



Solano Community College Safety Committee

Minutes

**Regular Meeting
February 28, 2022 @ 2:00 PM**

Meeting Via Zoom:

<https://zoom.us/j/93503257337?pwd=Q2gyOVU3bWp5STUycWovRUVncEt5Zz09>

Brian Travis – Co-Chair
Public Safety Consultant
(707) 864-7131
brian.travis@solano.edu

Susan Wheet - Co-Chair
VP Finance and Admin
(707) 864-7209
susan.wheet@solano.edu

David Williams – Secretary
VP Academic Affairs
(707) 864-7259
david.williams@solano.edu

Cooper, Shannon – Member
VP Student Services
(707) 864-7159
Shannon.cooper@solano.edu

Lisa Neeley - Member
Administrator
(707) 864-7148
vacant.admin@solano.edu

Jim Petromilli – Member
Director of Technology
(707) 864-7275
jim.petromilli@solano.edu

Jason Yi – Member
Facilities
(707) 864-7257
Jason.yi@solano.edu

Danielle Gonzalez– Member
CSEA Representative
(707) 864-4626
danielle.gonzalez@solano.edu

Jeff Lehfeltdt – Member
Local 39 Representative
(707) 864-7172
jeffery.lehfeltdt@solano.edu

Alyssa DelToro – Member
ASSC Representative
(707) 864-7839
alyssa.deltoro@yahoo.com

Sabrina Drake – Member
Member of Public
(707) 864-7839
christie.speck@solano.edu

Johnicon George – Member
NAACP Representative
(707) 389-6020
president@tri-citynaacp.org

1. **ROLL CALL (present members highlighted):** Meeting began at 2:01pm
Brian Travis, Co-Chair
Susan Wheet, Co-Chair
David Williams, Secretary
Shannon Cooper, Member
Lisa Neeley, Member
Jim Petromilli, Member
Jason Yi, Member
Danielle Gonzalez, Member
Jeff Lehfeltdt, Member
Alyssa DelToro, Member
Sabrina Drake, Member
Johnicon George, Member
2. **APPROVAL OF AGENDA** Brian motioned, with the correction to change his title from “consultant” to “Chief of DPS”; Sabrina seconded – all in favor
3. **MINUTES** Lisa motioned; Brian seconded; Sabrina abstained – all others in favor
 - a) 11/29/21 Meeting (attached)
 - b) 01/24/22 Meeting (attached)
 - c) 02/14/22 Meeting (attached)
4. **PUBLIC COMMENT FROM THE PUBLIC:**
 - a) Each member of the public will receive three minutes to speak none
5. **NEW BUSINESS**
 - a) Department of Public Safety Policies (Tier 2) – HR Review update given
 - b) Safety Information Flip Chart Review - reviewed safety flip chart with additions/corrections – to be presented again after update
 - c) Updates on Crime Trends in the region – update given
6. **FUTURE MEETING DATES/TIMES**
 - a) Special Meeting – Mar 14 – Policy Tiers 3 Review
 - b) Regular Meeting – Mar 28 – Policy Tiers 4 & 5 Review & Other Safety Issues
7. **REQUESTS FOR FUTURE MEETINGS**
 - a) Plans for Safety Drills
 - b) Communication systems (radio training)
8. **ADJOURNMENT** - motioned/seconded information not recorded



Solano Community College Safety Committee

MINUTES

Regular Meeting

November 29, 2021 @ 2:00 PM

Meeting Via Zoom:

<https://zoom.us/j/93503257337?pwd=Q2gyOVU3bWp5STUycWovRUVncEt5Zz09>

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Lisa Neely – Member
Administrator
(707) 864-7148
vacant.admin@solano.edu

Jim Petromilli – Member
Director of Technology
(707) 864-7275
jim.petromilli@solano.edu

Myron Hord – Member
Director of Facilities
(707) 864-7260
myron.hord@solano.edu

Danielle Gonzalez– Member
CSEA Representative
(707) 864-4626
danielle.gonzalez@solano.edu

