

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: MEMBERS OF THE GOVERNING BOARD**  
**SUBJECT: CONSENT CALENDAR - HUMAN RESOURCES**  
**REQUESTED ACTION: APPROVAL**

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**EMPLOYMENT 2021-2022**

**Regular Assignment**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>
Brian Travis	Chief of Public Safety	02/01/2022
Jesus Briseno	Outreach Specialist	01/24/2022
Parichat “Mint” Calderon	Early Learning Center Food Program Assistant	01/13/2022 (Updated)

**Part-Time Adjunct Assignment**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>
Cornelius Brown	Adjunct Business Instructor (not to exceed 67%)	01/13/22 – 05/26/22
Citlali Calderon-Hurtado	Adjunct Nursing Instructor (not to exceed 67%)	01/13/22 – 05/26/22
Luis Angel Campos	Adjunct Auto Tech Instructor (not to exceed 67%)	01/13/22 – 05/26/22
Monica Covarrubias	Adjunct Nursing Instructor (not to exceed 67%)	01/13/22 – 05/26/22
Tamara Fitzpatrick	Adjunct Business Instructor (not to exceed 67%)	01/13/22 – 05/26/22
Deborah Kimbrell	Adjunct Nursing Instructor (not to exceed 67%)	01/13/22 – 05/26/22
LaTrissa Peoples	Adjunct Nursing Instructor (not to exceed 67%)	01/13/22 – 05/26/22
Donald Moore	Adjunct Auto Tech Instructor (not to exceed 67%)	01/18/22 – 05/26/22

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**Salvatore Abbate**  
Human Resources

January 7, 2022

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**Date Submitted**

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**Celia Esposito-Noy, Ed.D.**  
Superintendent-President

January 19, 2022

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**Date Approved**

**Temporary Change in Assignment**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>
Melissa Reeve	From Full-Time Professor to Dean, Research and Planning	01/04/22 – 06/30/22

**District Redeployment**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>
Darcia Tipton	100% EOPS	01/01/22 – 06/30/22

**District Resignation**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>
Zyra Larot	Financial Aid Analyst 8 years of service at SCC	01/21/2022
Elsy Ramirez	Account Clerk 1 year and 10 months of service at SCC	12/31/2021

**Short-Term/Temporary/Substitute**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Fund/Grant Name</u></b>	<b><u>Effective</u></b>	<b><u>Amount</u></b>
Kyle Azzopardi	Production Assistant - Set Construction	General Fund	01/20/22 - 04/27/22	\$15.00/hr.
Daniel Baptista	Assistant Coach - Baseball	General Fund	01/20/22 - 05/30/22	\$21.00/hr.
Thomas Beritzhoff	Assistant Coach - Baseball	General Fund	01/20/22 - 05/30/22	\$21.00/hr.
Brian Bower	EMT Instruction (Make-Ups)	General	12/01/21 – 06/30/22	\$64.87/hr.
Tabatha Butler	Box Office Manager - House Manager	General Fund	01/20/22 – 06/30/22	\$15.00/hr.
Saki Cabrera	Human Services Project Coordinator	Perkins V	09/01/21 – 05/30/22	\$71.72/hr.
Jesse Campbell	Journey Level Assistant - Fire	General Fund	01/20/22 – 06/30/22	\$25.00/hr.
Kyle Dobler	Journey Level Assistant - Fire	General Fund	01/20/22 – 06/30/22	\$25.00/hr.
Carol Cultra	Clerical Specialist - COVID Caseworker	Cares Act/ HEERF	12/20/21 - 06/30/22 (Revised)	\$15.88/hr.
Rowena Gonzalez	Clerical Specialist - COVID Caseworker	Cares Act/ HEERF	12/20/21 – 06/30/22 (Revised)	\$15.88/hr.

**Short-Term/Temporary/Substitute continued**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Fund/Grant Name</u></b>	<b><u>Effective</u></b>	<b><u>Amount</u></b>
Paul Hidy	ATEC High School Recruitment	Perkins V	11/01/21 – 06/30/22	\$69.05/hr.
Samuel Mc Kinney	Custodian - Substitute	General Fund	01/20/22 - 06/30/22	\$15.00/hr.
Sofia Renee Mempin	Early Learning Center Specialist - Substitute -On Call	California State Preschool Program - CSPP	01/20/22 - 06/30/22	\$18.90/hr.
Jon Miller	Journey Level Assistant – Fire	General Fund	01/20/22 - 06/30/22	\$25.00/hr.
Krystal Pham	Clerical Specialist - COVID Caseworker	Cares Act/HEERF	12/20/21 – 06/30/22 (Revised)	\$15.88/hr.
Abby Reckard	Early Learning Center Specialist - Substitute -On Call	California State Preschool Program - CSPP	1/20/22 - 6/30/22	\$18.90/hr.
George Reeves	ATEC High School Recruitment	Perkins	11/01/21 – 06/30/22	\$60.69/hr.
Alex Tanaka	Technology Specialist	General Fund	1/20/22 - 6/30/22	\$21.54/hr.
Linda Wichelmann	Special Project - Costume Designer	General Fund	11/21/21 -12/21/21 (Revised)	\$25.00/hr.

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: WARRANTS**

**REQUESTED ACTION:**

Information    OR     Approval  
 Consent        OR     Non-Consent

**SUMMARY:**

12/01/2021	Vendor Payments	11111954	\$ 1,800.00
12/01/2021	Vendor Payments	11111955-11111958	\$ 143,601.64
12/01/2021	Vendor Payments	11111959-11111963	\$ 63,108.88
12/01/2021	Vendor Payments	11111964-11112014	\$ 224,845.24
12/08/2021	Vendor Payments	11112015-11112019	\$ 47,681.09
12/08/2021	Vendor Payments	11112020-11112021	\$ 47,767.96
12/08/2021	Vendor Payments	11112022-11112026	\$ 11,649.00

*CONTINUED ON NEXT PAGE:*

**STUDENT SUCCESS IMPACT:**

- Help students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other

<i>Ed. Code: 70902 &amp; 81656</i>	<i>Board Policy: 3240</i>	<i>Estimated Fiscal Impact: \$3,034,868.51</i>
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**SUPERINTENDENT'S RECOMMENDATION:**       APPROVAL       DISAPPROVAL  
 NOT REQUIRED       TABLE

Susan Wheet  
Vice President, Finance and Administration

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

707-864-7209

**TELEPHONE NUMBER**

Susan Wheet, Finance and Administration

**VICE PRESIDENT APPROVAL**

January 7, 2022

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

**Celia Esposito-Noy, Ed.D.**  
Superintendent-President

January 19, 2022

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: WARRANTS**

**REQUESTED ACTION:**

Information    OR     Approval  
 Consent        OR     Non-Consent

**SUMMARY:**

*CONTINUED FROM PREVIOUS PAGE:*

12/08/2021	Vendor Payments	11112027-11112082	\$ 235,486.68
12/15/2021	Vendor Payments	11112083-11112094	\$ 650,334.00
12/15/2021	Vendor Payments	11112095-11112097	\$ 15,226.13
12/15/2021	Vendor Payments	11112098-11112103	\$ 21,163.98
12/15/2021	Vendor Payments	11112104-11112218	<u>\$1,037,201.98</u>
	Warrant Table Listing	TOTAL:	<u>\$2,499,866.58</u>
12/20/2021	RF Vendor Payments	13003705-13003737	\$ 392,261.06
12/23/2021	RF Vendor Payments	13003738-13003751	<u>\$ 142,740.87</u>
	Warrant Table Listing RF	TOTAL:	<u>\$ 535,001.93</u>
		TOTAL December Payments	<u>\$3,034,868.51</u>

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**  
**SUBJECT: CONSENT CALENDAR – FINANCE & ADMINISTRATION**  
**REQUESTED ACTION: APPROVAL**

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**PERSONAL SERVICES AGREEMENTS**

**Student Services  
Shannon Cooper Psy.D., Vice President**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>	<b><u>Amount</u></b>
Richard J. Delaney	The College requests a personal services agreement with Richard J. Delaney to present for the Foster Kinship Care Education Program (FKCE) by Zoom-Present “Behavior with a purpose” sessions. Topics include: Hoarding Food, Wetting Behavior, Stealing, Defiance May Not Be What it Appears to Be, Lying, Cruelty to animals, ADAPT & supporting the caregiver. Provide handouts & PowerPoints. Provide (8) eight sessions from January 20, 2022- June 30, 2022.	January 20, 2022- June 30, 2022	Not to exceed \$3,000.00

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<b><u>Susan Wheat</u></b> Vice President, Finance & Administration	<b><u>Celia Esposito-Noy, Ed.D.</u></b> Superintendent-President
<b><u>January 7, 2022</u></b> <b>Date Submitted</b>	<b><u>January 19, 2022</u></b> <b>Date Approved</b>

**AGENDA ITEM** 11.(d)  
**MEETING DATE** January 19, 2022

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO:** Members of the Governing Board  
**SUBJECT:** CONSENT CALENDAR – FINANCE & ADMINISTRATION  
**REQUESTED ACTION:** APPROVAL

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**PERSONAL SERVICES AGREEMENTS**

**Superintendent-President**  
**Celia Esposito-Nov Ed.D.**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>	<b><u>Amount</u></b>
Nancy Acevedo	The College requests a personal services agreement with Nancy Acevedo to facilitate session for President’s Advisory Committee on Diversity, Equity and Inclusion focusing on Latina/o/x students.	January 28, 2022- January 28, 2022	Not to exceed \$2,000.00

**Finance and Administration**  
**Susan Wheat, Vice President**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>	<b><u>Amount</u></b>
Robert Diamond	The College requests a personal services agreement with Robert Diamond to review and update Board Policy and Procedures -3000 series; review of internal controls examining absence reporting and inventory controls.	January 20, 2022- June 30, 2022	Not to exceed \$48,000.00

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**  
**SUBJECT: CONSENT CALENDAR – FINANCE & ADMINISTRATION**  
**REQUESTED ACTION: APPROVAL**

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**PERSONAL SERVICES AGREEMENTS**

**Academic Affairs**  
**David Williams, Ph.D., Vice President**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>	<b><u>Amount</u></b>
Juliet Perry	Working independently in consultation with the director, contractor will provide original choreography for SCC's Spring 2022 production, attending rehearsals and design meetings and providing feedback to performers. Will use safe conduct during pandemic. Clear TB test and background check required prior to any interaction with students.	January 20, 2022- April 27, 2022	Not to exceed \$2,500.00
Liesl Sietz Buchbinder	Working independently in consultation with the director, contractor will provide original costume design services for SCC's Spring 2022 production, attending rehearsals and design meetings and providing feedback to techs. Will use safe conduct during the pandemic. Clear TB test and background check required prior to any interaction with students.	January 20, 2022- April 27, 2022	Not to exceed \$2,000.00



**AGENDA ITEM** 11.(d)  
**MEETING DATE** January 19, 2022

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO:** Members of the Governing Board  
**SUBJECT:** CONSENT CALENDAR – FINANCE & ADMINISTRATION  
**REQUESTED ACTION:** APPROVAL

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**PERSONAL SERVICES AGREEMENTS**

**Academic Affairs**  
**David Williams, Ph.D., Vice President**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>	<b><u>Amount</u></b>
Greg Zema	Working independently in consultation with the director, contractor will provide musical direction for SCC's Spring 2022 production, attending rehearsals and providing feedback to performers. Will use safe conduct during the pandemic. Clear TB test and background check required prior to any interaction with students.	January 20, 2022- April 27, 2022	Not to exceed \$3,000.00
Mark Mendelson	Working independently in consultation with the director, contractor will provide original set design services for SCC's Spring 2022 production, attending rehearsals and design meetings and providing feedback to techs. Will use safe conduct during the pandemic. Clear TB test and background check required prior to any interaction with students.	January 20, 2022- April 27, 2022	Not to exceed \$2,500.00

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO:** **Members of the Governing Board**

**SUBJECT:** **NOTICE OF COMPLETION FOR CONSTRUCTION  
SERVICES FOR THE COOLING TOWER MAINTENANCE  
PROJECT**

**REQUESTED ACTION:**

**Information**    **OR**     **Approval**  
 **Consent**        **OR**     **Non-Consent**

**SUMMARY:**

Board approval is requested for the Cooling Tower Maintenance Project Notice of Completion. On August 18, 2021, a contract was awarded to ACS Cooling Tower Services for the Fairfield Campus Cooling Tower Maintenance Project. The scope of work included maintenance of the cooling tower and its components. The work on this project is complete, and at this time the District gives notice and certifies that:

- The project has been inspected and complies with the plans and specifications;
- The contractor has completed the work;
- The contract for the project is accepted and complete; and
- Upon Board approval a Notice of Completion will be filed with Solano County for the project.

**STUDENT SUCCESS IMPACT:**

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Necessary documentation for completed construction

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact:</i> <b>\$0</b>
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**SUPERINTENDENT’S RECOMMENDATION:**                       **APPROVAL**                       **DISAPPROVAL**  
 **NOT REQUIRED**                       **TABLE**

Lucky Lofton  
Executive Bonds Manager

**PRESENTER’S NAME**  
4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**  
  
(707) 863-7855

**TELEPHONE NUMBER**  
Susan Wheet  
Vice President, Finance & Administration

**VICE PRESIDENT APPROVAL**  
  
January 7, 2022

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

**Celia Esposito-Noy, Ed.D.**  
Superintendent-President

January 19, 2022  
**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

When recorded mail to:  
Lucky Lofton, Executive Bonds Manager  
Solano Community College District  
4000 Suisun Valley Road  
Fairfield, CA 94534

### Notice of Completion

State/local governmental entity recording fee when document is for the benefit of the government entity – GC6103 (no fee)  
Must be recorded within 10 days after completion

In execution of this Notice, notice is hereby given that:

1. The undersigned is an owner or agent of an owner of the estate or interest stated below.
2. The name of the owner is Solano Community College District.
3. The address of the owner is 4000 Suisun Valley Road, Fairfield, CA 94534.
4. The nature of the estate or interest is: Solano Community College District in fee.
5. The name and addresses of all co-owners, if any, who hold any title or interest with the above-named owner in the property are:

NAMES

ADDRESSES

- 
6. Work of modernization on the property hereinafter described was completed on: 1/19/2022
  7. The Project Name is: Cooling Tower Maintenance Project
  8. DSA Number (if applicable): Not Applicable
  9. The contractor for such work of modernization is: ACS Cooling Tower Services
  10. The name of the contractor's Surety Co. is: Western Surety Company
  11. The date of contract between the contractor and the above owner is: 8/18/2021
  12. The street address of said property is: 4000 Suisun Valley Road, Fairfield, California 94534
  13. APN #: 0027-242-110
  14. The property on which said work of modernization was completed is in the City of Fairfield, County of Solano, State of California, and is described as follows: Maintenance of cooling tower and its components, including servicing of both fans and remediation of rusted components.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner – Celia Esposito-Noy, Ed. D.  
Solano Community College District

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### Verification

I, undersigned, say:

I am \_\_\_\_\_

("President," "Owner," "Manager," etc.)

