

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: MEMBERS OF THE GOVERNING BOARD

SUBJECT: CONSENT CALENDAR - HUMAN RESOURCES

REQUESTED ACTION: APPROVAL

EMPLOYMENT 2024-2025

Regular Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Soroya Green	Student Services Assistant II – Financial Aid	08/26/2024

Change in Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Haylee Jackson-Barajas	From Administrative Assistant IV Science to Enterprise Resource Analyst	09/01/2024
Handel Malone	From Purchasing Generalist to Enterprise Resource Analyst	08/12/2024

District Resignation

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Shannon Marshall	Outreach Specialist 4 months of service with Solano	08/16/2024

Faculty Reassignment

<u>Name</u>	<u>Assignment</u>	<u>%</u>	<u>Effective</u>
Adam Iqueda	Director of EMS	40%	08/12/24-05/31/27
Jessica Fleshman	EMS Program Clinical Coordinator	20%	08/12/24-05/31/27

Salvatore Abbate
Human Resources

August 9, 2024

Date Submitted

Kellie Sims Butler, Ph.D.
Superintendent-President

August 21, 2024

Date Approved

Short-Term/Temporary/Substitute

<u>Name</u>	<u>Assignment</u>	<u>Fund/Grant</u>	<u>Effective</u>	<u>Amount</u>
Greg Begin	Special Projects	Foster Kinship Prog	08/1/24-06/30/25	\$40.00/hr
Mary Ann Burkett (correction)	Account Clerk	General	08/8/24-06/30/25	\$18.91/hr
Tabatha Butler	Box Office/House Mgr	General	08/22/24-05/30/25	\$16.25/hr
Karla Cardinal	Asst Coach - Soccer	General	08/22/24-06/30/25	\$22.00/hr
Daymond Clark	Theatre Event Technician	General	08/22/24-05/30/25	\$17.25/hr
Winifred Dayrit	Theatre Event Technician	General	08/22/24-05/30/25	\$17.25/hr
Glen Dean Engle	Student Success Coordinator	Equitable Placement & Completion	07/01/24-08/08/24	\$500.00 (lump Sum)
Angelito Guevarra	Theater Assistant	General	08/22/24-05/30/25	\$16.25/hr
Roy Hedlund	Special Projects	Strong Workforce	08/07/24-12/20/24	\$65.00/hr
Tia Kawazoe	ELC Assistant	Gen Child Care Cont	07/01/24-07/18/24	\$18.91/hr
Ava Keffer	Box Office/House Manager	General	08/22/24-12/30/24	\$16.25/hr
Anh La	Custodian	General	08/22/24-06/30/25	\$16.00/hr
Jordan Ledbetter	Production Assistant	General	08/22/24-12/30/25	\$16.25/hr
Leilani Lobo	Theatre Event Technician	General	08/22/24-05/30/25	\$17.25/hr
Iyeisha Miller	Special Projects	Foster Kinship Prog	08/01/24-06/30/25	\$40.00/hr
Brooke Molina	AAMP Outreach Specialist	SEA	08/22/24-06/30/25	\$19.75/hr
Taswana Reed	Special Projects	General	08/22/24-05/30/25	\$26.00/hr
Francisco Romero	Custodian	General	08/22/24-06/30/25	\$16.00/hr
William Schmidt	Theatre Event Technician	General	08/22/24-05/30/25	\$17.25/hr
Micah Scott	Theatre Event Technician	General	08/22/24-05/30/25	\$17.25/hr

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: WARRANTS – JULY 2024

REQUESTED ACTION:

☐ Information OR ☒ Approval
☒ Consent OR ☐ Non-Consent

SUMMARY:

Run Date	Type	Check Numbers	Total Amount
7/3/2024	AP Vendor Payments	11126971 - 11126989	\$519,426.36
7/3/2024	QE Vendor Payments	11126990 - 11126996	\$402,811.69
7/11/2024	AP Vendor Payments	11126997 - 11127038	\$505,415.20
7/11/2024	QC Vendor Payments	11129039 - 11129040	\$10,020.90
7/11/2024	QD Vendor Payments	11129041 - 11127043	\$9,348.00
7/11/2024	QE Vendor Payments	11127044 - 11127051	\$1,623,504.28
7/11/2024	SR Vendor Payments	11127052 - 11127658	\$187,948.29

CONTINUED ON NEXT PAGE:

STUDENT SUCCESS IMPACT:

- ☒ Help students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☐ Other

Ed. Code: 70902 & 81656

Board Policy: 3240

Estimated Fiscal Impact: \$

SUPERINTENDENT'S RECOMMENDATION:

☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Susan Wheet
Vice President, Finance and Administration

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7209

TELEPHONE NUMBER

Susan Wheet, Finance and Administration

VICE PRESIDENT APPROVAL

August 9, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Kellie Sims Butler Ph.D.
Superintendent-President

August 21, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: WARRANTS – JULY 2024

REQUESTED ACTION:

<input type="checkbox"/> Information	OR	<input checked="" type="checkbox"/> Approval
<input checked="" type="checkbox"/> Consent	OR	<input type="checkbox"/> Non-Consent

SUMMARY:

Run Date	Type	Check Numbers	Total Amount
7/18/2024	AP Vendor Payments	11127659 - 11127737	\$725,625.82
7/18/2024	QC Vendor Payments	11127738	\$7,244.16
7/18/2024	QD Vendor Payments	11127739	\$2,498.79
7/18/2024	QE Vendor Payments	11127740 - 11127761	\$1,122,697.67
7/26/2024	AP Vendor Payments	11127762 - 11127827	\$349,804.49
7/26/2024	QD Vendor Payments	11127828	\$5,777.50
7/26/2024	QE Vendor Payments	11127829 - 11127832	\$7,320.24
Total Vendor Payments			\$5,479,443.99

Bank Code Glossary:

AP – General Fund account (Unrestricted and Restricted Funds)
CP – Capital Projects Fund account (Fund 41)
QC – Measure Q Series C account (Fund 42, Series C)
QD – Measure Q Series D account (Fund 42, Series D)
QE – Measure Q Series E account (Fund 42, Series E)
RF – Revolving Fund account (Unrestricted and Restricted Funds)
SR – Student Refunds (Unrestricted and Restricted Funds)

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: MEMBERS OF THE GOVERNING BOARD

SUBJECT: PERSONAL SERVICES AGREEMENTS AND CONTRACTS
UNDER \$50,000

REQUESTED ACTION:

☐ Information OR ☒ Approval
☒ Consent OR ☐ Non-Consent

CONTRACT SERVICES AGREEMENTS

Finance and Administration

Susan Wheat, Vice President

<u>Name</u>	<u>Description</u>	<u>Effective</u>	<u>Amount</u>
Wiseman Commercial Management	Contractor to install new washer and dryer. Services include plumbing new water drain for washer, install new power supply, install new exhaust ducting routed to the exterior of the building.		