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1. **PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**
2. **ROLL CALL: (Members in Bold were in attendance)**
Brian Travis, Co-Chair
Susan Wheet, Co- Chair
David Williams, Secretary
Shannon Cooper, Member
Lisa Neeley, Member
Jim Petromilli, Member
Myron Hord, Member
Danielle Gonzalez, Member
Jeff Lehfeltdt, Member
Vacant ASSC, Member
Christie Speck, Member
Johnicon George, Member
3. **APPROVAL OF AGENDA**
Jim Petromilli motioned to approve the agenda; 2nd by Dean Neeley. Motion passed.
4. **PUBLIC COMMENT FROM THE PUBLIC:**
 - a) Each member of the public will receive three minutes to speak. No members of the public were present.
5. **RESOLUTION TO REMAIN REMOTE**
VP Williams motioned to approve the resolution; 2nd by Christie Speck. Motion passed. (Resolution attached)
6. **DISCUSS ROLE OF THE COMMITTEE**
VP Wheet shared the mission statement. This meeting will focus on the newly-formed department of public safety at SCC.
7. **NEW BUSINESS**
 - a) Department of Public Safety (DPS) Status Update – Brian Travis: details below. (Presentation Attached)
 - b) Presentation of potential DPS uniform, shoulder patch, badge, patrol vehicle and other safety gear – Brian Travis
Lt. Travis shared a presentation for the update, including a discussion of badges (stars and shields), shoulder patches (suggestion to remove star from

patch sample and replace with a circle), uniforms (traditional vs. polo shirts), vehicle logo. 70% of departments use stars. Proposing a department of safety shield. Consulted with students, who thought a star is “too police-y.” Shield says “Department of Public Safety.”

- c) DPS timeline before the department can become operational – Brian Travis Dec 1-10 interviews for new Chief of Department of Public Safety; could be on Jan 19 Board agenda (tight timeline). Questions about who is on the interview panel. New chief will undergo psychological and background check. Will likely extend month-to-month contract until department gets set up. After the presentation, VP Williams motioned to accept the recommendations of Lt. Travis for badges, patches, uniforms, and vehicles. 2nd by Myron Hord. Motion passed.

8. ESTABLISH FUTURE MEETING DATES/TIMES

Monday at 2:00 seems to work for ongoing 1x/month meetings.

9. REQUESTS FOR FUTURE MEETINGS

Review of safety information flip charts posted in classrooms to update; plans for safety drills; communications system between main campus and centers; updates on crime trends in the region.

10. ADJOURNMENT

Motioned by VP Williams; 2nd by Dean Neeley. Approved. Adjourned at 2:53pm.



RESOLUTION REGARDING THE CONTINUED STATE OF EMERGENCY AND NEED FOR REMOTE MEETINGS

WHEREAS, The Board of Trustees of Solano Community College District found that state of emergency originally declared on March 18, 2020 continues to directly impact the ability of its members to meet safely in person (RESOLUTION NO. 21/22-1), and, thus, they will continue to hold virtual meetings;

WHEREAS, The Safety Committee of Solano Community College also believes that the state of emergency originally declared on March 18, 2020 continues to directly impact the ability of its members to meet safely in person;

BE IT RESOLVED, that Safety Committee of Solano Community College will continue to hold virtual meetings ensuring public access to all meeting materials and Zoom links;

BE IT FURTHER RESOLVED, that the Safety Committee will assess the conditions related to COVID and the State of Emergency at least every 30 days in compliance with AB 361 (2021).

RESULTS:

AYES: Nine (9)

NAYES: None

ABSTENTIONS: None

November 29, 2021

Signature of recording secretary



SCC DEPARTMENT OF PUBLIC SAFETY (DPS) UNIFORM, BADGE, SHOULDER PATCH & VEHICLE LOGO PRESENTATION

Presented by Brian Travis
November 29, 2021



Presentation Outline



- BADGE PRESENTATION
- SHOULDER PATCH PRESENTATION
- UNIFORM PRESENTATION
- VEHICLE LOGO PRESENTATION
- RECOMMENDATION TO COMMITTEE

BADGES – Stars and Shields

- California Penal Code 830.10 – Any uniformed peace officer **SHALL** wear a badge, nameplate, or other device which bears clearly on its face the identification number or name of the officer.
- An officer’s badge is perhaps the most visible and recognizable symbol for police officers around the world.
- Here in Solano County we have the following badges that law enforcement agencies wear on their uniforms:



Fairfield PD



Vacaville PD



Solano Sheriff



Benicia PD



Vallejo PD



Dixon PD



Suisun PD



Rio Vista PD

- What some community college police departments are wearing on their uniforms:



Marin College PD



Contra Costa Community C...