Of the declarant of the foregoing completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is correct and true.

Executed on \_\_\_\_\_, at Fairfield, California.  
(City or Town where signed)

AGENDA ITEM 13.(a)  
MEETING DATE January 19, 2022

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board  
SUBJECT: RESOLUTION NO. 21/22-16 FINDINGS OF THE BOARD OF TRUSTEES OF THE SOLANO COMMUNITY COLLEGE DISTRICT OF CONTINUED EMERGENCY

REQUESTED ACTION:

Information OR  Approval  
 Consent OR  Non-Consent

SUMMARY:

The state of emergency continues to directly impact the ability of the members to meet safely in person. Approval of Resolution No. 21/22-16 is requested.

STUDENT SUCCESS IMPACT:

- Help students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: \_\_\_\_\_

Ed. Code:	Board Policy:	Estimated Fiscal Impact: N/A
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SUPERINTENDENT'S RECOMMENDATION:  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Celia Esposito-Noy, Ed.D.  
Superintendent-President

PRESENTER'S NAME

4000 Suisun Valley Road  
Fairfield, CA 94534

ADDRESS

(707) 864-7299

TELEPHONE NUMBER

Celia Esposito-Noy, Ed.D.  
Superintendent-President

VICE PRESIDENT APPROVAL

January 4, 2022

DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT

January 19, 2022

DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT

**RESOLUTION NO. 21/22-15  
FINDINGS OF THE BOARD OF TRUSTEES OF THE  
SOLANO COMMUNITY COLLEGE DISTRICT  
OF CONTINUED EMERGENCY**

The Board of Trustees of Solano Community College District have reconsidered the circumstances of the state of emergency originally declared on March 18, 2020, and found that:

- (1) The state of emergency continues to directly impact the ability of the members to meet safely in person.

**APPROVED, PASSED AND ADOPTED** by majority vote of the Board of Trustees of the Solano Community College District of Solano County, State of California, this **19th day of January** by the following vote:

AYES:

NOES:

ABSENT OR NOT VOTING:

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Sarah Chapman, Ph.D., President of the  
Governing Board of the Solano Community  
College District



**RESOLUTION NO. 21/22-17**

**MANDATING FACE COVERINGS AND REQUIRING VACCINATIONS OR TESTING  
FOR ALL STUDENTS, EMPLOYEES, AND VOLUNTEERS**

WHEREAS, the Solano Community College District's State of Emergency was declared by the Board on March 18, 2020, shortly after Solano County issued the COVID-19 Stay At Home Order in response to COVID-19; and

WHEREAS, the Solano Community College District is following CalOSHA guidelines and regulations, as well as health orders from the state public health office; and

WHEREAS, the Solano Community College District has the authority to take any action not prohibited by law in order to control dangerous conditions caused by public calamities such as a global pandemic pursuant to Education Code Section 70902(a) and Government Code Section 53019; and

WHEREAS, the Solano Community College District has adopted face-covering measures on campus related to the protection of students, faculty, and staff, recognizing that face covering requirements alone are insufficient to provide for the protection of our community; and

WHEREAS, Governor Newsom issued Executive Order No. N-09-21 on June 17, 2021, implementing the Cal/OSHA guidance immediately into full effect as of that date; and

WHEREAS, the Cal/OHSA COVID-19 Temporary Emergency Standard, updated June 18, 2021, permits employers to verify and maintain confidential documentation of proof that an employee is fully vaccinated; and

WHEREAS, the further spread of COVID-19 places all communities at risk by increasing the likelihood of further dangerous mutations beyond the delta and lambda variants; and

WHEREAS, the development of variants to the COVID-19 virus requires responses that will be adapted when necessary; and

WHEREAS, continued progress in restoring in-person classes and services depends on the health and safety of students, faculty, staff, managers, and Trustees; and

WHEREAS, the Solano Community College District has provided vaccination opportunities by serving as a vaccination site sponsored by the White House in June and July, 2021; and

WHEREAS, on August 23, 2021, the Food and Drug Administration has given full approval to the vaccine known as the Pfizer-BioNTech COVID-19 Vaccine, which will now be marketed as Comirnaty, for the prevention of COVID-19 disease in individuals 16 years of age and older; and

WHEREAS, vaccination is the primary means to reduce risk of serious disease, hospitalization, and death from the COVID-19 disease as well as to combat the spread of the highly transmissible delta variant to friends, family, colleagues, and the community at large; and

WHEREAS, Solano Community College District has highly recommended employees and students who are eligible to get vaccinated against COVID-19; and

WHEREAS, the Solano Community College District has been and will continue working with local health officials to provide access to COVID-19 vaccines for employees and students; and

THEREFORE, BE IT RESOLVED that the Solano Community College District Board of Trustees requires and authorizes the District to extend the implementation of the following provisions effective January 19, 2022:

1. All District employees working on campus or utilizing in-person district services, shall be required to either:
  - a. Present proof that they have been fully vaccinated (two doses of Pfizer or Moderna or one dose of Johnson & Johnson) against COVID-19 by October 15, 2021; or
  - b. Undergo weekly testing, twice a week, for COVID-19 infection and provide proof of negative COVID-19 test results beginning October 15, 2021.
    - i. Employees must submit their test results to the person/department designated by the District.
    - ii. Such testing shall be scheduled by the employees.
    - iii. If employees miss work time for the testing, they must utilize Supplemental Paid Sick Leave (“SPSL”) (Senate Bill 95) until it is exhausted or has expired (anticipated to expire September 30, 2021). Once SPSL is exhausted or has expired, employees will not be required to utilize leave for required testing prior to their becoming fully vaccinated.
  - c. Failure to comply with (a) or (b) will be deemed as the employee’s inability to perform his/her duties.
2. All students attending in-person, on-campus classes, utilizing in-person district programs or services, attending classes at clinical sites or participating in on-campus or off-campus in-person training or activities shall be required to either:
  - a. Present proof that they have been fully vaccinated (two doses of Pfizer or Moderna or one dose of Johnson & Johnson) against COVID-19 by October 15, 2021; or
  - b. Undergo weekly testing, for COVID-19 infection and provide proof of negative test results beginning October 15, 2021.
  - c. Failure to comply with (a) or (b) may result in the student being prohibited from coming on campus or participating in on or off campus course related training or activities.
3. All volunteers who access campuses or participate in off-site in-person services or activities for the District, shall be required to either:
  - a. Present proof that they have been fully vaccinated against COVID-19 by October 15, 2021; or



- b. Undergo testing for COVID-19 infection and provide proof of negative COVID-19 test results within three days prior to the date of their volunteer service;
- 4. Regardless of vaccination status or the Solano County Department of Public Health protocols, all employees, students, volunteers, and visitors shall wear face coverings in indoor, on-campus settings for the duration of the entire Spring 2022 semester, subject to state and local protocols. This requirement is in place for all indoor teaching and learning environments, student support programs and services, and any indoor space where one or more people have congregated. Unvaccinated persons not wearing a face covering should maintain six feet social distancing when outdoors. Failure to comply with the masking mandate requirements may result in the student being disciplined or an employee being deemed unable to perform their duties.
- 5. Unvaccinated persons who have had a close contact but never developed any COVID-19 symptoms may return to work when 10 days have passed since the last known close contact. Additionally, employees who are not fully vaccinated and exhibit COVID-19 symptoms must be offered testing by the District.
- 6. The Superintendent-President and designees are hereby authorized and directed to:
  - a. Establish protocols for verifying vaccination status of employees, students, and volunteers while also protecting their privacy; and
  - b. Offer students online courses or drop students without penalty if no online course or alternative is available.
  - c. Negotiate with all employee bargaining units the effects of these mandates on working conditions.
  - d. Consult with representatives of District and College constituency groups on the adjustment of protocols, which are subject to change pursuant to the local, state and federal laws.
  - e. Enforce stricter policies on a case by case basis in accordance with the law and state and federal health and safety guidelines.

PASSED AND ADOPTED by the Board of Trustees of the Solano Community College District on the 19th day of January 2021 by the following vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Board President Chapman, Vice President Karah, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

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SARAH CHAPMAN, PH.D., PRESIDENT

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CELIA ESPOSITO-NOY, ED.D., SECRETARY

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: PUBLIC HEARING OF SOLANO COMMUNITY COLLEGE  
DISTRICT REDISTRICTING – REVIEW PLANS AND  
ADDITIONAL DIRECTION**

**REQUESTED ACTION:**

Information    OR     Approval  
 Consent        OR     Non-Consent

**SUMMARY:**

Mr. Michael Wagaman, Wagaman Strategies, will present the next steps of redistricting.

**STUDENT SUCCESS IMPACT:**

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: \_\_\_\_\_

*Ed. Code: 5000                      Board Policy: BP1008                      Estimated Fiscal Impact: N/A*

**SUPERINTENDENT’S RECOMMENDATION:**

APPROVAL             DISAPPROVAL  
 NOT REQUIRED         TABLE

Celia Esposito-Noy, Ed.D.  
Superintendent-President

**PRESENTER’S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 864-7299

**TELEPHONE NUMBER**

**Celia Esposito-Noy, Ed.D.**  
Superintendent-President

**VICE PRESIDENT APPROVAL**

January 11, 2022

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

January 19, 2022

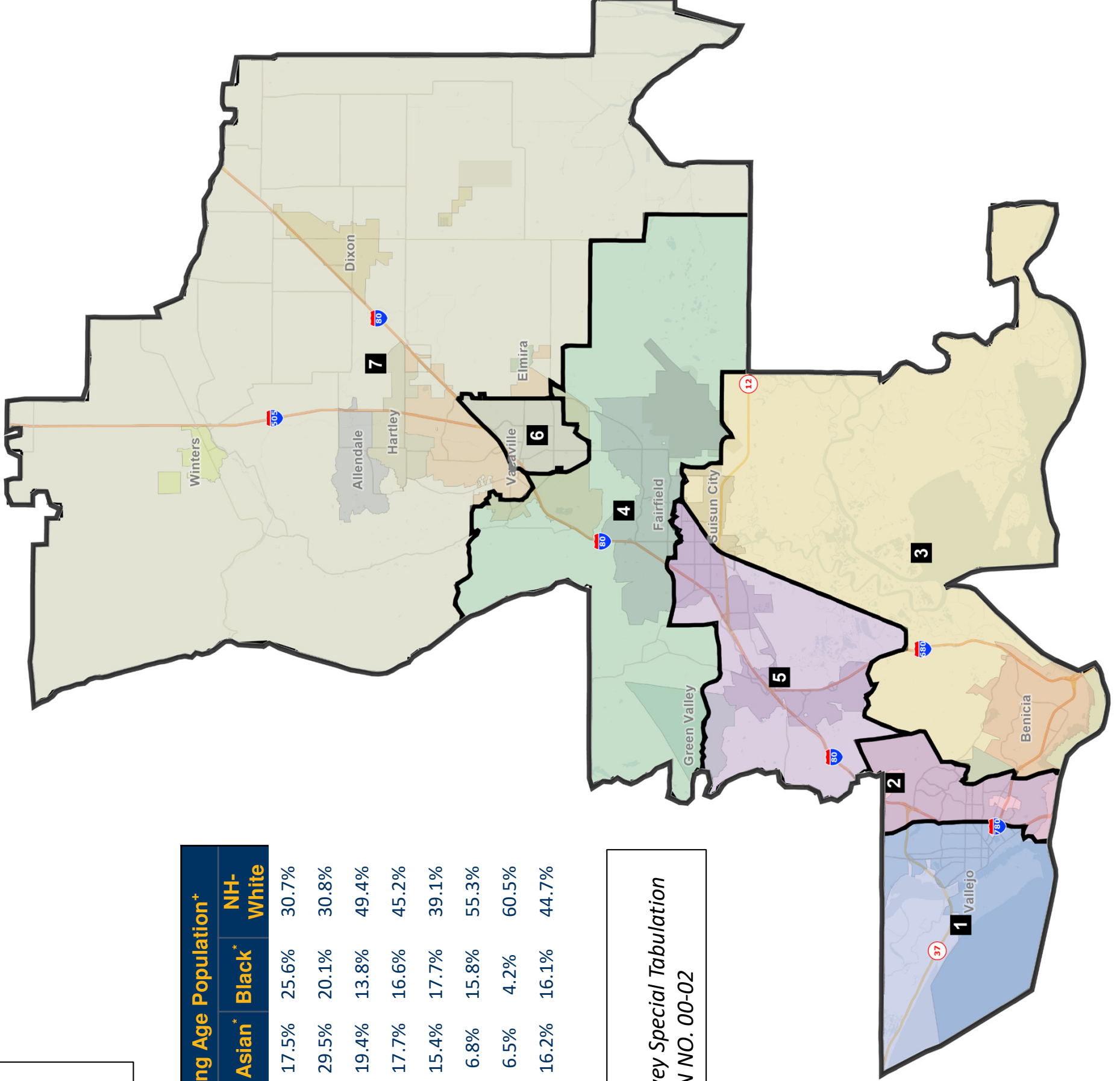
**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**