PERSONAL SERVICES AGREEMENTS

Academic Affairs

David Williams, Vice President

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Malcolm Rodgers	Consultant to provide set design for Fall 2024 production, "The Visit."	08/01/24-12/30/24	Not to Exceed \$3,000.00
Andrea Schwartz	Consultant to provide lighting design for Fall 2024 production, "The Visit."	08/01/24-12/30/24	Not to Exceed \$3,000.00
Darcia Tipton	Consultant to provide prop design for Fall 2024 production, "The Visit."	08/01/24-12/30/24	Not to Exceed \$1,000.00

Susan Wheat
Vice President,
Finance & Administration

August 9, 2024

Date Submitted

Kellie Sims Butler, Ph.D.
Superintendent-President

August 21, 2024

Date Approved

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: MEMBERS OF THE GOVERNING BOARD

SUBJECT: DISPOSITION, TRANSFER OR TRADE-IN OF CAMPUS EQUIPMENT

REQUESTED ACTION:

☐ Information OR ☒ Approval
☒ Consent OR ☐ Non-Consent

SUMMARY: In compliance with the 81000 series of the California Education Code for appropriate disposition methods and/or restrictions, staff is requesting approval of authorizing the disposal the equipment identified below which are unsatisfactory for retention and no longer suitable for school use.

<u>Asset Number</u>	<u>Description</u>	<u>Location</u>	<u>Original Value</u>
1668 (?)	Metal cabinet w/ doors (17x35x6)	100	Unknown
161?	Black Office Chair w/ mesh seat & back	100	Unknown
1879	Black Office Chair upholstered/mesh back	100	Unknown
1935	Black Office Chair upholstered/mesh back	100	Unknown
Unknown	Black office chairs (Qty=2)	100	Unknown

CONTINUED ON NEXT PAGE

STUDENT SUCCESS IMPACT:

- ☒ Help our students achieve their educational, professional and personal goals
- ☐ Basic skills education
- ☐ Workforce development and training
- ☐ Transfer-level education
- ☐ Other: _____

<i>Government Code:</i>	<i>Board Policy: 3350</i>	<i>Estimated Fiscal Impact: N/A</i>
SUPERINTENDENT'S RECOMMENDATION:	<input checked="" type="checkbox"/> APPROVAL <input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> TABLE

Susan Wheet
Vice President,
Finance & Administration

Kellie Sims Butler, Ph.D.
Superintendent-President

August 9, 2024

Date Submitted

August 21, 2024

Date Approved

<u>Asset Number</u>	<u>Description</u>	<u>Location</u>	<u>Original Value</u>
T3361	Konica Minolta Copier 284e, serial: A61G011010995	Unknown	Unknown
T4080	Konica Minolta Copier 224e, serial: A61H011010616	Unknown	Unknown
T4083	Konica Minolta Copier c454e, serial: A5C0011022961	Unknown	Unknown
T4084	Konica Minolta Copier c364e, serial: A5C1011026986	Unknown	Unknown
T4086	Konica Minolta Copier c364e, serial: A5C1011025255	Unknown	Unknown
T5603	Konica Minolta Copier c224e, serial: A5C4011116882	Unknown	Unknown
T5602	Konica Minolta Copier c364e, serial: A5C1011026712	Unknown	Unknown
24343	Bookshelf	Building 1600	Unknown
23792	Desk	Building 1600	Unknown
23793	Desk	Building 1600	Unknown
19591	Filing Cabinet	Building 1600	Unknown
12238	Filing Cabinet	Building 1600	Unknown
15308	Filing Cabinet	Building 1600	Unknown

Acceptance of these disposals is recommended at this time.

SOLANO COMMUNITY COLLEGE DISTRICT

Disposition, Transfer or Trade-In of College Equipment

It is requested that the equipment inventory records for the listed equipment be adjusted as follows:
(check only one reason)

- ☐ Returned to vendor (attach to yellow copy of approved form)
☐ Lost or stolen (attach copy of theft report form)
☐ To be sold as surplus
☒ To be destroyed or broken up for parts
☐ Trade-in or sale in lieu of trade-in list P.O. number and vendor

Transfer to (location) _____

Bldg No. 1600 Room No.

Comment _____

Asset No.	Description	For Surplus Items Only	
		Building No.	Room No.
24343	Bookshelf	1600	
23792	Desk	1600	
23793	Desk	1600	
19591	Filing cabinet	1600	
12238	Filing cabinet	1600	
15308	Filing cabinet	1600	

Action Performed by: Tylor Ercole

Date 7/30/24

Division or Organizational Unit Facilities

Approved by  _____
Unit Manager or Division Dean

Distribution :

Original to District Director of Facilities
Duplicate for your files

For District Facilities Office Use

For Surplus Items:

Board authorization to sell _____

Invoice/receipt number and date _____

Fixed Asset - 02
8.00



Solano Community College District Disposition, Transfer or Trade-In College Equipment

It is requested that the equipment inventory records for the listed equipment be adjusted as follows:

(Check only one)

If you have items that fall into more than one category, please prepare a separate sheet for items in each category.

