

AGENDA ITEM 10.(b)
MEETING DATE November 6, 2024

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **MEMBERS OF THE GOVERNING BOARD**
SUBJECT: **CONSENT CALENDAR - HUMAN RESOURCES**
REQUESTED ACTION: **APPROVAL**

EMPLOYMENT 2024-2025

Regular Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Alisha Palmer	Purchasing Generalist	11/07/2024

Part-Time Adjunct Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Karen Miller	Adjunct Instructor – Nursing (not to exceed 67%)	11/07/24-12/31/24
Tracy Cross	Adjunct Instructor – EMT (not to exceed 67%)	10/12/24-12/31/24

Out of Class Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Ruhpreet Bains	4-Year Biotechnology Lab Technician	10/07/24-10/18/24
Debbie Graham	Enterprise Resource Analyst – DE	10/28/24-01/31/25
Neha Kalia	Payroll Generalist	11/01/24-06/30/05

Salvatore Abbate
Human Resources

10/25/2024

Date Submitted

Kellie Sims Butler, Ph.D.
Superintendent-President

11/06/2024

Date Approved

Temporary Change in Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Tiffany Casimere	From Executive Assistant, Student Services to Interim Executive Coordinator, Superintendent President and Governing Board	11/01/24-10/31/25

Short-Term/Temporary/Substitute

<u>Name</u>	<u>Assignment</u>	<u>Fund/Grant</u>	<u>Effective</u>	<u>Amount</u>
Elizabeth Bates	Nursing Orientation/Onboard	General	10/17/24-06/30/25	\$71.57/hr.
Sarah Barsness	Teaching 4 Equity Co-hort	SEA	10/01/24-12/20/24	\$750.00 (lump sum)
Michael Beveridge	Music Instructor – Trumpet	General	11/06/24-12/13/24	\$50.00/hr.
Matt Borchert	Fitness Center Coordinator	General	10/17/24-12/13/24	\$69.35/hr.
Danica Bravo	Teaching 4 Equity Co-hort	SEA	10/01/24-12/20/24	\$750.00 (lump sum)
Cornelius Brown	Teaching 4 Equity Co-hort	SEA	10/01/24-12/20/24	\$750.00 (lump sum)
Luis Angel Campos	Teaching 4 Equity Co-hort	SEA	10/01/24-12/20/24	\$750.00 (lump sum)
Nathaniel Will Clarke	Student Services Assistant II	BFAP 2%	11/07/24-06/30/25	\$18.91/hr.
Danielle Crain	Teaching 4 Equity Co-hort	SEA	10/01/24-12/20/24	\$750.00 (lump sum)
Erin Duane	Teaching 4 Equity Co-hort	SEA	10/01/24-12/20/24	\$750.00 (lump sum)
Kristina Ferreebe	Teaching 4 Equity Co-hort	SEA	10/01/24-12/20/24	\$750.00 (lump sum)
Zachariah Friesen	Music Instructor - Trombone	General	11/06/24-12/13/24	\$50.00/hr.
Hajera Ghor	Teaching 4 Equity Co-hort	SEA	10/01/24-12/20/24	\$2,500.00 (lump sum)
Freeman Lo	Hack-a-Thon Coordination	Strong Workforce	11/07/24-11/30/24	\$66.95/hr.
Emma Logan	Teaching 4 Equity Co-hort	SEA	10/01/24-12/20/24	\$750.00 (lump sum)
Jan Lee Marshall	Teaching 4 Equity Co-hort	SEA	10/01/24-12/20/24	\$750.00 (lump sum)
Brianna Michaud	Teaching 4 Equity Co-hort	SEA	10/01/24-12/20/24	\$750.00 (lump sum)
Zyanne Minor- Melville	Administrative Assistant IV	General	11/07/24-06/30/25	\$19.75/hr.
Ethan Provost	Maintenance Engineer	General	11/07/24-06/30/25	\$22.05/HR.
Michael Reilly	Teaching 4 Equity Co- Coordinator	SEA	09/05/24-06/30/25	\$29,606.00 (over 10 months)

