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Solano Community College Safety Committee

AGENDA

Regular Meeting

January 23, 2023 @ 2:00 PM

Meeting Via Zoom:

<https://us02web.zoom.us/j/83271245779?pwd=RktWM2lISFdJa1cvWnp2dzFQdjEzZz09>

1. **ROLL CALL:**
Brian Travis, Chair
Susan Wheat, Member
David Williams, Secretary
Lisa Neeley, Member
Saki Cabrera, Member
Jason Yi, Member
Danielle Gonzalez, Member
Jeff Lehfeltdt, Member
Sabrina Drake, Member
Johnicon George, Member
Director of IT (vacant), Member
2. **APPROVAL OF AGENDA** - *motioned by Susan, 2nd by Sabrina. Approved*
3. **MINUTES**
 - a) 9-26-22 Meeting - *motioned by Dr. Cabrera, 2nd by Susan. Approved.*
4. **PUBLIC COMMENT FROM THE PUBLIC:**
 - a) Each member of the public will receive three minutes to speak - *no public comment*
5. **OLD BUSINESS**
 - a) Building Coordinator Plan -
 - i) *Susan solicited names for Building leads; will follow up offline.*
 - ii) *Dr. Cabrera reviewing a draft of the Safety Plan.*
 - b) Member Search for ASSC and IT Representatives
 - i) *Dr. Slade will find a student representative.*
 - ii) *IT Director, when hired, will join this committee.*
 - c) Hazardous Waste and Blood Borne Pathogen Training
 - i) *Had successful in-person hazardous waste training, have met the compliance requirement. Very knowledgeable instructor, simple to understand. Still need to do blood-boarne pathogen training.*
6. **NEW BUSINESS**
 - a) Lockdown and Other Safety Related Equipment Discussion
 - i) *Lockdown Drill in August; solicited feedback on the process.*
 - b) Spring 2023 Lockdown Drill - TBD
 - i) *Disussion of next lock down drill. Perhaps hold training during Spring flex (Mar. 15, 16) with drill to follow in 1st week of April. Jeff requested special meeting with facilities/custodial.*
7. **FUTURE MEETING DATES/TIMES**
 - a) Regular Meeting – February 27, 2023
8. **REQUESTS FOR FUTURE MEETINGS:** *hallway mirrors (esp. Bldg 900? Jason requested the committee determine type of mirror, placement and Facilities will attach.*
9. **ADJOURNMENT:** *Motioned by Lisa; 2nd by Jeff. Adjourned at 2:33pm.*