

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: MEMBERS OF THE GOVERNING BOARD

SUBJECT: CONSENT CALENDAR - HUMAN RESOURCES

REQUESTED ACTION: APPROVAL

EMPLOYMENT 2024-2025

Out of Class Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Kelsi Mundell	Information Analyst	01/03/24-08/31/24 (revised)

Short-Term/Temporary/Substitute

<u>Name</u>	<u>Assignment</u>	<u>Fund/Grant</u>	<u>Effective</u>	<u>Amount</u>
Dorene Adams	Nursing Program Admin	General	06/01/24 - 06/30/24	\$82.06/hr
Dorene Adams	Nursing Program Admin	General	07/01/24 - 07/14/24	\$82.06/hr
Isabel Anderson	Special Project	Guided Pathways	08/07/24 - 08/07/24	\$500.00 (Lump Sum)
Luis Angel- Campos	Special Project	Guided Pathways	08/07/24 - 08/07/24	\$500.00 (Lump Sum)
Anthony P Ayala	Special Project	Guided Pathways	08/07/24 - 08/07/24	\$500.00 (Lump Sum)
Anthony T Ayala	Administrative Asst III	General	09/19/24 - 06/30/25	\$18.91/hr
Lani Bastidas	ZTC and OER Research Investigation	Zero Textbook	08/01/24 - 08/31/24	\$600.00 (Lump Sum)
Gina Curasi	ZTC and OER Research Investigation	Zero Textbook	08/01/24 - 08/31/24	\$300.00 (Lump Sum)
Kerry Dill	Curr Develop & Prog Rev	Perkins	10/10/24 - 06/30/25	\$64.65/hr
Maria dePereira	ZTC and OER Research Investigation	Zero Textbook	08/01/24 - 08/31/24	\$600.00 (Lump Sum)

Salvatore Abbate
Human Resources

09/20/2024

Date Submitted

Kellie Sims Butler, Ph.D.
Superintendent-President

10/02/2024

Date Approved

SOLANO COMMUNITY COLLEGE HUMAN RESOURCES CONSENT CALENDAR

Governing Board Meeting

October 2, 2024

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Short-Term/Temporary/Substitute (continued)

<u>Name</u>	<u>Assignment</u>	<u>Fund/Grant</u>	<u>Effective</u>	<u>Amount</u>
Ruth Fuller	Special Project	Guided Pathways	08/07/24 - 08/07/24	\$500.00 (Lump Sum)
Ferdinanda Florence	Special Project	Guided Pathways	08/07/24 - 08/07/24	\$500.00 (Lump Sum)
Hui 'Gwen' Gallagher	Special Project	Guided Pathways	08/07/24 - 08/07/24	\$500.00 (Lump Sum)
Douglas Green	Special Project	Guided Pathways	08/07/24 - 08/07/24	\$250.00 (Lump Sum)
Adam Iqueda	Special Project	Guided Pathways	08/07/24 - 08/07/24	\$500.00 (Lump Sum)
M Isip-Bautista	AANHPI Faculty Support	AANHPI	08/11/24 - 06/30/25	\$66.95/hr
Lanae Jaimez	Special Project	Guided Pathways	08/07/24 - 08/07/24	\$250.00 (Lump Sum)
Marisa Keane	ZTC and OER Research Investigation	Zero Textbook	08/01/24 - 08/31/24	\$300.00 (Lump Sum)
Patrick Kelly	ZTC and OER Research Investigation	Zero Textbook	08/01/24 - 08/31/24	\$300.00 (Lump Sum)
Grace Lee	Assistant Soccer Coach	General	10/03/24 – 06/30/25	\$22.00/hr
Laura Maghoney	Special Project	Guided Pathways	08/07/24 - 08/07/24	\$500.00 (Lump Sum)
Christine Mani	Special Project	Guided Pathways	08/07/24 - 08/07/24	\$500.00 (Lump Sum)
Rita Marcon	Special Project	Guided Pathways	08/07/24 - 08/07/24	\$500.00 (Lump Sum)
Lorna Marlow- Munez	Special Project	Guided Pathways	08/07/24 - 08/07/24	\$250.00 (Lump Sum)
Jan Lee Marshall	Special Project	Guided Pathways	08/07/24 – 08/07/24	\$500.00 (Lump Sum)
Brooke Molina	Assistant Soccer Coach	General	10/03/24 – 06/30/25	\$22.00/hr
Maire Morinec	Nursing Program Admin	General	06/01/24 - 06/30/24	\$82.06/hr
Maire Morinec	Nursing Program Admin	General	07/01/24 - 07/14/24	\$82.06/hr
Greg Poff	Special Project	Guided Pathways	08/07/24 - 08/07/24	\$500.00 (Lump Sum)
Maureen Powers	Special Project	Guided Pathways	08/07/24 - 08/07/24	\$500.00 (Lump Sum)
Miranda Randolph	Assistant Soccer Coach	General	10/03/24 – 06/30/25	\$22.00/hr
George Reeves	Special Project	Guided Pathways	08/07/24 - 08/07/24	\$500.00 (Lump Sum)
Eusebio Rodriguez	ZTC and OER Research Investigation	Zero Textbook	08/01/24 - 08/31/24	\$600.00 (Lump Sum)
Neeta Sharma	Special Project	Guided Pathways	08/07/24 - 08/07/24	\$500.00 (Lump Sum)
Michael Silva	Special Project	Guided Pathways	08/07/24 - 08/07/24	\$500.00 (Lump Sum)
Caroline Singh	Administrative Asst II	SEA	10/03/24 – 06/30/25	\$17.31/hr

SOLANO COMMUNITY COLLEGE HUMAN RESOURCES CONSENT CALENDAR

Governing Board Meeting

October 2, 2024

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Short-Term/Temporary/Substitute (continued)

<u>Name</u>	<u>Assignment</u>	<u>Fund/Grant</u>	<u>Effective</u>	<u>Amount</u>
LaVonne Slaton	Special Project	Guided Pathways	08/07/24 - 08/07/24	\$500.00 (Lump Sum)
Rachel Smith	Special Project	Guided Pathways	08/07/24 - 08/07/24	\$500.00 (Lump Sum)
Commodore St. Germain	Special Project	Guided Pathways	08/07/24 - 08/07/24	\$500.00 (Lump Sum)
Lauren Taylor- Hill	Special Project	Guided Pathways	08/07/24 - 08/07/24	\$250.00 (Lump Sum)
Sarah Wasley- Smith	Special Project	Guided Pathways	08/07/24 - 08/07/24	\$250.00 (Lump Sum)
Michael Wyly	Special Project	Guided Pathways	08/07/24 - 08/07/24	\$500.00 (Lump Sum)

