

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, August 16, 2023

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, August 16, 2023, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board Vice President Thurston.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Board Vice President Thurston led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

Denis Honeychurch, President
Rosemary Thurston, Vice President
Amber Cargo-Reed
Karimah Karah, J.D.
Amanda Lopez-Lara
Quinten R. Voyce
A. Marie Young
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Salvatore Abbate, Human Resources
Lucky Lofton, Vice President of Bond
Lisa Neeley, Vice President of Student Services
Joshua Scott, Academic Senate
Susan Wheet, Vice President of Finance & Administration
David Williams, Vice President of Academic Affairs
Sandra Therrien, Executive Coordinator

4. APPROVAL OF AGENDA

It was moved by Trustee Voyce and seconded by Trustee Young to approve the agenda as presented. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

6. CLOSED SESSION

President Honeychurch called the closed session to order at 6:33 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Salvatore Abbate, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation, Initiation of Litigation, and Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

President Honeychurch reconvened the Regular Meeting at 7:07 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

There was no action taken in Closed Session.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

10. REPORTS (NO ACTION REQUIRED)

- (a) Associated Students of Solano College (ASSC)

ASSC representative Sriya Srinivasan gave the following report:

Last week SCC held the Falcon Welcome Back Day which had a great turn out success. Many of the Solano Clubs got a chance to talk to students and we held a small ASSC conference to speak with the incoming students.

We're settling the plans with the ICC on the final details for Club Rush which students will get to sign up for clubs and learn more about what there is to do on Campus outside of their college classes.

- (b) Academic Senate

Academic Senate President Joshua Scott gave the following report:

Good evening members of the Board. We've been doing a lot of exciting work preparing for our students this year.

- Student Orientation Wednesday—over 200 students. Big thank you to Melissa Reeve, Lisa Neeley, team from Student Services.
- Black Student bbq on Saturday.
- Hired a new DE Director, John Perez. Thank you for providing the much-needed support.
- Scheduling Taskforce. Student Centered Schedule. Advocating for college hour in Spring '24.
- We're also working with administration to develop explore the possible adoption of department chairs.

Goals for the year include:

- Hold space for the hard conversations. Find ways to move past the pressure release valve and towards healing and reconciliation
- Focus on onboarding, creating community that is here for students online or in person

(c) College Governance Council

College Governance Council will begin meeting on August 23rd.

(d) Superintendent-President

Dr. Esposito-Noy gave the following report:

We had a very good turn-out for Flex and Convocation last week. We also had a busy first two days of the semester as we set up tables and gave away snacks to students at all three campuses.

- As of Monday, our student headcount was 8,858 and in spite of fewer available parking spots at the FF campus, students were able to park for free. We are charging parking for the Fall and will begin parking enforcement the week of Aug. 28th.
- At Convocation I introduced our new marketing effort, "I am Solano" as a way to better connect current students, faculty, staff, and alumni and promote programs and services. We are working on the logistics for soliciting profiles that we can promote on social media, on our web pages, etc. This effort will engage the external and internal college community in taking pride and ownership of the SCC brand.

Here are some program and service highlights:

- We have 32 students enrolled in the beginning class for the BIOMAN program for Fall 2023. Much credit goes to the faculty and dean for recruiting 32 students into this pathway class.
- Our application to enrollment yield hit 71% this semester. For the first time, we exceeded the goal of 70% enrollment from applications. Our outreach efforts in the high schools are paying off.
- Our Food Pantry will soon offer clothing and personal toiletries for students. The space is set up similar to a convenience store where students can pick up packed groceries or select items including produce and dairy products. We will let everyone know about how best to make donations in the coming weeks.
- The Tutoring Center and Library have had many students come by for information and to access services.
- Student services, division offices, IT, and the Bookstore provided extended hours on Monday and Tuesday this week to accommodate evening students and faculty.
- And, we were the host site for the League of Women Voters Solano County yesterday as Secretary of State, Dr. Shirley Weber presented on the importance of voting. The group was very appreciative of the staff and the college for serving as the site.
- And, on Monday and Tuesday all three campuses provided free snacks for students to welcome them to the semester.

11. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Board Meeting Held on August 2, 2023 (Pending Board Approval)

Human Resources

- (b) Employment 2023-2024, Page 6

Finance and Administration

- (c) Warrants, Page 8
- (d) Personal Services Agreements and Contract Renewals Under \$50,000, Page 10
- (e) Donations, Page 12

It was moved by Trustee Thurston and seconded by Trustee Lopez-Lara to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Human Resources

- (a) Updated Classified, CSEA Job Description: Aeronautics Lab Technician, Page 15

It was moved by Trustee Young and seconded by Trustee Voyce to approve the Updated Classified, CSEA Job Description: Aeronautics Lab Technician as presented. The motion was passed unanimously.

Finance and Administration

- (b) Contract with Unlimited Security Specialists, Inc. to Provide Unarmed Security Services, Page 21

It was moved by Trustee Voyce and seconded by Trustee Thurston to approve the Contract with Unlimited Security Specialists, Inc. to Provide Unarmed Security Services as presented. The motion was passed unanimously.

- (c) Resolution No. 22/23-38 Requesting the Boards of Supervisors of Solano and Yolo Counties to Establish Tax Rate for Bonds of Solano Community College District Expected to Be Sold During Fiscal Year 2023-24, and Authorizing Necessary Actions in Connection Therewith, Page 28

It was moved by Trustee Young and seconded by Trustee Cargo-Reed to approve Resolution No. 22/23-38 Requesting the Boards of Supervisors of Solano and Yolo Counties to Establish Tax Rate for Bonds of Solano Community College District Expected to Be Sold During Fiscal Year 2023-24, and Authorizing Necessary Actions in Connection Therewith as presented. The motion was passed unanimously by the following vote:

AYES: Board President Honeychurch, Vice President Thurston,
Trustee Cargo-Reed, Trustee Karah, Trustee Lopez-Lara, Trustee Voyce,
and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

Bond

It was moved by Trustee Voyce and seconded by Trustee Thurston to approve Items 13.(d) through 13.(f) in one motion as presented. The motion was passed unanimously.

- (d) Contract Award to Aedis Architects for Consulting Services for the District Standards Update, Page 33
- (e) Contract Amendment #2 to PB Electric, Inc. for Design-Build Construction Services for the Substation #3 & #4 Replacement Project, Page 35
- (f) Contract Amendment #1 to HMR Architects for Additional Professional Services for the Fairfield Campus Early Learning Center Modernization Project, Page 37

Student Services

- (g) Child Care Center Partnership Contract, Page 39

It was moved by Trustee Young and seconded by Trustee Lopez-Lara to approve the Child Care Center Partnership Contract as presented. The motion was passed unanimously.

14. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) Proposed 2023-2024 District Budgets, Page 53

VP Wheat presented the proposed 2023-2024 District Budgets and will be asking for approval of the final budgets at the Public Hearing at the September 6th meeting.

Trustee Voyce thanked VP Wheat for her efforts and noted that it's not a small feat to manage the budgets. Also thanked the Superintendent-President and her staff for the work to increase enrollment.

Trustee Young commended the Superintendent-President and her leadership job for the outstanding job they are doing at SCC.

15. ANNOUNCEMENTS

Trustee Voyce welcomed our new Student Trustee, Sriya.

16. ITEMS FROM THE BOARD

17. CLOSED SESSION (CONTINUED IF NECESSARY)

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

Moved by Trustee Young and seconded by Trustee Thurston to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:40 p.m.