Short-Term/Temporary/Substitute

<u>Name</u>	<u>Assignment</u>	<u>Fund/Grant</u>	<u>Effective</u>	<u>Amount</u>
Michele Rivard	Vocal Instructor	General	11/06/24-12/13/24	\$50.00/hr.
Kristieen Rodriguez	Teaching 4 Equity Co-hort	SEA	10/01/24-12/20/24	\$750.00 (lump sum)
Zuriel Sanders	Teaching 4 Equity Co-hort	SEA	10/01/24-12/20/24	\$750.00 (lump sum)
Matthew Schweitzer	Teaching 4 Equity Co-hort	SEA	10/01/24-12/20/24	\$2,500.00 (lump sum)
Samantha Shubrook	Teaching 4 Equity Co-hort	SEA	10/01/24-12/20/24	\$750.00 (lump sum)
Sheila Smith	Teaching 4 Equity Co-Coordinator	SEA	09/05/24-06/30/25	\$27,694.00 (over 10 months)
Matthew Thompson	Student Services Generalist	SEA	11/07/24-06/30/25	\$18.91/hr.
Jacqlyn Vetter	Teaching 4 Equity Co-hort	SEA	10/01/24-12/20/24	\$750.00 (lump sum)
Andrew Wesley	Teaching 4 Equity Co-hort	SEA	10/01/24-12/20/24	\$750.00 (lump sum)

Volunteer Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Dean Hodges	Wellness Counselor (through JFK National University MOU)	10/14/24-06/30/25
Carissa Kwiecien	Liberal Studies	11/07/24-12/30/24

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: MEMBERS OF THE GOVERNING BOARD

**SUBJECT: PERSONAL SERVICES AGREEMENTS AND CONTRACTS
UNDER \$50,000**

REQUESTED ACTION:

☐ Information OR ☒ Approval
☒ Consent OR ☐ Non-Consent

CONTRACT SERVICES AGREEMENTS

**Finance and Administration
Susan Wheat, Vice President**

<u>Name</u>	<u>Description</u>	<u>Effective</u>	<u>Amount</u>
Rawlings Eastern	Vendor to be exclusive provider of baseball equipment with a “buy two, get one free” offer over a three-year period (2025 season through 2027 season). Offer includes bats, batting helmets, gloves, protective gear, and equipment bags.	10/01/24-05/30/27	To be Determined
Strata information Group	Vendor to provide Banner Student Consulting and Support	07/01/24-06/30/25	Not to Exceed \$1,980.00

PERSONAL SERVICES AGREEMENTS

**Academic Affairs
David Williams, Vice President**

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Tracy Corado	Vendor is lead designer at Chabot Space & Science Center in Oakland and will facilitate a discussion of her work, careers in design, and her educational journey to a class of graphic design students.	10/20/24-12/20/24	Not ot Exceed \$250.00
Miriam Lafitte	Vendor to act as choir accompanist for entirety of 2024-25 school year at the rate of \$120.00 per service.	10/11/24-05/22/25	Not to Exceed \$3,600.00

Susan Wheat
Vice President,
Finance & Administration

October 25, 2024

Date Submitted

Kellie Sims Butler, Ph.D.
Superintendent-President

November 6, 2024

Date Approved

PERSONAL SERVICES AGREEMENTS

Student Services

Lisa Neeley, Vice President

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Yvonne Armenta	Vendor to provide live podcasting “Latinas with Masters” to discuss self-advocacy and civil engagement for undocumented student populations.	10/09/24-10/09/24	Not to Exceed \$1,500.00
UndocuProfessionals Network LLC	Vendor to provide live podcasting for Civic and Voter Empowerment Programming.	10/09/24-10/09/24	Not to Exceed \$1,500.00

PERSONAL SERVICES AGREEMENTS

Human Resources

Sal Abbate, Director

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Municipal Resource Group LLC	Vendor to provide Human Resources investigative services.	11/07/24-06/30/25	Not to Exceed \$30,000.00

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: DONATIONS

REQUESTED ACTION:

☐ Information OR ☒ Approval
☒ Consent OR ☐ Non-Consent

SUMMARY:

<u>Name & Address</u>	<u>Item & Estimated Value</u>	<u>Receiving Department</u>
Andrew McGee 319 Columbine Court Vacaville, CA 95687	1986 Ford Nissan Pulsar 5-speed coupe Value: \$1,000.00	Automotive Technology

Acceptance of this donation is recommended at this time.