District Resignation

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Kelsi Mundell	Information Analyst	10/02/2024

Volunteer Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Marin Spaulding	Assistant, Speech & Debate	08/27/24-05/05/25

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: MEMBERS OF THE GOVERNING BOARD

**SUBJECT: PERSONAL SERVICES AGREEMENTS AND CONTRACTS
UNDER \$50,000**

REQUESTED ACTION:

<input type="checkbox"/> Information	OR	<input checked="" type="checkbox"/> Approval
<input checked="" type="checkbox"/> Consent	OR	<input type="checkbox"/> Non-Consent

CONTRACT SERVICES AGREEMENTS

Finance and Administration

Susan Wheat, Vice President

<u>Name</u>	<u>Description</u>	<u>Effective</u>	<u>Amount</u>
Integrity Data + Fiber	Vendor to install cables and cameras in cafeteria.	10/03/24-12/31/24	Not to Exceed \$3,110.75
Sequoia Signage & Graphics	Installation of laminated wall wrap in the Nursing Simulation Room as part of the expansion project.	10/01/24-05/31/25	Not to Exceed \$22,696.64
Weidner CA	Design, fabrication, and installation of wall mount plaques for Building 800 (2 contracts total)	10/01/24-05/31/25	Not to Exceed \$2,409.78

PERSONAL SERVICES AGREEMENTS

Academic Affairs

David Williams, Vice President

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Versa-Style Dance Company	Consultant to provide dance instruction through a dance mastery class schedule to take place on 10/24/24 at the Fairfield Main campus.	10/23/24-11/23/24	Not to Exceed \$1,575.00
Sacramento Assoc of Collegiate Athletes	Vendor to provide officiating for Fall/Winter Basketball games.	09/28/24-02/20/25	Not to Exceed \$7,270.00

Susan Wheat
Vice President,
Finance & Administration

September 20, 2024

Date Submitted

Kellie Sims Butler, Ph.D.
Superintendent-President

October 2, 2024

Date Approved

PERSONAL SERVICES AGREEMENTS

Student Services

Lisa Neeley, Vice President

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Global Center for Success	Vendor to provide a 2-hour workshop on Filipino fruits and vegetables on site at the Vallejo People's Garden in recognition of Filipino Heritage Month to be held on 10/15/2024.	10/15/24-10/15/24	Not to Exceed \$450.00

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: MEMBERS OF THE GOVERNING BOARD

SUBJECT: DISPOSITION, TRANSFER OR TRADE-IN OF CAMPUS EQUIPMENT

REQUESTED ACTION:

☐ Information OR ☒ Approval
☒ Consent OR ☐ Non-Consent

SUMMARY: In compliance with the 81000 series of the California Education Code for appropriate disposition methods and/or restrictions, staff is requesting approval of authorizing the disposal the equipment identified below which are unsatisfactory for retention and no longer suitable for school use.

<u>Asset Number</u>	<u>Description</u>	<u>Location</u>	<u>Original Value</u>
Unknown	Microwave	400	Unknown

Acceptance of these disposals is recommended at this time.

STUDENT SUCCESS IMPACT:

- ☒ Help our students achieve their educational, professional and personal goals
- ☐ Basic skills education
- ☐ Workforce development and training
- ☐ Transfer-level education
- ☐ Other: _____

<i>Government Code:</i>	<i>Board Policy: 3350</i>	<i>Estimated Fiscal Impact: N/A</i>
SUPERINTENDENT'S RECOMMENDATION:	<input checked="" type="checkbox"/> APPROVAL <input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> TABLE

Susan Wheet
Vice President,
Finance & Administration

Kellie Sims Butler, Ph.D.
Superintendent-President

September 20, 2024

Date Submitted

October 2, 2024

Date Approved



Solano Community College District Disposition, Transfer or Trade-In College Equipment

It is requested that the equipment inventory records for the listed equipment be adjusted as follows:

(Check only one)

If you have items that fall into more than one category, please prepare a separate sheet for items in each category.

- ☐ Returned to vendor (attach to yellow copy of approved form) ☐ Transfer to (Location) Bldg. No. _____, Room No. _____
- ☐ Lost or stolen (attach copy of theft report form)
- ☐ To be sold as surplus
- ☒ To be destroyed or broken up for parts
- ☐ Trade-in or sale in lieu of trade-in list P.O. number and vendor

Comment: _____

Asset No.	Description	For Surplus Items Only	
		Building No.	Room No.
None	Microwave		

Note: If the item is too destroyed or broken-up for parts it will be taken to the recycle area and will not require pickup by the warehouse, unless so noted on this sheet.

Action Performed by: Shanan Danley Date 9/3/24

Division or Organizational Unit: SOAR - Room 435

Approved by: [Signature] Date 9/3/24
Unit Manager or Division Dean

For District Facilities Office Use

For Surplus Items:

Board authorization to sell _____

Invoice/receipt number and date _____

Distribution: District Director of Facilities, Duplicate for your files, Fixed Asset Disposition and Trade-in

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: CONTRACT WITH UNLIMITED SECURITY
SPECIALISTS, INC. TO PROVIDE UNARMED SECURITY
SERVICES

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY: The Board is being asked to approve a one-year agreement with Unlimited Security Specialists Inc, (USS) to provide weekly unarmed campus security services between August 18, 2024 and January 31, 2025.

Attached is the contract and scope of work.

STUDENT SUCCESS IMPACT:

- ☒ Help our students achieve their educational, professional, and personal goals
- ☐ Basic skills education
- ☐ Workforce development and training
- ☐ Transfer-level education
- ☐ Other: _____

Government Code:	N/A	Board Policy:	Estimated Fiscal Impact: \$110,000.00
SUPERINTENDENT’S RECOMMENDATION:		<input checked="" type="checkbox"/> APPROVAL	<input type="checkbox"/> DISAPPROVAL
		<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> TABLE
Susan Wheet			
Vice President, Finance & Administration			
PRESENTER’S NAME			
4000 Suisun Valley Road			
Fairfield, CA 94534			
ADDRESS			
707 864-7209			
TELEPHONE NUMBER			
Susan Wheet			
Finance & Administration			
VICE PRESIDENT APPROVAL			
September 20, 2024			
DATE SUBMITTED TO			
SUPERINTENDENT-PRESIDENT			
Kellie Sims Butler, Ph.D.			
Superintendent-President			
October 2, 2024			
DATE APPROVED BY			
SUPERINTENDENT-PRESIDENT			



Unlimited Security Specialists

September 05, 2024

Susan Wheet
Vice President of Finance
Solano Community
College 4000 Suisun
Valley Road Fairfield, CA
94534

Dear VP Wheet,

We appreciate the opportunity to submit this Proposal for professional security services for the employees, visitors, vendors and clients of Solano Community College ending January 31, 2025.