**Current**

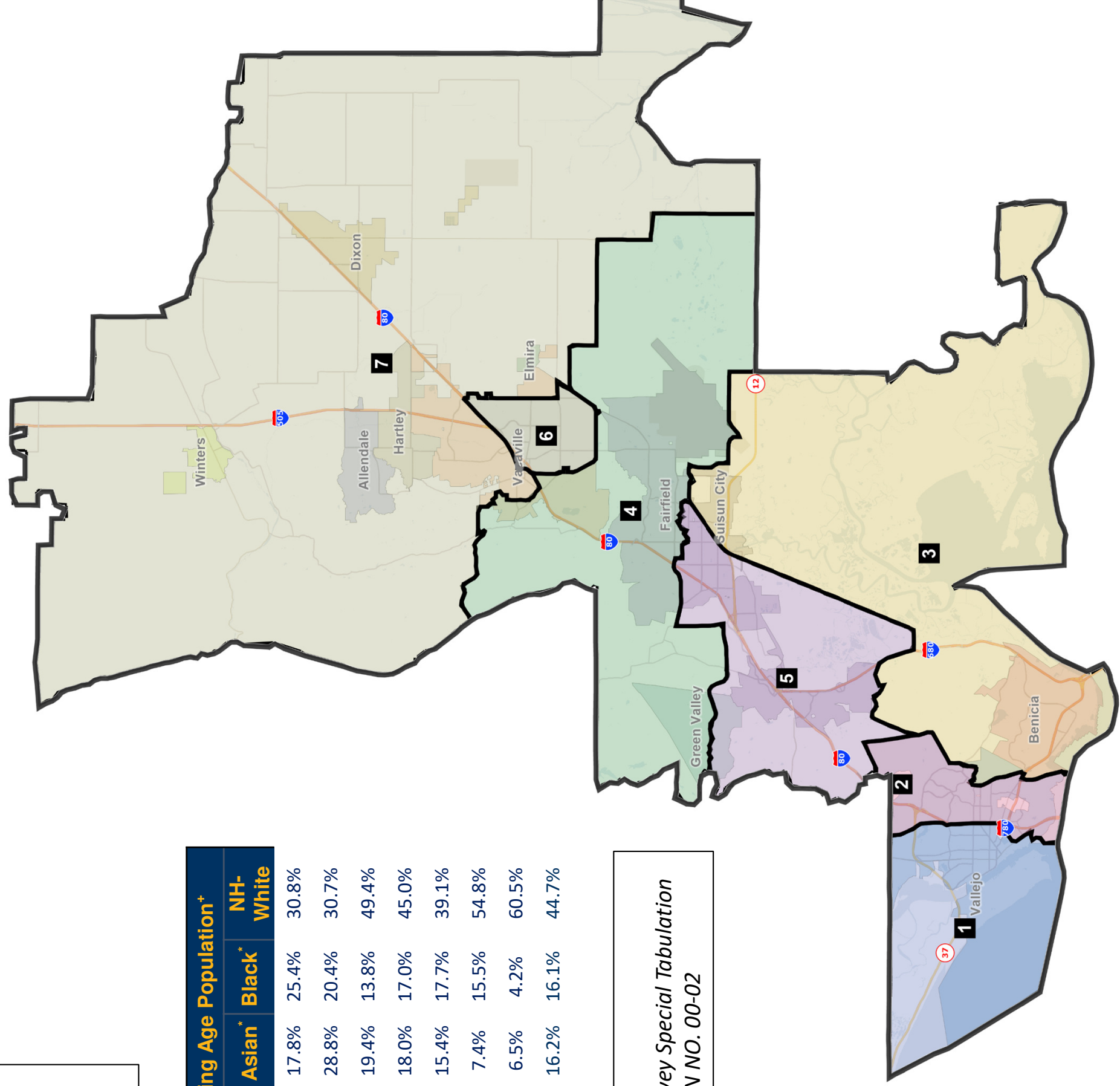
#	Population <sup>^</sup>		Citizen Voting Age Population <sup>+</sup>				
	Total	Deviation	Total	Latino*	Asian*	Black*	NH-White
1	65,130	+1.1%	41,245	22.7%	17.5%	25.6%	30.7%
2	59,340	-7.9%	43,104	15.6%	29.5%	20.1%	30.8%
3	62,575	-2.9%	45,814	14.2%	19.4%	13.8%	49.4%
4	72,065	+11.9%	48,270	16.3%	17.7%	16.6%	45.2%
5	66,315	+2.9%	40,303	23.8%	15.4%	17.7%	39.1%
6	59,017	-8.4%	43,634	18.9%	6.8%	15.8%	55.3%
7	66,526	+3.3%	43,758	26.3%	6.5%	4.2%	60.5%
Total	450,968	20.3%	306,128	19.5%	16.2%	16.1%	44.7%
Ideal	64,424						

<sup>^</sup> 2020 Census Redistricting Data.  
<sup>+</sup> 2015-2019 American Community Survey Special Tabulation  
<sup>\*</sup> Calculated pursuant to OMB BULLETIN NO. 00-02



#	Population <sup>^</sup>		Citizen Voting Age Population <sup>+</sup>				
	Total	Deviation	Total	Latino <sup>*</sup>	Asian <sup>*</sup>	Black <sup>*</sup>	NH-White
1	62,240	-3.4%	39,472	22.4%	17.8%	25.4%	30.8%
2	62,230	-3.4%	44,877	16.1%	28.8%	20.4%	30.7%
3	62,575	-2.9%	45,814	14.2%	19.4%	13.8%	49.4%
4	66,875	+3.8%	44,939	16.1%	18.0%	17.0%	45.0%
5	66,315	+2.9%	40,303	23.8%	15.4%	17.7%	39.1%
6	64,207	-0.3%	46,965	18.9%	7.4%	15.5%	54.8%
7	66,526	+3.3%	43,758	26.3%	6.5%	4.2%	60.5%
Total	450,968	7.2%	306,128	19.5%	16.2%	16.1%	44.7%
Ideal	64,424						

<sup>^</sup> 2020 Census Redistricting Data.  
<sup>+</sup> 2015-2019 American Community Survey Special Tabulation  
<sup>\*</sup> Calculated pursuant to OMB BULLETIN NO. 00-02



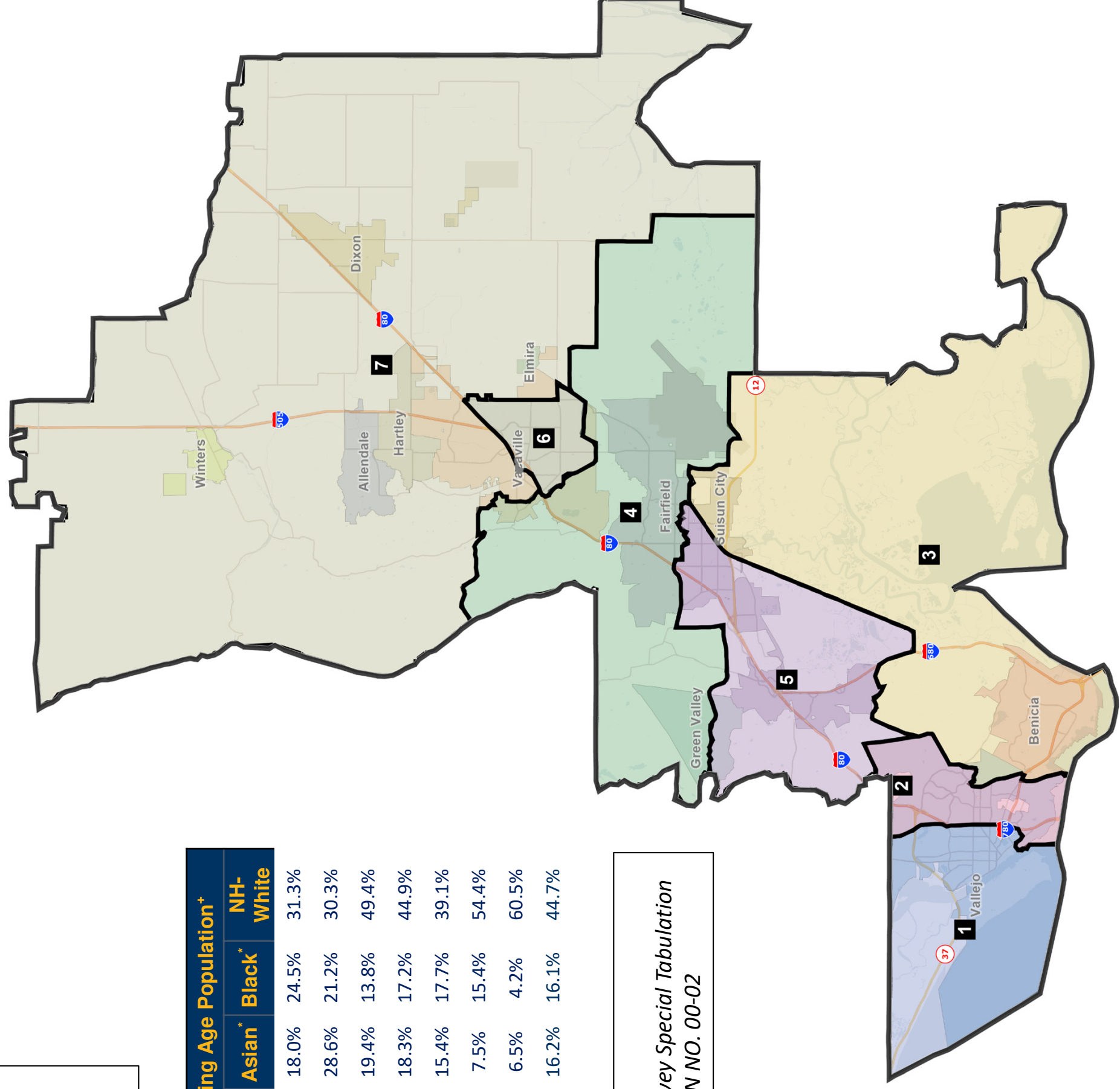


# Green Plan

Prepared by  
WAGAMAN STRATEGIES

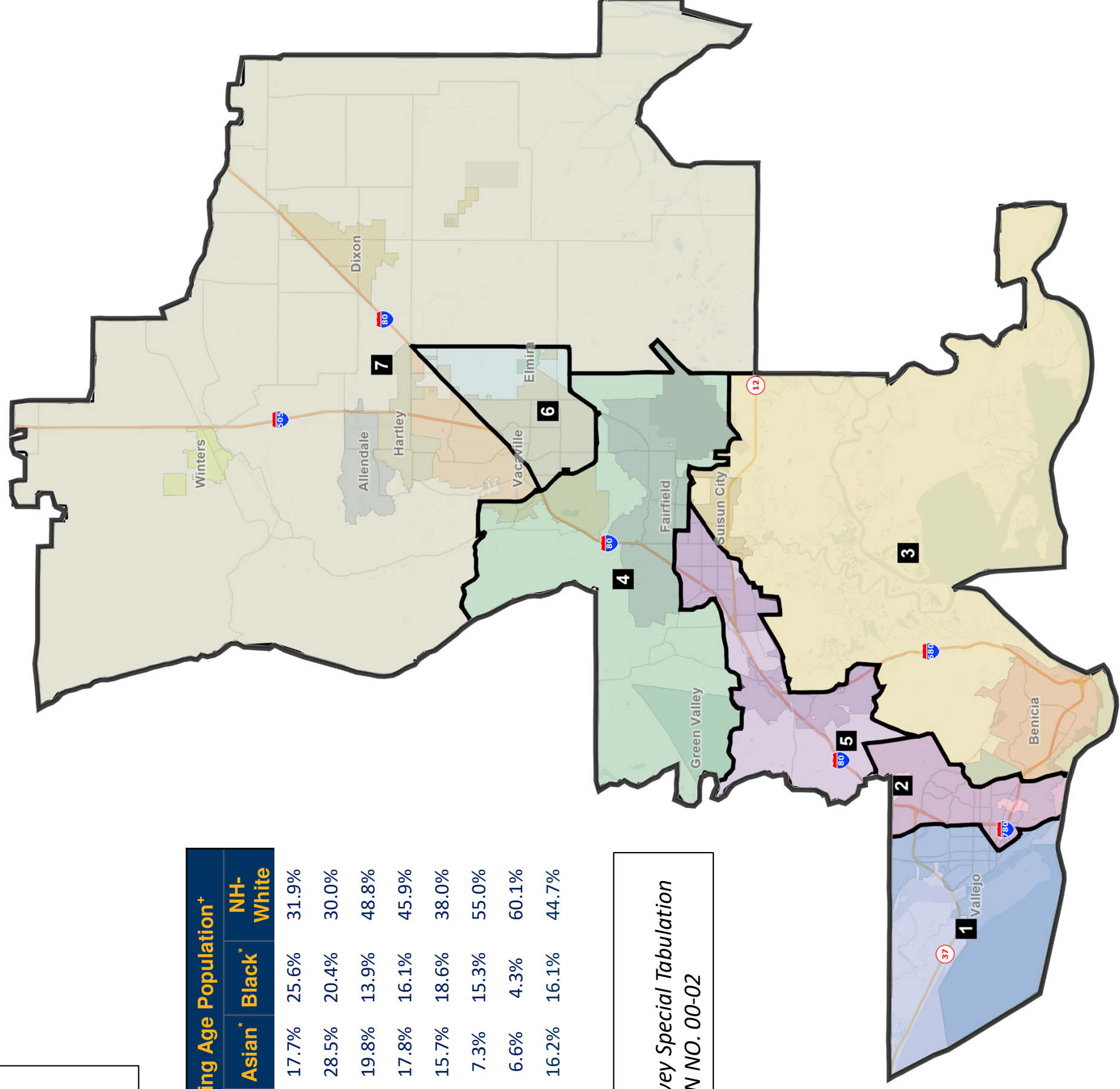
#	Population <sup>^</sup>		Citizen Voting Age Population <sup>+</sup>				
	Total	Deviation	Total	Latino <sup>*</sup>	Asian <sup>*</sup>	Black <sup>*</sup>	NH-White
1	62,762	-2.6%	39,564	22.8%	18.0%	24.5%	31.3%
2	61,708	-4.2%	44,785	15.7%	28.6%	21.2%	30.3%
3	62,575	-2.9%	45,814	14.2%	19.4%	13.8%	49.4%
4	64,649	+0.3%	43,309	15.7%	18.3%	17.2%	44.9%
5	66,315	+2.9%	40,303	23.8%	15.4%	17.7%	39.1%
6	66,433	+3.1%	48,595	19.1%	7.5%	15.4%	54.4%
7	66,526	+3.3%	43,758	26.3%	6.5%	4.2%	60.5%
Total	450,968	7.5%	306,128	19.5%	16.2%	16.1%	44.7%
Ideal	64,424						