STUDENT SUCCESS IMPACT:

- ☒ Help our students achieve their educational, professional, and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☐ Other: _____

<i>Government Code:</i>	<i>Board Policy: 3350</i>	<i>Estimated Fiscal Impact: \$ In Kind Gifts</i>
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SUPERINTENDENT'S RECOMMENDATION:

☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Susan Wheat
Vice President, Finance & Administration

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7299

TELEPHONE NUMBER

Susan Wheat
Finance & Administration

VICE PRESIDENT APPROVAL

October 21, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Kellie Sims Butler, Ed.D.
Superintendent-President

November 6, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**



DONATIONS TO SOLANO COMMUNITY COLLEGE DISTRICT

(Required form to be completed and submitted by individuals who wish to donate goods and/or services to Solano Community College District. Potential donors will receive written notification from the designated District Office of acceptance or non-acceptance of donations. Acceptance of all donations is subject to program applicability and operations, storage, and other factors, at the discretion of the District.

~~PLEASE PRINT LEGIBLY~~

DONOR NAME: Andrew McGee TITLE: Instructor (automotive)

BUSINESS/
AGENCY NAME: N/A TYPE OF BUSINESS: N/A
(If applicable)

ADDRESS: 319 Columbine Ct CITY, STATE, ZIP: Vacaville, CA 95687

CONTACT E-MAIL: andrew.mcgee@solano.edu CONTACT TEL. # 707 864-7000 x5644

INTENDED RECIPIENT: (School/Dept. Name or Individual Recipient) ATEC for ~~general~~ training
(acceptance subject to approval by the District)

TYPE OF DONATION: (check one)

Prospective donations of computers, media equipment, computer supplies, software, and/or other computer or media related materials and/or equipment also require review and pre-approval by the Chief Technology Officer, or designee.

☒ **Goods** (includes equipment, supplies, materials, other tangibles). Description must include year, make, model and current quality of operation and condition/appearance. 1986 Nissan Pulsar, 5-Speed manual Carbureted

four cylinder engine, complete car
Estimated retail value of these goods: \$ ~~8~~ \$1,000

☐ **Services** (specialized volunteer, other non-employee, vendor or contractor services). Description must include specific type of volunteer or other work or services, names and contact information of donors, and total time to be donated, subject to District approval _____

District support needed/installation or maintenance _____

Cost of maintaining donation _____

REQUIRED DONATION APPROVALS

Recipient School/Dept. Administrator (or Designee): _____

Title: _____

☐ Donation(s) Accepted ☐ Donation(s) Not Accepted Date: _____

Comments: _____

APPROVAL SIGNATURES

1. _____
Chief Technology Officer Date _____

2. _____
Associate Vice President, Human Resources Date _____

3. _____
Vice President, Finance and Administration Date _____

4.  _____
Vice President, Academic Affairs 10/17/24
Date _____

5. _____
Chief Student Services Officer Date _____

6. _____
Superintendent-President: Date _____

Date Donation(s) Accepted and Board-approved on: _____

Follow-up to Board approval: _____ Delivery Date: _____ Location: _____

Date thank you letter sent: _____

RC/ea

Comments/Attachments

STATE OF CALIFORNIA

CERTIFICATE OF TITLE

VEHICLE HISTORY

554240918A3

AUTOMOBILE

SALVAGED

VEHICLE ID NUMBER

JN1MN24S2GM050219

YR MODEL MAKE

1986 NISS

PLATE NUMBER

6LWV313

BODY TYPE MODEL

CP

UNLADEN WEIGHT

AX

FUEL

G

TRANSFER DATE

09/13/24

FEES PAID

\$54

REGISTRATION EXPIRATION DATE

05/28/2025

YR 1ST SOLD

1986

CLASS

AB

YR

2024

MO

00

ISSUE DATE

09/18/24

MOTORCYCLE ENGINE NUMBER

ODOMETER DATE

09/15/2023

ODOMETER READING

REGISTERED OWNER(S)

MC GEE ANDREW
319 COLUMBINE CT
VACAVILLE CA 95687

I certify (or declare) under penalty of perjury under the laws of the State of California that THE SIGNATURE(S) BELOW RELEASES INTEREST IN THE VEHICLE.