Company Profile

Unlimited Security Specialists (USS) has over 50 years of accumulative security experience. The Company was established to provide a service that would set the benchmark for quality and customer service that was lacking within the industry. We pride ourselves on maintaining the highest quality expert resources in the United States, Latin America and Asia. The Corporation is based out of Los Angeles, California. It is fully insured and licensed with the Bureau of Security and Investigative Services. Our operations are supported by 24/7 local expertise and hands-on leadership.

USS is a full-service security company with the core of the business providing Executive/Corporate Security, Investigations and Consulting. Our professional services range from providing security at special events and workplaces to workplace incident management to executive/personal protection details to uniformed guard security.

Most of our security agents are licensed to carry a concealed weapon. Each agent/guard (non law enforcement experience) is highly trained, specifically chosen for assignments and has received a thorough background screening.

Concept of Operation

The best way to mitigate risks is to prevent it-through best planning practices. USS will partner with you to provide security guards as needed. The following are the prices given to Solano Community College for security services per hour:

Security Officer - Unarmed	\$49.00 per hour
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Unlimited Security Specialists

All major holidays (New Years Day, 4th of July, Memorial Day, Labor Day, Thanksgiving Day, day after Thanksgiving, Christmas Eve, Christmas Day, and New Years Eve) hourly rates will be billed at time and one half.

Based on the hourly rates above and the suggested staffing, your weekly estimate is below:

	Hourly Rate	Hours per Day	Total per Week	
Security Officer - Unarmed Mon-Fri, 10:00PM-6:00AM	\$49.00	8	40	1 Security Officer per shift
Security Officer - Unarmed Sat-Sun, 6:00AM-2:00PM	\$49.00	8	16	1 Security Officer per shift
Security Officer - Unarmed Sat-Sun, 2:00PM-10:00PM	\$49.00	8	16	1 Security Officer per shift
Security Officer - Unarmed Sat-Sun, 10:00PM-6:00AM	\$49.00	8	16	1 Security Officer per shift
TOTAL			\$4,312	

Tax/Financial Responsibility

USS will be responsible for all payroll, Federal and State taxes, Worker's Compensation, payment of holiday/vacation pay, benefits including any insurances and bonuses, if any, for all security personnel provided to Client. All security personnel will remain employees of USS. USS will maintain a \$2,000,000.00 liability insurance policy with you listed as an additional insured under said policy, if requested.

Services

All security personnel will be licensed by the State of California Department of Consumer Affairs, Bureau of Security and Investigative Services to provide security services. In the event of illness or absence of a security agent, USS will provide immediate replacement of equal caliber and training. USS Managers and Supervisors will be available 24 hours per day to respond to any incidents and/or unusual circumstances.



Unlimited Security Specialists

All USS personnel will adhere to a dress code appropriate to that requested by Solano Community College.

Payment/Billing

Payment as agreed upon by Unlimited Security Specialists, Inc. and Solano Community College will be made to Unlimited Security Specialists, Inc. by check.

Any additional services including, but not limited to additional days, hours and/or staff, will be billed at the above agreed upon rate, with the exception of overtime and holidays, which will be billed at a rate of time and one half the regular rate for each hour of overtime worked.

Should Solano Community College decide such security presence is no longer needed, final payment will be made immediately for services rendered under the terms of this Agreement. There will be a 25% late fee added to any invoices more than 60 days past due. This agreement is good for one year and will automatically renew annually unless a 30-day written notice is given prior to the renewal date. Either party may terminate this agreement with a 30-day written notice.

Thank you once again for allowing USS, Inc. to submit this Proposal for your review and approval. Should you have any questions or concerns, please do not hesitate to contact us. Please review our website at: www.unlimitedss.com.

If the above meets with your approval, please sign this Proposal on the appropriate line below.

ACCEPTED AND AGREED:
Solano Community College

Unlimited Security Specialists, Inc.

Susan Wheet

Brandi Morgan

Date:_____

Date:_____



UNLIMITED SECURITY SPECIALISTS INC.

SECURITY SERVICES AGREEMENT

This Agreement made **September 5, 2024** by and between **Unlimited Security Specialists Inc. (USS)** and ; **Solano Community College at 4000 Suisun Valley Road, Fairfield, CA 94534 (Client)**.

The Parties Agree as Follows:

Client requests that **USS** furnish Client, on the terms and subject to the conditions of this Agreement, the services of **USS Personnel (Security Agents)** and related equipment at Client's premises located at **4000 Suisun Valley Road, Fairfield, CA. 94534**.

The number of Security Agents, the times at which Security Agents shall render services to Client, the equipment to be furnished by **USS** and the rates and amount to be paid by Client to **USS** for such services and equipment are set forth in the Schedule of Charges for Security Services and Equipment which is on the last page of this Agreement. **Unlimited Security Specialists Inc.** is providing such services and equipment subject to all of the terms and conditions hereof.

Unlimited Security Specialists Inc. will render invoices to Client every week, or longer intervals as **USS** and Client agree to in writing until January 31, 2025

Invoices will be dated by **USS** the first Monday of each month and are due and payable in full by Client upon receipt. It shall be presumed that all invoices mailed to Client are received by Client within two days of mailing. All amounts not paid within net 30 days of the date of invoice will be deemed overdue, and will bear late charges at the lower of 2% per month or the maximum percentage allowed by law.

This Agreement shall not be binding on **USS** unless accepted in writing by an authorized agent of **USS**, and is terminable at any time by **USS** or Client upon 30 days of written notice to the other party.

SECURITY SERVICE

The services to be rendered under this Agreement by **USS** shall be in conformity with written operating procedures (Post Orders) mutually agreed upon by Client and **USS**. If, at the request of Client, Security Agents are assigned duties other than those agreed to by **USS**, Client shall assume any and all liability arising there from. Post Orders are subject to change as required by Client and must be communicated to **USS** in writing. **Unlimited Security Specialists Inc.** will remove from service, as soon as qualified replacement is available, any officer who, in **USS** opinion, is not qualified to perform the work assigned.

If Client takes exception to any services performed hereunder or claims that **USS** has failed to perform any services, such exception or claim must be submitted in writing to **USS** within five business days or services in question shall be deemed accepted by Client.

PERSONNEL

Client authorizes and empowers **USS** personnel, including but not limited to Security Agents, to enter onto and into the Premises for the purpose of rendering services pursuant to this Agreement and all other purposes and activities reasonably related thereto. Client warrants and represents that it is in legal possession of the Premises, or that it is duly authorized to enter into this Agreement and make the authorization set forth in this paragraph, on behalf of the person or entity in legal possession of the premises.

