

**SOLANO COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**ADOPTED MINUTES**  
Wednesday, April 6, 2022

**1. CALL TO ORDER**

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, April 6, 2022, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Chapman.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

At the request of Board President Chapman, Trustee Voyce led those present in the pledge of allegiance to the United States of America.

**3. ROLL CALL**

Sarah Chapman, Ph.D., President  
Karimah Karah, J.D., Vice President  
Denis Honeychurch, J.D.  
Michael A. Martin  
Rosemary Thurston  
Quinten R. Voyce  
A. Marie Young  
Ashley Tigue, Student Trustee  
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Salvatore Abbate, Director of Human Resources  
Shannon Cooper, Psy.D., Vice President of Student Services  
LaNae Jaimez, Academic Senate  
Lucky Lofton, Executive Bond Manager  
Susan Wheat, Vice President of Finance and Administration  
David Williams, Ph.D., Vice President of Academic Affairs  
Sandra Therrien, Executive Coordinator

**4. APPROVAL OF AGENDA**

It was moved by Trustee Karah and seconded by Trustee Honeychurch to approve the agenda as presented.

**5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)**

There were no comments from members of the public on Closed Session items.

**6. CLOSED SESSION**

President Chapman called the closed session to order at 6:33 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)  
Agency Negotiator: Mary Jones, Human Resources  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

**7. RECONVENE REGULAR MEETING**

President Chapman reconvened the Regular Meeting at 7:00 p.m.

**8. REPORT OF ACTION IN CLOSED SESSION**

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and Initiation of Litigation and no action was taken.

**9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)**

There were no comments from members of the public.

**10. CONSENT AGENDA – ACTION ITEMS**

Superintendent-President

- (a) Draft Minutes for the Meeting Held on March 16, 2022 (Pending Board Approval)

Human Resources

- (b) Employment 2021-2022, Page 6

Finance and Administration

- (c) Personal Services Agreements, Page 9

It was moved by Trustee Martin and seconded by Trustee Thurston to approve the Consent Agenda as presented. The motion was passed unanimously.

**11. ITEMS REMOVED FROM CONSENT AGENDA**

There were no items removed from the Consent Agenda.

**12. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

Superintendent-President

- (a) Resolution No. 21/22-31 Findings of the Board of Trustees of the Solano Community College District of Continued Emergency, Page 15

It was moved by Trustee Young and seconded by Trustee Voyce to approve Resolution No. 21/22-31 Findings of the Board of Trustees of the Solano Community College District of Continued Emergency as presented. The motion was passed unanimously.

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Board President Chapman, Vice President Karah, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: 0

(b) Approval of Board Policy 4016 Working Remotely (New), Page 17

It was moved by Trustee Honeychurch and seconded by Trustee Karah to approve the Approval of Board Policy 4016 Working Remotely (New) as presented.

(c) Approval of Board Policy 6208 General Education Waiver for Bachelor's Degree Holders (New), Page 19

It was moved by Trustee Thurston and seconded by Trustee Martin to approve the Approval of Board Policy 6208 General Education Waiver for Bachelor's Degree Holders (New) as presented.

Human Resources

(d) Resignation to Retire, Page 21

It was moved by Trustee Voyce and seconded by Trustee Young to approve the Resignation to Retire as presented.

(e) Proposed 2022-2023 Classified Work Calendar, Page 22

It was moved by Trustee Karah and seconded by Trustee Honeychurch to approve the Proposed 2022-2023 Classified Work Calendar as presented.

(f) Summer Work Schedule, Page 24

It was moved by Trustee Martin and seconded by Trustee Thurston to approve the Summer Work Schedule as presented.

(g) New Classified Manager Job Description: Director of Business Services, Page 25

It was moved by Trustee Young and seconded by Trustee Voyce to approve the New Classified Manager Job Description: Director of Business Services as presented.

(h) New Classified Manager Job Description: Director of Outreach and Recruitment, Page 31

It was moved by Trustee Honeychurch and seconded by Trustee Karah to approve the New Classified Manager Job Description: Director of Outreach and Recruitment as presented.

Finance and Administration

- (i) Renewal Agreement with Strata Information Group (SIG) for Interim Chief Technology Officer Consulting Services, Page 36

It was moved by Trustee Thurston and seconded by Trustee Martin to approve the Renewal Agreement with Strata Information Group (SIG) for Interim Chief Technology Officer Consulting Services as presented.

- (j) Approval to Award James Thomas Media COVID-19 Enhancement of Online Education and Resources, Page 39

It was moved by Trustee Voyce and seconded by Trustee Young to approve the Approval to Award James Thomas Media COVID-19 Enhancement of Online Education and Resources as presented.

- (k) Contract Agreement with USC Race and Equity Center for Membership and Related Services, Page 45

It was moved by Trustee Karah and seconded by Trustee Honeychurch to approve the Contract Agreement with USC Race and Equity Center for Membership and Related Services as presented.

Bond

- (l) Amendment #6 to Kitchell Capital Expenditure Managers, Inc. for Program Management Services, Page 52

It was moved by Trustee Martin and seconded by Trustee Thurston to approve the Amendment #6 to Kitchell Capital Expenditure Managers, Inc. for Program Management Services as presented.

Academic Affairs

- (m) Partnership Agreement Between Old Dominion University and Solano Community College for Guaranteed Admission, Page 56

It was moved by Trustee Young and seconded by Trustee Voyce to approve the Partnership Agreement Between Old Dominion University and Solano Community College for Guaranteed Admission as presented.

Student Services

- (n) Resolution No. 21/22-33 Proclaiming May 2022 as Asian American and Pacific Islander Heritage Month, Page 61

It was moved by Trustee Karah and seconded by Trustee Honeychurch to approve Resolution No. 21/22-33 Proclaiming May 2022 as Asian American and Pacific Islander Heritage Month as presented.

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Board President Chapman, Vice President Karah, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: 0

**13. BOARD STUDY SESSION - NO ACTION REQUIRED**

Math AB705 Update

*Presented by Dr. David Williams, Vice President Academic Affairs, and Dr. Joe Ryan, Dean of Mathematics and Science*

**14. INFORMATION ITEMS – NO ACTION REQUIRED**

- (a) Measure Q Quarterly Progress Update Report to the Governing Board, Page 65

**15. ANNOUNCEMENTS**

Student Trustee Tigie announced that Senators Scott Ferguson and Alyssa Del Toro, and herself, attended the Student Senate for California Community College’s General Assembly over the past weekend where Student Trustee Tigie voted on resolutions. A couple of the key resolutions that were passed were the Elimination of Proctorio Systems resolution, and the Student Rights and Engagement resolution which ST Tigie amended on the floor to include Native American and Middle Eastern people’s perspectives.

**16. ITEMS FROM THE BOARD**

**17. CLOSED SESSION (CONTINUED IF NECESSARY)**

**18. RECONVENE REGULAR MEETING (IF NECESSARY)**

**19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**

**20. ADJOURNMENT**

Moved by Trustee Young and seconded by Trustee Honeychurch to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 8:47 p.m.