

**SOLANO COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**ADOPTED MINUTES**  
Wednesday, February 1, 2023

**1. CALL TO ORDER**

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, February 1, 2023, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Honeychurch.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

Board President Honeychurch led those present in the pledge of allegiance to the United States of America.

**3. ROLL CALL**

Denis Honeychurch, President  
Rosemary Thurston, Vice President  
Amber Cargo-Reed  
Karimah Karah, J.D.  
Amanda Lopez-Lara  
Quinten R. Voyce  
A. Marie Young  
Celia Esposito-Noy, Ed.D., Secretary  
Sumiya Ragab, Student Trustee

Others Present:

Salvatore Abbate, Human Resources  
Lucky Lofton, Vice President of Bond  
Lisa Neeley, Vice President of Student Services  
Susan Wheet, Vice President of Finance & Administration  
David Williams, Vice President of Academic Affairs  
Sandra Therrien, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

Agenda Item 12.(f) FY 2022-2023 Budget and Administrative Update, 2<sup>nd</sup> Quarter has been removed from the Non-Consent Items and listed under #13 Information Items – No Action Required.

#### **4. APPROVAL OF AGENDA**

It was moved by Trustee Voyce and seconded by Trustee Lopez-Lara to approve the agenda as amended. The motion was passed unanimously.

#### **5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)**

There were no comments on Closed Session items.

#### **6. CLOSED SESSION**

President Honeychurch called the closed session to order at 6:33 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)  
Agency Negotiator: Salvatore Abbate, Human Resources  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

#### **7. RECONVENE REGULAR MEETING**

President Honeychurch reconvened the Regular Meeting at 7:09 p.m.

#### **8. REPORT OF ACTION IN CLOSED SESSION**

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and Initiation of Litigation and no action was taken.

At this time, Trustee Thurston: dedicated this meeting to Tyre Nichols.

**9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)**

Chief Brian Travis spoke about the recent tragedies and let the Board know that we are supporting our students and staff. Chief Travis introduced David Isom and Imam Mirza, both are chaplains who, along with several others, will be available to students during this time.

**10. CONSENT AGENDA – ACTION ITEMS**

Superintendent-President

- (a) Draft Minutes for the Meeting Held on January 18, 2023 (Pending Board Approval)

Human Resources

- (b) Employment 2022-2023, Page 6

Finance and Administration

- (c) Personal Services Agreements, Page 8

It was moved by Trustee Young and seconded by Trustee Thurston to approve the Consent Agenda as presented. The motion was passed unanimously.

**11. ITEMS REMOVED FROM CONSENT AGENDA**

There were no items removed from the Consent Agenda.

**12. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

Superintendent-President

- (a) Resolution No. 22/23-23 Findings of the Board of Trustees of the Solano Community College District of Continued Emergency, Page 10

It was moved by Trustee Young and seconded by Trustee Thurston to approve Resolution No. 22/23-23 Findings of the Board of Trustees of the Solano Community College District of Continued Emergency as presented. The motion was passed unanimously.

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Board President Honeychurch, Vice President Thurston, Trustee Cargo-Reed, Trustee Karah, Trustee Lopez-Lara, Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

Human Resources

(b) Resignation to Retire, Page 12

VP Lucky Lofton announced the retirement of Sandra Atoigue, SCC custodian for over 15 years. VP Lofton stated that Sandra is a great employee and is always willing to help out at the College. She is well liked and will be missed by her colleagues and staff of the College.

