

SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

ADOPTED MINUTES Wednesday, January 19, 2022

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, January 19, 2022, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Chapman.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Trustee Martin led those present in the pledge of allegiance.

3. ROLL CALL

Sarah Chapman, Ph.D., President
Karimah Karah, J.D., Vice President
Denis Honeychurch, J.D.
Michael A. Martin
Rosemary Thurston
Quinten R. Voyce
A. Marie Young
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Salvatore Abbate, Director of Human Resources
Shannon Cooper, Psy.D., Vice President of Student Services
Zaddock Katsche, ASSC
Lucky Lofton, Executive Bond Manager
Michael Wagaman, Wagaman Strategies
Susan Wheet, Vice President of Finance & Administration
David Williams, Vice President of Academic Affairs
Sandra Therrien, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

Agenda Item 13.(a), Page 19: The Resolution number should read: 21/22-16.

Agenda Item 13.(g), Page 47: Contract with LC Action Police Supply for Weapon Supplies for SCC Department of Public Safety has been pulled from the Non-Consent agenda.

4. APPROVAL OF AGENDA

It was moved by Trustee Honeychurch and seconded by Trustee Martin to approve the agenda as amended. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments on Closed Session items.

6. CLOSED SESSION

President Chapman called the closed session to order at 6:33 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation, Initiation of Litigation, and Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9
- (d) Public Employee Performance Evaluation
(Celia Esposito-Noy, Ed.D., Superintendent-President)

7. RECONVENE REGULAR MEETING

President Chapman reconvened the Regular Meeting at 7:00 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and Initiation of Litigation and no action was taken.

The Board discussed Public Employee Performance Evaluation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

10. REPORTS (NO ACTION REQUIRED)

(a) Associated Students of Solano College (ASSC)

Zaddock Katsche reported that ASSC has appointed Asley Tigue as the new Student Trustee. ASSC is also preparing for spring elections.

(b) Academic Senate

On behalf of Dr. LaNae Jaimez, Vice President David Williams gave the following report:

- SCC hiring processes are well underway for the 12 new FT Faculty hires. Many of the job descriptions have been posted and the interview committees are hard at work developing questions for the screening process and interviews. Academic Senate is grateful for the addition of a FT Chemistry faculty position.
- The Distance Education Committee, a subcommittee of the Senate, welcomes a new coordinator this semester, PT Faculty member John Perez.
- The Senate approved changes to the Local/Non-Transfer General Education requirements as recommended by the Curriculum Committee. We believe the changes will benefit SCC students by making the local GE requirements easier to understand and follow.
- Spring 2022 Senate goals include,
 - Hiring and training faculty mentors for the to-be-hired FT faculty
 - Continue working on DEI matters related to curriculum and our institutional practices
 - Help plan and support the return to campus
 - Complete a review and update of the Academic Senate ByLaws, the Peer Review handbook and Accessibility Handbook for Faculty.
 - Support the work of the Guided Pathways coordinators.
 - And other things that I will share as the semester progresses.
- I would like to give a hearty thank you to the Professional Development/Flex Cal committee for providing another Flex event full of a variety of meaningful, useful and fun events.
 - Senate and the administrators spend an afternoon session exploring gratitude and its benefits. The outcome was a shared goal to practice and share our gratitude at

SCC during the spring semester. My hope is that this will become an ongoing practice.

- Two sessions were held for the upcoming interview committees, one provided information and training on how to write equity minded questions that provide useful information about candidates and the other clarified HR regulations for the interviews in hopes of standardizing our practices.
- School meetings allowed us to reconnect with our deans/colleagues.
- And, of course, trivia with VP Williams is always fun and draws a nice crowd.
- I wish you a happy new year full of gratitude for the things that we do have and that we are able to do for ourselves, our families, our SCC students and the SCC community.

(c) College Governance Council

Superintendent-President Esposito-Noy reported that CGC will resume meeting on January 26th. We will ask that they review the proposed policy and procedures on remote work which we will then bring to the Board. The meetings will continue to be held remotely, assuming the committee passes the resolution. This is the safest and most accessible way to meet.

(d) Superintendent-President

Superintendent-President Esposito-Noy provided the following report:

- The semester began on Tuesday with the majority of classes meeting remotely for the first 5 weeks.
- We have continued to see an increase in the number of positive COVID tests reported by employees and are adhering to public health and Cal OSHA guidelines on isolation and retesting before returning to campus.
- Our enrollment as of Tuesday was: headcount- 8,048 compared to 8,425 in 2021; FTES- 2,641 compared to 2,857 in 2021. Like most districts our enrollments are down.

11. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Board Meeting Held on December 15, 2021 (Pending Board Approval)

Human Resources

- (b) Employment 2021-2022, Page 7

Finance and Administration

- (c) Warrants, Page 10
- (d) Personal Services Agreements, Page 12
- (e) Notice of Completion for Construction Services for the Cooling Tower Maintenance Project, Page 16

It was moved by Trustee Thurston and seconded by Trustee Voyce to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Resolution No. 21/22-16 Findings of the Board of Trustees of the Solano Community College District of Continued Emergency, Page 18

It was moved by Trustee Young and seconded by Trustee Karah to approve Resolution No. 21/22-16 Findings of the Board of Trustees of the Solano Community College District of Continued Emergency as presented. The motion was passed unanimously.

