

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, February 15, 2023

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, February 15, 2023, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Honeychurch.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Board President Honeychurch led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

Denis Honeychurch, President
Rosemary Thurston, Vice President
Amber Cargo-Reed
Karimah Karah, J.D.
Amanda Lopez-Lara
Quinten R. Voyce
A. Marie Young
Celia Esposito-Noy, Ed.D., Secretary
Sumiya Ragab, Student Trustee

Others Present:

Salvatore Abbate, Human Resources
Lucky Lofton, Vice President of Bond
Lisa Neeley, Vice President of Student Services
Joshua Scott, Academic Senate
Susan Wheet, Vice President of Finance & Administration
David Williams, Vice President of Academic Affairs
Sriya Srinivasan, ASSC Board Senator
Sandra Therrien, Executive Coordinator

4. APPROVAL OF AGENDA

It was moved by Trustee Thurston and seconded by Trustee Cargo-Reed to approve the agenda as presented. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments on Closed Session items.

6. CLOSED SESSION

President Honeychurch called the closed session to order at 6:33 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Salvatore Abbate, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation, Initiation of Litigation, and Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

President Honeychurch reconvened the Regular Meeting at 7:08 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board took action to reject a claim per Government Code 913. No other action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

There were no comments from members of the public.

10. REPORTS (NO ACTION REQUIRED)

- (a) Associated Students of Solano College (ASSC)
- (b) Academic Senate

Professor Joshua Scott gave the following report:

The Senate met in Vacaville on Monday. We toured the biotechnology lab, heard from faculty and students. Students and faculty both are hoping for more robust Counseling (mental health), Library, and Tutoring at the center. We will be meeting in Vallejo on March 27th. We also are working with VP Williams office to develop DE support in the form of a full time ERA and a new director position.

(c) College Governance Council

Superintendent-President Esposito-Noy gave the following report:

1. VP Wheat facilitated last week's CGC meeting and the following items were addressed:
2. FINANCE AND ADMINISTRATION REPORT – Vice President Susan Wheat- The committee reviewed a number of policies and administrative procedures including those for use of district facilities. We will bring the procedures for use of facilities along with recommended changes to fees for renting facilities to the Board next month.
3. STUDENT SERVICES REPORT– VP Lisa Neeley
 - a. Black History Month events continue and have been promoted on Canvas, social media and our website.
 - b. Gathering Circles Follow-up. We are working with one of our counselor interns to offer gathering circles on a regular basis. We have discussed making circles available to men, in particular, to provide a safe space for them to discuss concerns.
4. ACADEMIC AFFAIRS REPORT – Vice President David Williams
 - a. Currently the report shows FTES at both Vacaville and Vallejo Centers' are above 1000, which is higher than our required rate to receive additional funds. Our Duplicated Head Count (number of courses being taken) shows we are doing just as well as 2021 and even better than two years ago. Across the state there has been a 16% decline in enrollment. Our lowest has been 11% and enrollment is improving as we continue offer courses students want and respond to their needs.

(d) Superintendent-President

Dr. Esposito-Noy gave the following report:

- We met last week with SCION and HPI to discuss our options for student housing and co-generational housing. Our first phase will be to secure SB 169 funds for traditional student housing. We hope to enter into a P3- public, private partnership for phase 2 housing that will offer something more innovative for students who aren't able to benefit from the SB 169 housing and provide on campus housing for active seniors. A co-generational housing model for a community college is unique and would better meet the needs of our students who cannot enroll full time but could still benefit from on campus living as well as serve active seniors who would enjoy the benefits of living on a college campus.
- Last week we celebrated to renaming of the Disability Support Program to the Accessibility Support Center. Ron Nelson, the counselor who established the program in 1975, was here and shared the history of the accessibility movement and how it influenced our program.
- In our ongoing partnership with Sonoma State, I'm pleased to share that they have admitted 68 SCC students for the fall and identified 19 as eligible for the Presidential Scholarship of \$2,000. Of the 19, SSU is asking us to identify 5 students for an additional \$2,000 housing scholarship. The Dean of Counseling will assist with this effort.

11. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Board Meeting Held on February 1, 2022 (Pending Board Approval)

Human Resources

- (b) Employment 2022-2023, Page 6

Finance and Administration

- (c) Warrants, Page 7
- (d) Personal Services Agreements, Page 9

It was moved by Trustee Lopez-Lara and seconded by Trustee Young to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Human Resources

(a) Resignation to Retire, Page 10

Professor Karen Cook gave the following comments regarding the retirement of Debbie Berrett:

Debbie Berrett has been involved with the college since the 1980s. She was a Student in the early 80's and Graduated in 1983. In 1990 she was hired as an adjunct instructor and in 2000 she was hired full time. Her Institutional knowledge is off the charts.

The state of California used to have state advisory committees including the Workforce Committee, which Deb served on. Through that, she piloted one of the first work experience courses that included online components.

