

**SOLANO COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**ADOPTED MINUTES**  
Wednesday, December 7, 2022

**1. CALL TO ORDER**

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, December 7, 2022, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board Vice President Karah.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

At the request of Board Vice President Karah, Trustee Young led those present in the pledge of allegiance to the United States of America.

**3. ROLL CALL**

Sarah Chapman, Ph.D., President  
Karimah Karah, J.D., Vice President  
Amanda Lopez-Lara  
Denis Honeychurch, J.D.  
Rosemary Thurston  
Quinten R. Voyce  
A. Marie Young  
Celia Esposito-Noy, Ed.D., Secretary  
Sumiya Ragab, Student Trustee

Others Present:

Salvatore Abbate, Director of Human Resources  
Lucky Lofton, Executive Bond Manager  
Lisa Neeley, Vice President of Student Services  
Susan Wheet, Vice President of Finance and Administration  
David Williams, Ph.D., Vice President of Academic Affairs  
Sandra Therrien, Executive Coordinator

**4. APPROVAL OF AGENDA**

It was moved by Trustee Young and seconded by Trustee Thurston to approve the agenda as presented. The motion was passed unanimously.

**5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)**

There were no comments from members of the public on Closed Session items.

**6. CLOSED SESSION**

Vice President Karah called the closed session to order at 6:33 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)  
Agency Negotiator: Salvatore Abbate, Human Resources  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

**7. RECONVENE REGULAR MEETING**

Vice President Karah reconvened the Regular Meeting at 7:00 p.m.

**8. REPORT OF ACTION IN CLOSED SESSION**

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and Initiation of Litigation and no action was taken.

**9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)**

There were no comments from members of the public.

**10. CONSENT AGENDA – ACTION ITEMS**

Superintendent-President

- (a) Draft Minutes for the Meeting Held on November 16, 2022 (Pending Board Approval)

Human Resources

- (b) Employment 2022-2023, Page 6

Finance and Administration

- (c) Personal Services Agreements, Page 8

It was moved by Trustee Honeychurch and seconded by Trustee Young to approve the Consent Agenda as presented. The motion was passed unanimously.

**11. ITEMS REMOVED FROM CONSENT AGENDA**

There were no items removed from the Consent Agenda.

**12. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

Superintendent-President

- (a) Resolution No. 22/23-18 Findings of the Board of Trustees of the Solano Community College District of Continued Emergency, Page 10

It was moved by Trustee Voyce and seconded by Trustee Young to approve Resolution No. 22/23-18 Findings of the Board of Trustees of the Solano Community College District of Continued Emergency as presented. The motion was passed unanimously.

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Board President Chapman, Vice President Karah, Trustee Honeychurch, Trustee Lopez-Lara, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

Human Resources

(b) Resignation to Retire, Page 12

It was moved by Trustee Thurston and seconded by Trustee Honeychurch to approve the Resignation to Retire as presented. The motion was passed unanimously.

Finance and Administration

(c) Resolution No. 22/23-17 Designation and Disposal/Disposition of District Surplus Equipment and Property: Dryer and Fridge, Page 13

It was moved by Trustee Lopez-Lara and seconded by Trustee Voyce to approve Resolution No. 22/23-17 Designation and Disposal/Disposition of District Surplus Equipment and Property: Dryer and Fridge as presented. The motion was passed unanimously.

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Board President Chapman, Vice President Karah, Trustee Honeychurch, Trustee Lopez-Lara, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

Bond

(d) Contract Award to CSW|ST2 for Project Design Services for Fairfield Campus Parking Lot Improvements Project, Page 17

It was moved by Trustee Honeychurch and seconded by Trustee Young to approve the Contract Award to CSW|ST2 for Project Design Services for Fairfield Campus Parking Lot Improvements Project as presented. The motion was passed unanimously.

(e) Contract Award to HMR Architects, Inc. for the Vallejo Center Security Study Project, Page 19

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Contract Award to HMR Architects, Inc. for the Vallejo Center Security Study Project as presented. The motion was passed unanimously.

