

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, September 21, 2022

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, September 21, 2022, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Chapman.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Chapman, Trustee Honeychurch led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

Sarah Chapman, Ph.D., President
Karimah Karah, J.D., Vice President
Denis Honeychurch, J.D.
Michael A. Martin
Rosemary Thurston
Quinten R. Voyce
A. Marie Young
Celia Esposito-Noy, Ed.D., Secretary

Absent:

Karimah Karah, J.D., Vice President

Others Present:

Salvatore Abbate, Human Resources
Lucky Lofton, Vice President of Bond
Lisa Neeley, Vice President of Student Services
Joshua Scott, Academic Senate
Susan Wheet, Vice President of Finance & Administration
David Williams, Vice President of Academic Affairs
Sandra Therrien, Executive Coordinator

4. APPROVAL OF AGENDA

It was moved by Trustee Voyce and seconded by Trustee Thurston to approve the agenda as presented. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments on Closed Session items.

6. CLOSED SESSION

President Chapman called the closed session to order at 6:32 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Salvatore Abbate, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation, Initiation of Litigation, and Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

President Chapman reconvened the Regular Meeting at 7:00 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and Initiation of Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

There were no comments from members of the public.

10. REPORTS (NO ACTION REQUIRED)

(a) Associated Students of Solano College (ASSC)

No report from ASSC.

(b) Academic Senate

Josh Scott, AS President, gave the following report:

We will be holding a tenure tea in the Boardroom on October 11th, 4-6pm. This will be a chance to not only celebrate our newly tenured faculty, but also our faculty who achieved tenure during the pandemic. We will also be celebrating our distinguished faculty and Joe Conrad, faculty emeritus.

The SEA plan is going well with broad campus input. I appreciate the inclusive leadership of VP Neeley.

We have been exploring hyflex, and hybrid instruction. Some colleagues are very interested in this, so we have convened a taskforce to explore issues related to pedagogy and technology. We also need to assess community (student and faculty) interest.

We are exploring how to take advantage of funds related to Zero Textbook Costs, so that we can provide stipends and other support to faculty (and departments and degree pathways) which can be designated ZTC.

(c) College Governance Council

Superintendent-President Esposito-Noy gave the following report:

- At our last CGC meeting on Sept 14th, we provided updates on Facilities projects including the landscaping project we are currently referring to as “Central Bark.” Our landscape architect will be sending a survey to all employees and students asking for input on how best to landscape the former Building 100 space so as to invite engagement. In the meantime, we plan to install solar paneled seating along the walk way.
- We also discussed IT Security efforts as required by our audit firm and federal financial aid and the District’s commitment to helping employees identify and report phishing emails.
- VP Wheet provided an update on the proposed budget the Board will be voting on this evening.

- VP Neeley shared updates regarding the **National Assessment of Collegiate Campus Climates (NACCC)** student survey which will be sent to all currently enrolled students next week, updates on our Student Equity and Achievement Plan, and the LGBTQ+ grant that she and several others submitted recently.

(d) Superintendent-President

Dr. Esposito-Noy gave the following report:

- We have lots of events coming up in October including book readings, Find the Falcon events, and the Fairfield Pro Tennis Challenger event.
- The campus looks beautiful and we are ready to welcome visitors to campus for these events.
- Assuming the Board approves the contract for the food service vendor, we will resume food service in the cafeteria in early October. I want to thank Fairfield-Suisun Unified's food service manager for working with us to provide our employees and students with breakfast and lunch service for the past two semesters.
- We have so much good news to share that you'll need to see our next Solano CARES newsletter that comes out Sept. 26th.
- In late October we will have IBA training for 48 employees including managers and bargaining unit leaders. This is part of our ongoing commitment to utilize an interest-based approach in all we do.

11. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Board Meeting Held on September 7, 2022 (Pending Board Approval)

Human Resources

- (b) Employment 2022-2023, Page 6

Finance and Administration

- (c) Warrants, Page 8
- (d) Personal Services Agreements, Page 10

- (e) Notice of Completion for Construction Services for the Building 700 and 800 Roof Replacement Project, Page 11
- (f) Notice of Completion for Construction Services for the Aeronautics Nut Tree Facility Improvement Project, Page 13

It was moved by Trustee Martin and seconded by Trustee Young to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Resolution No. 22/23-09 Findings of the Board of Trustees of the Solano Community College District of Continued Emergency, Page 15

It was moved by Trustee Honeychurch and seconded by Trustee Voyce to approve Resolution No. 22/23-09 Findings of the Board of Trustees of the Solano Community College District of Continued Emergency as presented. The motion was passed unanimously.

