Description, DE, title
THEA148B	Special Topics in Theatre: Technical Theatre	Description, DE, title
		Description, DE, title
THEA148C	Special Topics in Theatre: Costuming	
THEA148D	Special Topics in Theatre: Management and Direction	Description, DE, title

13. Ethnic Studies

Amanda Morrison did the work on this program. Rationale for proposals a:						
Course updates. Added courses into the program. Added elective area/Ethnic Studies adjacent courses which include many of the cross-cultural classes.						
Motion on a:	Jose Cortes moved to approve					N/A <input type="checkbox"/>
Seconded by:	Erin Duane					
Comments/Discussion/ Revisions:						
Final Resolution:	Yeses:	9	Noes:	0	Abstentions:	0
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

**13a.
Modified
Programs**

	Notes
Ethnic Studies AA	

14. Political Science

Thomas Bundenthal and Joel Powell worked on this program. Rationale for proposals a:						
Used existing courses to create ADT for Pathway to Law School (required by grant). Political Science will own this program						
Motion on a:	Ginger Cain moved to approve					N/A <input type="checkbox"/>
Seconded by:	Doug Green					
Comments/Discussion/Revisions:						
Final Resolution:	Yeses:	9	Noes:	0	Abstentions:	0
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>			

15a. New Program

	Notes
Law, Public Policy, and Society	

- | | |
|--|---|
| I. Report from Articulation Officer, Ashlie Lawson | There were no items in this section. Ashlie gave information on GE during discussion of item 8. |
| II. Report from Assessment Coordinator, Andrew Wesley | There were no items in this section. |
| III. Report from Curriculum Analyst, Lisa Abbott | There were no items in this section. |
| IV. Report from VP of Academic Affairs, David Williams | There were no items in this section. |
| V. Report from Curriculum Committee Chair, Sarah Barsness | There were no items in this section. |
| VI. Other | There were no items in this section. |
| VII. Open Discussion | There were no items in this section. |
| VIII. Adjournment | Erin Duane moved to adjourn. Amy Dauffenbach seconded. Meeting adjourned at 3:10 PM. |

ALL MEETINGS WILL BE HELD STARTING AT 1:00 PM ON ZOOM UNLESS OTHERWISE NOTED

***Under the Bagley-Keene Act, a body does not have to listen to comments on matters that are not on the agenda or that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 11125.7(a).*

Under the Brown Act, the public is entitled to comment on any matter within the subject matter jurisdiction of the legislative body, as well as any agenda item. Cal. Gov't Code § 54954.3(a). See Galbiso v. Orosi Pub. Util. Dist., 167 Cal. App. 4th 1063, 1080, 84 Cal. Rptr. 3d 788 (2008). Under the Brown Act, the legislative body does not have to listen to comments on items that are not within its subject matter jurisdiction. 78 Ops. Cal. Att'y Gen. 224 (1995). And, as under the Bagley-Keene Act, a legislative body under the Brown Act does not have to listen to comments on items that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 54954.3(a).

An agency may limit public comment on items described in the agenda to the time when those items are being considered. Olson v. Hornbrook Cmty. Servs. Dist., 33 Cal. App. 5th 502, 528, 245 Cal. Rptr. 3d 236 (March 26, 2019).

In addition, under both Acts, the body may adopt reasonable regulations to ensure that the above provisions are carried out, including but not limited to regulations limiting the total amount of time allocated to each individual speaker for public testimony or comment on particular issues. Cal. Gov't Code §§ 11125.7(b) (Bagley-Keene Act); 54954.3(b) (Brown Act). A legislative body of a local agency may regulate the time, place and manner for speech to ensure orderly discussion. Baca v. Moreno Valley Unified Sch. Dist., 936 F. Supp. 719 (C.D. Cal. 1996) (Brown Act); see, e.g., Ribakoff v. City of Long Beach, 27 Cal. App. 5th 150, 177, 238 Cal. Rptr. 3d 81 (2018) (rejecting plaintiff's First Amendment facial and as applied challenge to board's rule limiting public comment to three minutes); Olson, 33 Cal. App. 5th at 528 (holding limitation on public comment on agenda items to when those items are being considered was not an unreasonable regulation).