

**SOLANO COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**ADOPTED MINUTES**  
Wednesday, December 21, 2022

**1. CALL TO ORDER**

The Organizational Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, December 21 2022, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Chapman.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

At the request of Board President Chapman, Amanda Lopez-Lara led those present in the pledge of allegiance to the United States of America.

**3. ROLL CALL**

Sarah Chapman, Ph.D., President  
Karimah Karah, J.D., Vice President  
Denis Honeychurch, J.D.  
Amanda Lopez-Lara  
Rosemary Thurston  
Quinten R. Voyce  
A. Marie Young  
Celia Esposito-Noy, Ed.D., Secretary  
Sumiya Ragab, Student Trustee

Others Present:

Salvatore Abbate, Human Resources  
Amber Cargo-Reed, Newly Elected Trustee  
Lucky Lofton, Vice President of Bond  
Lisa Neeley, Vice President of Student Services  
Susan Wheat, Vice President of Finance & Administration  
David Williams, Vice President of Academic Affairs  
Mason Hall, ASSC Board Senator  
Sandra Therrien, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

Agenda Item 13.(f) Notice of Completion for Construction Services for the Baseball-Softball Clubhouses Project, Page 20 has been pulled from the Consent Agenda.

#### **4. APPROVAL OF AGENDA**

The Governing Board of the Solano Community College District has dedicated this meeting to Mayor Harry Price who passed away last week.

It was moved by Trustee Voyce and seconded by Trustee Karah to approve the agenda as amended. The motion was passed unanimously.

#### **5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)**

There were no comments on Closed Session items.

#### **6. CLOSED SESSION**

President Chapman called the closed session to order at 6:33 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)  
Agency Negotiator: Mary Jones, Human Resources  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation, Initiation of Litigation, and Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

#### **7. RECONVENE REGULAR MEETING**

President Chapman reconvened the Regular Meeting at 7:00 p.m.

#### **8. REPORT OF ACTION IN CLOSED SESSION**

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and Initiation of Litigation and no action was taken.

## **9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)**

There were no comments from members of the public.

## **10. ELECTION RESULTS**

It was moved by Trustee Honeychurch and seconded by Trustee Young to approve the Election Results as presented. The motion was passed unanimously.

## **11. ANNUAL ORGANIZATIONAL MEETING OF THE GOVERNING BOARD**

### **(a) Election of Governing Board Officers for the 2023 Year – President, Vice President, and Appointment of Secretary and Selection of Representative to the Solano County School Boards Association**

Board President Chapman opened the nominations for President. Moved by Trustee Young and seconded by Trustee Lopez-Lara to elect Trustee Honeychurch as President. Nominations were closed. Motion passed unanimously.

Newly elected Board President Honeychurch opened the nominations for Vice President. Moved by Trustee Young and seconded by Trustee Chapman to elect Trustee Thurston as Vice President. Nominations were closed. Motion passed unanimously.

President Honeychurch opened the nominations for Board Secretary. Moved by Trustee Voyce and seconded by Trustee Karah to elect Dr. Celia Esposito-Noy as Board Secretary. Nominations were closed. Motion passed unanimously.

Board President Honeychurch opened the nominations for the Representative to the Solano County School Boards Association. Moved by Trustee Voyce and seconded by Trustee Thurston to elect Trustee Karah as the Representative to the Solano County School Boards Association. Nominations were closed. Motion passed unanimously.

### **(b) Establishment of Dates, Times, and Locations of Governing Board Meetings**

It was moved by Trustee Voyce and seconded by Trustee Young to approve the printed copy as presented. The motion was passed unanimously.

At this time, the newly elected and returning Trustees will be administered the Oath of Office.

Trustee Rosemary Thurston administered the Oath of Office to returning Governing Board member, Trustee Karimah Karah.

Ms. Judi Honeychurch, FSUSD Trustee, administered the Oath of Office to returning Governing Board member, Trustee Denis Honeychurch.

Trustee Denis Honeychurch administered the Oath of Office to new Governing Board member, Amber Cargo-Reed.

Sarah Chapman, Vacaville City Councilmember, administered the Oath of Office to returning Governing Board member, A. Marie Young.

## **12. REPORTS (NO ACTION REQUIRED)**

### **(a) Associated Students of Solano College (ASSC)**

Student Trustee reported that ASSC is purchasing an OWL for their meetings. Senators and Executive Board will be present but would like the option to attend remotely. Also, will loan to other clubs on campus.

December activities included: Toys for Tots; Hot Cocoa Event

Hoping to have two activities a month during the spring semester.

### **(b) Academic Senate**

There's no report for Academic Senate.

### **(c) College Governance Council**

Superintendent-President stated that CGC will resume meeting in late January where we will review the proposals for the landscaping project in the center of campus. The proposals will also be shared with the measure Q committee in January.