- ☐ Returned to vendor (attach to yellow copy of approved form) ☐ Transfer to (Location) Bldg. No. _____, Room No. _____
- ☐ Lost or stolen (attach copy of theft report form)
- ☐ To be sold as surplus
- ☒ To be destroyed or broken up for parts
- ☐ Trade-in or sale in lieu of trade-in list P.O. number and vendor

Comment:	
----------	--

Asset No.	Description	For Surplus Items Only	
		Building No.	Room No.
T-3361	Konica Minolta Copier 284e, serial: A61G011010995		
T-4080	Konica Minolta Copier 224e, serial: A61H011010616		
T-4083	Konica Minolta Copier c454e, serial: A5C0011022961		
T-4084	Konica Minolta Copier c364e, serial: A5C1011026986		
T-4086	Konica Minolta Copier c364e, serial: A5C1011025255		
T-5603	Konica Minolta Copier c224e, serial: A5C4011116882		
T-5602	Konica Minolta Copier c364e, serial: A5C1011026712		

Note: If the item is too destroyed or broken-up for parts it will be taken to the recycle area and will not require pickup by the warehouse, unless so noted on this sheet.

Action Performed by: Galen Tom Date 7/18/2024

Division or Organizational Unit: Technology Services & Support

Approved by: Justiin Howell Date 7/29/2024
Unit Manager or Division Dean

For District Facilities Office Use

For Surplus Items:

Board authorization to sell _____

Invoice/receipt number and date _____

SOLANO COMMUNITY COLLEGE DISTRICT

Disposition, Transfer or Trade-In of College Equipment

It is requested that the equipment inventory records for the listed equipment be adjusted as follows:
(check only one reason)

- ☐ Returned to vendor (attach to yellow copy of approved form)
☐ Lost or stolen (attach copy of theft report form)
☐ To be sold as surplus
☒ To be destroyed or broken up for parts
☐ Trade-in or sale in lieu of trade-in list P.O. number and vendor

_____ Transfer to (location)

Bldg No. 100 _____ Room No. 103a _____

Comment Metal Cabinet with doors can be re-used. 5 chairs are questionable _____

Asset No.	Description	For Surplus Items Only	
		Building No.	Room No.
1668 (?)	Metal cabinet w/doors - ~ 17d x 35w x 6' tall		
161?	Black office desk chair with mesh seat and mesh back		
1879	Black office desk chair with material/cushioned seat & mesh back		
1935	Black office desk chair with material/cushioned seat & mesh back		
N/A	Black office desk chair with material/cushioned seat & mesh back		
N/A	Black office desk chair with material/cushioned seat & mesh back		

Action Performed by Laura Scott _____ Date August 2, 2024

Division or Organizational Unit Information Systems department

Approved by Jon Cornelison _____
Unit Manager or Division Dean

Distribution :

Original to District Director of Facilities

Duplicate for your files

For District Facilities Office Use

For Surplus Items:

Board authorization to sell _____

Invoice/receipt number and date _____

Fixed Asset - 02
8.00

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: RESOLUTION NO. 24/25 - 03 APPOINT THE OFFICIAL
REPRESENTATIVE TO THE NORTH BAY SCHOOLS
INSURANCE AUTHORITY**

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

Board approval is requested for Resolution No. 24/25- 03 for the District to appoint the official representative to the North Bay Schools Insurance Authority (NBSIA). The NBSIA is a joint powers authority, and it is through the NBSIA that the District has its dental and vision coverage. According to its Bylaws, each member district has a representative who attends meetings and has voting privileges as a member of the board. The designated representative is Salvatore Abbate, HR Director and the alternate representative is Virginia Bender, Assistant Controller, Business Services/Finance and Administration.

The resolution is attached for approval.

STUDENT SUCCESS IMPACT:

- ☐ Help students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Human Resources

Ed. Code :N/A

Board Policy: N/A

Estimated Fiscal Impact: N/A

SUPERINTENDENT'S RECOMMENDATION:

☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Salvatore Abbate
Human Resources

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7281

TELEPHONE NUMBER

Kellie Sims Butler, Ph.D.
Superintendent-President

VICE PRESIDENT APPROVAL

August 9, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

August 21, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

**RESOLUTION APPOINTING OFFICIAL REPRESENTATIVE TO THE NORTH
BAY SCHOOLS INSURANCE AUTHORITY**

RESOLUTION NO. 24/25-03

WHEREAS, Solano Community College is a member of the North Bay Schools Insurance Authority;

WHEREAS, North Bay Schools Insurance Authority entitles each member district to a representative to attend all meetings of the Board of Directors;

WHEREAS, The Bylaws of the North Bay Schools Insurance Authority entitles each member district to appoint the representative; now therefor be it

RESOLVED, That Salvatore Abbate, HR Director, is hereby appointed as Official Representative, and Virginia Bender, Assistant Controller, is hereby appointed as Official Alternate for Solano Community College District to attend the North Bay Schools Insurance Authority meeting.

PASSED AND ADOPTED, This 21st day of August 2024, by the Governing Board of Solano Community College District of Solano County, California.

DENIS HONEYCHURCH, JD., BOARD PRESIDENT

KELLIE SIMS BUTLER, Ph.D., SECRETARY

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AGREEMENT WITH RON DUPRATT FORD
FOR DIESEL TRUCKS**

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY: Board approval is requested for the Contract Agreement with Ron DuPratt Ford to purchase 3 diesel pickup trucks to support classroom instruction in our ATEC program. These trucks will specifically be used in our new light-duty diesel course.

Strong Workforce Funds will be utilized to purchase these vehicles.

STUDENT SUCCESS IMPACT:

- ☒ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☐ Other: _____

Government Code: N/A Board Policy: Estimated Fiscal Impact: \$99,956.85

SUPERINTENDENT'S RECOMMENDATION:

☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Susan Wheat
Vice President, Finance & Administration

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7209

TELEPHONE NUMBER

Susan Wheat
Finance & Administration

VICE PRESIDENT APPROVAL

August 9, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Kellie Sims Butler, Ph.D.
Superintendent-President