AYES: Board President Chapman, Trustee Honeychurch, Trustee Martin,
Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: Vice President Karah

ABSTAIN: 0

Finance and Administration

- (b) Public Hearing and Adoption of the 2022-2023 District Budgets, Page 17

President Chapman opened the public hearing for public comments. With there being no comments from members of the public, President Chapman closed the public hearing.

It was moved by Trustee Thurston and seconded by Trustee Martin to approve the Public Hearing and Adoption of the 2022-2023 District Budgets as presented. The motion was passed unanimously.

(c) Agreement with Ventek Int. for Automated Parking Paystations, Page 18

It was moved by Trustee Young and seconded by Trustee Honeychurch to approve the Agreement with Ventek Int. for Automated Parking Paystations as presented. The motion was passed unanimously.

(d) Approval of the Food Service Provider Agreement with Common Grounds Café, Page 20

It was moved by Trustee Thurston and seconded by Trustee Voyce to approve the Approval of the Food Service Provider Agreement with Common Grounds Cafe as presented. The motion was passed unanimously.

(e) Agreement with Strata Information Group, Inc. (SIG) for CVC-OEI Integration Project, Page 29

It was moved by Trustee Young and seconded by Trustee Honeychurch to approve the Agreement with Strata Information Group, Inc. (SIG) for CVC-OEI Integration Project as presented. The motion was passed unanimously.

(f) Contract Agreement with Ellucian Company L.P. for Transition to Cloud Software and Professional Support Services, Page 31

It was moved by Trustee Honeychurch and seconded by Trustee Young to approve the Contract Agreement with Ellucian Company L.P. for Transition to Cloud Software as presented. The motion was passed unanimously.

(g) Approval of Board Policies 3000, 3005, 3020, and 3023, Page 41

It was moved by Trustee Voyce and seconded by Trustee Young to approve the Approval of Board Policies 3000, 3005, 3020, and 3023 as presented. The motion was passed unanimously.

Academic Affairs

(h) Agreement with American Society of Composers, Authors, and Publishers to Use Copyrighted Musical Compositions, Page 50

It was moved by Trustee Thurston and seconded by Trustee Martin to approve the Agreement with American Society of Composers, Authors, and Publishers to Use Copyrighted Musical Compositions as presented. The motion was passed unanimously.

(i) Agreement with XAP Corporation for eTranscript California System, Page 59

It was moved by Trustee Honeychurch and seconded by Trustee Voyce to approve the

Agreement with XAP Corporation for eTranscript California System as presented. The motion was passed unanimously.

Student Services

- (j) Resolution No. 22/23-07 Proclaiming September 14 – October 15, 2022 as Hispanic Heritage Month at Solano Community College, Page 64

It was moved by Trustee Martin and seconded by Trustee Young to approve Resolution No. 22/23-07 Proclaiming September 14-October 15, 2022 as Hispanic Heritage Month at Solano Community College as presented. The motion was passed unanimously.

AYES: Board President Chapman, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: Vice President Karah

ABSTAIN: 0

- (k) Resolution No. 22/23-08 Proclaiming October 2022 as Filipino History Month at Solano Community College, Page 67

It was moved by Trustee Thurston and seconded by Trustee Young to approve Resolution No. 22/23-08 Proclaiming October 2022 as Filipino History Month at Solano Community College as presented. The motion was passed unanimously.

AYES: Board President Chapman, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: Vice President Karah

ABSTAIN: 0

- (l) Agreement with Interact Communications for Enrollment Marketing Program, Page 70

It was moved by Trustee Voyce and seconded by Trustee Honeychurch to approve the Agreement with Interact Communications for Enrollment Marketing Program as presented. The motion was passed unanimously.

14. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) Citizens Bond Oversight Committee (CBOC) FY 2020-2021 Annual Report to the Governing Board, Page 98
- (b) Approval of Board Policies 1000 Series, Page 108

15. ANNOUNCEMENTS

16. ITEMS FROM THE BOARD

17. CLOSED SESSION (CONTINUED IF NECESSARY)

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

Moved by Trustee Young and seconded by Trustee Honeychurch to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 8:36 p.m.