AYES: Board President Chapman, Vice President Karah, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

- (b) Resolution No. 21/22-17 Mandating Face Coverings and Requiring Vaccinations or Testing for All Students, Employees, and Volunteers, Page 20

It was moved by Trustee Voyce and seconded by Trustee Martin to approve Resolution No. 21/22-17 Mandating Face Coverings and Requiring Vaccinations or Testing for All Students, Employees, and Volunteers as presented. The motion was passed unanimously.

AYES: Board President Chapman, Vice President Karah, Trustee Honeychurch,
Trustee Martin, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

(c) Public Hearing of Solano Community College District Redistricting – Review Plans and Additional Direction, Page 25

It was moved by Trustee Thurston and seconded by Trustee Voyce to approve the Public Hearing of Solano Community College District Redistricting – Review Plans and Additional Direction as presented. The motion was passed unanimously.

AYES: Board President Chapman, Vice President Karah, Trustee Honeychurch,
Trustee Martin, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

Human Resources

(d) New Classified Manager Job Description: Sworn Public Safety Sergeant, Page 33

It was moved by Trustee Karah and seconded by Trustee Young to approve the New Classified Manager Job Description: Sworn Public Safety Sergeant as presented. The motion was passed unanimously.

(e) New Supervisor Job Description: Non-Sworn Public Safety Officer, Page 40

It was moved by Trustee Honeychurch and seconded by Trustee Martin to approve the New Supervisor Job Description: Non-Sworn Public Safety Officer as presented. The motion was passed unanimously.

Finance and Administration

- (f) Agreement with Strata Information Group (SIG) for Additional Services for Annual Banner® Database Administration (DBA) Support Consulting Services, Page 45

It was moved by Trustee Thurston and seconded by Trustee Voyce to approve the Agreement with Strata Information Group (SIG) for Additional Services for Annual Banner® Database Administration (DBA) Support Consulting Services as presented. The motion was passed unanimously.

Department of Public Safety

- (g) Contract with LC Action Police Supply for Weapon Supplies for SCC Department of Public Safety, Page 47

This agenda item was pulled from the agenda.

- (h) Extension of Agreement with Solano County Sheriff's Office for Security Services, Page 49

It was moved by Trustee Martin and seconded by Trustee Young to approve the Extension of Agreement with Solano County Sheriff's Office for Security Services as presented. The motion was passed unanimously.

Bond

- (i) Measure Q Bond Projection Initiation – IT Infrastructure Improvements Project, Phase 4, Page 51

It was moved by Trustee Voyce and seconded by Trustee Thurston to approve the Measure Q Bond Projection Initiation – IT Infrastructure Improvements Project as presented. The motion was passed unanimously.

- (j) Measure Q Bond Project Initiation – Small Capital Projects, Phase 4, Page 54

It was moved by Trustee Young and seconded by Trustee Karah to approve the Measure Q Bond Project Initiation – Small Capital Projects, Phase 4 as presented. The motion was passed unanimously.

- (k) Measure Q Bond Project Initiation – Vacaville Annex Cares Act Upgrade Project, Page 57

It was moved by Trustee Martin and seconded by Trustee Honeychurch to approve the Measure

Q Bond Project Initiation – Vacaville Annex Cares Act Upgrade Project as presented. The motion was passed unanimously.

- (l) Surplus Excess Furniture for the Library/Learning Resource Center Project (Building 100 Replacement), Page 59

It was moved by Trustee Thurston and seconded by Trustee Voyce to approve the Surplus Excess Furniture for the Library/Learning Resource Center Project (Building 100 Replacement) as presented. The motion was passed unanimously.

Academic Affairs

- (m) Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate, Page 60

It was moved by Trustee Karah and seconded by Trustee Honeychurch to approve the Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate as presented. The motion was passed unanimously.

Student Services

- (n) Resolution No. 21/22-18 Proclaiming February 2022 as Black History Month at Solano Community College, Page 66

It was moved by Trustee Voyce and seconded by Trustee Martin to approve Resolution No. 21/22-18 Proclaiming February 2022 as Black History Month at Solano Community College as presented. The motion was passed unanimously.

AYES: Board President Chapman, Vice President Karah, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

14. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) 2020-2021 Associated Students of Solano College (ASSC) Budget, Page 69

15. ANNOUNCEMENTS

Vice President Karah invited the Board to attend the Solano County School Boards Association's series scheduled for January 24th via Zoom.

16. ITEMS FROM THE BOARD

Dr. Chapman attended Convocation and was very impressed and gave kudos to the team.

17. CLOSED SESSION (CONTINUED IF NECESSARY)

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

Moved by Trustee Young and seconded by Trustee Honeychurch to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 9:04 p.m.