



## AGENDA

Fiscal Advisory Committee  
Wednesday, September 7, 2:00 p.m.

Zoom

<https://cccconfer.zoom.us/j/81972646690?pwd=K2d1MmhmNkVHcGp2RGVhYk9jdGpuQT09>

### Voting Members

#### ALG

Susan Wheet  
Peter "Tony" Zitko

#### CSEA

Carla Maguire

#### Advisory Members

David Williams  
Lisa Neeley  
Shannon Beckham  
Virgie Bender

#### CTA

Erin Farmer

#### Faculty

Erica Beam  
Ruth Fuller  
Joshua Scott

#### Local 39

Jeff Lehfelddt

#### Minority Coalition

Shirley Lewis

#### SCC Educational Foundation

Curt Johnston

#### ASSC

vacant

#### Alternates

Pam Muick (CTA)  
Shanan Danley (Minority Coalition)  
LaNae Jaimez (Faculty)  
vacant (ASSC)

ITEM	PURPOSE	TIME
<b>1. Opening actions</b> <ul style="list-style-type: none"> <li><b>Roll call</b> <i>Called to order at 2:01pm. Members present highlighted above.</i></li> <li><b>Approval of Agenda</b> – <i>Joshua motioned, Jeff seconded – all in favor</i></li> <li><b>Approval of Minutes</b> – <i>Tony motioned, Jeff seconded, Joshua, Erica, &amp; Erin abstained – rest in favor</i></li> </ul>	Action	<b>2:00 – 2:05 p.m.</b>
<b>2. Comments from the public</b> <i>None</i>		<b>2:05 – 2:10 p.m.</b>
<b>3. Budget Update</b> <i>See attached presentation</i>	Information	<b>2:10 – 2:35 p.m.</b>
<b>4. HEERF Update</b> – <i>See attached information</i> <ul style="list-style-type: none"> <li><b>Quarterly report</b></li> <li><b>Spending Plan</b></li> </ul>	Information	<b>2:35 – 2:50 p.m.</b>
<b>5. Requests for Future Meetings</b> – <i>1) Breakdown of restricted funds, their carry over and dates to spend by</i>		<b>2:50 – 3:00 p.m.</b>
<b>6. Adjournment</b> – <i>Joshua motioned, Tony seconded – all in favor</i>	Action	<b>3:00 p.m.</b>



## MINUTES

Fiscal Advisory Committee  
Wednesday, May 25, 2022, 2:00 p.m.

Zoom

<https://us06web.zoom.us/j/82373771473?pwd=QW11VWpuZmpHUkl3Q28zd3hXRSs2dz09>

### Voting Members

#### ALG

Susan Wheet

Peter "Tony" Zitko

#### CTA

Karen Cook

#### Local 39

Jeff Lehfelt

#### SCC Educational Foundation

Curt Johnston

#### CSEA

Carla Maguire

#### Faculty

Erica Beam

Ruth Fuller

LaNae Jaimez - Joshua Scott

#### Minority Coalition

Michelle Arce

#### ASSC

Scott Ferguson

#### Advisory Members

David Williams

Shannon Cooper

Shannon Beckham

Virgie Bender

#### Alternates

Pam Muick (CTA)

Rhuenette Alums (Minority Coalition)

Partic Moe (ASSC)

Michael Wiley (Faculty)

ITEM	PURPOSE
<b>1. Opening actions - call to order 2:04 pm</b> <ul style="list-style-type: none"> <li><b>Roll call</b> – Members present highlighted above</li> <li><b>Approval of Agenda</b> – Motioned by Karen, Seconded by Tony, all approved</li> <li><b>Approval of Minutes</b> – Motioned by Karen, Seconded by Tony, All approved with the exception of an abstention by Joshua</li> </ul>	Action
<b>2. Comments from the public - None</b>	
<b>3. Resolution to Remain Remote</b> – Motioned by Tony, Seconded by Karen, all approved	Action
<b>4. Budget Update – including: (see attached)</b> <ul style="list-style-type: none"> <li><b>Draft Budget – Unrestricted</b></li> <li><b>Change in Beginning Fund Balance</b></li> <li><b>May Revise Information</b></li> </ul>	Information
<b>5. HEERF Update (see attached)</b>	Information
<b>5. Requests for Future Meetings</b> – Next meeting September 7, 202; requested budget update, HEERF update	
<b>6. Adjournment</b> – Motioned by LaNae, Seconded by Karen, all approved	Action