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<sup>\*</sup> Calculated pursuant to OMB BULLETIN NO. 00-02



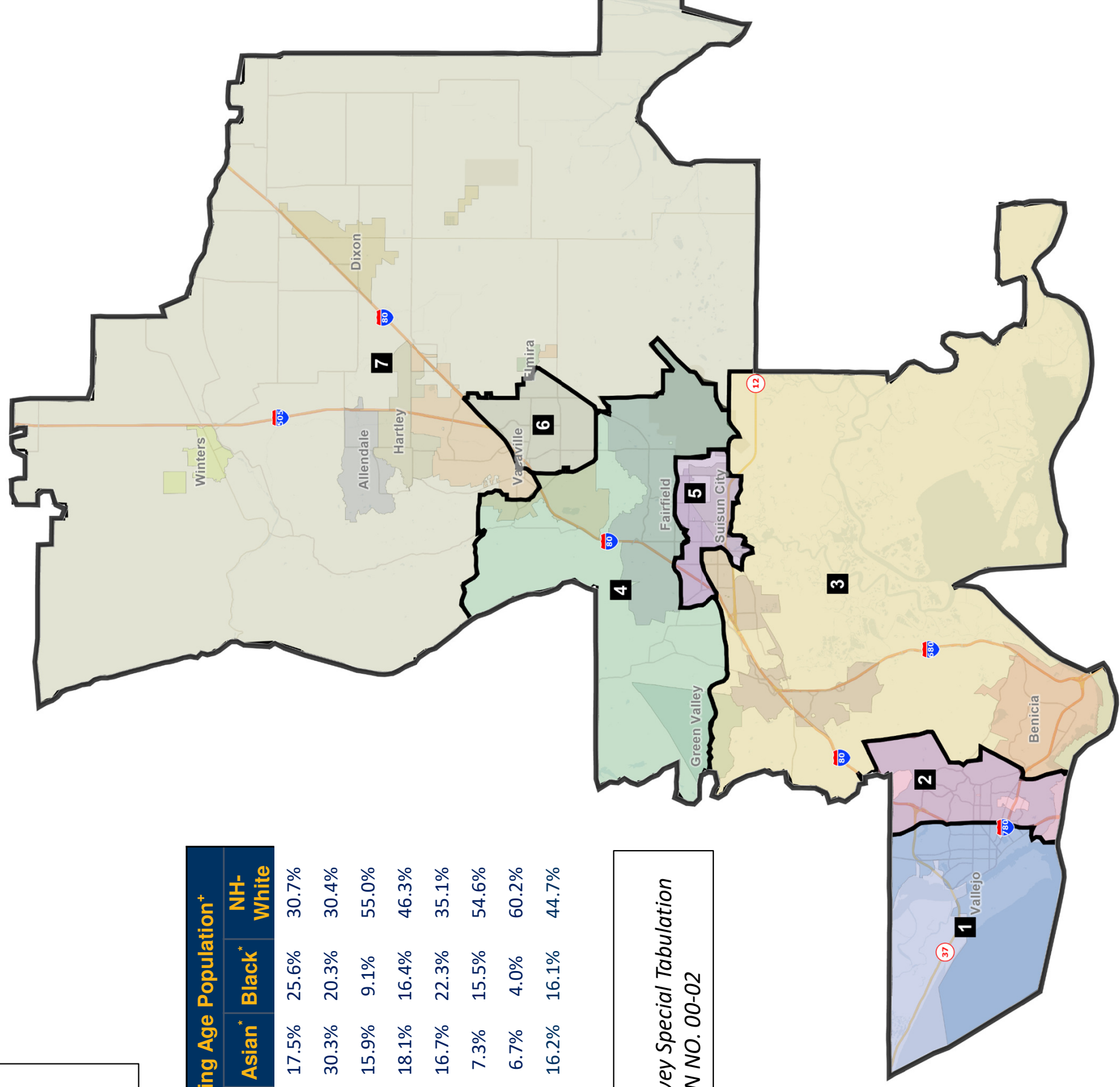
#	Population <sup>^</sup>		Citizen Voting Age Population <sup>+</sup>				
	Total	Deviation	Total	Latino*	Asian*	Black*	NH-White
1	61,060	-5.2%	38,884	21.3%	17.7%	25.6%	31.9%
2	61,854	-4.0%	44,357	17.1%	28.5%	20.4%	30.0%
3	64,264	-0.2%	47,003	14.3%	19.8%	13.9%	48.8%
4	65,433	+1.6%	44,742	16.2%	17.8%	16.1%	45.9%
5	66,637	+3.4%	39,788	23.8%	15.7%	18.6%	38.0%
6	67,183	+4.3%	48,793	18.7%	7.3%	15.3%	55.0%
7	64,537	+0.2%	42,561	26.8%	6.6%	4.3%	60.1%
Total	450,968	9.5%	306,128	19.5%	16.2%	16.1%	44.7%
Ideal	64,424						

<sup>^</sup> 2020 Census Redistricting Data.  
<sup>+</sup> 2015-2019 American Community Survey Special Tabulation  
<sup>\*</sup> Calculated pursuant to OMB BULLETIN NO. 00-02



#	Population <sup>^</sup>		Citizen Voting Age Population <sup>+</sup>				
	Total	Deviation	Total	Latino <sup>*</sup>	Asian <sup>*</sup>	Black <sup>*</sup>	NH-White
1	65,130	+1.1%	41,245	22.7%	17.5%	25.6%	30.7%
2	64,522	+0.2%	47,104	14.9%	30.3%	20.3%	30.4%
3	63,928	-0.8%	43,664	16.5%	15.9%	9.1%	55.0%
4	63,601	-1.3%	42,777	15.2%	18.1%	16.4%	46.3%
5	64,393	+0.0%	41,781	22.6%	16.7%	22.3%	35.1%
6	65,400	+1.5%	47,496	18.9%	7.3%	15.5%	54.6%
7	63,994	-0.7%	42,061	26.9%	6.7%	4.0%	60.2%
Total	450,968	2.8%	306,128	19.5%	16.2%	16.1%	44.7%
Ideal	64,424						

<sup>^</sup> 2020 Census Redistricting Data.  
<sup>+</sup> 2015-2019 American Community Survey Special Tabulation  
<sup>\*</sup> Calculated pursuant to OMB BULLETIN NO. 00-02





## Solano Community College Redistricting: January 19, 2022 Current and Draft Plans

Plan Name	Population				Voting Age Population					Citizen Voting Age Population								
	#	Total	Deviation	% Dev	Latino	Asian	Black	NH White	Total	Latino	Asian	Black	NH White	Total	Latino	Asian	Black	NH White
Current	1	65,130	706	1.1%	34.0%	18.2%	21.8%	20.4%	50,959	30.3%	19.7%	21.4%	23.6%	41,245	22.7%	17.5%	25.6%	30.7%
Current	2	59,340	-5,084	-7.9%	24.5%	28.8%	19.3%	21.8%	47,808	21.3%	29.9%	19.1%	24.5%	43,104	15.6%	29.5%	20.1%	30.8%
Current	3	62,575	-1,849	-2.9%	21.6%	20.2%	13.3%	38.9%	49,293	18.9%	20.7%	12.8%	42.2%	45,814	14.2%	19.4%	13.8%	49.4%
Current	4	72,065	7,641	11.9%	23.9%	19.4%	14.5%	36.4%	55,946	20.8%	19.7%	14.7%	39.4%	48,270	16.3%	17.7%	16.6%	45.2%
Current	5	66,315	1,891	2.9%	35.4%	19.2%	14.3%	26.0%	49,376	31.6%	19.6%	14.4%	29.5%	40,303	23.8%	15.4%	17.7%	39.1%
Current	6	59,017	-5,407	-8.4%	27.2%	9.3%	12.9%	44.6%	47,508	24.5%	9.1%	13.7%	47.0%	43,634	18.9%	6.8%	15.8%	55.3%
Current	7	66,526	2,102	3.3%	35.7%	8.0%	4.4%	46.8%	50,597	32.5%	8.1%	4.2%	50.5%	43,758	26.3%	6.5%	4.2%	60.5%

# Solano Community College Redistricting: January 19, 2022

## Current and Draft Plans

Plan Name	Population				Voting Age Population				Citizen Voting Age Population									
	#	Total	Deviation	% Dev	Latino	Asian	Black	NH White	Total	Latino	Asian	Black	NH White	Total	Latino	Asian	Black	NH White
Red	1	62,240	-2,184	-3.4%	33.3%	18.6%	21.9%	20.6%	48,758	29.7%	20.0%	21.4%	23.9%	39,472	22.4%	17.8%	25.4%	30.8%
Red	2	62,230	-2,194	-3.4%	25.7%	27.9%	19.4%	21.5%	50,009	22.3%	29.1%	19.2%	24.2%	44,877	16.1%	28.8%	20.4%	30.7%
Red	3	62,575	-1,849	-2.9%	21.6%	20.2%	13.3%	38.9%	49,293	18.9%	20.7%	12.8%	42.2%	45,814	14.2%	19.4%	13.8%	49.4%
Red	4	66,875	2,451	3.8%	24.2%	19.2%	14.9%	35.9%	52,179	21.1%	19.5%	15.0%	39.0%	44,939	16.1%	18.0%	17.0%	45.0%
Red	5	66,315	1,891	2.9%	35.4%	19.2%	14.3%	26.0%	49,376	31.6%	19.6%	14.4%	29.5%	40,303	23.8%	15.4%	17.7%	39.1%
Red	6	64,207	-217	-0.3%	26.5%	10.3%	12.7%	44.5%	51,275	24.0%	10.1%	13.5%	46.8%	46,965	18.9%	7.4%	15.5%	54.8%
Red	7	66,526	2,102	3.3%	35.7%	8.0%	4.4%	46.8%	50,597	32.5%	8.1%	4.2%	50.5%	43,758	26.3%	6.5%	4.2%	60.5%
Green	1	62,762	-1,662	-2.6%	34.2%	18.4%	21.1%	20.7%	49,135	30.4%	19.9%	20.7%	23.9%	39,564	22.8%	18.0%	24.5%	31.3%
Green	2	61,708	-2,716	-4.2%	24.7%	28.2%	20.1%	21.5%	49,632	21.5%	29.4%	19.8%	24.1%	44,785	15.7%	28.6%	21.2%	30.3%
Green	3	62,575	-1,849	-2.9%	21.6%	20.2%	13.3%	38.9%	49,293	18.9%	20.7%	12.8%	42.2%	45,814	14.2%	19.4%	13.8%	49.4%
Green	4	64,649	225	0.3%	23.7%	19.7%	15.2%	35.6%	50,415	20.6%	20.1%	15.3%	38.7%	43,309	15.7%	18.3%	17.2%	44.9%
Green	5	66,315	1,891	2.9%	35.4%	19.2%	14.3%	26.0%	49,376	31.6%	19.6%	14.4%	29.5%	40,303	23.8%	15.4%	17.7%	39.1%
Green	6	66,433	2,009	3.1%	27.0%	10.1%	12.4%	44.5%	53,039	24.3%	9.9%	13.2%	46.9%	48,595	19.1%	7.5%	15.4%	54.4%
Green	7	66,526	2,102	3.3%	35.7%	8.0%	4.4%	46.8%	50,597	32.5%	8.1%	4.2%	50.5%	43,758	26.3%	6.5%	4.2%	60.5%
Purple	1	61,060	-3,364	-5.2%	32.1%	18.9%	21.9%	21.6%	48,154	28.5%	20.3%	21.4%	24.8%	38,884	21.3%	17.7%	25.6%	31.9%
Purple	2	61,854	-2,570	-4.0%	27.2%	27.4%	19.1%	20.8%	49,383	23.7%	28.8%	18.9%	23.5%	44,357	17.1%	28.5%	20.4%	30.0%
Purple	3	64,264	-160	-0.2%	21.6%	20.4%	13.8%	38.3%	50,632	18.9%	20.9%	13.3%	41.5%	47,003	14.3%	19.8%	13.9%	48.8%
Purple	4	65,433	1,009	1.6%	22.9%	19.2%	14.7%	37.2%	51,262	19.9%	19.5%	14.8%	40.4%	44,742	16.2%	17.8%	16.1%	45.9%
Purple	5	66,637	2,213	3.4%	36.5%	19.3%	14.5%	24.7%	49,381	32.7%	19.8%	14.6%	28.0%	39,788	23.8%	15.7%	18.6%	38.0%
Purple	6	67,183	2,759	4.3%	26.1%	10.6%	12.5%	44.7%	53,621	23.6%	10.4%	13.3%	47.1%	48,793	18.7%	7.3%	15.3%	55.0%
Purple	7	64,537	113	0.2%	36.5%	7.7%	4.3%	46.6%	49,054	33.3%	7.7%	4.1%	50.3%	42,561	26.8%	6.6%	4.3%	60.1%
Blue	1	65,130	706	1.1%	34.0%	18.2%	21.8%	20.4%	50,959	30.3%	19.7%	21.4%	23.6%	41,245	22.7%	17.5%	25.6%	30.7%
Blue	2	64,522	98	0.2%	23.6%	30.1%	19.2%	21.7%	52,067	20.5%	31.2%	18.9%	24.2%	47,104	14.9%	30.3%	20.3%	30.4%
Blue	3	63,928	-496	-0.8%	23.3%	21.0%	9.2%	41.6%	49,411	20.6%	20.4%	9.0%	45.4%	43,664	16.5%	15.9%	9.1%	55.0%
Blue	4	63,601	-823	-1.3%	23.3%	19.2%	14.6%	37.1%	49,570	20.2%	19.5%	14.6%	40.3%	42,777	15.2%	18.1%	16.4%	46.3%
Blue	5	64,393	-31	0.0%	35.7%	16.0%	18.3%	23.9%	48,690	31.4%	17.3%	18.2%	27.2%	41,781	22.6%	16.7%	22.3%	35.1%
Blue	6	65,400	976	1.5%	26.4%	10.7%	12.6%	44.2%	52,138	23.9%	10.5%	13.5%	46.6%	47,496	18.9%	7.3%	15.5%	54.6%
Blue	7	63,994	-430	-0.7%	36.5%	7.7%	4.2%	46.6%	48,652	33.2%	7.7%	4.1%	50.3%	42,061	26.9%	6.7%	4.0%	60.2%

\* Population and Voting Age Population from 2020 Census Redistricting data.