All Security Agents and other personnel of **USS** are the employees or agents solely of **USS**, and not the Client. **Unlimited Security Specialists Inc.** reserves the right to hire, suspend, discipline or discharge any and all of its Security Agents and other **USS** personnel. If Client is dissatisfied with the services of a particular Security Agent and if Client notifies **USS**, in writing or Via Email, of its dissatisfaction, then so long as such dissatisfaction is reasonable, **USS** shall endeavor to replace such Security Agent with another Security Agent as soon as practicable. **Unlimited Security Specialists Inc.** is acting solely as an independent contractor.

Client agrees not to employ, directly or indirectly, any person who has been employed by **USS** within 120 days following the last day **USS** employed such person. In the event Client breaches this provision, then, in addition to any and all other remedies to which **USS** shall be entitled, Client agrees to pay **USS** forthwith the sum of Three Thousand Dollars (\$3,000.00) per person to cover **USS** recruitment, screening and training costs.

If additional personnel/coverage is desired by Client after the rate effective hereof, the rate to be charged hereunder will be agreed to at that time.

BILLING, TERMS AND RATES

Client hereto agrees that **USS** shall have the right to increase the hourly rates provided for herein at any time or times after the expiration or one year from the date hereof, upon giving Client written notice 30 days in advance of the effective date of such increase. If Client desires not to pay such increased charge, Client must notify **USS** in writing 10 days prior to the effective date of any such increase. Failure by Client to give **USS** such notice shall be deemed agreed to by Client to the increased rates. Notwithstanding anything to the contrary herein, in the event the direct labor cost of **USS** is increased by virtue of any increase in state or federal minimum work rates, other legislation, regulation or taxes, **USS** may increase its rates to reflect such increase. In addition, the rates may be increased in the event of any strike or emergency conditions which render the services more difficult to provide. A 1.5% rate increase will automatically be applied at the beginning of each calendar year, starting in 2024

PROPERTY

Client acknowledges and agrees that this Agreement is for the providing of services only, that all equipment furnished by **USS** pursuant to this Agreement shall be for the use of **USS** personnel, that title and possession of such equipment shall remain in **USS** at all times, and that the personnel **USS** may enter onto and into the Premises at any time for the purpose of removing any or all such equipment. Removal of any or all such equipment shall be without prejudice to the rights of **USS** to the collection of all amounts due under this Agreement.

LIMITS OF LIABILITY

Client acknowledges that **USS** is not an insurer, and that the security services provided hereby do not constitute maximum security. The security services are intended to act only as a deterrent and to provide only a degree of security to carry out the written operating procedures or Post Orders. The amounts payable to **USS** under this Agreement are not based upon the value of the Client's property, nor the property of others located in or about Client's premises. The services provided under this Agreement are solely for the benefit of Client and neither this Agreement nor any services rendered hereunder shall create or be deemed to create any rights in any other party as a third party beneficiary. Client agrees to indemnify and hold **USS** harmless against any and all claims by such third parties. **Unlimited Security Specialists Inc.** shall maintain Workers' Compensation Insurance covering its Security Officers and other personnel engaged in the furnishing of services under this Agreement. In addition, **USS** shall maintain for its own protection Comprehensive General Liability and Automobile coverage (\$2,000,000). **Unlimited Security Specialists Inc.** shall not be liable for any claim, demand or liability resulting in whole or part

from any negligent or willful act of Client, or any of Client's employees, officers, directors or representatives.

TERMINATION AND RIGHTS

If Client shall fail to pay any amount hereunder within 30 days after the same is due and payable, or if Client shall fail to perform any other provision hereof within 10 days after **USS** shall have requested in writing the performance thereof, or if any proceeding in bankruptcy, receivership of insolvency shall be commenced by or against Client or Client's property, or if Client makes any assignment for the benefit of creditors, **USS** shall have the right, without prior notice to Client, immediately to terminate this Agreement and cease rendering all services to Client hereunder, and **USS** shall be entitled to recover the existing amount due from Client and all other sums to which **USS** may be entitled under law, and shall be entitled to remove from the Premises all equipment furnished by **USS** located or installed thereon. Removal of any such equipment or the cessation of any such services supplied by **USS** shall not be a breach by **USS** of this Agreement or a waiver by **USS** of any damages or rights.

Client agrees to pay **USS** the reasonable costs incurred by **USS** in collection of any amounts owed by Client, or in enforcing any other rights of **USS** hereunder, including, in the event **USS** institutes legal proceedings to collect such amounts or enforce such rights, reasonable attorney's fees and disbursement incurred in such proceedings.

Unlimited Security Specialists Inc. assumes no liability for delay or interruption of the services of any personnel of **USS** due to strikes, riots, floods, fires, acts of the public enemy, terrorism or any cause beyond the control of **USS** , or any act of God or matter of force majeure.

Any controversy or claim arising out of or relating to this Agreement, or breach thereof, shall be settled at arbitration in accordance with the Commercial Arbitration Rules of American Arbitration Association, and judgment upon the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. Such arbitration shall take place in **Los Angeles California**.

Any party hereto may obtain any provisional remedy, including but not limited to an attachment in any court of competent jurisdiction, without waiving the right to arbitration.

In the event any of the terms or provisions of this Agreement shall be invalid or inoperative, all of the remaining terms and provisions shall remain in full force and effect.

This Agreement is intended by the parties as a final expression of their agreement and is a complete and exclusive statement of the terms thereof. This Agreement supersedes all prior representations, understandings and agreements of the parties and the parties rely upon the contents of this Agreement in executing it. This Agreement can only be modified by an agreement signed by the parties. No waiver of a breach of any term or condition of this Agreement shall be construed to be a waiver of any succeeding breach of any other term or condition of this Agreement.

This Agreement shall be governed by, and its terms construed in accordance with, the laws of the **California**.

This Agreement contains no implied terms. Nothing herein shall be deemed to be for the benefit of any person or entity not a party hereto.

Any notices, demands or other communications required or desired to be given hereunder by any party hereto shall be in writing and shall be deemed to have been given if delivered personally, delivered by a reputable overnight courier, or sent by registered or certified mail, return receipt requested (deposited in postage prepaid) to the party at the address set forth at end of this Agreement (unless and until a party shall give notice of change of address and such new address shall be the place to which notices, demands or other communications can be delivered or mailed).

Unlimited Security Specialists Inc. is an Equal Opportunity Employer, and provides a drug-free workplace. All Clients are expected to comply with the regulations that pertain to both.