**GENERAL FUND: UNRESTRICTED [11]**

	<i>Adopted Budget 2021-22</i>	<i>Projected 2021-22</i>	<i>Proposed Budget 2022-23</i>
<b>REVENUES:</b>			
Federal Sources	\$ 0		\$0
State Revenues Ongoing	27,734,850	28,097,256	29,741,379
State Apportionment Temporary Hold Harmless	3,768,803	3,593,201	1,585,083
Lottery	1,390,327	1,203,523	1,481,532
Local Revenue	23,783,486	23,783,486	25,343,683
Other Revenue	0		
<b>TOTAL REVENUES</b>	<b>56,677,466</b>	<b>56,677,466</b>	<b>58,151,677</b>
<b>EXPENDITURES:</b>			
Academic Salaries	22,272,601	22,985,345	24,252,194
Classified Salaries	10,520,559	10,464,115	11,741,102
Benefits	15,768,761	14,863,836	15,585,407
Supplies and Materials	607,245	243,269	923,956
Other Operating	6,158,770	7,069,620	7,858,375
Capital Outlay	71,950	168,678	243,498
Other Outgo	50,794	24,361	15,000
Contingency appropriation	250,000	-	250,000
<b>TOTAL EXPENDITURES</b>	<b>55,700,680</b>	<b>55,819,225</b>	<b>60,869,532</b>
<b>OTHER FINANCING SOURCES (USES):</b>			
Prior Year Adjustments to Fund Balance	0		
<b>BEGINNING FUND BALANCE</b>	<b>10,244,795</b>	<b>26,775,754</b>	<b>27,633,995</b>
<b>ENDING FUND BALANCE</b>	<b>11,221,581</b>	<b>27,633,995</b>	<b>24,916,140</b>
<b>Fund Balance / Reserve Ratio</b>	<b>20.1%</b>	<b>49.5%</b>	<b>40.9%</b>
<b>FUND BALANCE COMPOSITION</b>			
Potential Salary Improvements		9,000,000	6,000,000
STRS/PERS Premium Reserve		4,525,000	4,525,000
Board Required Minimum 5% Reserve	2,785,034	2,790,961	3,043,477
Designated Reserve: OPEB Liability	4,000,000	4,000,000	4,000,000
Stability Reserve	4,436,547	7,318,034	7,347,664
	<b>\$ 11,221,581</b>	<b>\$ 27,633,995</b>	<b>\$ 24,916,140</b>

**NOTE:** Fund Balances currently under review - 'subject to change'.

Ending Funding Balance  
Unrestricted  
2021-22

At Adopted Budget:  
\$10,244,795

At 3rd Quarter Update:  
\$26,775,754

Difference:  
\$16,530,959

Comprised of:

\$4,525,000 – STRS/PERS Reserve moved back into Unrestricted

- due to GASB 84

\$3,300,269 – Year-end Surplus

- 20% back into college expenses
- 80% to employee groups

\$7,078,324 – Errors reported to unearned revenue

- Per audit, financial note 13
- Occurred six-eight years ago due to errors in unearned revenue

\$1,530,921 – reclassification of amounts to maintain consistencies in reporting

\$96,445 – other small amounts moved to general fund due to implementation of GASB 84

May Revise  
2022-23  
Highlights

Ongoing:

- Increase in the base of the SCFF
- COLA at 6.56%
- The above two items will decrease the hold harmless amounts, with the goal to have all colleges off hold harmless by 2024-25
- State-wide \$200 million to part-time faculty health insurance
- State-wide \$26.2 million to sustain enrollment growth
- Technology Modernization support

One-Time:

- State-wide \$1.5 billion for Deferred Maintenance and energy efficiency projects
- State-wide \$750 million for discretionary block grants
- Student retention and enrollment efforts
- Common Course Numbering
- Education Pathways

## HEERF Breakout

### Category 8.5

\$1,014,072

All went to services and equipment to enhance online availability to online courses. None distributed directly to staff or students under this category.

\$187,216 to equipment

\$826,856 to contract services



**SOLANO**  
COMMUNITY COLLEGE



# ADOPTED BUDGET PRESENTATION

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2022-23

# STATE BUDGET GOALS FOR THE STUDENT-CENTERED FUNDING FORMULA (SCFF)

## The SCFF focuses resources on a student's full journey

### Connection to Aid

**Supplemental Allocation** for enrollment of low-income students and for connecting them to financial aid.



### Support Along Journey to Success

**Success Allocation** for supporting students through successful achievement in several metrics.



## Core Tenets

- Access
- Equity
- Student Success
- Equitable Success

*Additionally:*

- Recognizes changing demographics



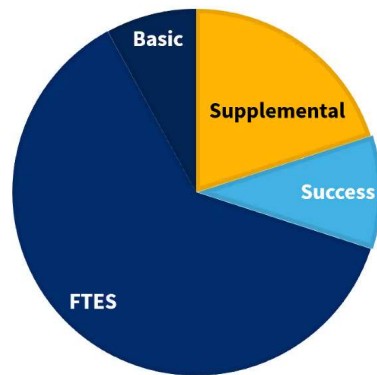
# STUDENT-CENTERED FUNDING FORMULA

## Student Centered Funding Formula

I. Base = Basic + FTES

II. Supplemental

III. Success



## SCFF Overview

The SCFF consists of three components:

### I. Base Allocation

- Basic Allocation - relies primarily on college and center size based on prior year (PY) data and current
- FTES Allocation - relies primarily on current year (CY) Full Time Equivalent Student (FTES) enrollment

### II. Supplemental Allocation

- Based on PY headcounts:
- AB 540, California College Promise Grant, and Pell Grant recipients

### III. Student Success Allocation

Based on an average of three prior years of data:

- Associate Degrees for Transfer
- Associate Degrees
- Baccalaureate Degrees
- Credit Certificates
- Transfer Level Math and English
- Transfer to a Four Year University
- Nine or More CTE Units
- Regional Living Wage

Additional calculated revenue if metrics are achieved by Pell or Promise Grant recipients

# REVENUES – UNRESTRICTED FUND



	<i>Projected Actuals 2021-22</i>	<i>Tentative Budget 2022-23</i>	<i>Proposed Budget 2022-23</i>
<b>REVENUES:</b>			
State Revenues Ongoing	Using new descriptors	\$ 29,741,379.00	Using new descriptors
Lottery		\$ 1,481,532.00	
Local Revenue	\$4,015,809	\$ 25,343,683.00	
Base Allocation (FTES & Basic Alloc.)	37,532,416		\$44,906,557
Supplemental Allocation	7,581,039	Using New descriptors	8,711,699
Student Success Allocation	5,377,241		6,203,173
Sub Total	54,506,505	56,566,594	59,821,429
Hold Harmless	3,584,569	1,585,083	n/a
<b>TOTAL REVENUES</b>	<b>58,091,074</b>	<b>58,151,677</b>	<b>59,821,429</b>

## Notes:

- Solano Community College is now out of Hold Harmless!
- Overall increase approximately 3%

# EXPENSES – UNRESTRICTED FUND



## EXPENDITURES:

Academic Salaries  
Classified Salaries  
Benefits  
Supplies and Materials  
Other Operating  
Capital Outlay  
Other Outgo  
Contingency appropriation

	<i>Projected Actuals</i> <b>2021-22</b>	<i>Tentative Budget</i> <b>2022-23</b>	<i>Proposed Budget</i> <b>2022-23</b>
Academic Salaries	21,270,533	24,252,194	24,251,684
Classified Salaries	10,039,959	11,741,102	11,741,364
Benefits	16,605,344	15,585,407	15,521,814
Supplies and Materials	539,825	923,956	968,448
Other Operating	5,657,411	7,858,375	8,081,680
Capital Outlay	241,049	243,498	246,498
Other Outgo	15,415	15,000	655,000
Contingency appropriation	-	250,000	250,000
<b>TOTAL EXPENDITURES</b>	<b>54,369,536</b>	<b>60,869,532</b>	<b>61,716,488</b>

## Notes:

- Increase in Salaries and Benefits of approximately 7.5% overall.
- Salaries & Benefits are approximately 83% of expenses.
- Increase in Supplies and Materials due to bringing classes back on campus
- Increase in Other Operating due to services reopening at centers and increasing services in programs and classrooms
- Increase in Other Outgo due to anticipated contribution to OPEB investment

# ENDING FUND BALANCE – UNRESTRICTED FUND

	<i>Projected Actuals 2021-22</i>	<i>Tentative Budget 2022-23</i>	<i>Proposed Budget 2022-23</i>
BEGINNING FUND BALANCE	26,775,754	27,633,995	30,497,292
ENDING FUND BALANCE	30,497,292	24,916,140	28,602,233
Fund Balance / Reserve Ratio	56.1%	40.9%	46.3%
<b>FUND BALANCE COMPOSITION</b>			
Potential Salary Improvements	9,000,000	6,000,000	7,200,000
STRS/PERS Premium Reserve	4,525,000	4,525,000	4,525,000
Designated Reserve: OPEB Liability	4,000,000	4,000,000	4,000,000
Board Required Minimum 5% Reserve	2,718,477	3,043,477	3,085,824
Stability Reserve	12,972,292	7,347,664	9,791,409
<b>ENDING FUND BALANCE</b>	<b>\$ 33,215,769</b>	<b>\$ 24,916,140</b>	<b>\$ 28,602,233</b>

**NOTE:** Fund Balances currently under review - 'subject to change'.

## Notes:

- Anticipates a deficit spending for 2022-23
- Potential Salary Improvements used over multiple years
- Board Required Reserve plus Stability Reserve is proximately 20.9% of expenses