\* Citizen Voting Age Population from 2015-2019 American Community Survey Special Tabulation.

\* Racial/Ethnic data calculated pursuant to OMB BULLETIN NO. 00-02.

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: NEW CLASSIFIED MANAGER JOB DESCRIPTION:  
SWORN PUBLIC SAFETY SERGEANT

**REQUESTED ACTION:**

- Information OR  Approval  
 Consent OR  Non-Consent

**SUMMARY:**

The following job description is presented for Governing Board approval. It establishes a new classified manager position. This position performs public safety work at a manager level, involved in ensuring the safety and security of the College community and facilities. It will be placed on the Administrative Leadership Group salary schedule at range 47. This position will also be added to the Seasonal, Periodic and Student Worker Salary Schedule at \$40 per hour.

**STUDENT SUCCESS IMPACT:**

- Help students achieve their educational, professional and personal goals  
 Basic skills education  
 Workforce development and training  
 Transfer-level education  
 Other: Human Resources

*Ed. Code: 88009 Board Policy: 4010, 4720 Estimated Fiscal Impact: \$93,936.51  
Plus Benefits Yearly*

**SUPERINTENDENT’S RECOMMENDATION:**  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Salvatore Abbate  
Human Resources

**PRESENTER’S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

707-864-7281

**TELEPHONE NUMBER**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

**VICE PRESIDENT APPROVAL**

January 7, 2022

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

January 19, 2022

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

## **SOLANO COMMUNITY COLLEGE DISTRICT**

### **POSITION TITLE: SWORN PUBLIC SAFETY SERGEANT, (Classified Manager Position)**

#### **BASIC FUNCTIONS:**

The Sworn Public Safety Sergeant performs public safety work at a manager level, involved in ensuring the safety and security of the College community and facilities. Under general supervision, on a regular or assigned shift, serves as line supervisor of a group of non-sworn public safety officers, trains and schedules staff, and assists management in coordinating services in directing traffic, enforcing parking regulations, securing College facilities and property, investigating complaints and incidents and correcting hazardous situations as they arise. Performs the full function of a peace officer, as well as performs a wide range of administrative duties. Responsible for the supervision of public safety officers and other staff as assigned. Gives assignments, set priorities, trains and reviews the work of subordinates. Responsible for assisting in preparing performance evaluations, processing grievances at their level, and effectively recommending disciplinary action where necessary. Public contact is extensive, and involves students, staff, outside law enforcement and other agency representatives, and the general public for the purpose of providing policy and procedural enforcement within the scope of the department services.

#### **REPRESENTATIVE DUTIES:**

The duties below are representative of the duties of the classification and are not intended to cover all of the duties performed by the incumbent(s) of any particular position. The omission of specific statements of duties does not exclude them from the position if the scope of work is similar, related, or a logical assignment to this classification. Representative duties include:

Supervise department employees engaged in and participate in crime prevention, outreach, training and development, recruitment and hiring, and other department activities.

Assist the Chief in establishing procedures and make recommendations regarding changes or improvement in department operations.

Assist with the District's Emergency Preparedness Program and information security plan.

Patrol and conduct traffic enforcement.

Apprehend violators by overcoming resistance using physical force necessary to effect an arrest including handcuffing violent persons, issuing citations, and completing written reports.

Plan work schedules and patrol/investigative strategies, advise and train employees, facilitate clear and positive communication between subordinates and management, inspect and assist in evaluating the performance of assigned personnel in accordance with District guidelines and collective bargaining contracts, assist in preparing and delivering employee performance evaluations, perform administrative duties, and supervise and direct operations in the field and unit resources.

Conduct and coordinate investigations with Title IX Office and outside investigators.

Provide oversight to any electronic safety devices, including but not limited to, body cameras and the District

camera system.

Give presentations to our campus community, sit on committees involving the campus, city or county, work dignitary protection details, conduct Internal Affairs Investigations and supervise major campus events or incidents.

Participate in District and other groups, as assigned, to provide input on safety, emergency response and training, traffic control and a variety of other security issues.

Exchange safety and security policy and procedural information with students, staff, law enforcement and court system representatives and other agencies, and the general public.

Contact and cooperate with other law enforcement agencies in matters relating to the apprehension of offenders and the investigation of offenses related to campus incidents and maintain liaison with local law enforcement agencies regarding services and emergency responses for the College.

Provide technical information related to safety and security issues.

Attend meetings, workshops, conferences and other activities to update skills and to obtain current regulations and other information.

Testify in court as required.

Assist as needed with a departmental training program on community policing, crime prevention, communication skills, de-escalation, cultural competency, and implicit bias and schedules the work of staff in conjunction with manager.

Monitor the work of staff to assure compliance with department procedures.

Lead the work of other staff as assigned.

Patrol buildings, classrooms restrooms, parking lots, and all other District property on foot and in motorized vehicles to prevent and respond to unsafe situations, substance abuse, theft vandalism, loss of property, and injury to staff, students, visitors, and facilities.

Assist other College safety personnel on duty in responding to alarms, radio calls, and students, staff, visitors and the general public by opening and securing College facilities used for special activities and programs.

Secure doors and checks windows and other entrances; control alarm systems; control access to District facilities; report operational hazards and systems failures.

Checks alarms systems and reports malfunctions.

Frequently monitor high security areas and provides security for a variety of events, including, but not limited to: special events, large gatherings, and athletic events.

Monitor College buildings and surrounding property to prevent incidents of theft, vandalism and other

activities that may cause injury or loss to students, staff, visitors and facilities.

Render first aid or cardiopulmonary resuscitation as needed

Provide security escort for students, staff, and visitors as needed.

Direct traffic, help manage crowd control, and enforce college parking regulations in order to maintain orderly traffic movement.

Drive a motor vehicle to patrol property and to pick up and deliver materials.

Interview victims, complainants, witnesses, and suspects and gather and preserve evidence.

Observe and report on hazardous conditions, including, but not limited to fire.

Assist with the administration of parking permits and processes parking and other citations as assigned and reviews citation appeals.

Research, compile data for and prepare training manuals, department procedures, reports and other materials.

Use a variety of computer software programs to enter, modify and retrieve documentation, activity logs and other data, and to compose and prepare correspondence, bulletins, reports and other written materials.

Operate a variety of equipment, including District vehicles, hand held radio, personal computer, tape recorder, copier, school alarms and other related safety equipment; drive vehicle in support of essential duties; observe legal and defensive driving practices.

Make recommendations regarding the purchase of safety and other equipment and supplies.

Assist with vehicle problems, including but not limited to, towing and pushing cars out of traffic.

Provide information to the public when visiting premises.

Performs other related duties as assigned.

## **REQUIRED QUALIFICATIONS:**

Demonstrate a sensitivity to relate to persons with diverse socio-economic, cultural, and ethnic backgrounds who may have wide ranges of abilities.

Ten (10) years of law enforcement experience or more from a California P.O.S.T. approved law enforcement agency, including a minimum of two years of supervisory responsibility or higher

Possession of an Advanced P.O.S.T. Certificate

Must possess a valid Class C California driver's license (or the ability to obtain one) and the ability to drive to off-site locations.

Be lawfully authorized to carry a firearm.

Possession of an American Red Cross First Aid and Cardiopulmonary Resuscitation (CPR) Certificate.

**ADDITIONAL DESIRABLE QUALIFICATIONS:**

Possession of a P.O.S.T. Supervisory Certificate or higher

Experience working in an institution of higher education or a K-12 school

Experience with collective bargaining agreements and labor-management relations

An Associate's degree or higher

Ability to speak other languages

**CONDITION OF EMPLOYMENT:**

A thorough background check must be satisfactorily completed.

**KNOWLEDGE AND ABILITIES:**

Knowledge

Knowledge of California vehicle and penal codes and applicable federal, state, and local laws, codes, regulations, and reporting requirements pertaining to safety and security of campus facilities, employees, students and visitors.

Knowledge of law enforcement and security service resources available in Solano County.

Knowledge of basic crowd and traffic control methods

Knowledge of and skill in first aid and cardiopulmonary resuscitation procedures

Abilities

Skill and sound judgment in leading and guiding the actions and movements of others to assure safety and security in emergency, crowd control, or other situations that arise.

Skill in training and leading the work of others.

Learn applicable District rules, regulations, policies and procedures.

Interpret, apply and explain rules, regulations, policies and procedures.

Skill in oral communication, including skill in giving clear and concise instructions and directions.

Skill in effective, respectful, tactful and sensitive interaction with students, staff, and the public who are diverse in their cultures, language groups and abilities.

Establish and maintain cooperative and effective working relationships with others, including those from diverse academic, socioeconomic, cultural, ethnic, and disability backgrounds.

Patrol an assigned area and protect property by making inspections.

Inspect and check the security of doors, windows and gates.

Prevent entry and report presence of unauthorized persons on grounds or in buildings

Understand and correct emergency alarm systems.

Safely use and operate a firearm.

Operate equipment such as two-way radio, camera, patrol vehicles, handcuffs, computer and copier as assigned.

Skill in setting up and maintaining detailed and confidential computer and manual records.

Skill in using a variety of computer software programs to enter, retrieve, and modify data and to prepare correspondence and other written materials.

Skill in written communication.

Prepare reports and other information relating to observed violations.

Analyze situations likely to be encountered on patrols.

Skill in quick and appropriate legal responses to crisis situations.

Skill in First Aid and in Cardiopulmonary Resuscitation techniques and procedures.

Ability to accurately interpret and select from a wide variety of security and safety regulations and laws to resolve minor problems and prevent escalation.

Demonstrated ability to communicate sensitively, constructively and respectfully with people of diverse genders, cultures, language groups and abilities.

Sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students.

Ability to work cooperatively as part of a customer service team.

Work independently with little direction.



## **WORKING ENVIRONMENT AND DEMANDS**

### Environment

- Indoor and outdoor work environment.
- Subject to working nights, weekends and holidays.
- Work involves potentially dangerous situations.
- Contact with hostile or abusive individuals and responding to emergencies.
- Work under adverse weather conditions.
- Drive Safety Vehicle from site to site.

### Physical Abilities

- Maintain physical conditions necessary to perform duties of position, including but not limited to: standing, walking, giving chase, moderate to heavy lifting, pushing, pulling, climbing steps.
- Operate motorized equipment and vehicles.
- Communicate clearly and distinctly to provide information in person and on the telephone with management, supervisory, academic, classified staff and the public.
- Remember key information and concentrate for long periods of time.
- Operate a computer keyboard.
- Read normal and fine print.

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board  
SUBJECT: NEW SUPERVISOR JOB DESCRIPTION: NON-SWORN  
PUBLIC SAFETY OFFICER

**REQUESTED ACTION:**

Information OR  Approval  
 Consent OR  Non-Consent

**SUMMARY:**

The following job description is presented for Governing Board approval. It establishes a new supervisor position. This position performs public safety work primarily related to assuring the safety and security of the District community and physical plant. It will be placed on the Supervisor salary schedule at range 35. This position will also be added to the Seasonal, Periodic and Student Worker Salary Schedule at \$25 per hour.

**STUDENT SUCCESS IMPACT:**

- Help students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Human Resources

*Ed. Code: 88009 Board Policy: 4010, 4720 Estimated Fiscal Impact: \$59,781.76 Plus Benefits Yearly*

**SUPERINTENDENT'S RECOMMENDATION:**  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Salvatore Abbate  
Human Resources

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

707-864-7281

**TELEPHONE NUMBER**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

**VICE PRESIDENT APPROVAL**

January 7, 2022

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

January 19, 2022  
**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

## **SOLANO COMMUNITY COLLEGE DISTRICT**

### **POSITION TITLE: NON-SWORN PUBLIC SAFETY OFFICER (A Supervisor Position)**

#### **BASIC FUNCTIONS:**

The Non-Sworn Public Safety Officer performs public safety work primarily related to assuring the safety and security of the District community and physical plant. Under general supervision, the employee patrols college and District grounds, parking lots, buildings and properties, directs traffic, enforces parking regulations, investigates complaints of minor incidents and corrects hazardous situations as they arise. Public contact is extensive and involves students, staff, law enforcement personnel and the general public for the purpose of exchanging policy and procedural information. A high degree of independent judgment and creativity is required to select appropriate responses to a variety of minor to major situations that may arise. A Public Safety Officer may lead the work of student interns enrolled in the college Community Service Officer (CSO) Program and other staff as assigned. May be assigned to work shifts that are day, evening, nights and weekends.

#### **REPRESENTATIVE DUTIES:**

Exchanges policy, procedural and directional information with students, staff, the general public and emergency services personnel

Gives directions and refers visitors and students to appropriate college offices and authorized parking spaces

Contacts emergency services personnel as necessary

Assist in directing emergency evacuation or lock downs as directed by administrators and public safety agencies

Attends training to obtain current information, policies, procedures and certifications related to public safety

Meets with department and college staff to plan security procedures for special and regular events

Authors crime and incident reports, including citation, injury, accident, theft, and vandalism reports; assists police investigators as necessary

Testifies in court as required

Patrols buildings, classrooms, restrooms, parking lots and all other District property on foot and in motorized vehicles to prevent and respond to unsafe situations, substance abuse, theft, vandalism, loss of property, and injury to staff, students, visitors and facilities

Secures doors and windows and other entrances; controls alarm systems; controls access to District facilities; reports operational hazards and systems failures

Monitors high security and storage areas in person and with the District's camera system

Directs traffic, helps manage crowd control, and enforces college parking regulations in order to

maintain orderly traffic movement

Issues parking citations and respond to questions about parking

Serves as direct liaison with emergency services personnel in emergencies

Provides safety escorts for students, staff and visitors for safety and protection at all hours

Render first aid or cardiopulmonary resuscitation as needed

Observes and reports hazards and maintenance needs to the appropriate departments

Uses a variety of computer software programs to enter, modify and retrieve documentation, activity logs and other data, and to compose and prepare correspondence, bulletins, reports and other written materials

Operates a variety of equipment, including District vehicles, hand held radio, personal computer, tape recorder, copier, school alarms and other related safety equipment; drive vehicle in support of essential duties; observe legal and defensive driving practices.