August 21, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**



Corporate Address:
1320 North First Street
Dixon, CA 95620

INVOICE

Customer **1661984**

PO

Name SOLANO COMMUNITY COLLEGE

Date **7/15/2020**

Address 4000 SUISUN VALLEY ROAD

INVOICE # **43370**

City FAIRFIELD

State CA

94534

Phone 707-864-7167

QUANTITY	DESCRIPTION	VIN	TOTAL
1	2017 FORD F-350 DIESEL	1FDRF3GT2HEF23912	\$ 34,000.00
1	DOC FEE	78,987 miles	\$ 85.00
1	SALES TAX 7.375%		\$ 2,513.77
1	DMV ELECTRONIC FILING FEE		\$ 33.00
1	2012 FORD F-350 DIESEL	1FT8W3BT2CEA65689	\$ 25,000.00
1	DOC FEE 1FDRF3G	180,460 miles	\$ 85.00
1	SALES TAX 7.375%		\$ 1,850.02
1	DMV ELECTRONIC FILING FEE		\$ 33.00
1	2015 FORD F-250 DIESEL	1FT7W2BT5FEA76017	\$ 33,750.00
1	DOC FEE	108,029 miles	\$ 85.00
1	SALES TAX 7.375%		\$ 2,489.06
1	DMV ELECTRONIC FILING FEE		\$ 33.00
TOTAL			\$ 99,956.85

Comments: **PLEASE REMIT TO:**

DuPratt Ford

ATTN: Mary Huckaby

1320 N. First St

Dixon, CA 95620

MIKE ANGIUS, COMMERCIAL ACCOUNTS 707-693-6117 MIKE.ANGIUS@DUPRATTFORD.COM

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: APPROVAL OF REVISION TO BOARD POLICY 3700
BOOKSTORES, AND SUNSET OF BOARD POLICY 3710
INCOME FROM BOOKSTORES**

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

The Governing Board establishes broad institutional policies and appropriately delegates responsibility to implement these policies. At this time Finance Policy 3700, Bookstore, is being presented for approval by the board. In addition, approval for sunsetting of Finance Policy 3710, Income is recommended for approval.

STUDENT SUCCESS IMPACT:

- ☒ Help students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Human Resources

Ed. Code: Board Policy: 1000 Estimated Fiscal Impact:

SUPERINTENDENT'S RECOMMENDATION: ☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Susan Wheel
VP Finance & Administration

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7281

TELEPHONE NUMBER

Kellie Butler Sims, Ph.D.
Superintendent-President

VICE PRESIDENT APPROVAL

August 9, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

August 21, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT

BOOKSTORES

3700

POLICY: A College Bookstore shall be established and operated by either by the District or by a qualified vendor.

If the District is to provide the bookstore services:

- Operational costs of the college bookstore shall be paid from revenue earned from the bookstore
- Fiscal management of the Bookstore shall be in accordance with the California Community Colleges Budget and Accounting Manual. An annual audit of the records and accounts of the Bookstore shall be provided to the Governing Board.

If a qualified vendor is to provide bookstore services:

- Contracts for outside vendors to operate bookstores shall be awarded by competitive bid, submitted to the Board for approval, and awarded in the best interests of the students. Student organizations shall be encouraged to submit bids and given preference if they meet all other bid criteria.

The College Bookstore shall comply with the requirements of the Reader Privacy Act.

REFERENCES/

AUTHORITY: Education Code Section 81676.5
Civil Code Section 1798.90

ADOPTED: January 21, 1987

REVIEWED: 2008 – No Updates

REVISED: October 18, 2006; **April 2024**

SOLANO COMMUNITY COLLEGE DISTRICT

~~INCOME FROM COLLEGE BOOKSTORE~~ ~~3710~~

- POLICY:** Profits, if any, accruing from the College Bookstore shall be used to:
- ~~1. Make federal loan repayments for the construction of the Student Center and to make payment to the HUD Student Center Repair and Replacement Fund.~~
 - ~~2. Build an adequate reserve to protect the Bookstore's cash position in an unfavorable year and to provide for cash flow needs.~~
 - ~~3. Reimburse the District for salaries and benefits paid and direct costs for overhead.~~
 - ~~4. Support the Associated Students of Solano College to an extent approved by the Governing Board.~~

**~~REFERENCES/
AUTHORITY:~~**

~~California Education Code, Section 81676~~

~~Solano Community College District Governing Board~~

~~ADOPTED:~~ ~~January 21, 1987~~

~~REVIEWED:~~ ~~2008 No Updates~~

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: CONTRACT AWARD TO OPTIMA INSPECTIONS
INCORPORATED FOR PROJECT INSPECTION SERVICES
FOR THE FAIRFIELD CAMPUS BUILDING 1400
MODERNIZATION PHASE I – DOOR PROJECT

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

Board approval is requested to award a professional services contract to Optima Inspections Incorporated for Division of State Architect (DSA) Project Inspection Services for the Building 1400 Modernization Phase I – Door Project on the Fairfield Campus. The scope of work includes providing onsite inspections of all construction and all administrative documentation as required by DSA.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Renovate instructional space and update equipment.

Ed. Code: NA Board Policy: NA Estimated Fiscal Impact: \$10,000 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION: ☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton
V.P., Facilities and Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7260

TELEPHONE NUMBER

Lucky Lofton
V.P., Facilities and Executive Bonds Manager

VICE PRESIDENT APPROVAL

August 12, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Kellie Sims Butler, Ph.D.
Superintendent-President

August 21, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO OPTIMA INSPECTIONS
INCORPORATED FOR PROJECT INSPECTION
SERVICES FOR THE FAIRFIELD CAMPUS BUILDING
1400 MODERNIZATION PHASE I – DOOR PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

A proposal was requested from Optima Inspections, Inc. (Optima) based upon their qualifications and experience on projects in the Fairfield Campus Building 1400 facility. Optima is listed on the District's pre-qualified pool of DSA Inspectors. Optima's proposal was reviewed and is appropriate for the scope of work requested.

The Board is asked to approve a professional services contract for Optima Inspections Incorporated in the amount not to exceed \$10,000.

The agreement is available online at <https://welcome.solano.edu/measureq/approved-contracts/>

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: CONTRACT AWARD TO ARTHULIA, INC. FOR
CONSTRUCTION SERVICES FOR THE BUILDING 1400
MODERNIZATION PHASE I - DOOR PROJECT

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

Board approval is requested for award of a contract To Arthulia, Inc. for the Building 1400 Modernization Phase I – Door Project. Replacement of existing exterior storefront doors including hardware, replacement of existing power-assist hardware including associated electrical work, and replacement of existing concrete walk at doors for access compliance conformance.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Renovate instructional space and update equipment.