# 5-YEAR OUTLOOK – UNRESTRICTED FUND



	<b>Adopted Budget 2022-23</b>	<b>Projected Budget 2023-24</b>	<b>Projected Budget 2024-25</b>	<b>Projected Budget 2025-26</b>	<b>Projected Budget 2026-27</b>
<b>REVENUES:</b>					
Ongoing	59,821,429	63,067,072	65,608,675	68,049,318	68,241,546
Temporary (Hold Harmless)	n/a	n/a	n/a	n/a	n/a
<b>TOTAL REVENUES</b>	<b>59,821,429</b>	<b>63,067,072</b>	<b>65,608,675</b>	<b>68,049,318</b>	<b>68,241,546</b>
<b>EXPENDITURES:</b>	<b>61,716,488</b>	<b>63,842,062</b>	<b>64,920,916</b>	<b>67,228,711</b>	<b>67,848,348</b>
<b>NET INCREASE (DECREASE) IN FUND BALANCE</b>	<b>(1,895,059)</b>	<b>(774,990)</b>	<b>687,759</b>	<b>820,607</b>	<b>393,198</b>
Beginning Fund Balance	30,497,292	28,602,233	27,827,243	28,515,002	29,335,609
Estimated Ending Balance	28,602,233	27,827,243	28,515,002	29,335,609	29,728,806
Fund Balance / Expenditures Ratio	46.3%	43.6%	43.9%	43.6%	43.8%
<b>FUND BALANCE COMPOSITION</b>					
Potential Salary Improvements	7,200,000	5,400,000	3,600,000	1,800,000	-
STRS/PERS Premium Reserve	4,525,000	4,525,000	4,525,000	4,525,000	4,525,000
Designated Reserve: OPEB Liability	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000
Board Required Minimum 5% Reserve	3,085,824	3,192,103	3,246,046	3,361,436	3,392,417
Stability Reserve	9,791,409	10,710,139	13,143,956	15,649,173	17,811,389
	<b>\$ 28,602,233</b>	<b>\$ 27,827,243</b>	<b>\$ 28,515,002</b>	<b>\$ 29,335,609</b>	<b>\$ 29,728,806</b>
Board Required Reserve and Stability Reserve/Expenditure Ratio	20.87%	21.78%	25.25%	28.28%	31.25%
<b>NOTE:</b> Fund Balances currently under review - 'subject to change'.					

## Notes:

- (Revenues) – showing Solano Community College out of Hold Harmless
- (Expenses) – showing reduction in expenses in 2024-24 due to savings from solar project
- Deficit spending over next 2 years to reduce Ending Fund Balance
- Salary Improvement Reserve spread over multiple years
- Board Required Reserve & Stability Reserve to Expenses ratio at 20.87% for 2022-23 and increasing

## OUTLOOKS FOR OTHER FUNDS

### Fund 12-14 (Restricted)

- Zero-Based Budget
- Revenues & Expenses = \$43,102,786
- Ending Fund Balance = \$5,502,882
- Proposed Budget includes carryover funds and new awards

### Fund 21 (Debt Services)

- Planning for same as projected amounts as 2021-22
- Ending Fund Balance = \$40,452,787

### Fund 33 (Child Development)

- Revenues = \$1,187,234
- Expenses = \$1,187,227
- Ending Fund Balance = \$144,233

### Fund 411 (Capital Outlay)

- Zero-Based Budget
- Revenues & Expenses = \$543,915
- Ending Fund Balance = \$2,440,863

## OUTLOOKS FOR OTHER FUNDS – CONT.

### Fund 421 (Measure Q Projects)

- Expenses = \$36,394,128
- Ending Fund Balance = \$41,937,411

### Fund 610 (Self Insurance)

- Planning for same as projected amounts as 2021-22
- Ending Fund Balance = \$771,915

### Fund 74 (Financial Aid)

- Revenues = \$13,420,028
- Expenses = \$5,136
- Financial Aid Disbursements = \$12,858,866

### Fund 8401 (JPA – Retiree Health Benefit)

- Unrealized Gains = \$100,000
- Transfer in from General Fund = \$640,000
- Ending Fund Balance = \$6,349,597
- With the ending fund balance and the \$4,000,000 in reserves, puts SCC at almost 84% funded



**SOLANO**  
COMMUNITY COLLEGE

**THANK YOU**

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**Quarterly Budget and Expenditure Reporting for all HEERF I, II, and III grant funds****Institution Name:** Solano Community College District**Date of Report:** 7/11/22**Covering Quarter Ending:** June 30

**Award Number(s):** P425E 205093 P425F 204159 P425J \_\_\_\_\_ P425K \_\_\_\_\_ P425L \_\_\_\_\_  
 P425M \_\_\_\_\_ P425N \_\_\_\_\_ P425Q \_\_\_\_\_ P425S \_\_\_\_\_ P425T \_\_\_\_\_

Final Report? ☐ (Only if you have exhausted ALL HEERF Grants)

Total Amount of Institutional Funds Awarded: Section (a)(1): \$ 12,622,800 Section(a)(2): \$ 0.00 Section (a)(3): \$ 0.00