Supervises, trains and leads the work of student assistants and other staff as assigned

Performs other related duties as assigned

#### **REQUIRED QUALIFICATIONS:**

Demonstrate a sensitivity to relate to persons with diverse socio-economic, cultural, and ethnic backgrounds who may have wide ranges of abilities.

Possession of a Penal Code 832 Certificate

Graduation from high school or GED

Possession of a valid Class C California Driver's License (or the ability to obtain one) and the ability to drive to off-site locations

Possession of an American Red Cross First-Aid and Cardiopulmonary Resuscitation (CPR) Certificate or must be obtained during the probationary period of employment

Successful completion of Emergency Management Institute (EMI) IS-100, IS-200, IS-700, and IS- 800 must be obtained during the probationary period of employment

#### **ADDITIONAL DESIRABLE QUALIFICATIONS:**

Successful work experience in a security service or law enforcement agency

A certificate of completion from the POST-certified Regular Basic Course (664-hour minimum basic academy) or

A Basic POST professional certificate

Ability to speak other languages

Associate's degree

### **CONDITION OF EMPLOYMENT:**

A background check must be satisfactorily completed.

### **KNOWLEDGE AND ABILITIES:**

#### Knowledge

Knowledge of California vehicle and penal codes and applicable federal, state, and local laws, codes, regulations, and reporting requirements

Knowledge of common law enforcement/security procedures

Knowledge of basic crowd and traffic control methods

Knowledge of and skill in first aid and cardiopulmonary resuscitation procedures

#### Abilities

Demonstrated ability to communicate effectively, constructively and respectfully with people of diverse genders, cultures, language groups and abilities

Sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students

Skill in quick and appropriate lawful responses to crisis situations

Ability to accurately interpret and select from a wide variety of security and safety regulations and laws to resolve minor problems and prevent escalation.

Demonstrated skill in verbal and written communication

Skill in using a variety of computer software programs to enter, retrieve, and modify data and to prepare correspondence and other materials

Ability to work cooperatively as part of a customer service team

Learn college and District facilities and area layout

Work independently with little direction.

#### Working Environment and Demands

#### Environment

- Indoor and outdoor work environment.
- Subject to working nights, weekends and holidays.
- Work involves potentially dangerous situations.
- Contact with hostile or abusive individuals and responding to emergencies.
- Work under adverse weather conditions.
- Drive Safety Vehicle from site to site.

#### Physical Abilities

- Maintain physical conditions necessary to perform duties of position, including but not limited to: standing, walking, giving chase, moderate to heavy lifting, pushing, pulling, climbing steps.
- Operate motorized equipment and vehicles.
- Communicate clearly and distinctly to provide information in person and on the telephone with management, supervisory, academic, classified staff and the public.
- Remember key information and concentrate for long periods of time.
- Operate a computer keyboard.
- Read normal and fine print.

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO:** **Members of the Governing Board**

**SUBJECT:** **AGREEMENT WITH STRATA INFORMATION GROUP  
(SIG) FOR ADDITIONAL SERVICES FOR ANNUAL  
BANNER® DATABASE ADMINISTRATION (DBA)  
SUPPORT CONSULTING SERVICES**

**REQUESTED ACTION:**

**Information**    **OR**     **Approval**  
 **Consent**        **OR**     **Non-Consent**

**SUMMARY:** Board approval is requested for an agreement for additional services with Strata Information Group, a company that specializes in IT consulting for Higher Education. SCCD has requested a proposal to provide additional services in conjunction with the annual Banner® Database Administration (DBA) support for FY 21-22.

Original agreement was approved at June 2, 2021 SCC Governing Board meeting with work to commence on July 1, 2021. It is estimated that SIG will provide approximately 363 additional hours DBA and technical support. Total additional contract amount is not to exceed \$59,895.

A copy of the agreement is attached.

**STUDENT SUCCESS IMPACT:**

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: \_\_\_\_\_

<i>Government Code:</i> <i>N/A</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact:</i> <i>\$59,895.</i>
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**SUPERINTENDENT’S RECOMMENDATION:**                       **APPROVAL**                       **DISAPPROVAL**  
 **NOT REQUIRED**                       **TABLE**

Susan Wheat  
Vice President, Finance & Administration

**PRESENTER’S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

707 864-7209

**TELEPHONE NUMBER**

Susan Wheat  
Finance & Administration

**VICE PRESIDENT APPROVAL**

January 7, 2022

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

**Celia Esposito-Noy, Ed.D.**  
Superintendent-President

January 19, 2022  
**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**Strata Information Group, Inc.**  
**Statement of Work**  
**(SOLANO-SOW149-DBA2122)**  
**December 16, 2021**

**Solano Community College District**

**Annual DBA Support for FY2122**

Under the terms of this Statement of Work, Strata Information Group, Inc. (SIG) will provide consulting services for the staff of Solano Community College District (SCCD) as directed, to perform the following work.

**Description of Work:**

SCCD has requested annual Banner® DBA support for FY2122. Regular weekly scheduled hours for ongoing support are provided. These services will be provided remotely.

***Please note: This SOW addresses additional services in conjunction with existing project: SOLANO-SOW142-DBA2122; PO P0220042.***

**Proposed Services:**

Tasks	Hours	# of Trips
<ul style="list-style-type: none"> <li>• DBA and technical support</li> <li>• Travel</li> </ul>	363	0
<b>Total Hours</b>	<b>363</b>	<b>0</b>

**Summary of Estimated Costs:**

Labor:	Travel Expenses:	Total Cost:
\$59,895	\$0	\$59,895

**Notes:**

- Rate: \$165/hour for on-site and remote delivered services.
- SIG will invoice monthly for the consulting hours.
- The hours estimate includes project management, preparation time, remote labor, and the development of engagement report(s).
- Travel expenses, ***if applicable:***
  - Travel time is capped at 8 hours per trip.
  - Travel expenses are estimated at \$1,800 per consultant, per trip.
  - SIG will make every attempt to reduce travel costs, including coach airfares and the use of the client's recommended lodging.
  - Actual travel expenses may be lower or higher than estimated. Costs may be adjusted between the labor and travel expense categories to accommodate this as long as the total cost is not exceeded.
  - SIG will invoice for meals and incidental expenses on a per diem basis. Receipts will not be provided. Per diem rates are generally based on GSA guidelines. Per diem rates are: \$55 per full on-site day \$41.25 per partial day.
- Costs exclude all state taxes, if applicable.

For Solano Community College District:

  
 \_\_\_\_\_  
 Signature Date 01/05/2022

Susan Wheet, VP of Finance & Administration

(Please print name and title)

For Strata Information Group, Inc.:

DocuSigned by:  
  
 \_\_\_\_\_  
 420EAC60C4C2492... Dec-16-2021  
 Henry A. Eimstad Date  
 President



**SOLANO COMMUNITY COLLEGE DISTRICT  
 GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT WITH LC ACTION POLICE SUPPLY FOR WEAPON SUPPLIES FOR SCC DEPARTMENT OF PUBLIC SAFETY**

**REQUESTED ACTION:**

- Information    OR     Approval  
 Consent        OR     Non-Consent

**SUMMARY:**

Board approval is requested for the Contract Agreement for purchase of Weapons for SCC Department of Public Safety. Items to be included in purchase:

- (7) Seven G17 Glock 9MM Pistols w/night sights. The estimated cost is \$2863.
- (2) Two Mossberg 590 Shotguns w/ 18.5” barrel. The estimated cost is \$788.66.
- Total cost of purchase w/tax is \$3,957.49.

A copy of the contract is attached.

**STUDENT SUCCESS IMPACT:**

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other:

<i>Ed Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$3957.49</i>
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**SUPERINTENDENT’S RECOMMENDATION:**       **APPROVAL**       **DISAPPROVAL**  
 **NOT REQUIRED**       **TABLE**

Susan Wheet  
 Vice President, Finance & Administration

**PRESENTER’S NAME**  
 4000 Suisun Valley Road  
 Fairfield, CA 94534

**ADDRESS**

(707) 864-7209

**TELEPHONE NUMBER**  
 Susan Wheet  
 Vice President, Finance & Administration

**VICE PRESIDENT APPROVAL**

January 7, 2022  
**DATE SUBMITTED TO  
 SUPERINTENDENT-PRESIDENT**

**Celia Esposito-Noy, Ed.D.**  
 Superintendent-President

January 19, 2022  
**DATE APPROVED BY  
 SUPERINTENDENT-PRESIDENT**



**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO:** **Members of the Governing Board**

**SUBJECT:** **EXTENSION OF AGREEMENT WITH SOLANO COUNTY  
SHERIFF'S OFFICE FOR SECURITY SERVICES**

**REQUESTED ACTION:**

- Information**    **OR**     **Approval**  
 **Consent**        **OR**     **Non-Consent**

**SUMMARY:**

Staff is recommending Board approval of an extension of security services with the Solano County Sheriff until June 30, 2022. The current agreement expires December 31, 2021. The District is exploring alternative approaches to campus safety and security and is recommending continuation of the current agreement while alternatives are considered. The six-month cost of this agreement is \$230,358, which averages \$38,393 per month. Either party may terminate this agreement with 30-day notice.

**STUDENT SUCCESS IMPACT:**

- Help our students achieve their educational, professional and personal goals  
 Basic skills education  
 Workforce development and training  
 Transfer-level education  
 Other: \_\_\_\_\_

<i>Government Code:</i> <i>N/A</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$230,358</i>
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**SUPERINTENDENT'S RECOMMENDATION:**       **APPROVAL**       **DISAPPROVAL**  
 **NOT REQUIRED**       **TABLE**

Susan Wheet  
Vice President, Finance & Administration

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

707 864-7209

**TELEPHONE NUMBER**

Susan Wheet  
Finance & Administration

**VICE PRESIDENT APPROVAL**

January 7, 2022

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

**Celia Esposito-Noy, Ed.D.**  
Superintendent-President

January 19, 2022

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**



THIRD AMENDMENT TO THE LAW ENFORCEMENT MOA BETWEEN SOLANO COUNTY SHERIFF'S OFFICE AND THE SOLANO COMMUNITY COLLEGE DISTRICT



This Third Amendment is made on December 31, 2021, between Solano County ("County") acting by and through the Solano County Sheriff's Office ("Sheriff") and the Solano Community College District ("District"), collectively the "Parties".

1. RECITALS

- A. The Parties entered into a Memorandum of Agreement dated July 1, 2017, as amended by the First Amendment to the MOA, dated June 30, 2020, and by the Second Amendment to the MOA, dated June 30, 2021, (collectively, the "MOA"), to provide general law enforcement and security services to the District.
B. The Parties now desire to extend the term of the MOA by six months and identify the estimated cost of services for this extended period.
C. The Parties agree to amend the MOA as set forth below.

2. TERM

The term of the MOA is extended to expire on June 30, 2022, unless earlier amended or terminated in writing by either Party.

3. COST

The cost for the period from January 1, 2022 through June 30, 2022 shall be \$38,393 per month for the service provided by 0.25 FTE Lieutenant Sheriff, 1.0 FTE Deputy Sheriff and 1.0 FTE Security Officer, Sr. at the Fairfield campus and Vacaville campus only, during weekdays from 7 AM through 5 PM and with a reduced student presence on campus of approximately 20% pre-COVID levels. Any change in these conditions will require renegotiation of service level and cost.

4. EFFECTIVENESS OF MOA

Except as set forth in this Third Amendment, all other terms and conditions specified in the MOA remain in full force and effect.

Solano Community College District

SUSAN WHEET, VICE PRESIDENT, FINANCE & ADMINISTRATION

Solano County

BIRGITTA E. CORSELLO COUNTY ADMINISTRATOR

Approved as to Content

THOMAS A. FERRARA SHERIFF-CORONER

Approved as to Form

COUNTY COUNSEL

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board  
SUBJECT: MEASURE Q BOND PROJECT INITIATION –  
IT INFRASTRUCTURE IMPROVEMENTS PROJECT,  
PHASE 4

**REQUESTED ACTION:**

- Information OR  Approval  
 Consent OR  Non-Consent

**SUMMARY:**

Board approval is requested for initiation of the IT Infrastructure Improvements Project – Phase 4. The IT Infrastructure Improvements Project is to provide necessary network, communication systems, desktop services and equipment improvements in support of instructional, student support and office spaces.

CONTINUED ON THE NEXT PAGE

**STUDENT SUCCESS IMPACT:**

- Help our students achieve their educational, professional and personal goals  
 Basic skills education  
 Workforce development and training  
 Transfer-level education  
 Other:

Ed. Code: Board Policy: Estimated Fiscal Impact: N/A. Projects are part of the total Measure Q expenditure of \$348,000,000

SUPERINTENDENT’S RECOMMENDATION:  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Lucky Lofton  
Executive Bonds Manager

PRESENTER’S NAME

4000 Suisun Valley Road  
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Susan Wheet

Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

January 7, 2022

DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT

Celia Esposito-Noy, Ed.D.  
Superintendent-President

January 19, 2022

DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: MEASURE Q BOND PROJECT INITIATION –  
IT INFRASTRUCTURE IMPROVEMENTS PROJECT,  
PHASE 4**

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**SUMMARY:**

*CONTINUED FROM THE PREVIOUS PAGE*

Phases 1 and 2 of the IT Infrastructure Improvements were completed. This project is the fourth phase of the overall IT Infrastructure Improvements Project and is aligned with the fourth tranche of bond funding.

The Board is asked to approve the initiation of the IT Infrastructure Improvements Project – Phase 4 as described in the attached Project Initiation Form.