1. HOURS OF GUARD SERVICE

Coverage Schedule

10:00PM-6:00AM One (1) Unarmed Guard (Monday-Friday)

6:00AM-2:00PM One (1) Unarmed Guard (Sat & Sun)

2:00PM-10:00PM One (1) Unarmed Guard (Sat & Sun)

10:00PM-6:00AM One (1) Unarmed Guard (Sat & Sun)

Regular unarmed guard, hourly rate will be \$49.00 per hour. Estimated weekly total for Solano Community College with an unarmed guard is \$4312.00. Please note, this is only an estimate as hours usually fluctuate or may include a holiday.

The Overtime rate is for each hour of service rendered by each Security Officer in excess of eight hours on any single shift within a 24-hour period or in excess of 40-hours in any single week. For each security officer who is required to appear in court or at a deposition as a witness as a result of an occurrence at Client's facility, **USS** shall bill Client at the Overtime rate for the amount of hours the Security Officer is required to be present in court, plus parking charges and travel time to and from court.

The Holiday rate is for services by each Security Officer on any of the following holidays:

New Year's Day, Independence Day, Memorial Day, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas Day, New Year's Eve.

Equipment Billing

Client also acknowledges and agrees that this Agreement is for the providing of services only, that all equipment furnished by **USS** pursuant to this Agreement shall be for the use of **USS** personnel, that title and possession of such equipment shall remain in **USS** at all times.

CLIENT HEREBY ACKNOWLEDGES RECEIPT OF A COPY OF THIS AGREEMENT AND HAS READ AND UNDERSTOOD THE TERMS AND CONDITIONS HEREOF.

Solano Community College

Unlimited Security Specialists Inc.

BY: _____

Authorized Signature

Authorized Signature

Signer's Name

Joe Cardona

Signer's Title

Signer's Title

Date_____

Date_____

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: CONTRACT AWARD TO CONSTRUCTION WEST SERVICES, INC. FOR CONSTRUCTION SERVICES FOR THE BUILDING 800 EMT AND NURSING RENOVATION PROJECT

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

Board approval is requested for award of a contract to Construction West Services, Inc. for the Building 800 EMT and Nursing Renovation Project. This project consists of select improvements for Rooms 808, 809 and 811, to support the EMT and Nursing programs.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Renovate instructional space and update equipment.

Ed. Code: NA Board Policy: NA Estimated Fiscal Impact: \$186,857 Strong Workforce Funds

SUPERINTENDENT'S RECOMMENDATION:

☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton
V.P., Facilities and Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7260

TELEPHONE NUMBER

Lucky Lofton
V.P., Facilities and Executive Bonds Manager

VICE PRESIDENT APPROVAL

September 19, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Kellie Sims Butler, Ph.D.
Superintendent-President

October 2, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: CONTRACT AWARD TO CONSTRUCTION WEST SERVICES, INC. FOR CONSTRUCTION SERVICES FOR THE BUILDING 800 EMT AND NURSING RENOVATION PROJECT

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Sealed bids for this project were due on Thursday, September 19, 2024. The District received three (3) bids.

Bid results were as follows:

Contractor	Total Bid Amount*
Construction West Services Inc.	\$186,857.00
R.L. Ziegenbein Construction Inc.	\$275,872.00
Pro Builders	\$283,800.00
FRC Inc.	\$333,856.00
DMR Builders	\$387,000.00
Arthulia Inc.	\$396,000.00
American River Construction	\$397,100.00
S&H Construction	\$845,460.00

*Includes 10% Owner's Allowance

It was determined that Construction Services West, Inc. submitted the lowest responsible and responsive Total Base Bid. It is recommended that the Board award a contract to Construction Services West, Inc. for the Total Bid Amount of \$186,857.00.

The agreement is available online at: <https://welcome.solano.edu/measureq/approved-contracts/>

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AMENDMENT #1 TO SALAS O'BRIEN FOR
ADDITIONAL PROFESSIONAL SERVICES FOR THE
CENTRAL PLANT REPLACEMENT PROJECT**

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

On March 2, 2022 the Board approved a professional services contract to Salas O'Brien for design services for the Fairfield Campus Central Plant Replacement Project.

Board approval is now requested for Amendment No. 01 to increase the original professional services Agreement fee with Salas O'Brien for additional design services needed for the Project.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Renovating existing instructional space and equipment.

Ed. Code: NA Board Policy: NA Estimated Fiscal Impact: \$92,400 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION:

☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton
VP, Facilities & Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Lucky Lofton
VP, Facilities & Executive Bonds Manager

VICE PRESIDENT APPROVAL

September 20, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Kellie Sims Butler, Ph.D.
Superintendent-President

October 2, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AMENDMENT #1 TO SALAS O'BRIEN FOR
ADDITIONAL PROFESSIONAL SERVICES FOR THE
CENTRAL PLANT REPLACEMENT PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Additional design and engineering services are required for the completion of the project. The additional scope includes issuance of Field Instructions (FI) for the design of Temporary Cooling and Temporary Heating for the entire Fairfield Campus. Field Instructions for the sequence of operations for the Electric Boilers in coordination with the Solar Energy Project. Issuance for Construction Change Directives (CCD) for the design of structural components necessary for the installation of the Hydronic Piping inside the Central Plant Building, and the replacement of the existing Pool Heating Exchange System.

The additional design work needed to complete this scope of work is beyond the original design scope of the Consultant.

\$ 796,950.00 Original Contract Amount
\$ 92,400.00 Proposed Amendment No. 01
\$ 889,350.00 New Contract Amount

The Board is asked to approve this contract Amendment No. 01 to Salas O'Brien in an amount not to exceed \$94,400.00.

This document is available online at: <https://welcome.solano.edu/measureq/approved-contracts/>

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: CHANGE ORDER #1 TO SCHREDER & BRANDT MFG.,
INC. FOR THE FAIRFIELD CAMPUS QUAD WATER
CONSERVATION PROJECT

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

Board Approval is requested for Change Order No. 001 to Schreder & Brandt Mfg., Inc., for the Quad Water Conservation Project. On March 6, 2024 the Board approved an agreement with Schreder & Brandt Mfg., Inc. for the Fairfield Campus Quad Water Conservation Project.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Provide infrastructure that supports classrooms or related College facilities

Ed. Code:	Board Policy:	Estimated Fiscal Impact: \$80,157.13 Measure Q Funds
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SUPERINTENDENT'S RECOMMENDATION:	<input checked="" type="checkbox"/> APPROVAL	<input type="checkbox"/> DISAPPROVAL
	<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> TABLE

Lucky Lofton
V.P., Facilities and Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Lucky Lofton
V.P., Facilities and Executive Bonds Manager

VICE PRESIDENT APPROVAL

September 20, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Kellie Sims Butler, Ph.D.
Superintendent-President

October 2, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CHANGE ORDER #1 TO SCHREDER & BRANDT MFG.,
INC. FOR THE FAIRFIELD CAMPUS QUAD WATER
CONSERVATION PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

During the process of construction and RFI/Submittal review, the following changes needed to be made:

- PCO 15: Installation of ten (10) stainless steel bollards at the new concrete walkways. Bollards will be installed at each entrance to the quad to stop vehicles from entering.
- PCO 16: Cost for additional soil offhaul at the quad. Actual conditions were not as what was shown on the topographic/ civil drawings.
- PCO 17: An additional drain inlet was required per Request for Information (RFI) response.
- PCO 18: Installation of new SOD at existing fire lane near Building 2700. Grass needed to be replaced due to irrigation being shut off during construction.