At Solano, Deb has taught classes in:

- *Human and Child Development*
- *Drafting and Interior Design*
- *Maker Space*
- *Occed*

She is always willing to set up to help in the division or campus wide, has served on countless hiring committees for faculty, CSES, Local 39 and management. She was the driving force for the Career Education Fair and a Doing What Matters Organizer. She currently serves on the Union Exec Board and spend years on the Curriculum Committee representing Business/CTE. Seb attends all CTE advisory committees to promote internships and listen to employer needs. She is a strong advocate for career education working with programs across campus such as

- *American Sign Language*
- *Foreign language*
- *CJ*

She was loved by students and respected by colleagues campus wide.

And let's not forget her homemade chocolates that, I'm sure, we have all enjoyed!

She will be missed.

Dean Kevin Anderson provided the following comments regarding the retirement of Mark Berrett:

Professor Barrett attended Solano College in 1970 when the new Fairfield campus opened and graduated with an AS degree. He matriculated to Southern Illinois University to obtain his BS degree and then on to University of Phoenix to receive his Masters.

I connected with Prof. Berrett because he too was a computer programming instructor with a background similar to mine. Prof Berrett is a former Information Technology professional with experience programming on IBM 370 mainframe computers.

He has developed and personally written and taught over 20 courses in the following disciplines

- 1. Electronics*
- 2. Maintenance Technology*
- 3. Mechatronics*
- 4. Computer Forensics*
- 5. Computer Science*

Professor Berrett was instrumental in developing the ADT (transfer degree) for Computer Science. I also learned Prof Berrett is a licensed pilot and likes to fly planes.

He is very friendly, supportive, always willing to answer a question for a colleague or a student. He's witty, and has been extremely helpful with questions pertaining to programming and curriculum development.

Professor Berrett Never afraid to express his point of view in a collegial manner, and always has good suggestions on how to improve the CIS programs.

A brief inquiry about something, sometimes would turn into lengthy discussions and I missed having him in an office right down the hall from me.

The fact that Prof Berrett is a Solano College graduate and he chose to come back to Solano as a full-time instructor demonstrates his love for the College. The faculty and staff will miss him and his wife and we wish them well.

Dean Sandy Lamba provided the following comments regarding the retirement of Janet Leary:

I have had the pleasure of working with Janet Leary for the past 7 years and I can say without equivocation that Janet is the heart and soul of the Social and Behavioral Sciences division. Her kindness, compassion and eagerness to help students, faculty, administration and colleagues is well known throughout the campus. Janet has helped countless students move closer to achieving

their academic goals, ensured that faculty have everything they need to be successful and is the best partner a dean could have the privilege of working alongside. No matter how hectic things are, Janet make's time for everyone and makes them feel valued and appreciated. Janet's welcoming and encouraging words and gentle spirit inspire those around her and remind all of us to treat each other with kindness. We can only strive to emulate Janet's attention to detail, warmth and caring towards everyone she encounters, and although we wish her the very best in her upcoming retirement, she will be greatly missed at Solano Community College.

It was moved by Trustee Voyce and seconded by Trustee Cargo-Reed to approve the Resignation to Retire as presented. The motion was passed unanimously.

Finance and Administration

- (b) Board Acceptance of Measure Q Bond Financial and Performance Audit for 2021-2022, Page 11

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Board Acceptance of Measure Q Bond Financial and Performance Audit for 2021-2022 as presented. The motion was passed unanimously.

- (c) Board Acceptance of District's 2021-2022 Financial Audit Report, Page 12

It was moved by Trustee Thurston and seconded by Trustee Cargo-Reed to approve the Board Acceptance of District's 2021-2022 Financial Audit Report as presented. The motion was passed unanimously.

Bond

It was moved by Trustee Lopez-Lara and seconded by Trustee Voyce to approve Items 13.(d) through 13.(f) in one motion as presented. The motion was passed unanimously.

- (d) Contract Award to Aedis Architects for Architectural Services for the Campus-Wide Interior Refresh Project, Page 13
- (e) Contract Award to Optima Inspections Inc. for Project Inspection Services for the Fairfield Campus Solar Energy Project, Page 15
- (f) Contract Award to Wallace Kuhn and Associates for Material Testing & Special Inspection Services for the Fairfield Campus Solar Energy Project, Page 17

Academic Affairs

- (g) Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate, Page 19

It was moved by Trustee Young and seconded by Trustee Cargo-Reed to approve the Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate as presented. The motion was passed unanimously.

14. INFORMATION ITEMS – NO ACTION REQUIRED

15. ANNOUNCEMENTS

Trustee A. Marie Young thanked Superintendent-President Esposito-Noy and staff for providing copies and reviewing the agenda prior to each Board Meeting. Any questions that Trustees may have on agenda items can be answered during agenda review and/or information provided by the Vice Presidents.

16. ITEMS FROM THE BOARD

17. CLOSED SESSION (CONTINUED IF NECESSARY)

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

Moved by Trustee Young and seconded by Trustee Cargo-Reed to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:58 p.m.