1a.

DATE

X

SIGNATURE OF REGISTERED OWNER

1b.

DATE

X

SIGNATURE OF REGISTERED OWNER

Federal and State law requires that you state the mileage upon transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

The odometer now reads (no tenths), miles and to the best of my knowledge reflects the actual mileage unless one of the following statements is checked. Mileage is VOID if altered or erased.

WARNING ☐ Odometer reading is not the actual mileage. ☐ Mileage exceeds the odometer mechanical limits.

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

DATE

TRANSFEROR/SELLER SIGNATURE(S)

DATE

TRANSFeree/BUYER SIGNATURE(S)

X

X

PRINTED NAME OF SELLER OR AGENT SIGNING FOR A COMPANY

PRINTED NAME OF BUYER OR AGENT SIGNING FOR A COMPANY

IMPORTANT READ CAREFULLY

Any change of Lienholder (holder of security interest) must be reported to the Department of Motor Vehicles within 10 days.

LIENHOLDER(S)

2. X

Signature releases interest in vehicle (Company names must be countersigned)

Release Date

021969

CA228742469

REG. 17.30RS (REV. 02/2016)

KEEP IN A SAFE PLACE - VOID IF ALTERED

VOID WITHOUT BEAR WATERMARK. HOLD TO LIGHT TO VIEW.

VOID WITHOUT BEAR WATERMARK. HOLD TO LIGHT TO VIEW.

AGENDA ITEM 12.(a)
MEETING DATE November 6, 2024

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **AGREEMENT WITH USC RACE AND EQUITY CENTER FOR
MEMBERSHIP AND RELATED SERVICES**

REQUESTED ACTION:

☐ **Information** **OR** ☒ **Approval**
☐ **Consent** **OR** ☒ **Non-Consent**

SUMMARY: Board approval is requested for September 1, 2024 – August 30, 2025 membership in the California Community College Racial Equity Leadership Alliance. USC helps professionals in private and public education and public corporations develop equity goals, identify opportunities, and foster methods of inclusion.

STUDENT SUCCESS IMPACT:

☒ Help students achieve their educational, professional, and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☐ Other: _____

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact:</i> \$18,000
SUPERINTENDENT’S RECOMMENDATION:		<input checked="" type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> NOT REQUIRED <input type="checkbox"/> TABLE

Kellie Sims Butler, Ph.D.
Superintendent-President

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7299

TELEPHONE NUMBER

Kellie Sims Butler, Ph.D.
Superintendent-President

VICE PRESIDENT APPROVAL

November 6, 2024
**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

October 23, 2024
**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Scope of Work

California Community Colleges Equity Leadership Alliance

2024-25 Academic School Year

The University of Southern California Race and Equity Center will provide the following resources, services, and experiences to institutional members of its California Community Colleges Equity Leadership Alliance between September 1, 2024 and August 30, 2025:

- **Professional Learning** – An unlimited number of faculty, staff, and administrators will have 24/7 access to eight high-quality professional learning modules, each on a different equity-focused topic. These modules will be sent to the designated Alliance campus contact person(s) for distribution and will be available in EquityConnect®.
- **Campus Climate Surveys** – Alliance member institutions get to choose which NACCC survey they would like us to administer: student, faculty, or staff. Also, colleges get an interactive dashboard with responses to all survey items; data can be visualized and easily disaggregated with just a few clicks. We also send de-identified flat data files to every college's institutional research director, which permits additional analysis on variables most salient to your college. Lastly, Alliance members get unlimited access to a bank of more than 50 solutions briefs that offer guidance on improving campus climate for students. The practical strategies align with the 6 NACCC content areas in our student-focused survey.
- **EquityConnect®** – An unlimited number of faculty, staff, and administrators will have 24/7 access to EquityConnect®, our dynamic digital platform that includes hundreds of downloadable reports, videos, case vignettes, syllabus review rubrics, and other resources. As previously noted, each month between October 2024 and April 2025, a new professional learning module will be uploaded to EquityConnect®. Additionally, employees can form communities of practice in the platform with colleagues across other California community colleges.