Schreder & Brandt Mfg., Inc.'s Change Order No. 001 request includes all the costs of both time and materials for the above listed items and extends the contract time by ninety-eight (98) days.

Following is a summary of the contract and impact of Change Order No. 001 if approved:

Original Contract Sum	\$ 2,243,350.00
Prior Change Orders	\$ 0.00
<i>Proposed Change Order</i>	<u>\$ 80,157.13</u>
<i>Proposed New Contract Amount</i>	\$ 2,323,507.13

The Board is asked to approve Change Order No. 001 to Schreder & Brandt Mfg., Inc., in the amount of \$80,157.13.

This document is available online at: <https://welcome.solano.edu/measureq/approved-contracts/>

AGENDA ITEM 13.(a)
MEETING DATE October 2, 2024

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: REVIEW OF SPACE/ROOM NAMING NOMINATION: JUWAN
VARTANIAN

REQUESTED ACTION:

☒ Information OR ☐ Approval
☐ Consent OR ☐ Non-Consent

SUMMARY: It is the policy of Solano Community College to offer naming opportunities in recognition of an individual who has made a significant contribution of time, effort, or service to the District. At this time, the Board is asked to review the attached nomination form as information only. Approval will be requested at the October 16th board meeting.

STUDENT SUCCESS IMPACT:

- ☐ Help students achieve their educational, professional, and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: _____

Ed. Code: Board Policy: Estimated Fiscal Impact: N/A

SUPERINTENDENT'S RECOMMENDATION:

☐ APPROVAL ☐ DISAPPROVAL
☒ NOT REQUIRED ☐ TABLE

Kellie Sims Butler, Ph.D.
Superintendent-President

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7299

TELEPHONE NUMBER

VICE PRESIDENT APPROVAL

September 18, 2024

DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT

Kellie Sims Butler, Ph.D.
Superintendent-President

October 2, 2024

DATE APPROVED BY
SUPERINTENDENT-PRESIDENT



SPACE/ROOM NAMING NOMINATION FORM: ACKNOWLEDGING SIGNIFICANT TIME, EFFORT, OR SERVICE

It is the policy of Solano Community College District that facilities naming opportunities are made available to recognize very significant monetary contributions to Solano Community College, the Educational Foundation or the Scholarship Foundation. Naming recognition may also be considered for an individual or a business or organization who has made a significant contribution of time, effort, or service to Solano Community College District.

If you would like to nominate an individual, business, or organization due to their contribution of time, effort, or service, please fill out the form below.

Nominations shall include documentation as evidence of the time, effort, or service that warrants naming consideration. Nominations will be reviewed by the Superintendent-President before submitted to the District Board of Trustees for consideration.

All naming decisions depend on the ongoing good standing of the reputation of the nominee and can be revoked at any time by vote of the SCCD Governing Board. If nominating an individual, that person may not be a current employee of the District.

PROCESS AND SCORING RUBRIC

The Foundation will annually provide and post an inventory¹ to its website for those who would like to submit a proposal to name a space or room.

Proposals based on service will be reviewed by an ad hoc committee of faculty, staff and managers, and students appointed by the faculty Senate, the Superintendent-President, and the Associated Students of Solano College. Appointments to this ad hoc committee will be reviewed annually to maximize diversity of perspective. The ad hoc committee will assess applicants according to a rubric, assigning points to the following criteria using a scale of 1 to 5, 1 being

¹ If the nominator wants to propose the naming of a space not included in the inventory, they must provide substantial evidence for their request in the application.

“somewhat significant” to 5 being “extremely significant” considering examples or evidence provided in the application:

1. To what extent has the individual/organization/company made a significant, positive, long-lasting contribution to the college, specifically in meeting its mission?
2. To what extent has the individual/organization/company remained engaged with the College?
3. To what extent will recognizing the individual/organization/company inspire others to support the College?
4. To what extent will recognizing the individual/organization/company add value to the College?

The ad hoc committee will forward recommendations to the Superintendent-President for review and feedback. The S-P will forward recommendations to the Governing Board who may choose to accept, decline, or table the recommendation.

INSTRUCTIONS FOR THE NOMINATOR

1. Nomination Form -Complete the Nomination Form.
2. Documentation - Submit with the nomination form the nominee's curriculum vitae, resume, or other documentation of evidence of time, effort, or service in support of the college.
3. Endorsement - Secure the endorsement signatures of ten current or former employees of SCCD. The signature page must include the name of the individual/organization/company and the purpose for securing signatures.
4. Statement of Support - Complete a Statement of Support describing the special qualifications of your nominee, and what impact they made that warrant naming recognition.
5. Funds - Funds to cover the creation and mounting of signage are the responsibility of the nominator(s) and must be available prior to securing Board approval.

NOMINATION FORM

Name of nominee: Juwan Vartanian

Email address and phone of nominee: juwan2000@aol.com (707) 290-0594

Dates the nominee attended/served SCC: student prior to 1992, employee 1992-2022

In what capacity did nominee attend/serve SCC: (e.g., student, employee, community member):
Employed as an Early Learning Specialist

Name(s) of nominator: Sabrina Drake, Tony Ayala

Email address and phone of nominator: sabrina.drake@solano.edu 864-7128, anthony.ayala@solano.edu


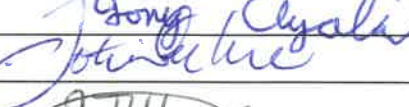


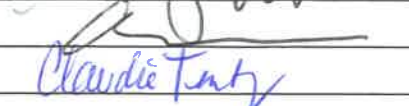



Requested space/room (Building and room number or area): 202

Expenses related to creating and mounting signage will be the responsibility of the nominator(s). All signage must comply with standards established by the SCC Governing Board. If nomination is accepted, nominator(s) will be advised of total cost due and must provide funds before request will be recommended to the Governing Board.

ENDORSEMENTS

We, the undersigned have read and understand the request to name the above referenced room/space in recognition of Juwan Vartanian

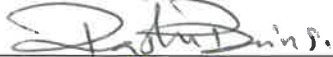

As current or former employees/students of Solano Community College, we agree that the above referenced nominee meets the criteria for recognition as outlined in the nominating criteria.