Contra Costa



Santa Rosa College



Glendale College



San Diego College



Old Solano College



Proposed DPS Shield

SCC DPS SHIELD – CLOSER LOOK

- We want the shield to be as personable as possible
- Something we all can relate to and be proud to be a part of
- A symbol with fond memory of the college
- From talking to some of the students, they prefer the shield over the star shaped badges
- They think the star badges are too “policee” and remind them of some of the local agencies who have been in the news recently
- They are glad the word “police” will not appear anywhere on the Solano College shield



Shoulder Patches

- Most law enforcement uniforms feature shoulder patches with the agency's name and a logo on it for identification purposes.
- Without shoulder patches those we serve will not be able to identify which agency the officer work for and that could be problems for everyone involved during a field contact or in an emergency situation.
- Here in Solano County we have the following shoulder patches that law enforcement agencies wear on their uniforms:



Fairfield PD



Vacaville PD



Solano Sheriff



Benicia PD



Vallejo PD



Dixon PD



Suisun PD



Rio Vista PD

- Nearby community college police departments also wear them on their uniforms:



Marin College PD



Contra Costa



Napa Valley College



Ohlone College



City College SF



College of San Mateo

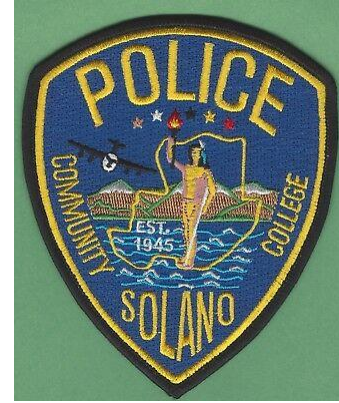


Proposed DPS Shield

Shoulder Patches – Closer Look



New DPS Patch



Former Patch

Uniforms –Traditional

- Uniform policies are established to ensure that uniformed officers will be readily identifiable to the public through the proper use and wearing of department uniforms. It also helps demonstrate consistency, competence and those wearing them have the authority and skills to serve and protect those in need.
- Here in Solano County we have the following uniforms being worn by local law enforcement agencies:



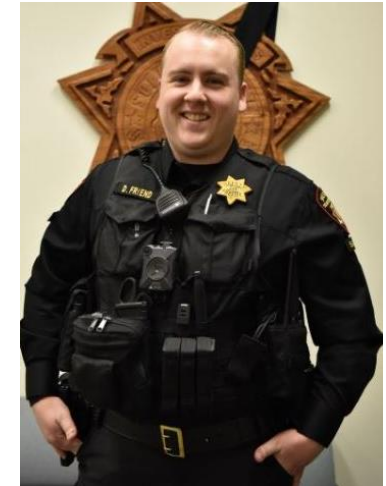
Fairfield Police



Vacaville Police



Benicia Police



Solano Sheriff

Uniforms – Traditional

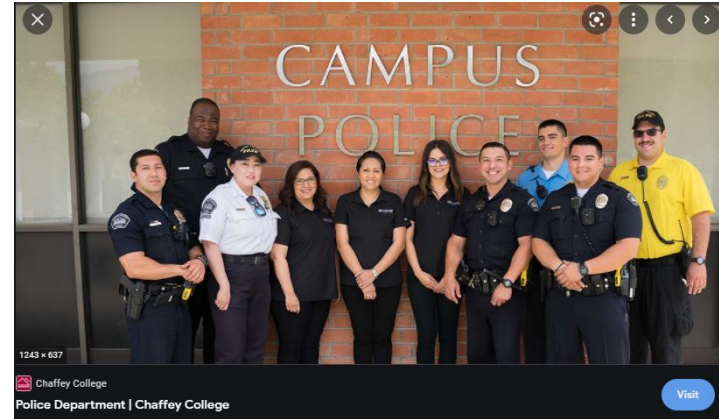
- Below are other community college police department uniforms:



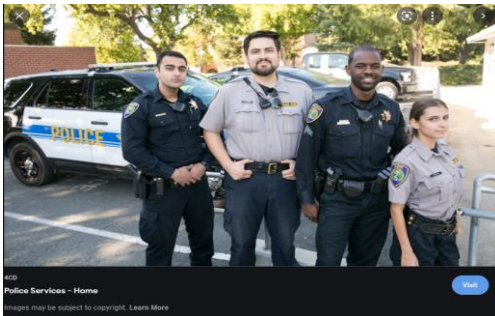
Napa Valley College



Marin College



Chaffey College



Contra Costa College



Ohlone College



Former Solano College

Uniforms – Traditional vs. Polos

- Some colleges and universities are adopting a “softer” look to put the college community more at ease when interacting with law enforcement personnel on campus. More colleges and universities are transitioning from the “traditional” police uniform look into polos with khakis when their officers are patrolling around campuses. They still keep their “formal” wear for special events such as attending formal meetings, taking department pictures, etc.
- Below are sample of department polo and khakis uniforms:



Citrus College



USC DPS



College of San Mateo DPS

Uniforms – More Polo Samples



VEHICLE DECAL

- A decal on a law enforcement vehicle helps identify which agency the officer driving it is from. It's also a form of crime deterrent when driven around town or campus. It can also help those in need to flag down a law enforcement vehicle to come to their aid, etc.
- Below are some police vehicles from Solano County law enforcement agencies:



Fairfield PD



Vacaville PD



Vallejo PD



Suisun PD



Solano County Sheriff's Office

VEHICLE DECAL

- Below are some nearby police vehicles from community college law enforcement agencies:



Marin College PD



Contra Costa College PD



Napa Valley College PD



Los Rios College PD



Foothill/De Anza College PD

VEHICLE DECAL

- Below are some DPS vehicles from community college law enforcement agencies:



College of San Mateo DPS



Proposed SCC DPS



College of the Redwoods DPS

RECOMMENDATIONS

- Safety Committee vote for the shield with green tree
- Safety Committee vote for the shoulder patch with green tree
- Safety Committee vote for dark blue polos and brown khakis for sworn officers and light blue polos and brown khakis for public safety officers for every day patrol on campus
- Safety Committee vote for the public safety decal for patrol vehicles



8-10 weeks



1-2 weeks



2-4 weeks



6-8 months

QUESTIONS AND COMMENTS





Solano Community College Safety Committee

Minutes

Regular Meeting

January 24, 2022 @ 2:00 PM

Meeting Via Zoom:

<https://zoom.us/j/93503257337?pwd=Q2gyOVU3bWp5STUycWovRUVncEt5Zz09>

1. **PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**
2. **ROLL CALL (members present highlighted):**
 - Brian Travis, Co-Chair**
 - Susan Wheat, Co-Chair**
 - David Williams, Secretary**
 - Shannon Cooper, Member**
 - Lisa Neeley, Member**
 - Jim Petromilli, Member**
 - Vacant, Member
 - Danielle Gonzalez, Member**
 - Jeff Lehfeltd, Member**
 - Vacant ASSC, Member
 - Christie Speck, Member (Sabrina Drake, will replace Christie)**
 - Johnicon George, Member - *absent*
3. **APPROVAL OF AGENDA** – *motioned by Lisa N, second by Brian T.; Approved*
4. **PUBLIC COMMENT FROM THE PUBLIC:**
 - a) Each member of the public will receive three minutes to speak: *no members of the public present*
5. **RESOLUTION TO REMAIN REMOTE:** *motioned by Brian T; second by Lisa N; approved unanimously*
6. **DISCUSS ROLE OF THE COMMITTEE:** *Removed from the agenda*
7. **NEW BUSINESS**
 - a) Department of Public Safety Policies (Tier 1): *VP stressed that these are Departmental policies, not Board policies. Discussion of clarity on emergency procedures/plan, training, crisis situations/de-escalation, use of force, free/hate speech. Will the employees join the bargaining units (VP Wheat will follow up with HR)?*
8. **ESTABLISH FUTURE MEETING DATES/TIMES**
 - a) Special Meeting - Feb 14 – Policy Tier 2 Review
 - b) Regular Meeting – Feb 28 – Other Safety Issues
 - c) Special Meeting – Mar 14 – Policy Tiers 3,4,5 Review
 - d) Regular Meeting – Mar 28 – Other Safety Issues
9. **REQUESTS FOR FUTURE MEETINGS**
 - a) Review of Safety Information Flip Charts