**SOLANO CCD CAPITAL IMPROVEMENT PROGRAM  
Project Initiation Form**

<b>Campus:</b>	<u>District Wide</u>	<b>Date:</b>	<u>01/19/22</u>
<b>Building Name(s):</b>	<u>N/A</u>	<b>Project No.:</b>	<u>812000</u>
<b>Project Name:</b>	<u>IT Infrastructure Improvements - Phase 4</u>		
<b>Project Scope:</b>	<u>IT Infrastructure Improvements project is a district-wide technology infrastructure project intended to provide necessary network, communication systems, desktop services and equipment improvements in support of instructional, student support and office spaces. The project includes the following components: planning, assessment, surveys, design and construction; IT and security equipment; and project/construction management.</u>		
<b>Project Cost Estimate:</b>	<u>\$ 3,246,000</u>	<b>Building Square Footage:</b>	<u>N/A</u>
<b>Construction Cost Estimate:</b>	<u>TBD</u>	<b>Construction Cost/Sq. Ft.:</b>	<u>N/A</u>
<b>Funding Source(s):</b>	<u>Measure Q Bond Funds</u>		
<b>Design Consultant:</b>	<u>TBD</u>		
<b>Design Start Date:</b>	<u>February 2022</u>		
<b>Construction and/or Procurement Start/End Schedule:</b>	<u>February 2022 / October 2024</u>		
<b>Delivery Method:</b>	<u>Design-Build and Design-Bid-Build, as well as other delivery methods appropriate to project scope and timeline.</u>		
<b>Comments:</b>	<u>This PIF is for the fourth phase of the overall IT Infrastructure Improvements Project and it is aligned with the fourth tranche of bond funding.</u>		
<b>KCEM Design Manager</b>	<u>TBD</u>		
<b>Submitted by:</b>	<u>Priscilla Meckley</u> Program Director, Kitchell CEM		
<b>PROJECT AUTHORIZATION</b>			
	<u>Priscilla Meckley</u> Program Director Kitchell CEM		<u>Lucky Lofton</u> Executive Bonds Manager Solano Community College District

PLEASE NOTE: This PIF (Project Initiation Form) is provided at the onset of a large stand-alone project or for a bond spending plan category when a new tranche is established. This form summarizes the overall intent for the project or bond spending plan category prior to the start of the work. It is expected that (after initiation) scope, schedule and budget will likely change as the work is done. This PIF is not resubmitted to reflect these changes, if and when they occur, as Board of Trustees are informed of and take action upon (per policy and procedures) project and program work as it progresses.

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board  
SUBJECT: MEASURE Q BOND PROJECT INITIATION –  
SMALL CAPITAL PROJECTS, PHASE 4

**REQUESTED ACTION:**

- Information OR  Approval  
 Consent OR  Non-Consent

**SUMMARY:**

Board approval is requested for initiation of the Small Capital Projects - Phase 4. Small Capital Projects - Phase 4 will consist of smaller scale improvement projects intended to provide necessary instructional, student support, office space, and general facility improvements District-wide.

CONTINUED ON THE NEXT PAGE

**STUDENT SUCCESS IMPACT:**

- Help our students achieve their educational, professional and personal goals  
 Basic skills education  
 Workforce development and training  
 Transfer-level education  
 Other:

Ed. Code: Board Policy: Estimated Fiscal Impact: N/A. Projects are part of the total Measure Q expenditure of \$348,000,000

SUPERINTENDENT’S RECOMMENDATION:  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Lucky Lofton  
Executive Bonds Manager

PRESENTER’S NAME

4000 Suisun Valley Road  
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Susan Wheat  
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

January 7, 2022

DATE SUBMITTED TO

SUPERINTENDENT-PRESIDENT

Celia Esposito-Noy, Ed.D.  
Superintendent-President

January 19, 2022

DATE APPROVED BY

SUPERINTENDENT-PRESIDENT



**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: MEASURE Q BOND PROJECT INITIATION –  
SMALL CAPITAL PROJECTS, PHASE 4**

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**SUMMARY:**

*CONTINUED FROM THE PREVIOUS PAGE*

This is for the fourth phase of the Small Capital Projects and is aligned with the fourth tranche of the bond program.

The Board is asked to approve the initiation of the Small Capital Projects - Phase 4 as described in the attached Project Initiation Form.



**SOLANO CCD CAPITAL IMPROVEMENT PROGRAM  
Project Initiation Form**

<b>Campus:</b>	<u>District Wide</u>	<b>Date:</b>	<u>01/19/22</u>
<b>Building Name(s):</b>	<u>Fairfield, Vallejo and Vacaville Campus Buildings</u>	<b>Project No.:</b>	<u>813000</u>
<b>Project Name:</b>	<u>Small Capital Projects - Phase 4</u>		
<b>Project Scope:</b>	<u>Small Capital Projects is a project consisting of smaller scale improvement projects intended to provide necessary instructional, student support, office space, and general facility improvements District-wide. The project includes the following components: planning, assessments, surveys, design, construction, installations, FF&amp;E (furniture, fixtures and equipment), and project/construction management.</u>		
<b>Project Cost Estimate:</b>	<u>\$ 4,000,000</u>	<b>Building Square Footage:</b>	<u>N/A</u>
<b>Construction Cost Estimate:</b>	<u>\$ 3,200,000</u>	<b>Construction Cost/Sq. Ft.:</b>	<u>N/A</u>
<b>Funding Source(s):</b>	<u>Measure Q Bond Funds</u>		
<b>Design Consultant:</b>	<u>TBD</u>		
<b>Design Start Date:</b>	<u>January 2022</u>		
<b>Construction Start/End Schedule:</b>	<u>February 2022 / October 2024</u>		
<b>Delivery Method:</b>	<u>Design-Bid-Build, Design-Build, and various other delivery methods as appropriate to project scope and timeline.</u>		
<b>Comments:</b>	<u>This is for the fourth phase of the overall Small Capital Project and is aligned with the fourth tranche of the bond funding.</u>		
<b>KCEM Design Manager</b>	<u>TBD</u>		
<b>Submitted by:</b>	<u>Priscilla Meckley</u> Program Director, Kitchell CEM		
<b>PROJECT AUTHORIZATION</b>			
	<u>Priscilla Meckley</u> Program Director Kitchell CEM		<u>Lucky Lofton</u> Executive Bonds Manager Solano Community College District

PLEASE NOTE: This PIF (Project Initiation Form) is provided at the onset of a large stand-alone project or for a bond spending plan category when a new tranche is established. This form summarizes the overall intent for the project or bond spending plan category prior to the start of the work. It is expected that (after initiation) scope, schedule and budget will likely change as the work is done. This PIF is not resubmitted to reflect these changes, if and when they occur, as Board of Trustees are informed of and take action upon (per policy and procedures) project and program work as it progresses.

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO:** **Members of the Governing Board**

**SUBJECT:** **MEASURE Q BOND PROJECT INITIATION –  
VACAVILLE ANNEX CARES ACT UPGRADE PROJECT**

**REQUESTED ACTION:**

- Information**    **OR**     **Approval**  
 **Consent**      **OR**       **Non-Consent**

**SUMMARY:**

Board approval is requested for initiation of the Vacaville Annex Cares Act Upgrade Project. Work done as part of this project includes upgrading the indoor ventilation of the Annex Building by replacing the HVAC system to meet current building codes to address COVID-ready standards. This project also includes the removal and replacement of the existing roof.

The Board is asked to approve the initiation of the Vacaville Annex Cares Act Upgrade Project as described in the attached Project Initiation Form.

**STUDENT SUCCESS IMPACT:**

- Help our students achieve their educational, professional and personal goals  
 Basic skills education  
 Workforce development and training  
 Transfer-level education  
 Other:

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: N/A. Measure Q Bond Funds</i>
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**SUPERINTENDENT’S RECOMMENDATION:**       **APPROVAL**       **DISAPPROVAL**  
 **NOT REQUIRED**       **TABLE**

Lucky Lofton  
Executive Bonds Manager  


---

**PRESENTER’S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534  


---

**ADDRESS**

(707) 863-7855  


---

**TELEPHONE NUMBER**

Susan Wheet  
Vice President, Finance & Administration  


---

**VICE PRESIDENT APPROVAL**

January 7, 2022  


---

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

---

**Celia Esposito-Noy, Ed.D.**  
Superintendent-President

January 19, 2022  


---

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**



**SOLANO CCD CAPITAL IMPROVEMENT PROGRAM  
Project Initiation Form**

<b>Campus:</b>	<u>Vacaville</u>	<b>Date:</b>	<u>01/19/22</u>
<b>Building Name(s):</b>	<u>Vacaville Annex Building</u>	<b>Project No.:</b>	<u>830240</u>
<b>Project Name:</b>	<u>Vacaville Annex Cares Act Upgrade</u>		
<b>Project Scope:</b>	<u>The Vacaville Annex Cares Act Upgrade Project consists of upgrading the indoor ventilation by replacing HVAC equipment, controls, as measures to reduce the spread of infection. The existing roof will also be removed and replaced. The project includes the following components: design and construction.</u>		
<b>Project Cost Estimate:</b>	<u>\$ 1,000,000</u>	<b>Building Square Footage:</b>	<u>20,150</u>
<b>Construction Cost Estimate:</b>	<u>\$ 750,000</u>	<b>Construction Cost/Sq. Ft.:</b>	<u>N/A</u>
<b>Funding Source(s):</b>	<u>Measure Q Bond Funds</u>		
<b>Design Consultant:</b>	<u>Salas O'Brien</u>		
<b>Design Start Date:</b>	<u>January 2022</u>		
<b>Construction Start/End Schedule:</b>	<u>April 2022 / November 2022</u>		
<b>Delivery Method:</b>	<u>Design-Bid-Build</u>		
<b>Comments:</b>	<u>Project is part of the November 17, 2021 Board-approved Measure Q Bond Spending Plan.</u>		
<b>KCEM Project Manager</b>	<u>Noe Ramos</u>		
<b>Submitted by:</b>	<u>Priscilla Meckley</u> Program Director, Kitchell CEM		
<b>PROJECT AUTHORIZATION</b>			
	<u>Priscilla Meckley</u> Program Director Kitchell CEM		<u>Lucky Lofton</u> Executive Bonds Manager Solano Community College District

PLEASE NOTE: This PIF (Project Initiation Form) is provided at the onset of a large stand-alone project or for a bond spending plan category when a new tranche is established. This form summarizes the overall intent for the project or bond spending plan category prior to the start of the work. It is expected that (after initiation) scope, schedule and budget will likely change as the work is done. This PIF is not resubmitted to reflect these changes, if and when they occur, as Board of Trustees are informed of and take action upon (per policy and procedures) project and program work as it progresses.

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board  
SUBJECT: SURPLUS EXCESS FURNITURE FOR THE LIBRARY/  
LEARNING RESOURCE CENTER PROJECT (BUILDING  
100 REPLACEMENT)

**REQUESTED ACTION:**

- Information OR  Approval  
 Consent OR  Non-Consent

**SUMMARY:**

Board approval is requested for removal and disposal of excess and unused furniture from the original Fairfield Campus Library, Building 100, as the new Library/Learning Resource Center Project has replaced the old furniture not suitable for reuse in the new Library/Learning Resource Center. A 248-page inventory is available for review of those items. All items will be made available to public schools and agencies through a 3<sup>rd</sup> party. Every effort will be made to repurpose every item.

**STUDENT SUCCESS IMPACT:**

- Help our students achieve their educational, professional and personal goals  
 Basic skills education  
 Workforce development and training  
 Transfer-level education  
 Other: Removal of excess and unused furniture and equipment.

Ed. Code: Board Policy: Estimated Fiscal Impact: \$0

SUPERINTENDENT’S RECOMMENDATION:  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Lucky Lofton  
Executive Bonds Manager

**PRESENTER’S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 863-7855

**TELEPHONE NUMBER**

Robert V. Diamond  
Vice President, Finance & Administration

**VICE PRESIDENT APPROVAL**

January 7, 2022

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

January 19, 2022

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board  
SUBJECT: REQUEST FOR APPROVAL OF CURRICULUM ITEMS AS  
SUBMITTED BY THE CURRICULUM COMMITTEE, A  
SUBCOMMITTEE OF THE ACADEMIC SENATE

REQUESTED ACTION:

- Information OR  Approval
- Consent OR  Non-Consent

SUMMARY:

During the Fall 2022 semester, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by Title 5, Chapter 6, Subchapter 2, beginning with §55100.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other:

Ed. Code: Title 5, Chapter 6, subchapter 2, beginning with §55100 Board Policy: 6100 Estimated Fiscal Impact: N/A

SUPERINTENDENT’S RECOMMENDATION:  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

David Williams, Ph.D.  
Vice President, Academic Affairs

PRESENTER’S NAME  
4000 Suisun Valley Road  
Fairfield, CA 94534

ADDRESS

(707) 864-7102

TELEPHONE NUMBER

David Williams, Ph.D.  
Vice President, Academic Affairs

VICE PRESIDENT APPROVAL

December 17, 2021  
DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT

CELIA ESPOSITO-NOY, Ed.D.  
Superintendent-President

January 19, 2022  
DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT

SOLANO COMMUNITY COLLEGE

REQUEST FOR APPROVAL OF  
CURRICULUM COMMITTEE CURRICULUM ACTIVITIES

During the Fall, 2022 semester, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by Title 5, Chapter 6, Subchapter 2, beginning with §55100.