<u>Printed Name</u>	<u>Signature</u>
1) Sabrina Drake	
2) Tony Ayala	
3) Joti Takhar	
4) Osati Tarbell-Deocampo	
5) Maria Veliz Leon	
6) Alexis Long	
7) Erin Duane	
8) Lauren Taylor Hill	
9) Amy Obegi	
10) Claudia Tenty	

ENDORSEMENTS

We, the undersigned have read and understand the request to name the above referenced room/space in recognition of Juwan Vartanian

As current or former employees/students of Solano Community College, we agree that the above referenced nominee meets the criteria for recognition as outlined in the nominating criteria.

	<u>Printed Name</u>	<u>Signature</u>
11)	Rashmi Bains	
12)	PETE ZAVALA	
13)		
14)		
15)		
16)		
17)		
18)		
19)		
20)		

RESOURCES

SCC Mission Statement:

Solano Community College's mission is to educate a culturally and academically diverse student population drawn from our local communities and beyond. We are committed to helping our students achieve their educational, professional, and personal goals. Solano Community College transforms students' lives with transfer courses, career and technical education, and basic skills preparation leading to certificate programs, associate's degrees, bachelor's degrees, and lifelong learning opportunities.

Criteria:

1. To what extent has the individual/organization/company made a significant, positive, long-lasting contribution to the college, specifically in meeting its mission?

Juwan Vartanian, as an immigrant, student and long term employee has both embodied and carried out the mission of our college. Drawing on her own experience she was able to meet the needs of our diverse student body where they are at in their educational journey and uplift them to achieve goals they themselves may not yet see.

Juwan has spent over 30 years working directly with our students in the field of early childhood education (ECE) as an Early Learning Specialist. In the academic year 2022/23 ECE had the highest awarded certificate in the entire college. These students are over 90% female and over 2/3 are people of color. Ms. Vartanian is directly responsible for lifting these women up by being a model of high quality professionalism as they navigate their educational goals.

In the role of Early Education Specialist Ms. Vartanian not only reached students but also the children and families of SCC. The majority of these families are adult students attending our college and over 90% of them receive subsidized assistance to both attend school and have their children cared for on campus. Research shows that students are 3 times as likely to complete their educational goals, on time, if utilizing care for their children on campus.

2. To what extent has the individual/organization/company remained engaged with the College?

Ms. Vartanian has remained connected both directly and indirectly to the college. In 2024, with the completion of the new Toddler building infrastructure and adjoining outdoor play space, Ms. Vartanian has returned as a consultant in designing the use of this space. Her long years of expertise in environmental design will ensure that future learners, both adults and children, will have the opportunity to succeed.

Another very telling way that Ms. Vartanian has remained connected to the college is through her legacy of impacting dedicated professionals. Of the 6 Early Learning Specialists employed by Solano Community College, half were her direct mentees when both taking their student teaching and as student workers. Each has gone on with success in the field of Early Childhood Education and then returned to give back to the college where they got their start to do the same work they saw their own mentor contribute to.

3. To what extent will recognizing the individual/organization/company inspire others to support the College?

It is valuable here to note that not only does the ELC prepare our future teachers, but they also serve our nursing students during their pediatric rotations. Ms. Vartanian herself was invited to support the creation of high quality spaces for children in school across the Bay Area. By recognizing our most tenured Early Learning Specialist the college demonstrates its commitment to this work and a commitment to quality. Through this demonstration we hope that both the CA Department of Education and our Local Solano Office of Education continue to support our efforts in workforce development.

4. To what extent will recognizing the individual/organization/company add value to the College?

Juwan Vartanian's classroom has been documented in publications by WestEd, the CA Department of Education, popular college textbooks and other publications. In 2022 a colleague of mine, Senta Green, was doing trainings in a number of provinces in China. Even then the videos and vignettes were taken from Solano Community College's Early Learning Center. By accepting this nomination SCC recognized the long commitment to quality provided by Juwan Vartanian.

AGENDA ITEM 13.(b)
MEETING DATE May 18, 2022

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **RESIGNATION TO RETIRE**

REQUESTED ACTION:

☐ **Information** **OR** ☒ **Approval**
☐ **Consent** **OR** ☒ **Non-Consent**

SUMMARY:

<u>Name</u>	<u>Assignment & Years of Service</u>	<u>Effective</u>
Juwan Vartanian	Early Learning Center Specialist 29 years and 10 months of service at SCC	06/30/2022

STUDENT SUCCESS IMPACT:

- ☐ Help students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Human Resources

Ed. Code: 24205

Board Policy: 4400

Estimated Fiscal Impact: N/A

SUPERINTENDENT'S RECOMMENDATION:

☒ **APPROVAL** ☐ **DISAPPROVAL**
☐ **NOT REQUIRED** ☐ **TABLE**

Salvatore Abbate
Human Resources

PRESENTER'S NAME
4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7263

TELEPHONE NUMBER

VICE PRESIDENT APPROVAL

May 6, 2022

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

May 18, 2022

**DATE APPROVED B/Y
SUPERINTENDENT-PRESIDENT**

Good evening president superintendent and board members, my name is Sabrina Drake and I am the interim Director of the ELC and it is my pleasure to share a bit about Juwan Vartanian who is retiring from SCC after an incredible 30-year career. Doyleen, the Director of the Children's programs in 1992 saw potential in an ECE student and recruited her to start working with Infants and Toddlers at SCC. At the time, Juwan was working for Vallejo Unified School District with preschoolers and was reluctant to work with the younger age group, but Doyleen persevered. Lucky us.

Juwan fell in love with working with infants and toddlers and invested her time and energy into providing the most idyllic environment and individual care for those children to be in while away from their families. Word of her skill with creating magical environments and activity invitations that were aesthetically appealing and engaging spread widely. Janet Gonzalez-Mena an ECE instructor at Napa Valley College used photos of Juwan's environment and her primary care routine in her newest textbook on caring for infants and toddlers and would continue to visit Juwan's space for subsequent editions. Faculty at Consumnes River College took photos of Juwan's invitations for their book "Loose Parts". Juwan was a huge advocate for reusing found materials many of which she would pick up at local thrift stores. We have had many guests come to visit Juwan's natural environment as inspiration for their own classrooms in addition to an annual tour during the ECE Conference.

Juwan attended West Ed (Program for Infant Toddler Care) and became more of a regional expert. So much so, that PITC itself use photos and videos for their training materials. I recall attending a northern California meeting as a CDTC Coordinator shortly after Tony Ayala was hired. He was at the same meeting as the Mentor Coordinator, and I was very excited to share with him that the videos that they were showing to the audience were of Juwan's yard and classroom!