Joe Ryan, Dean of School of Mathematics and Science, gave the following comments regarding the retirement of Angela Eason:

*Please allow me to acknowledge a well-deserved retirement for Angela Eason – our excellent lead biology lab technician.*

*Angela Eason has been our key biology lab preparation expert for just over 16 years here at Solano Community College.*

*Supporting all of biology is intricate and challenging. In biology, many of the items to be prepared are alive ... or previously alive and Angela prepared labs with style and grace often having to work some overtime to ensure perfection was attained.*

*Her organizational skills allowed her to support up to eight different types of classes each semester where many had multiple sections.*

*She worked directly with biology faculty with their needs, recommended materials, helped with incorporating new ideas into biology labs, and then prepared everything and had it set out at the beginning of every lab.*

*Also, Angela connected well with student helpers and incorporated training them in laboratory preparation and lab safety.*

*Her skills and abilities will be missed.*

*We within the division of mathematics and sciences congratulate Angela on her well-deserved retirement.*

*Angela – I'd like to say, "Well done" ... and "Thank you".*

It was moved by Trustee Voyce and seconded by Trustee Young to approve the Resignation to Retire as presented. The motion was passed unanimously.

(c) New Local 39 Job Description: Safety/Asset Coordinator (Lead), Page 13

It was moved by Trustee Voyce and seconded by Trustee Karah to approve Items 12.(c) and (d) in one motion as presented The motion was passed unanimously.

(d) Updated ALG, Classified Manager Job Description: Mathematics, Engineering, Science Achievement (MESA) Program Director, Page 19

Finance and Administration

(e) Resolution No. 22/23-25 Designation and Disposal/Disposition of District Surplus Equipment and Property: Barber Chairs, Page 25

It was moved by Trustee Thurston and seconded by Trustee Young to approve Resolution No. 22/23-25 Designation and Disposal/Disposition of District Surplus Equipment and Property: Barber Chairs as presented. The motion was passed unanimously.

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Board President Honeychurch, Vice President Thurston, Trustee Cargo-Reed, Trustee Karah, Trustee Lopez-Lara, Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

(f) FY 2022-2023 Budget and Administrative Update, 2<sup>nd</sup> Quarter, Page 28

This item has been moved to the section Information Items – No Action Required.

Bond

It was moved by Trustee Voyce and seconded by Trustee Young to approve Items 12.(g) through 12.(j) in one motion as presented. The motion was passed unanimously.

- (g) Approval of Contract Change Order #2 to Arthulia, Inc. for the Fairfield Campus Baseball-Softball Clubhouses Project, Page 52
- (h) Contract Award to Conti LLC for the Fairfield Campus Library/Learning Resource Center Project, Page 56
- (i) Contract Award to Facilities Planning & Consulting Services for Grant-Writing Services for the On-Campus Housing Project, Page 58
- (j) Contract Award to Development Group, Inc. for Information Technology Infrastructure Project – Hyperflex Cluster Addition, Page 60

Student Services

- (k) Resolution No. 22/23-24 Proclaiming February 2023 as Black History Month, Page 62

It was moved by Trustee Young and seconded by Trustee Thurston to approve Resolution No. 22/23-24 Proclaiming February 2023 as Black History Month as presented. The motion was passed unanimously.

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Board President Honeychurch, Vice President Thurston, Trustee Cargo-Reed, Trustee Karah, Trustee Lopez-Lara, Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

- (l) Child Care Center Partnership Contract Amendment for Head Start and Early Head Start Services and Facility Improvements at the Early Learning Center, Page 65

It was moved by Trustee Thurston and seconded by Trustee Voyce to approve the Child Care Center Partnership Contract Amendment for Head Start and Early Head Start Services and Facility Improvements at the Early Learning Center as presented. The motion was passed unanimously.

**13. INFORMATION ITEMS – NO ACTION REQUIRED**

- (a) FY 2022-2023 Budget and Administrative Update, 2<sup>nd</sup> Quarter, Page 28

**14. ANNOUNCEMENTS**

Trustee Voyce commended Superintendent-President Esposito-Noy and Chief Travis on the Gathering Circles on campus. Thanked VP Neeley for her comments at the Gathering Circle.

**15. ITEMS FROM THE BOARD**

**16. CLOSED SESSION (CONTINUED IF NECESSARY)**

**17. RECONVENE REGULAR MEETING (IF NECESSARY)**

**18. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**

**19. ADJOURNMENT**

Moved by Trustee Young and seconded by Trustee Voyce to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:50 p.m.