Ed. Code: NA Board Policy: NA Estimated Fiscal Impact: \$330,000.00 Measure Q/PPIS Funds

SUPERINTENDENT'S RECOMMENDATION: ☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton
V.P., Facilities and Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7260

TELEPHONE NUMBER

Lucky Lofton
V.P., Facilities and Executive Bonds Manager

VICE PRESIDENT APPROVAL

August 9, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Kellie Sims Butler, Ph.D.
Superintendent-President

August 21, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO ARTHULIA, INC. FOR
CONSTRUCTION SERVICES FOR THE BUILDING 1400
MODERNIZATION PHASE I - DOOR PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Sealed bids for this project were due on Wednesday, July 31, 2024. The District received three (3) bid.

Bid results were as follows:

Contractor	Base Bid	Total Bid Amount *
Arthulia, Inc.	\$300,000.00	\$330,000.00
Pinguelo Construction, Inc.	\$440,000.00	\$484,000.00
Creative Property Renewal, Inc.	\$487,475.00	\$536,222.50

*Includes 10% owners allowance

It was determined that Arthulia, Inc. submitted the lowest responsible and responsive Base Bid. It is recommended that the Board award a contract to Arthulia, Inc. for the Total Bid Amount of \$330,000.00.

The agreement is available online at: <https://welcome.solano.edu/measureq/approved-contracts/>

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: CONTRACT AWARD TO OPTIMA INSPECTIONS
INCORPORATED FOR PROJECT INSPECTION SERVICES
FOR THE FAIRFIELD CAMPUS BUILDING 1600
MODERNIZATION PROJECT

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

Board approval is requested to award a professional services contract to Optima Inspections Incorporated for Division of State Architect (DSA) Project Inspection Services for the Building 1600 Modernization Project on the Fairfield Campus. The scope of work includes providing onsite inspections of all construction and all administrative documentation as required by the Division of the State Architect (DSA).

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Renovate instructional space and update equipment.

Ed. Code: NA Board Policy: NA Estimated Fiscal Impact: \$96,000 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION:

☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton
V.P., Facilities and Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7260

TELEPHONE NUMBER

Lucky Lofton
V.P., Facilities and Executive Bonds Manager

VICE PRESIDENT APPROVAL

August 12, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Kellie Sims Butler, Ph.D.
Superintendent-President

August 21, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO OPTIMA INSPECTIONS
INCORPORATED FOR PROJECT INSPECTION
SERVICES FOR THE FAIRFIELD CAMPUS BUILDING
1600 MODERNIZATION PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Proposals were solicited from all firms in the Board Approved DSA Project Inspector Services Pool. The District received a total of two (2) proposals. Based on qualifications and the proposed scope of work, Optima Inspections Incorporated's proposal is considered to be the best value for this Project.

The Board is asked to approve a professional services contract for Optima Inspections Incorporated in the amount not to exceed \$96,000.

The agreement is available online at <https://welcome.solano.edu/measureq/approved-contracts/>

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: EDUCATIONAL ASSETS EXCHANGE OF HELICOPTERS
BETWEEN CLOVER PARK TECHNICAL COLLEGE AND
SOLANO COMMUNITY COLLEGE WITH TRANSPORT
ASSISTANCE FROM CASCADE AIRFRAME REPAIR, INC.**

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

An educational assets exchange is proposed between Clover Park Technical College and SCC. SCC will take ownership of a Robinson R44 offered by Clover Park Technical College. Clover Park Technical College will take ownership of an Agusta A109 and its associated shop/parts manuals offered by SCC. In exchange for providing helicopter and parts transport, Cascade Airframe Repair, Inc will take ownership of the Aerospatiale AS350D and the AS355 main rotor drive components offered by Clover Park Technical College.

STUDENT SUCCESS IMPACT:

- ☒ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☐ Other:

Ed. Code:

Board Policy:

Fiscal Impact: None

SUPERINTENDENT'S RECOMMENDATION:

☐ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

David Williams, Ph.D.
Vice President, Academic Affairs

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7117

TELEPHONE NUMBER

David Williams, Ph.D.
Vice President, Academic Affairs

VICE PRESIDENT APPROVAL

August 6, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

KELLIE SIMS BUTLER, Ph.D.
Superintendent-President

August 21, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**



Justin Heater
General Manager
Cascade Airframe Repair, Inc.
1725 E Street NE
Auburn, WA, 98002

July 3rd, 2024

Earl Joy
AMT Instructor
Clover Park Technical College
17214 110th Avenue E
Puyallup, WA, 98374

Brooks 'Rusty' Mayes
Aeronautics Instructor
Solano Community College
2001 N Village Pkwy
Vacaville, CA, 95688

Dear Mr. Joy,
Dear Mr. Mayes,

In this letter I will outline the particulars of a proposed exchange of educational assets held by Clover Park Technical College and Solano Community College and the proposed services provided by Cascade Airframe Repair to facilitate this exchange.

Clover Park Technical College (CPTC) offers the following assets for exchange:

One (1) Robinson R44 Astro helicopter manufactured in 1996, serial number 0250, aircraft total time is unknown, last registered as N244BF. Estimated value: \$30,000.00.

One (1) Aerospatiale AS350D helicopter manufactured in 1979, serial number 1114, aircraft total time is unknown, deregistered. Estimated value: \$30,000.00.

One (1) Aerospatiale AS355 main rotor drive components consisting of one (1) conical housing, (1) swashplate assembly, and one (1) complete main rotor head. Estimated value: \$10,000.00.

Solano Community College (SCC) offers the following assets for exchange:

One (1) Agusta A109 helicopter manufactured in 1979, serial number unknown / data plate removed, aircraft total time is approximately 10,000 hours, last registered as N22RX. Estimated value: \$70,000.00.

One (1) set of digital shop and parts manual for the Augusta A109. Estimated value: \$1,000.00.

Cascade Airframe Repair, Inc. (CHS) offers the following services to facilitate this exchange:

Three (3) helicopter transports between CPTC, SCC, and CHS including minimally necessary disassembly and reassembly, loading and unloading, and assumption of liability during all phases of each helicopter movement. Estimated value: \$39,000.00.



Recipient distribution of educational assets:

In this proposed exchange the end users of educational assets offered shall be as described below.