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- b) Plans for Safety Drills
- c) Communication systems (radio training)
- d) Updates on crime trends in the region

10. **ADJOURNMENT** - *David motioned to adjourn, second by Jeff. Adjourned at 2:25.*



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Solano Community College Safety Committee

Minutes

Special Meeting
February 14, 2022 @ 2:00 PM
Meeting Via Zoom:

<https://zoom.us/j/96342917235?pwd=UmNvT1R0Nis2T0t5UXhuVVIYR1Bpdz09>

1. **ROLL CALL (Members present are highlighted):** Meeting began at 2:02pm
Brian Travis, Co-Chair
Susan Wheat, Co- Chair
David Williams, Secretary
Shannon Cooper, Member
Lisa Neeley, Member
Jim Petromilli, Member
Vacant, Member
Danielle Gonzalez, Member
Jeff Lehfeltdt, Member
Vacant ASSC, Member
Sabrina Drake, Member
Johnicon George, Member
2. **APPROVAL OF AGENDA:** *motioned by Sabrina; 2nd by Lisa; approved*
3. **PUBLIC COMMENT FROM THE PUBLIC:**
 - a) Each member of the public will receive three minutes to speak: *No members of the public attended.*
4. **RESOLUTION TO REMAIN REMOTE:** *motioned by David; 2nd by Lisa; approved to remain remote. (resolution attached)*
5. **NEW BUSINESS**
 - a) Department of Public Safety Policies (Tier 2)
 - 1) *Question as to why we might need policies that appear to overlap with existing Board policies.*
 - 2) *Will take these through the College Governance Council and to the Board of Trustees.*
 - 3) *Susan and Brian will meet with HR to discuss areas of overlap and need for all procedures.*
6. **FUTURE MEETING DATES/TIMES**
 - a) Regular Meeting – Feb 28 – Other Safety Issues
 - b) Special Meeting – Mar 14 – Policy Tiers 3,4,5 Review
 - c) Regular Meeting – Mar 28 – Other Safety Issues
7. **REQUESTS FOR FUTURE MEETINGS**
 - a) Review of Safety Information Flip Charts
 - b) Plans for Safety Drills
 - c) Communication systems (radio training)
 - d) Updates on crime trends in the region
8. **ADJOURNMENT:** *motion by Lisa, 2nd by David; adjourned at 2:25pm.*



RESOLUTION REGARDING THE CONTINUED STATE OF EMERGENCY AND NEED FOR REMOTE MEETINGS

WHEREAS, The Board of Trustees of Solano Community College District found that state of emergency originally declared on March 18, 2020 continues to directly impact the ability of its members to meet safely in person (RESOLUTION NO. 21/22-19), and, thus, they will continue to hold virtual meetings;

WHEREAS, The Safety Committee of Solano Community College also believes that the state of emergency originally declared on March 18, 2020 continues to directly impact the ability of its members to meet safely in person;

BE IT RESOLVED, that Safety Committee of Solano Community College will continue to hold virtual meetings ensuring public access to all meeting materials and Zoom links;

BE IT FURTHER RESOLVED, that the Safety Committee will assess the conditions related to COVID and the State of Emergency at least every 30 days in compliance with AB 361 (2021).

RESULTS:

AYES: Six (6)

NAYES: none

ABSTENTIONS: none

February 14, 2022

Signature of recording secretary