Most recently again Tony Ayala told me that Senta Greene a trainer for PITC on Culture, Family and Providers went to China to train caregivers and some of the videos used were of Juwan's; she is truly a worldwide phenomenon!

She became a Mentor Teacher through the Mentor Program and shared her expertise and mentoring with hundreds of fellow teachers in our community and as a Specialist with the ELC she trained hundreds of practicum students who went into the workforce as aptly prepared infant toddler caregivers.

Juwan wanted every child to have a special experience while in our program. She worked hard to mentor new staff and advocate for changes in the program to improve. She truly made the mundane a special moment. A diaper change was not just a diaper change; it was a bonding experience for a child and their caregiver. Songs and conversation and children participating in having their diaper changed.

Anytime we may have disagreed about how many staff she needed and why the budget would not support it or equipment that was beautiful and expensive I always knew that Juwan argued for what was best for children and that they truly deserved the absolute best. She has left a legacy here at the ELC that we will do our best to honor and uphold.

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: MEASURE Q QUARTERLY PROGRESS UPDATE
REPORT TO THE GOVERNING BOARD

REQUESTED ACTION:

☒ Information OR ☐ Approval
☐ Consent OR ☐ Non-Consent

SUMMARY:

The Solano Community College District Measure Q Quarterly Update Report is presented for Board information. This report includes an overview of program and project activities for the Measure Q Bond Program for the period of April 1, 2024 – June 30, 2024.

Measure Q expenditures during this reporting period were \$13,587,299. Total expended to June 30, 2024 was \$258,288,527 (percentage spent is 72.3%).

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Quarterly Reports provided to the Board of Trustees and the public regarding the use of bond funds.

Ed. Code: NA	Board Policy: NA	Estimated Fiscal Impact: \$0
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SUPERINTENDENT'S RECOMMENDATION:

☐ APPROVAL ☐ DISAPPROVAL
☒ NOT REQUIRED ☐ TABLE

Lucky Lofton
VP, Facilities and Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Lucky Lofton
VP, Facilities and Executive Bonds Manager

VICE PRESIDENT APPROVAL

September 23, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Kellie Sims Butler, Ed.D.
Superintendent-President

October 2, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: MEASURE Q QUARTERLY PROGRESS UPDATE
REPORT TO THE GOVERNING BOARD**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Sample of key activities this quarter:

Program: District staff and Bond Program team members continued to work on Design Standards revision/updates. Two (2) Bond Spending Updates were completed during this quarter. Planning for and implementing the projects being funded by Series D, Series E, and Series F funds proceeds.

Projects:

- Fairfield Campus Building 300 Modernization Project: Move out completed and construction started.
- Fairfield Campus Building 1400 Modernization (Phase 1): Completed roof scope bidding and general contractor award process. Completed door scope design documents and prepared for bidding.
- Fairfield Campus Building 1600 Modernization Project: Addressed DSA comments and submitted documents for DSA backcheck. Obtained DSA approval to bid. Bid project.
- Fairfield Campus Early Learning Center Expansion Project: Continued interior work and sitework.
- Vacaville Annex HVAC/Roof Upgrade: Project close out continued.
- Vacaville Center Water Intrusion Mitigation: Bidding complete, and project contract successfully awarded. Submittals in process.
- Small Capital Projects – Fairfield Campus Building 1400 Lighting Upgrade: Continued working with contractor's bonding surety on next steps to complete this Project.
- Small Capital Projects – Fairfield Campus Building 1800 Maker Space Awning: Design work and project cost estimate were completed. Due to anticipated cost of this project's final scope, the project was placed on hold to identify next steps and available funding.
- Small Capital Projects – Fairfield Campus Building 1900 Parking Lot and Storage Building: Design continued with determining best value option (pre-manufactured or AE-designed building) and identifying and incorporating stakeholder preferences.
- Small Capital Projects – Fairfield Campus Main Entrance Improvement: Project remained on hold.
- Small Capital Projects - Fairfield Campus Quad Water Conservation: Sitework, landscaping, and FF&E procurement continued. Underground utilities were completed. Work on walkways was begun.
- Small Capital Projects – Fairfield Campus Sand Volleyball Courts: This new Project is to construct a new, four-court beach volleyball facility. A design team was selected and design was begun.
- Small Capital Projects - Campus Wide Interior Refresh (primarily Fairfield Campus): Design work was completed and DSA approval to bid was received. Project was successfully bid and construction began.

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: MEASURE Q QUARTERLY PROGRESS UPDATE
REPORT TO THE GOVERNING BOARD**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Sample of key activities this quarter (continued):

Projects:

- Small Capital Projects – Campus Fire Alarm Upgrades: The Fairfield Campus' current Fire Alarm Control Panel is no longer being manufactured and future installation will need to be upgraded to a newer panel version. This new Project will develop a master plan for how to adopt the new Fire Alarm Control Panel over time and phase out the existing Panel. A design team was selected, and the evaluation and planning were begun.
- Small Capital Projects – Vallejo Autotech Exhaust System/Dynamometer Replacement: Design work was completed and submitted to DSA for approval.
- Small Capital Projects – Vallejo Autotech Vehicle Security: Financial close out was completed. This Project is now complete.
- Small Capital Projects - Vallejo Center Security: Submittals were completed and cameras procured.

Districtwide Projects:

- Facilities Asset Management: Continued to identify, inventory, tag, and incorporate asset data into the preventative maintenance program and computerized maintenance management system (CMMS).
- IT Infrastructure Project (Phase 3): Implementation of Series D and Series E funded work continued. Equipment purchases and installations continued. Annual network upgrades continued. Gym Audio-Visual Enhancement work continued.
- IT Infrastructure Project (Phase 4): Continued planning and implementing projects associated with Series D and Series E funding, including equipment purchases and installations. Continued classroom tech upgrades, and faculty/staff/student computer upgrades proceeded. Continued with annual network upgrades, as well as printer and copier replacements. Gym Audio-Visual Enhancement work continued, as well as wireless refresh, Board Room audio-visual modernization, and B1400 audio-visual modernization.
- Infrastructure Improvements – Central Plant Replacement: Chiller was removed and new chiller was being installed. Fabrication of long lead items continued.
- Infrastructure Improvements – Replacement Substations #3 and #4: Coordination with adjacent projects continued. Work in the central plant building continued. Extension of Substation #4 footprint was completed.
- Infrastructure Improvements – Solar Energy: Continued working on installation of new electrical equipment near Substation #1. Continued work with DSA on approval for the BESS (battery system) design.
- Infrastructure Improvements – Swimming Pool Deck Replacement: Continued with close out.
- ADA Improvements (Phase 1): Work on the Self Evaluation Study of Policies and Procedures continued with District review.