### **(d) Superintendent-President**

Dr. Esposito-Noy gave the following report:

- The semester ended Dec. 16<sup>th</sup>. The college will be closed Dec 24-Jan 3<sup>rd</sup>, although we will have some athletic events going on during that time.
- Our spring semester enrollments are looking positive. Both our headcount and FTES are higher compared to spring 2022 and we expect enrollment to continue to increase.
- We are looking forward to spring convocation on Friday, January 13<sup>th</sup>, in person in the Theatre beginning at 9:00am.
- Wishing everyone a safe and healthy holiday.

### **13. CONSENT AGENDA – ACTION ITEMS**

#### Superintendent-President

- (a) Draft Minutes for the Board Meeting Held on December 7, 2021 (Pending Board Approval)

#### Human Resources

- (b) Employment 2021-2022, Page 10

#### Finance and Administration

- (c) Warrants, Page 12
- (d) Personal Services Agreements, Page 14
- (e) Donations: 2008 Aircraft, Page 16

#### Bond

- (f) Notice of Completion for Construction Services for the Baseball-Softball Clubhouses Project, Page 20

It was moved by Trustee Voyce and seconded by Trustee Karah to approve the Consent Agenda as amended. The motion was passed unanimously.

### **14. ITEMS REMOVED FROM CONSENT AGENDA**

Agenda Item 13.(f) Notice of Completion for Construction Services for the Baseball-Softball Clubhouses Project.

### **15. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

#### Superintendent-President

- (a) Resolution No. 22.23-19 Findings of the Board of Trustees of the Solano Community College District of Continued Emergency, Page 22

It was moved by Trustee Thurston and seconded by Trustee Young to approve Resolution No. 22/23-19 as presented. The motion was passed unanimously.

Human Resources

(b) Resignation to Retire, Page 24

It was moved by Trustee Karah and seconded by Trustee Cargo-Reed to approve the Resignation to Retire as presented. The motion was passed unanimously.

(c) ALG Salary Schedule, Page 25

It was moved by Trustee Thurston and seconded by Trustee Young to approve the ALG Salary Schedule as presented. The motion was passed unanimously.

(d) Public Hearing on the California School Employees Association, Chapter #211 Bargaining Proposal to the Solano Community College District, Page 28

It was moved by Trustee Voyce and seconded by Trustee Karah to approve the Public Hearing on the California School Employees Association, Chapter #211 Bargaining Proposal to the Solano Community College District as presented. The motion was passed unanimously.

Finance and Administration

(e) Contract Agreement Between Solano Community College and McDougal Boehmer Foley Lyon Mitchell & Erickson Law Firm, Page 30

It was moved by Trustee Lopez-Lara and seconded by Trustee Karah to approve the Contract Agreement Between Solano Community College and McDougal Boehmer Foley Lyon Mitchell & Erickson Law Firm as presented. The motion was passed unanimously.

(f) Resolution No. 22/23-20 Designation and Disposal/Disposition of District Surplus Equipment and Property – Refrigerator, Page 34

It was moved by Trustee Karah and seconded by Trustee Voyce to approve Resolution No. 22/23-20 Designation and Disposal/Disposition of District Surplus Equipment and Property – Refrigerator as presented. The motion was passed unanimously.

Bond

(g) Contract Award to Brook Trout Designs for the Gym Audio-Visual Enhancement Project, Page 37

It was moved by Trustee Lopez-Lara and seconded by Trustee Cargo-Reed to approve the Contract Award to Brook Trout Designs for the Gym Audio-Visual Enhancement Project as presented. The motion was passed unanimously.

Student Services

- (h) Contract Renewal for Child Development Services – California State Preschool Program (CSPP), Page 39

It was moved by Trustee Thurston and seconded by Trustee Voyce to approve the Contract Renewal for Child Development Services – California State Preschool Program (CSPP) as presented. The motion was passed unanimously.

**16. INFORMATION ITEMS – NO ACTION REQUIRED**

- (a) Initial Presentation of Solano Community College District Bargaining Proposal to the California School Employees Association, Chapter #211, Page 41

**17. ANNOUNCEMENTS**

Trustee Voyce dedicated meeting to Mayor Harry Price who passed away last week. He was a great supporter of the College.

**18. ITEMS FROM THE BOARD**

Board President Honeychurch wished everyone a Merry Christmas and welcomed new Trustee Cargo-Reed.

**19. CLOSED SESSION (CONTINUED IF NECESSARY)**

**20. RECONVENE REGULAR MEETING (IF NECESSARY)**

**21. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**

**22. ADJOURNMENT**

Moved by Trustee Young and seconded by Trustee Lopez-Lara to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:54 p.m.