- (f) Contract Amendment #1 to Aedis Architects for Additional Professional Services for the Building 300 Modernization Project, Page 21

It was moved by Trustee Voyce and seconded by Trustee Honeychurch to approve the Contract Amendment #1 to Aedis Architects for Additional Professional Services for the Building 300 Modernization Project as presented. The motion was passed unanimously.

- (g) Contract Award to Aedis Architects for Architectural Services for the Building 1600 Cosmetology Modernization Project, Page 25

It was moved by Trustee Lopez-Lara and seconded by Trustee Thurston to approve the Contract Award to Aedis Architects for Architectural Services for the Building 1600 Cosmetology Modernization Project as presented. The motion was passed unanimously.

- (h) Change Order #1 to American Modular Systems Inc. for the Fairfield Campus Early Learning Center Project, Page 27

It was moved by Trustee Young and seconded by Trustee Voyce to approve the Change Order #1 to American Modular Systems Inc. for the Fairfield Campus Early Learning Center Project as presented. The motion was passed unanimously.

- (i) Contract Award to Development Group, Inc. for Information Technology Infrastructure Project: Campus-Wide Switching Refresh, Page 31

It was moved by Trustee Lopez-Lara and seconded by Trustee Honeychurch to approve the Contract Award to Development Group, Inc. for Information Technology Infrastructure Project Campus-Wide Switching Refresh as presented. The motion was passed unanimously.

- (j) Contract Award to HPI Architecture for Architectural Planning Services for the On-Campus Housing Project, Page 33

It was moved by Trustee Young and seconded by Trustee Thurston to approve the Contract Award to HPI Architecture for Architectural Planning Service for the On-Campus Housing Project as presented. The motion was passed unanimously.

Academic Affairs

- (k) Academic Calendars for 2023-2024 and 2024-2025, Page 35

It was moved by Trustee Voyce and seconded by Trustee Lopez-Lara to approve the Academic Calendars for 2023-2024 and 2024-2025 as presented. The motion was passed unanimously.

(l) Sabbatical Leave for Academic Year 2023-2024, Page 38

It was moved by Trustee Young and seconded by Trustee Lopez-Lara to approve the Sabbatical Leave for Academic Year 2023-2024 as presented. The motion was passed unanimously.

(m) Agreement Between Solano Community College District and Chabot-Las Positas Community College District for California Early Childhood Mentor Program, Page 39

It was moved by Trustee Honeychurch and seconded by Trustee Lopez-Lara to approve the Agreement Between Solano Community College District and Chabot-Las Positas Community College District for California Early Childhood Mentor Program as presented. The motion was passed unanimously.

Student Services

(n) Strata Information Group (SIG) 12-18 Months CRM Contract Implementation, Page 52

It was moved by Trustee Young and seconded by Trustee Honeychurch to approve the Strata Information Group (SIG) 12-18 Months CRM Contract Implementation as presented. The motion was passed unanimously.

(o) Slate by Technolutions Annual Customer Relationship Management (CRM) Licensing Fee, Page 55

It was moved by Trustee Voyce and seconded by Trustee Lopez-Lara to approve the Slate by Technolutions Annual Customer Relationship Management (CRM) Licensing Free as presented. The motion was passed unanimously.

**13. INFORMATION ITEMS – NO ACTION REQUIRED**

(a) The California School Employees Association, Chapter #211 Bargaining Proposal to the Solano Community College District, Page 57

**14. ANNOUNCEMENTS**

Voyce: Good luck to the students on their finals.

**15. ITEMS FROM THE BOARD**

**16. CLOSED SESSION (CONTINUED IF NECESSARY)**

**17. RECONVENE REGULAR MEETING (IF NECESSARY)**

**18. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**

**19. ADJOURNMENT**

Moved by Trustee Honeychurch and seconded by Trustee Young to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:40 p.m.