Total Amount of Student Funds Awarded: Section (a)(1): \$ 9,152,677 Section (a)(4): \$ 0.00

1) Please provide a link to your annual report located on the ESF transparency portal so the public can review the full details of your HEERF grant usage over the last calendar year, including methodologies used to award HEERF funds to students, academic success of HEERF recipients, and other details:

<https://covid-relief-data.ed.gov/collection/form/heer/071680730/2021/info>

2) What percentage of students received emergency grants and how much did students receive by student type and fund type?

a) How much of your HEERF student funds remain left to be disbursed at the end of the reporting period? \$ 0.00

b) Complete the following table.<sup>1</sup>

<b>Emergency Financial Aid Grants Awarded to Students this quarter: report only disbursements related to Emergency Financial Aid Grants including using those grants to satisfy outstanding accounts. Any disbursements unrelated to Emergency Financial Aid Grants should not be included in the reported expenditures</b>				
		<b>Total students</b>	<b>Undergraduates<sup>2</sup></b>	<b>Graduates</b>
<b>Number of HEERF Student Recipients – Emergency Grants to Students</b>	How many students received HEERF emergency financial aid grants using (a)(1) Student Aid Portion?	11,157	0	0
	How many students received HEERF emergency financial aid grants using (a)(1) Institutional Portion?	408	0	0
<b>HEERF (a)(1) Student Aid Portion Amount Disbursed</b>	What was the amount disbursed directly to students as Emergency Financial Aid Grants <b>this quarter</b> ?	\$ 3,288,375	\$ 0.00	\$ 0.00
	What was the amount disbursed directly to students as Emergency Financial Aid Grants <b>to date</b> using HEERF?	\$ 9,152,671	\$ 0.00	\$ 0.00

<sup>1</sup> For the initial report and each report thereafter, institutions should use data suppression or other statistical methodologies to protect the personally identifiable information from student education records consistent with the Family Educational Rights and Privacy Act (20 U.S.C. 1232g; 34 CFR part 99) and any applicable state laws. For this report when the total number of students who received HEERF emergency financial aid grants as undergraduates, graduates, or in total is less than 10, but not 0, then the institution should display the total number of students as less than 10 (“<10”) on the publicly available websites controlled by the institution. Additionally, IHEs should use complementary suppression to protect values that could be inferred otherwise. For example, if the total student count is equal to 25, the undergraduate amount is equal to 20, and the graduate amount equal to 5, IHEs should report both the undergraduate and graduate amount as ‘-’. The total student count can remain displayed as is.

<sup>2</sup> For students in both undergraduate and graduate categories, classify as a graduate student.

	What was the amount of Emergency Financial Aid Grants applied to satisfy student's outstanding account balance upon receiving affirmative written consent from students to do so? If funds were not used for this purpose, report \$0. Include only amounts that benefited students who did directly receive Emergency Financial Aid Grants.	\$ 0.00	\$ 0.00	\$ 0.00
<b>HEERF (a)(1) Institutional Portion Amount Disbursed</b>	What was the amount disbursed <i>directly</i> to students as Emergency Financial Aid Grants?	\$ 530,638.00	\$ 0.00	\$ 0.00
	What was the amount of Emergency Financial Aid Grants applied to satisfy student's outstanding account balances? If funds were not used for this purpose, report \$0. Include only amounts that benefited students who did directly receive Emergency Financial Aid Grants.	\$ 3,036,027.00	\$ 0.00	\$ 0.00
<b>HEERF (a)(2) Amount Disbursed (HBCUs, TCCUs, MSIs, and SIP)</b>	What was the amount disbursed <i>directly</i> to students as Emergency Financial Aid Grants? If funds were not used for this purpose, report \$0.	\$ 0.00	\$ 0.00	\$ 0.00

	What was the amount of Emergency Financial Aid Grants applied to satisfy student's outstanding account balances? If funds were not used for this purpose, report \$0. Include only amounts that benefited students who did directly receive Emergency Financial Aid Grants.	\$ 0.00	\$ 0.00	\$ 0.00
<b>HEERF (a)(3) Amount Disbursed (FIPSE &amp; SAIHE &amp; SSARP)<sup>3</sup></b>	What was the amount disbursed <i>directly</i> to students as Emergency Financial Aid Grants? If funds were not used for this purpose, report \$0.	\$ 0.00	\$ 0.00	\$ 0.00
	What was the amount of Emergency Financial Aid Grants applied to satisfy student's outstanding account balances? If funds were not used for this purpose, report \$0. Include only amounts that benefited students who did directly receive Emergency Financial Aid Grants.	\$ 0.00	\$ 0.00	\$ 0.00
<b>HEERF (a)(4) Amount Disbursed (Proprietary Institutions Grant Funds for Students)</b>	What was the amount disbursed <i>directly</i> to students as Emergency Financial Aid Grants? If funds were not used for this purpose, report \$0.	\$ 0.00	\$ 0.00	\$ 0.00
	What was the amount of Emergency Financial Aid Grants applied to satisfy student's outstanding account balance	\$ 0.00	\$ 0.00	\$ 0.00