Contacts

For program-related inquiries:

Minh Tran, Ph.D.
Director of Racial Equity Partnerships
mctran@usc.edu

For invoicing and payment inquiries:

Melissa Romero
Finance Manager
mromero4@rossier.usc.edu

University of Southern California

635 Downey Way, Verna and Peter Dauterive Hall Suite 214 • Los Angeles, California 90089 • Tel: 213-740-0385 • Email: race@usc.edu



SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: RESIGNATION TO RETIRE

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

<u>Name</u>	<u>Assignment & Years of Service</u>	<u>Effective</u>
Richard Cross	Electrician 16 years, 10 months of service with SCC	10/31/2024

STUDENT SUCCESS IMPACT:

- ☐ Help students achieve their educational, professional, and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Human Resources

<i>Ed. Code: 24205</i>	<i>Board Policy: 4400</i>	<i>Estimated Fiscal Impact: N/A</i>
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SUPERINTENDENT'S RECOMMENDATION:

☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Salvatore Abbate
Human Resources

PRESENTER'S NAME
4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7263

TELEPHONE NUMBER

VICE PRESIDENT APPROVAL

October 25, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Kellie Sims Butler, Ph.D.
Superintendent-President

November 6, 2024

**DATE APPROVED B/Y
SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: CHANGE ORDER #1 TO ONE WORK PLACE L.
FERRARI, LLC., FOR CONSTRUCTION SERVICES FOR
FAIRFIELD CAMPUS BOARD ROOM TECHNOLOGY
REPLACEMENT PROJECT

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

Board approval is requested for Change Order #1 to the contract with One Work Place L. Ferrari, LLC., the general contractor for the Board Room Technology Replacement Project. On July 17, 2024, the Board approved a contract with One Workplace L. Ferrari, LLC., for the above-mentioned project.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Renovating existing instructional space and equipment.

Ed. Code: N/A Board Policy: N/A Estimated Fiscal Impact: \$0 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION: ☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton
VP, Facilities & Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Lucky Lofton
VP, Facilities & Executive Bonds Manager

VICE PRESIDENT APPROVAL

October 25, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Kellie Sims Butler, Ph.D.
Superintendent-President

November 6, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CHANGE ORDER #1 TO ONE WORK PLACE L.
FERRARI, LLC., FOR CONSTRUCTION SERVICES FOR
FAIRFIELD CAMPUS BOARD ROOM TECHNOLOGY
REPLACEMENT PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Prior to mobilization, the contractor experienced a material delay on the primary devices replacing the existing equipment inside the Boardroom. To minimize disruptions to the space and accommodate the modified manufacturing timeline for the new touch screen panels, it is necessary to extend the construction term for the contractor.

Following is a summary of the contract and impact of the Change Order if approved:

\$ 201,912.88	Original Contract Amount
\$ 0.00	Prior Approved Change Orders
<u>\$ 0.00</u>	Proposed Change Order #1
\$ 201,912.88	Proposed New Contract Amount

The Board is asked to approve this no-cost contract Change Order #1 to One Work Place L. Ferrari, LLC., for a time extension through March 31, 2025 to allow for full project close-out, including financial close-out. It is anticipated work will be completed by January 31, 2025.

This document is available online at: <https://welcome.solano.edu/measureq/approved-contracts/>

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: CHANGE ORDER #1 TO ARTHULIA, INC. FOR THE
BELVEDERE PROPERTY FENCE PROJECT

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

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SUMMARY:

Board approval is requested for Change Order #1 to the contract with Arthulia, Inc., the general contractor for the Belvedere Property Fence Project. On August 7, 2024, the Board approved a contract with Arthulia, Inc. for the above-mentioned project.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Renovating existing instructional space and equipment.

Ed. Code: N/A

Board Policy: N/A

Estimated Fiscal Impact: \$0 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION:

☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton
VP, Facilities & Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Lucky Lofton
VP, Facilities & Executive Bonds Manager

VICE PRESIDENT APPROVAL

October 25, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Kellie Sims Butler, Ph.D.
Superintendent-President

November 6, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CHANGE ORDER #1 TO ARTHULIA, INC. FOR THE
BELVEDERE PROPERTY FENCE PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Prior to issuing a Notice to Proceed, the District was finalizing language for the execution of a memorandum of understanding (MOU) regarding construction of an upgraded fence from chain link to ornamental metal. Dialogue between District and HOA (Home Owner's Association) legal counsel was lengthier than anticipated delaying the start of construction. As a result, the construction duration on the Project needs to be extended.