Clover Park Technical College will take ownership of the Agusta A109 and its associated shop/parts manuals offered by Solano County Community College.

Solano Community College will take ownership of the Robinson R44 offered by Clover Park Technical College

Cascade Airframe Repair will take ownership of the Aerospatiale AS350D and the AS355 main rotor drive components offered by Clover Park Technical College.

Conditions of this exchange:

All parties shall agree to use the aircraft listed in this exchange for aircraft maintenance educational purposes only. No attempt shall be made to make airworthy the aircraft, or any component piece thereof, for the purpose of flight.

Best regards,

Justin Heater
General Manager
Cascade Airframe Repair, Inc.

Earl Joy
AMT Instructor
Clover Park Technical College



Susan Wheet
VP of Finance & Administration
Solano Community College

SOLANO COMMUNITY COLLEGE DISTRICT

Disposition, Transfer or Trade-In of College Equipment

It is requested that the equipment inventory records for the listed equipment be adjusted as follows:
(check only one reason)

- ☐ Returned to vendor (attach to yellow copy of approved form)
☐ Lost or stolen (attach copy of theft report form)
☐ To be sold as surplus
☐ To be destroyed or broken up for parts
☒ Trade-in or sale in lieu of trade-in list P.O. number and vendor As part of trade for Robinson R44 Astro Helicopter

=====

☐ Transfer to (location) _____

Bldg No. _____ Room No. _____

Comment _____

Asset No.	Description	For Surplus Items Only	
		Building No.	Room No.
	<u>1979 Augusta A109 Helicopter, N22RX</u>	<u>Aero</u>	

Action Performed by Cascade Airframe Repair, Inc. Date 07/15/2024

Division or Organizational Unit Aero

Approved by Jose Cortes
Unit Manager or Division Dean

Distribution :

Original to District Director of Facilities

Duplicate for your files

=====

For District Facilities Office Use

=====

For Surplus Items:

Board authorization to sell _____

Invoice/receipt number and date _____

Fixed Asset - 02
8.00

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: PROPOSED 2024-2025 DISTRICT BUDGETS

REQUESTED ACTION:

☒ Information OR ☐ Approval
☐ Consent OR ☐ Non-Consent

SUMMARY:

Susan Wheat, Vice President of Finance and Administration will present information for the District's 2024-2025 budgets. The public hearing and adoption of these official 2024-2025 budgets is scheduled for the Governing Board meeting on Wednesday, September 4, 2024 as follows:

Solano Community College
Denis Honeychurch Board Room, Room 626
4000 Suisun Valley Road
Fairfield, CA 94534

The proposed 2024-25 District Budgets may be viewed on the Finance and Administration website: http://www.solano.edu/finance_admin/district_budget.php

STUDENT SUCCESS IMPACT:

- ☒ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☐ Other: _____

<i>Ed. Code:</i>	<i>Board Policy: 3000, 3005</i>	<i>Estimated Fiscal Impact: N/A</i>
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SUPERINTENDENT'S RECOMMENDATION:

☐ APPROVAL ☐ DISAPPROVAL
☒ NOT REQUIRED ☐ TABLE

Susan Wheat
Vice President, Finance & Administration

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7209

TELEPHONE NUMBER

Susan Wheat
Finance & Administration

VICE PRESIDENT APPROVAL

August 9, 20243

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Kellie Sims Butler, Ph.D.
Superintendent-President

August 21, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**



SOLANO
COMMUNITY COLLEGE

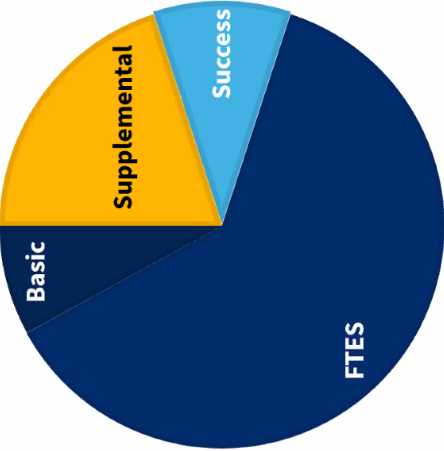


ADOPTED BUDGET PRESENTATION

2024-25

Student Centered Funding Formula

- I. Base = Basic + FTES
- II. Supplemental
- III. Success



SCFF Overview

The SCFF consists of three components:

I. Base Allocation

- Basic Allocation - relies primarily on college and center size based on prior year (PY) data and current
- FTES Allocation – relies primarily on current year (CY) Full Time Equivalent Student (FTES) enrollment

II. Supplemental Allocation

- Based on PY headcounts:
- AB 540, California College Promise Grant, and Pell Grant recipients

III. Student Success Allocation

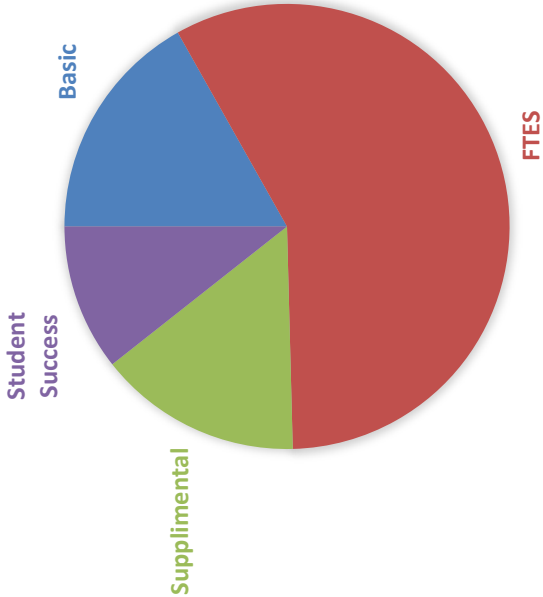
Based on an average of three prior years of data:

- Associate Degrees for Transfer
- Associate Degrees
- Baccalaureate Degrees
- Credit Certificates
- Transfer Level Math and English
- Transfer to a Four Year University
- Nine or More CTE Units
- Regional Living Wage

Additional calculated revenue if metrics are achieved by Pell or Promise Grant recipients

SCFF

Basic Allocation	FTES Allocation	Supplemental Allocation	Success Allocation	Total Allocation
\$10,979,297	\$37,658,072	\$9,641,464	\$6,931,598	\$65,210,431

