



Solano Community College Safety Committee

MINUTES

Regular Meeting

September 26, 2022 @ 2:00 PM

Meeting Via Zoom:

<https://us02web.zoom.us/j/83271245779?pwd=RktWM2lISFdJa1cvWnp2dzFQdjEzZz09>

1. **ROLL CALL:**
Brian Travis, Chair
Susan Wheet, Member
David Williams, Secretary
Lisa Neeley, Member
Jim Petromilli, Member
Jason Yi, Member
Danielle Gonzalez, Member
Jeff Lehfeldt, Member
Sabrina Drake, Member
Saki Cabrera, Member
Johnicon George, Member
2. **APPROVAL OF AGENDA:** *Saki motioned, Susan 2nd. Approved.*
3. **MINUTES**
 - a) 4-25-22 Meeting: *David motioned; Susan 2nd. Approved (Saki abstained).*
4. **PUBLIC COMMENT FROM THE PUBLIC:**
 - a) Each member of the public will receive three minutes to speak: *No public attended.*
5. **OLD BUSINESS**
 - a) Building Coordinator Plan: *Ben Menkin, emergency manager for San Mateo CC, will assist us in development of the plan. Possibly week of October 19 for us to zoom into his SMCCD training.*
 - b) Active Shooter Training: *Conducted active shooter training to approx. 124 faculty, staff, and students and to 20 Solano County residents. "Run, hide, fight" model. Would like specific concrete guidance for faculty and staff. Some of this information will be relayed as part of the lockdown drill. Should clarify difference/nuance between "active shooter" and "lockdown." Everyone at SCC automatically gets notified via Regroup and SolanoSAFE.*
 - c) Lockdown Drill: *Happening this Friday between 9-11am.*
 - d) Basic Emergency Guidelines Update: *Last update was 2018; all information specific to main campus. New update is Center specific, with Active Shooter information update. Saki suggested having these packets translated into Spanish.*

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6. NEW BUSINESS

- a) Panic Button Testing: Have conducted panic button tests; currently have 24 of these, which all work. Located in the Vallejo and Vacaville Centers (2 each) and 15 in Bldg 400, 5 in the Veteran Center. Also in the Child Care Center. For request for additional buttons, contact Rich Cross. Brian shared magnetic strip that facilitates quick door locking; Saki will try it out tonight with her class.*
- b) Member search: Need IT replacement for Jim Petromilli. Saki is filling the faculty representative spot. Still need ASSC representative (elections this week). May want to look for a new community/outside representative (perhaps chair of CBOC).*
- c) Jeff is scheduling trainings for hazardous waste, blood-borne pathogen.*

7. FUTURE MEETING DATES/TIMES

- a) Regular Meeting - October 24, 2022*

8. REQUESTS FOR FUTURE MEETINGS

- a) Requests for equipment/supplies: magnetic strip, window breakers, sticks that go under the door to lock it, ladders for outside Bldg 400.*

9. ADJOURNMENT: *Motioned by Lisa, 2nd by Jeff. Motion passed! Adjourned at 2:55pm.*