<sup>3</sup> Do NOT include funds from the Institutional Resilience and Expanded Postsecondary Opportunity (IREPO) funds as part of this annual performance report.

	upon receiving affirmative written consent from students to do so? If funds were not used for this purpose, report \$0.			
<b>HEERF Amount of Grants Disbursed</b>	What was the amount of grants disbursed to students through all HEERF funds?	\$ 9,683,314	\$ 0.00	\$ 0.00
<b>Average HEERF Amount Awarded</b>	Among students who received HEERF emergency financial aid grants, what was the average award amount per student?	\$ 867.84	\$ 0.00	\$ 0.00

## 3) Institutional expenditures

a) Has your institution designated HEERF program funds for a specific purpose or budget objective in future quarters (for example, operation and maintenance of plant, academic programs, residential programs, future institutional aid)? Yes

i) If no, are HEERF program funds being held in the institution's general fund for use as needed? Yes

1.1. If no HEERF program funds are being held in the institution's general fund, explain your institution's approach (1,000 characters maximum):

ii) If yes, provide the amount designated for a specific purpose or budget objective by calendar year and HEERF program fund:

HEERF program fund	Calendar year 2022	Calendar year 2023	Calendar year 2024
(a)(1) Institutional Portion	\$ 1,337,482.83	\$ 0.00	\$ 0.00
(a)(2) HBCUs, TCCUs, MSIs, SIP	\$ 0.00	\$ 0.00	\$ 0.00
(a)(3) FIPSE, SAIHE, and SSARP	\$ 0.00	\$ 0.00	\$ 0.00

b) Provide the total amount of HEERF funds expended during the reporting period on each of the following categories:

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
8.1-Providing additional emergency financial aid grants to students. <sup>4</sup>	\$ 155,582.00	\$ 0.00	\$ 0.00	
8.2-Covering student outstanding account balances for costs such as debt forgiveness, room, board, tuition, or fees.	\$ 0.00	\$ 0.00	\$ 0.00	
8.3-Indirect cost recovery/facilities and administrative costs charged on the grants.	\$ 798,739.39	\$ 0.00	\$ 0.00	

<sup>4</sup> To support expenses related to the disruption of campus operations due to coronavirus consistent with applicable law. This includes eligible expenses under a student's cost of attendance under CARES Act Section 18004(c), or any component of a student's cost of attendance or for emergency costs that arise due to coronavirus, such as tuition, food, housing, health care (including mental health care), or childcare, per Section 314(c) of the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA), and Section 2003 of the American Rescue Plan Act of 2021 (ARP).

8.4-Covering the cost of providing additional technology hardware to students, such as laptops or tablets, or covering the added cost of technology fees.	\$ 27,675.00	\$ 0.00	\$ 0.00	
8.5-Providing or subsidizing the costs of high-speed internet to students or faculty to transition to an online environment.	\$ 0.00	\$ 0.00	\$ 0.00	
8.6-Subsidizing off-campus housing costs due to dormitory closures or decisions to limit housing to one student per room; subsidizing housing costs to reduce housing density; paying for hotels or other off-campus housing for students who need to be isolated; paying travel expenses for students who need to leave campus early due to coronavirus infections or campus interruptions.	\$ 0.00	\$ 0.00	\$ 0.00	
8.7-Subsidizing food service to reduce density in eating facilities, to provide pre-packaged meals, or to add hours to food service operations to accommodate social distancing.	\$ 0.00	\$ 0.00	\$ 0.00	
8.8-Costs related to operating additional class sections to enable social distancing, such as those for hiring more instructors and increasing campus hours of operations.	\$ 33,909.14	\$ 0.00	\$ 0.00	
8.10-Purchasing, leasing, or renting additional instructional equipment and supplies (such as laboratory equipment or computers) to reduce the number of students sharing equipment or supplies during a single class period and to provide time for disinfection between uses.	\$ 1,286.62	\$ 0.00	\$ 0.00	
8.13-Purchasing faculty and staff training in online instruction; or paying additional funds to staff who are providing training in addition to their regular job responsibilities.	\$ 29,664.85	\$ 0.00	\$ 0.00	
8.- Construction, renovation, and real property <sup>5</sup>		\$ 0.00		
8.14-Purchasing, leasing, or renting additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc.	\$ 16,123.28	\$ 0.00	\$ 0.00	
8.9(?)-Implementing evidence-based practices to monitor and suppress coronavirus in accordance with public health guidelines. <sup>6</sup>	\$ 220,925.45	\$ 0.00	\$ 0.00	

<sup>5</sup> The Consolidated Appropriations Act, 2022 (P.L. 117-103), signed into law by President Biden on March 15, 2022, expanded the allowable uses of funds for IHEs that received funds under the HEERF (a)(2) programs (ALN 84.425J; T84.425K; 84.425L; 84.425M). Specifically, IHEs that received HEERF (a)(2) grant funds now may expend them on the acquisition of real property, renovations, or construction related to preventing, preparing for, and responding to the coronavirus. Before commencing any renovations, construction, or real property projects supported by HEERF (a)(2) grant funds, grantees must receive approval for the project from the Department.