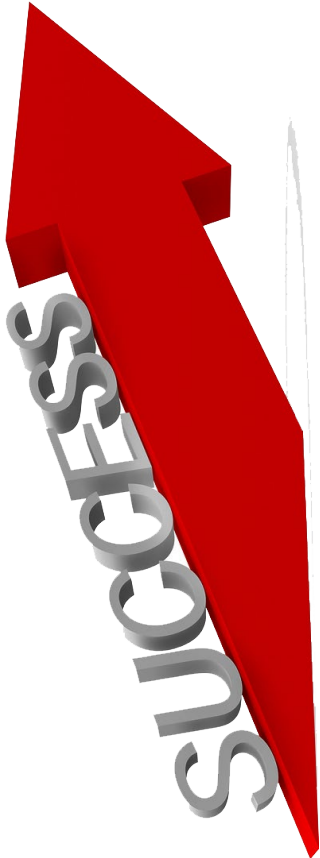


NOTE:

- FTES allocation will change as the new FTES for 24/25 are known
- Supplemental, & Success Allocations will change once the annual certifications are completed

SUCCESS & SUPPLEMENTAL ALLOCATIONS

Estimated Supplemental Allocation		
	2023-24	Estimated
Supplemental Allocation	Headcount	Revenue
AB540	285	\$359,521
Supplemental Pell	2,291	2,890,042
Supplemental CCPG	5,067	6,391,901
Totals	7,643	\$9,641,464



Estimated Student Success Allocation		
All Students	Three Year Average	Estimated Revenue
Associate Degrees for Transfers	304.33	\$905,508
Associate Degrees	554.33	\$1,237,015
Baccalaureate Degrees	18.67	\$41,655
Credit Certificates	56.00	\$83,311
Transfer Level Math and English	440.33	\$655,080
Transfer to a Four Year University	479.33	\$534,825
Nine or More CTE Units	1,127.00	\$838,314
Regional Living Wage	1,497.00	\$1,113,536
	4,477.00	\$5,409,243
Pell Grant Recipients		
Associate Degrees for Transfers	119.33	\$134,339
Associate Degrees	240.33	\$202,916
Baccalaureate Degrees	6.33	\$5,347
Credit Certificates	20.00	\$11,257
Transfer Level Math and English	142.00	\$79,928
Transfer to a Four Year University	154.67	\$65,293
Nine or More CTE Units	426.00	\$119,892
Regional Living Wage	387.67	\$109,104
	1,496.33	\$728,077
Promise Grant Recipients		
Associate Degrees for Transfers	193.33	\$145,096
Associate Degrees	361.00	\$203,197
Baccalaureate Degrees	11.33	\$6,379
Credit Certificates	36.67	\$13,759
Transfer Level Math and English	219.33	\$82,305
Transfer to a Four Year University	259.33	\$72,986
Nine or More CTE Units	655.67	\$123,019
Regional Living Wage	786.33	\$147,536
	2,523.00	\$794,278
		\$6,931,598

- All students – 5.34%
- Pell Grant Recipients – 9.98%
- Promise Grant Recipients – 6.97%

Improve Student Success

Safety – reducing liability

Spend from Categorical Funds (Restricted) when able

Smart Spending

Smart Hires



REVENUES:

Base Allocation (FTES & Basic Alloc.

Supplemental Allocation

Student Success Allocation

Sub Total

23/24 FY

Other State Revenue

Prior FY Apportionment Adjustment

GFU-Pell Admin & Interest

BFAP 2%

TOTAL REVENUES

YTD (Actual) Update end of Qtr 4	Tentative/ TEMP Budget		Adopted Budget
2023-24	2024-25		2024-25
\$ 47,736,273	\$ 48,473,159	\$	-
\$ 9,467,440	\$ 9,539,392	\$	48,637,369
\$ 6,754,470	\$ 6,858,215	\$	9,641,464
\$ 63,958,183	\$ 64,870,766	\$	6,931,598
		\$	65,210,431
\$ 637,952	\$ 1,270,000	\$	2,488,364
\$ 1,125,370		\$	-
\$ 23,940	\$ 14,025	\$	28,395
\$ 70,383	\$ 294,418	\$	414,381
\$ 66,258,603	\$ 66,449,209	\$	68,141,571

Notes:

- Includes 1.07% COLA
- Other State Revenue includes an increase in projected unrestricted Lottery Funds and EPA funding

EXPENSES – UNRESTRICTED FUND



EXPENDITURES:

- Academic Salaries
- Classified Salaries
- Benefits
- Supplies and Materials
- Other Operating
- Capital Outlay
- Other Outgo
- Contingency appropriation
- GFU-Pell Admin
- BFAP 2%

YTD (Actual) Update end of Qtr 4	Tentative/ TEMP Budget		Adopted Budget
2023-24	2024-25		2024-25
\$ 27,869,554	\$	25,954,883	\$ 26,284,083
\$ 14,215,575	\$	13,923,113	\$ 13,659,692
\$ 19,159,963	\$	17,588,400	\$ 19,167,106
\$ 782,693	\$	1,075,410	\$ 1,106,835
\$ 9,191,093	\$	10,081,836	\$ 10,314,836
\$ 108,743	\$	249,300	\$ 251,300
\$ -	\$	320,000	\$ 320,000
\$ -	\$	250,000	\$ 250,000
\$ 41,421	\$	14,025	\$ 28,395
\$ 67,319	\$	294,418	\$ 414,381
\$ 71,436,360	\$	69,751,385	\$ 71,796,628

TOTAL EXPENDITURES

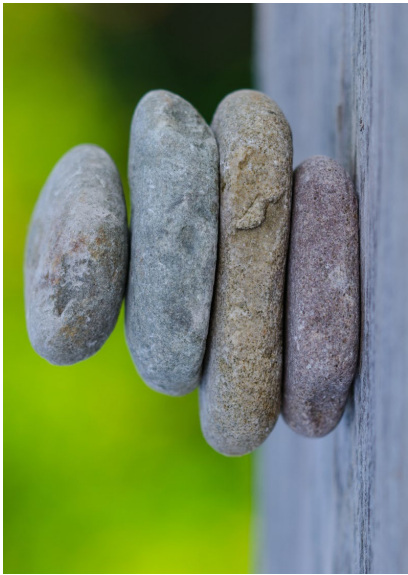
Notes:

