



# Solano Community College Safety Committee

## MINUTES

### Regular Meeting

June 26, 2023 @ 2:00 PM

Meeting Via Zoom:

<https://us02web.zoom.us/j/83271245779?pwd=RktWM2lISFdJa1cvWnp2dzFQdjEzZz09>

1. **ROLL CALL:** *(Members' names in bold denotes they were present for meeting)*  
**Brian Travis, Chair**  
David Williams, Secretary  
**Susan Wheet, Member**  
Lisa Neeley, Member  
Jon Cornelison, Member  
**Jason Yi, Member**  
**Saki Cabrera, Member**  
**Danielle Gonzalez, Member**  
Jeff Lehfeltdt, Member  
ASSC, Member - Vacant  
**Sabrina Drake, Member**  
Johnicon George, Member
2. **APPROVAL OF AGENDA:** *Quorum reached at 2:03. Saki motioned for approval. Susan 2<sup>nd</sup>. Approved.*
3. **MINUTES**
  - a) 4-24-23 Meeting: *Jason motioned for approval; Sabrina 2<sup>nd</sup>. Susan and Saki abstained because they were not present at the April meeting.*
4. **PUBLIC COMMENT FROM THE PUBLIC:**
  - a) Each member of the public will receive three minutes to speak. *No public present.*
5. **OLD BUSINESS**
  - a) Building Coordinator Plan: *Approved. Saki motioned for approval. Jason 2<sup>nd</sup>. Approved. Saki suggested the emergency pamphlets printed in different languages to accommodate our diverse student body.*
  - b) Member Search for ASSC and IT Representatives. *Brian explained IT representative has been filled by VP Cornelison but former ASSC representative just graduated so will need a new appointment.*
  - c) Lockdown Drill for 2023; *Plan a drill in the Fall.*
6. **NEW BUSINESS**
  - a) New Security Camera System for Fairfield Campus: *Installation of cameras began on May 30, 2023 and is scheduled to end sometime in July 2023.*

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Makayla Parris – Member  
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Sabrina Drake – Member  
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Johnicon George – Member  
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- b) EOC Section Training: *Brian will provide training to individual EOC sections in late August. He will send out meeting invites to those assigned to the ECO rosters. Safety Committee members will be invited but their attendance is optional.*
- c) Table Top Exercise Event: *The EOC training will culminate into a Table Top Exercise sometime in September.*

**7. FUTURE MEETING DATES/TIMES**

- a) Regular Meeting – August 28, 2023 at 2 p.m.

**8. REQUESTS FOR FUTURE MEETINGS:** *None requested.*

**9. ADJOURNMENT:** *Motioned by Saki; 2<sup>nd</sup> by Jason. Adjourned at 2:21pm.*