<sup>6</sup> Including funding to cover the cost of vaccine distribution.

8.-Providing or subsidizing mental health resources for students who are experiencing additional mental health needs as a result of the COVID-19 pandemic, such as increasing the supply, diversity, and cultural competency of mental health providers; connecting students to care; and investing in community services and creating a culture of wellness and support. <sup>7</sup>	\$ 0.00	\$ 0.00	\$ 0.00	
8.A-Conducting direct outreach to financial aid applicants about the opportunity to receive a financial aid adjustment due to the recent unemployment of a family member or independent student, or other circumstances, described in section 479A of the Higher Education Act of 1965. <sup>8</sup>	\$ 13,038.15	\$ 0.00	\$ 0.00	
8.12-Replacing lost revenue from all sources. <sup>9</sup>	\$ 388,451.76	\$ 0.00	\$ 0.00	
8.15-Other Uses of (a)(1) Institutional Portion funds.	\$ 734,380.15	\$ 0.00	\$ 0.00	
<b>Quarterly Expenditures for Each Program</b>	\$ 2,419,775.79	\$ 0.00	\$ 0.00	
<b>Total of Quarterly Expenditures</b>	\$ 2,419,775.79			

<sup>7</sup> Note: Section 2003(5)(B) of the American Rescue Plan (ARP) requires that an institution use a portion of funds received under such Act to conduct direct outreach to financial aid applicants about the opportunity to receive a financial aid adjustment due to the recent unemployment of a family member or independent student, or other circumstances, described in section 479A of the Higher Education Act of 1965 (20 U.S.C. 1087tt). Institutions do not need to report an expense under this category every quarter but must do so at least once during the life of their HEERF grants. Please see the [HEERF ARP FAQs](#) for more information.

<sup>8</sup> Please include funding provided to cover the cost of vaccine distribution in this line. Note: Section 2003(5)(A) of the ARP requires that an institution use a portion of funds received under such act to implement evidence-based practices to monitor and suppress coronavirus in accordance with public health guidelines. Institutions do not need to report an expense under this category every quarter but must do so at least once during the life of their HEERF grants. Please see the [HEERF ARP FAQs](#) for more information.

<sup>9</sup> Please see the Department's HEERF Lost Revenue FAQs (March 19, 2021) for more information regarding what may be appropriately included in an estimate of lost revenue.



c) Estimate how much of the lost revenue reported above came from each of the following sources (if applicable):

Source of Lost Revenue	Estimated Amount	Explanatory Notes
Academic sources	\$ 0.00	
Unpaid student accounts receivable or other student account debts (including tuition, fees, and institutional charges)	\$ 0.00	
Room and board	\$ 0.00	
Enrollment declines, including reduced tuition, fees, and institutional charges	\$ 90,733.92	
Supported research	\$ 0.00	
Summer terms and camps	\$ 0.00	
Auxiliary services sources	\$ 0.00	
Cancelled ancillary events	\$ 0.00	
Disruption of food service	\$ 10,119.63	
Dormitory services	\$ 0.00	
Childcare services	\$ 0.00	
Use of facilities or venues, including external events such as weddings, receptions, or conferences (other than facilities associated with sectarian instruction or religious worship)	\$ 45,401.11	
Bookstore revenue	\$ 0.00	
Parking revenue	\$ 211,274.12	

Lease revenue	\$ 0.00	
Royalties	\$ 0.00	
Other operating revenue	\$ 30,922.98	
<b>Total (a)(1) funds</b>	<b>\$ 388,451.76</b>	
<b>Total (a)(2) funds</b>	<b>\$ 0.00</b>	
<b>Total (a)(3) funds</b>	<b>\$ 0.00</b>	
<b>TOTAL HEERF</b>	<b>\$ 388,451.76</b>	

## Form Instructions

**Completing the Form:** On each form, fill out the institution of higher education (IHE or institution) name, the date of the report, the appropriate quarter the report covers (3/31/22, 6/30/22, 9/30/22, 12/31/22), the 11-digit PR/Award Number (number is found in Box 2 of your Grant Award Notification (GAN)) for each HEERF grant funding stream as applicable, the total amount of funds awarded by the Department (including reserve funds if awarded), and check the box if the report is a “final report.” Institutions that expended HEERF grant funds during the calendar quarter from January 1 – March 30, 2021 are required to post the quarterly report that involved the expenditure of HEERF II CRRSAA and HEERF I CARES Act funds. The Department did not previously affirmatively indicate this reporting requirement was in place for HEERF II CRRSAA funds. As such, institutions may have until the end of the second calendar quarter, June 30, 2021, to post these retroactive reports if they have not already done so.