- Decrease in salaries from 2023-24 due to one-time surplus pay-out. Adopted budget salaries based on actuals from 2023-24
- Small increases in Supplies, Materials, and Other Operating as the budget was refined
- Pell Admin and BFAP includes carry-over not included in Temp Budget

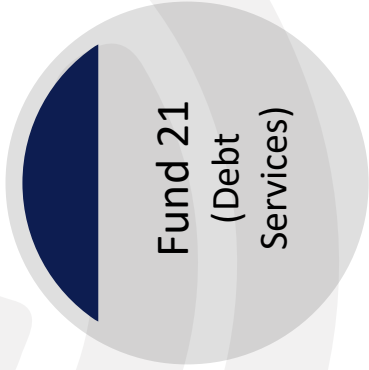
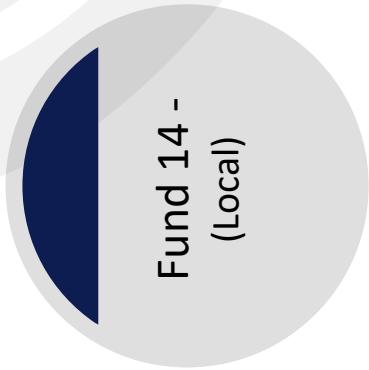
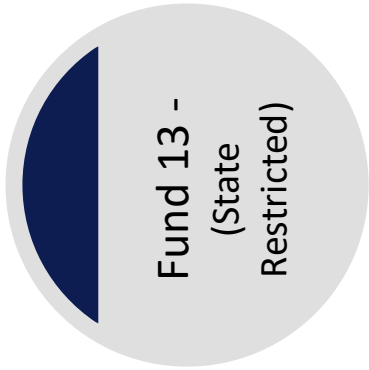
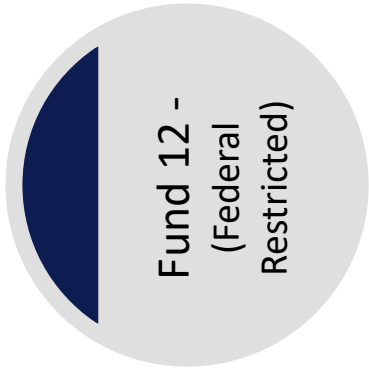
ENDING FUND BALANCE – UNRESTRICTED FUND

	YTD (Actual) Update end of Qtr 4 2023-24	Tentative/ TEMP Budget 2024-25	Adopted Budget 2024-25
NET FUND BALANCE			
INCREASE/(DECREASE)	\$ (5,177,756)	\$ (3,302,176)	\$ (3,655,057)
BEGINNING FUND BALANCE	\$ 37,890,826	\$ 31,347,163	\$ 32,713,070
ENDING FUND BALANCE	\$ 32,713,070	\$ 28,044,987	\$ 29,058,013
FUND BALANCE COMPOSITION/RATIO:			
Salary Improvements 2022-23 (taken from reserve over 5 years)	\$ 5,400,000	\$ 3,600,000	\$ 3,600,000
Potential Technology/ Non- Capitol Exp	\$ 869,212	\$ 869,212	\$ 869,212
STRS/PERS Premium Reserve	\$ 4,525,000	\$ 4,525,000	\$ 4,525,000
Designated Reserve: OPEB Liability	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000
Board Required Minimum 5% Reserve	\$ 3,571,818	\$ 3,487,569	\$ 3,589,831
Stability Reserve	\$ 14,347,040	\$ 11,563,206	\$ 12,473,969
ENDING FUND BALANCE	\$ 32,713,070	\$ 28,044,987	\$ 29,058,013
Fund Balance / Reserve Ratio	45.8%	40.2%	40.5%
Required + Stability Reserve Ratio	25.1%	21.6%	22.4%

NOTE: Fund Balances subject to change.



OUTLOOKS FOR OTHER FUNDS

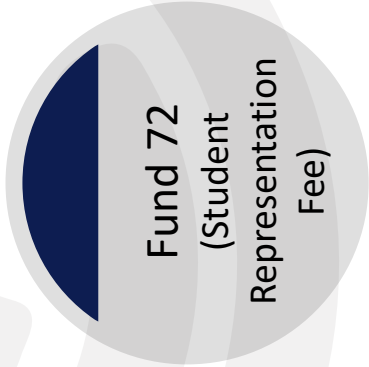


- | | | |
|---|--|--------------------------------------|
| • Zero-Based Budget | • Zero-Based Budget | • Zero-Based Budget |
| • Revenues & Expenses = \$40,785,934 | • Revenues & Expenses = \$6,681,154 | • Revenues & Expenses = \$19,130,553 |
| • Higher than Temp budget by approx. \$2m | • Lower than Temp budget by approx. \$1m | • No change from Temp budget |

Note:

- All ending fund balances are subject to change as audit is completed
- Budgets increases/decreased based on carry-over and new estimated allocations

OUTLOOKS FOR OTHER FUNDS – CONT.



- Zero-Based Budget
- Revenues = \$1,140,000
- Revenues & Expenses = \$1,898,644
- Ending Fund Balance = \$7,671,043
- Expenses = \$600,000
- Ending Fund Balance = \$7,671,043

- Revenues = \$47,264
- Expenses = \$23,630
- Ending Fund Balance = \$114,254

Note:

- All ending fund balances are subject to change as audit is completed
- Budgets increases/decreased based on carry-over and new estimated allocations

OUTLOOKS FOR OTHER FUNDS – CONT.



- Revenues = \$30,279
 - Expenses = \$177
- Ending Fund Balance = \$318,215



- Revenues = \$307,269
 - Expenses = \$309,469
- Ending Fund Balance = \$414,077



- Potential Ending Fund Balance = \$7,950,615
 - Total Reserve with General Fund = \$11,950,615
 - 86.84% Funded

Note:

- All ending fund balances are subject to change as audit is completed
- Budgets increases/decreased based on carry-over and new estimated allocations



THANK YOU