**CONSENT ITEM**

None
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**ACTION ITEM**

Spring 2022 Curriculum/Technical Review Committee Calendar
SCC General Education: Remove "Option A" language and change title to Solano Community College General Education
Changes to SCC General Education Requirements, Areas A-F to align with CSU/UC Areas, and courses
Add Current courses to SCC GE Cross Cultural HSW 082 Serving Diverse Populations ANTH 002 Cultural Anthropology ANTH 006 Magic, Witchcraft, and Religion
PHYS 002 General Physics (Non-calculus) – Add Hybrid

**NEW COURSE**

Course
THEA 015 Theatre Appreciation
PHOT 033 Digital Imaging for Photographers 2
PHOT 165 Workshop: Lighting on Location
COSM 121 Skin Care I
COSM 122 Skin Care II
COSM 131 Nail Technology
COSM 141H Hairstylist Concepts
DMA 001 History of Visual Media
DMA 032 2D Animation
DMA 040 Motion Graphics
DMA 062 UI/UX Design 1
DMA 063 UI/UX Design 2
DMA 064 Principles of User Experience Design
DMA 065 Principles of User Interface Design
DMA 090 Digital Media Projects
DMA 091 Digital Media Portfolio
DMA 092 Social Media for Professionals
ENGL 001E College Composition for Non-native English Speakers: Add to SCC GE – English Composition
ENGL 001X College Composition with Support: Add to SCC GE – English Composition
ANTH 024/ETHN 024 Native Americans and Social Justice
ENGL 033/ETHN 033 Survey of African American Literature
ETHN 001 Introduction to Ethnic Studies
ETHN 028 African American History to 1877
ETHN 029 African American History Since 1865
ETHN 031 Mexican American/Chicano History

**COURSE MODIFICATION**

<b>Course</b>	<b>Modification</b>
THEA 024 Rehearsal and Performance in Production THEA 024A Rehearsal and Performance in Production - Comedy THEA 024B Rehearsal and Performance in Production - Drama THEA 024C Rehearsal and Performance in Production - Classical THEA 024D Rehearsal and Performance in Production - Musical THEA 027 Technical Theatre in Production Show Run Crew THEA 032A Fundamentals of Costume Design THEA 032B Costume Design Lab THEA 047 Technical Theatre in Production THEA 148A Special Advanced Topics in Theatre: For Actors THEA 148B Special Advanced Topics in Theatre: For Technical Theatre THEA 148C Special Advanced Topics in Theatre: Costuming THEA 148D Special Advanced Topics in Theatre: Management and Direction	Curriculum Review: focusing on a reduction in hours and units, and changes in DE.
ANTH 001 Physical Anthropology ANTH 002 Cultural Anthropology PLSC 001 Introduction to American Government and Politics PSYC 001 Introduction to Psychology	Change Class Max from 50 to 35
BIO 018 Biology of Sex	Curriculum Review
PHOT 032 Digital Imaging for Photographers	Updates for equity purposes within the courses. There are textbook changes, SLO updates and broader descriptions
PHOT 035 Art of Photography	Updates for equity purposes within the courses. There are textbook changes, SLO updates and broader descriptions
PHOT 045 Introduction to Filmmaking for Photographers	Updates for equity purposes within the courses. There are textbook changes, SLO updates and broader descriptions
PHOT 152 Professional Photography: Portraiture	Updates for equity purposes within the courses. There are textbook changes, SLO updates and broader descriptions
PHOT 153 Professional Photography: Product, Advertising and Editorial	Updates for equity purposes within the courses. There are textbook changes, SLO updates and broader descriptions
PHOT 154 Professional Photography: Interior and Exterior	Updates for equity purposes within the courses. There are textbook changes, SLO updates and broader descriptions
NURS 071S Nursing Simulation and Skills Lab I	Workload Change CAT III to CAT II
NURS 072S Nursing Simulation and Skills Lab II:	Workload Change CAT III to CAT II
NURS 073S Nursing Simulation and Skills Lab III	Workload Change CAT III to CAT II



NURS 0745 Nursing Simulation and Skills Lab IV	Workload Change CAT III to CAT II
ARTH 001 Introduction to Art History	Curriculum review, change in prefix/number
ARTH 011 Western Art, Prehistory through Middle Ages	Curriculum review, change in prefix/number
ARTH 012 Western Art, Renaissance to Contemporary	Curriculum review, change in prefix/number
ARTH 021 Asian Art	Curriculum review, change in prefix/number
ARTH 025 African, Oceanic, Ancient and Indigenous American Art	Curriculum review, change in prefix/number
ARTH 031 Modern Art	Curriculum review, change in prefix/number
ARTH 035 Diverse Art: Race and Representation in the U.S.A.	Modify for new ethnic studies CSU GE option
DMA 009 Introduction to Digital Design	Curriculum review, change in prefix/number
DMA 010 Graphic Design I	Curriculum review, change in prefix/number
DMA 011 Graphic Design 2	Curriculum review, change in prefix/number
DMA 015 Typography	Curriculum review, change in prefix/number
DMA 022 Introduction to Digital Illustration	Curriculum review, change in prefix/number
DMA 023 Advanced Digital Illustration Techniques	Curriculum review, change in prefix/number
DMA 031 Introduction to Animation	Curriculum review, change in prefix/number
DMA 033 3D Animation & Modeling 1	Curriculum review, change in prefix/number
DMA 100 Design Bootcamp	Curriculum review, change in prefix/number
DMA 101 Adobe Illustrator Bootcamp	Curriculum review, change in prefix/number
DMA 102 Adobe Photoshop Bootcamp	Curriculum review, change in prefix/number
DMA 103 Portfolio and Publication Bootcamp	Curriculum review, change in prefix/number
DMA 110 Digital Illustration Bootcamp	Curriculum review, change in prefix/number
DMA 120 Animation Bootcamp	Curriculum review, change in prefix/number
DMA 120 Animation Bootcamp	Curriculum review, change in prefix/number
COSM 100 Cosmetology I	Hours, units
COSM 101 Cosmetology II	Hours, units
MUSC 045 Exploration of Rap and Hip-Hop	Modify for new ethnic studies CSU GE option
HIST 028 African American History to 1877	Modify for new ethnic studies CSU GE option
HIST 029 African American History Since 1865	Modify for new ethnic studies CSU GE option
HIST 031 Mexican American/Chicano History	Modify for new ethnic studies CSU GE option
ENGL 310D Advanced English Skills Lab	Units, Hours, DE
ENGL 036 Multi-Ethnic Literature in America	Modify for new ethnic studies CSU GE option
ENGL 001 College Composition ENGL 002 Critical Thinking and Writing About Literature ENGL 004 Critical Thinking and Composition: Language in Context ENGL 006 Creative Writing I ENGL 007 Creative Writing II	Curriculum Review, Add ENGL 001X, 001E as prereq

ENGL 010 Creative Writing III ENGL 018 Intro to Mythology ENGL 021 Introduction to Poetry ENGL 023 Introduction to the Modern Novel ENGL 024 Introduction to the Short Story ENGL 030 Survey of American Literature I ENGL 031 Survey of American Literature II ENGL 040 Survey of English Literature I ENGL 041 Survey of English Literature II ENGL 044 Introduction to Shakespeare ENGL 049 English Honors ENGL 058 Creative Writing: The Literary Magazine I ENGL 059 Creative Writing: The Literary Magazine II ENGL 400 Advanced Technical Writing: Writing in the Scientific Professions	
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### COURSE INACTIVATION

<b>Course</b>
ENGL 062 Analytical Reading ENGL 310 Writing Skills Lab ENGL 310A Introductory Reading and Writing Skills ENGL 360 Focused English Fundamentals COSM 103 Cosmetology III

### CURRICULUM REVIEW

<b>Course</b>	
None	

### NEW PROGRAM

<b>Program</b>
Agriculture Plant Science (AS-T)
Esthetics (CA)
Nail Technology (CA)
Digital Art Foundation (CA)
Digital Design Foundation (CA)
UI/UX Design (CA)
Hair Design (CA)

### PROGRAM MODIFICATION

<b>Program</b>	<b>Modification</b>
Automation Technology (CA)	Add MT 167 as an elective
Automation Technology (AS)	Add MT 167 as an elective
Medical Administrative Assistant (CA)	Title and courses
Photo Illustration (CA):	Add new courses and update titles
Photography, Professional (AA)	Add new courses and update titles
Photography Professional (CA)	Add new courses and update titles

Theatre Arts (AA)	Update for course changes
Theatre Arts (CA)	Update for course changes
Theatre Arts Technical (CA)	Update for course changes
Art History (AA-T)	Update for course changes
Studio Arts (AA-T)	Update for course changes
Studio Arts with Emphasis (AA)	Update for course changes
Graphic Design (AA)	Update for course changes
Graphic Design (CA)	Update for course changes
Cosmetology (CA)	Update for course changes

**PROGRAM INACTIVATION**

<b>Program</b>
Cosmetology (AS)

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: RESOLUTION NO. 21/22-18 PROCLAIMING FEBRUARY 2022 AS  
BLACK HISTORY MONTH AT SOLANO COMMUNITY  
COLLEGE

**REQUESTED ACTION:**

- Information OR  Approval  
 Consent OR  Non-Consent

**SUMMARY:**

Board approval of a Resolution to proclaim February 2022 as Black History Month.

**STUDENT SUCCESS IMPACT:**

- Help students achieve their educational, professional and personal goals  
 Basic skills education  
 Workforce development and training  
 Transfer-level education  
 Other: \_\_\_\_\_

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact:</i> N/A
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**SUPERINTENDENT’S RECOMMENDATION:**  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Shannon C. Cooper, Psy.D  
Vice President, Student Services

**PRESENTER’S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 864-7159

**TELEPHONE NUMBER**

Shannon C. Cooper Psy.D.  
**VICE PRESIDENT APPROVAL**

December 20,2021

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

January 19, 2022  
**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD**

**RESOLUTION PROCLAIMING FEBRUARY 2022 AS BLACK  
HISTORY MONTH AT SOLANO COMMUNITY COLLEGE**

**RESOLUTION NO. 21/22-18**

**WHEREAS**, The Solano Community College District Governing Board honors the heritage of African Americans and acknowledges their many contributions to our Nation; and

**WHEREAS**, the 2022 National Black History Month Theme is “Black Health and Wellness,” and

**WHEREAS**, Dr. Carter Woodson established Black History Month Week in February 1925, choosing a month that marks the birthdays of two important men who greatly impacted the American black population, Abraham Lincoln and Frederick Douglass; and

**WHEREAS**, in the year 1976, the observance was expanded to Black History Month; and

**WHEREAS**, the theme of this year’s celebration focuses especially on the importance of Black health and wellness, acknowledging the legacy of not only Black scholars and medical practitioners in Western medicine, but also other ways of knowing (e.g., doulas, midwives, naturopaths, herbalists, and more) throughout the African Diaspora; and

**WHEREAS**, this month holds great significance from the many milestones it contains: on February 23, 1868, the civil rights leader and co-founder of the NAACP, W.E.B. DuBois, was born; on February 3, 1870, the 15<sup>th</sup> Amendment, granting Blacks the right to vote, was passed; on February 12, 1909, the NAACP was founded; and on February 1, 1960, a civil rights movement milestone occurred when a group of black college students began a sit-in at a segregated Woolworth’s lunch counter in Greensboro, NC; now therefore be it

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD**

**RESOLUTION PROCLAIMING FEBRUARY 2020 AS BLACK  
HISTORY MONTH AT SOLANO COMMUNITY COLLEGE**

**RESOLUTION NO. XXXXX**

**(Continuing – Page 2)**

**RESOLVED**, that the Solano Community College District Governing Board proclaims February 2022, as Black History Month.

**PASSED AND ADOPTED**, This 19th day of January 2022, by the Governing Board of Solano Community College District.

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**SARAH CHAPMAN, Ph.D.  
BOARD PRESIDENT**

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**CELIA ESPOSITO-NOY, Ed.D.  
SECRETARY**

**AGENDA ITEM** 14.(a)  
**MEETING DATE** January 19, 2022

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO:** **Members of the Governing Board**

**SUBJECT:** **2020-2021 Associated Students of Solano College (ASSC)  
Budget**

**REQUESTED ACTION:**

**Information**    **OR**     **Approval**  
 **Consent**        **OR**         **Non-Consent**

---

**SUMMARY:** ASSC will present the 2020-21 approved budget of the Associated Students of Solano College (ASSC) to the Governing Board for review and information, pursuant to SCCD Board Policy 3000.

**STUDENT SUCCESS IMPACT:**

- Help students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: \_\_\_\_\_

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<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: N/A</i>
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**SUPERINTENDENT'S RECOMMENDATION:**       **APPROVAL**       **DISAPPROVAL**  
 **NOT REQUIRED**       **TABLE**

---

Shannon C. Cooper, Psy.D.  
Vice President, Student Services

**PRESENTER'S NAME**

---

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

---

(707) 864-7159

**TELEPHONE NUMBER**

---

Shannon C. Cooper Psy.D.

**VICE PRESIDENT APPROVAL**

---

December 14, 2021

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

---

Celia Esposito-Noy, Ed.D.  
Superintendent-President

---

January 19, 2022

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

THE ASSOCIATED STUDENTS OF SOLANO COLLEGE						
Approved Budget Projections for the 2021-22 Academic Year						
8100-5030-????-696000						
				PROPOSED BUDGET 2020-21	ACTUAL BUDGET 2020-21	APPROVED BUDGET 2021-22
<b>Beginning adjusted balance</b>				<b>92,903.19</b>	<b>78,088.57</b>	<b>113,721</b>
<b>I. REVENUE</b>						
<b>Income</b>						
	8820	Contrib, Gifts, Grants & Endowments			-	
	8820	Inactive Club Funds			-	
	8820	Special Events Income			-	
	8840	Sales & Commissions		1,500.00	927.09	1,500
	8840	Sales & Commissions				
	8860	Interest/Savings			1,521.77	800
	8981	Interfund Transfer - In (Bookstore)		20,000.00	19,975.98	22,355
	8885	Other Student Fees (Student ID Cards)			-	15,000
	8981R	Other - Lost Revenue (COVID)			20,000.00	
		<b>Total Income</b>		<b>28,663.16</b>	<b>42,424.84</b>	<b>39,655</b>
		<b>TOTAL REVENUE</b>		<b>121,566.35</b>	<b>120,513.41</b>	<b>153,376</b>
<b>II. EXPENSES</b>						
	2000-3000	Student Salaries/Benefits		900.00		
	4000	Supplies & Materials		15,500.00		
	4200	Books, Magazines, CDs, DVDs			235.61	
	4500	Noninstruct Supplies & Materials			385.89	2,850
	4600	Printing & Copying				1,850
	5000	Other Operating Expenses		18,697.00		
	5150	Contracted Services			1,342.40	
	5210	Employee Travel & Conference				400
	5220	Mileage Reimbursement				200
	5230	Student Travel/Conference				5,750
	5240	On/Off Campus Events			174.21	2,700
	5300	Membership/Dues				350
	5610	Rentals/Leases (Copier)				250
	5620	Repair & Maintenance (ID Printer Warr)				200
	5740	Election Costs			1,432.62	1,000
	5795	Advertising				250
	5810	Bank Services			1,721.27	2,530
	6120	Site Improve - Campus Enrichment Plan				5,000
	6410	Office Equipment				500
	6420	Office Equipment >=5000				5,000
	7000	Other Outgoing Exp (Interfund Trf Out)		7,000.00		
	7300	Funding Assistance			1,500.00	5,550
	7520	Student Scholarships				1,300
	7600	Other Student Aid - Students Helping Students				200
		<b>TOTAL EXPENDITURES</b>		<b>43,477.78</b>	<b>6,792.00</b>	<b>35,880</b>
<b>III. CONTINGENCY RESERVE</b>						
	7900	Reserve for Contingency		78,088.57	113,721.41	77,883
		<b>TOTAL BUDGET FUND</b>		<b>121,566.35</b>	<b>120,513.41</b>	<b>113,763</b>