In the charts, an institution must specify the amount of expended HEERF I, II, and III funds for each funding category: (a)(1) Institutional Portion; (a)(2), and (a)(3), if applicable. (a)(2) funds include Assistance Listing Numbers (ALNs) 84.425J (Historically Black Colleges and Universities (HBCUs)), 84.425K (Tribally Controlled Colleges and Universities (TCCUs)), 84.425L (Minority Serving Institutions (MSIs)), 84.425M (Strengthening Institutions Program (SIP)); (a)(3) funds are for ALN 84.425N (Fund for the Improvement of Postsecondary Education (FIPSE) Formula Grant) and 84.425S (SAIHE). Each category is deliberately broad and may not capture specific grant program requirements. Explanatory footnotes help clarify certain reporting categories. Provide brief explanatory notes for how funds were expended, including the title and brief description of each project or activity in which funds were expended. Do not include personally identifiable information (PII). Round expenditures to the nearest dollar. If there is no expenditure to report for a given cell, fill it with a “0.” Please refrain from using any symbols throughout the form, including but not limited to “~.”

**Posting the Form:** This form must be conspicuously posted on the institution’s primary website on the same page the reports of the IHE’s activities as to the emergency financial aid grants to students made with funds from the IHE’s allocation under (a)(1) of the CARES Act, CRRSAA, and ARP (Student Aid Portion) are posted. It must be posted as a digital PDF. No handwritten or scanned PDFs are allowed. Please refrain from adding additional material to the uploaded form. The PDF must be named in the following manner: [8-digit OPEID]\_[Survey Name]\_[Quarter/Year]\_[Date of Release]. For example, 01177600\_HEERF\_Q32021\_101021. The 8-digit OPEID can be found at the [DAPIP website](#) or the [NCES website](#). In the event a DUNS number applies to multiple OPEIDs, use the OPEID for the campus with the highest enrollment. The quarter pertains to the calendar year, following the same cadence the reporting periods follows. The date of release should be reported as the deadline for form submission, 10 days after the end of each reporting period. A new separate form must be posted covering each quarterly reporting period (September 30, December 31, March 31, June 30), concluding after either (1) posting the quarterly report ending September 30, 2023 or (2) when an institution has expended and liquidated all (a)(1) Institutional Portion, (a)(2), and (a)(3) funds and checks the “final report” box. IHEs must post this quarterly report form no later than 10 days after the end of each calendar quarter (October 10, January 10, April 10, July 10). Each quarterly report must be separately maintained in a PDF document linked directly from the IHE’s HEERF reporting webpage. Reports must be maintained for at least three years after the submission of the final report per 2 CFR § 200.333. Any changes or updates after initial posting must be conspicuously noted after initial posting and the date of the change must be noted in the “Date of Report” line.

needed, and completing and reviewing the collection of information. Under the PRA, participants are required to respond to this collection to obtain or retain benefit. If you have any comments concerning the accuracy of the time estimate or suggestions for improving this individual collection, or if you have comments or concerns regarding the status of your individual form, application, or survey, please contact [HEERFreporting@ed.gov](mailto:HEERFreporting@ed.gov), U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202.

## HEERF Spending Budget

2022-2023

Available: \$ 1,337,482.83

## Expenses:

Payroll:	\$ 162,000.00	
Tests	\$ 9,748.33	
STAC Software	\$ 47,891.68	
Bid Ads (HVAC Roof)	\$ 1,095.85	
Cidi Labs	\$ 38,640.00	
BuShell Consulting	\$ 15,810.00	
Liquid Syllabus	\$ 4,000.00	
Disposable gloves/lab coats	\$ 890.21	
Lockers	\$ 98,000.00	
Student Emergency Aid	\$ 54,142.00	
TOTAL Expenses		\$ 432,218.07

AVAILABLE \$ 905,264.76

## Upcoming:

Bond - COVID delayed expense	\$ 120,000.00	
Distance Education	\$ 19,500.00	
Parking Machines	\$ 100,000.00	
Kitchen cleaning	\$ 20,000.00	
Solano CARES	\$ 12,000.00	
Proposals	\$ 6,250.00	
Owls/Hybrid Electronics	\$ 50,000.00	
Constant Contact	\$ 20,000.00	
TOTAL upcoming		\$ 499,892.00

AVAILABLE \$ 405,372.76