Following is a summary of the contract and impact of the Change Order if approved:

\$ 199,400.00	Original Contract Amount
\$ 0.00	Prior Approved Change Orders
<u>\$ 0.00</u>	Proposed Change Order #1
\$ 199,400.00	Proposed New Contract Amount

The Board is asked to approve this no-cost time extension Change Order #1 to Arthulia, Inc. for a time extension through March 31, 2025. It is anticipated that construction work on site will be completed by January 2025. The additional time is to allow for full project close-out, including financial close-out.

This document is available online at: <https://welcome.solano.edu/measureq/approved-contracts/>

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AMENDMENT #4 TO PB ELECTRIC, INC.
FOR DESIGN-BUILD CONSTRUCTION SERVICES FOR
THE SUBSTATIONS #3 & #4 REPLACEMENT PROJECT**

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

On November 16, 2022 the Board approved a Consulting Services contract to PB Electric, Inc. (PBE) to provide Design-Build Construction Services for the Substations #3 & #4 Replacement Project on the Fairfield Campus.

Board approval is now requested for Amendment #4 to extend the construction term and reconcile allowance fund credits in the agreement.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Renovating existing instructional space and equipment.

<i>Ed. Code: NA</i>	<i>Board Policy: NA</i>	<i>Estimated Fiscal Impact: \$0 Measure Q Funds</i>
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SUPERINTENDENT'S RECOMMENDATION: ☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton
VP, Facilities & Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Lucky Lofton
VP, Facilities & Executive Bonds Manager

VICE PRESIDENT APPROVAL

October 25, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Kellie Sims Butler, Ph.D.
Superintendent-President

November 6, 2024
**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AMENDMENT #4 TO PB ELECTRIC, INC.
FOR DESIGN-BUILD CONSTRUCTION SERVICES FOR
THE SUBSTATIONS #3 & #4 REPLACEMENT PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Amendment #4 will reconcile a credit back to the District for unused permitting fees, which will be credited to the Construction Allowance, and will extend the construction term of the agreement. The project schedule has been impacted by field coordination with the adjacent Central Plant Project to support start-up of the replacement chiller and boiler systems.

\$ 8,941,823 .00	Current Contract Amount
\$ <u> 0.00</u>	Proposed Amendment #4
\$ 8,941,823 .00	New Contract Amount

The Board is asked to approve this contract Amendment #4 to PB Electric, Inc., for a time extension through June 30, 2025.

This amendment document is available online at:
<https://welcome.solano.edu/measureq/approved-contracts/>

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: CONTRACT AMENDMENT #1 TO SALAS O'BRIEN FOR
PROFESSIONAL SERVICES FOR THE FAIRFIELD
CAMPUS REPLACEMENT SUBSTATIONS #3 AND #4
PROJECT

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

On March 2, 2022 the Board approved a professional services contract to Salas O'Brien for Architect/Engineering Services for the Substations #3 & #4 Project on the Fairfield Campus. Board approval is now requested for Amendment #1 to extend the contract term.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Renovating existing instructional space and equipment.

Ed. Code: NA	Board Policy: NA	Estimated Fiscal Impact: \$0 Measure Q Funds
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SUPERINTENDENT'S RECOMMENDATION: ☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton
VP, Facilities & Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Lucky Lofton
VP, Facilities & Executive Bonds Manager

VICE PRESIDENT APPROVAL

October 25, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Kellie Sims Butler, Ph.D.
Superintendent-President

November 6, 2024
**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AMENDMENT #1 TO SALAS O'BRIEN FOR
PROFESSIONAL SERVICES FOR THE FAIRFIELD
CAMPUS REPLACEMENT SUBSTATIONS #3 AND #4
PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

The contract term for the General Contractor was extended to accommodate construction field coordination with the neighboring Central Plant project. As a result, it is necessary to extend the design consultant services term for Salas O'Brien

Agreement Summary:

\$ 508,822.00 Current Contract Amount

\$ 0.00 Proposed Amendment #1

\$ 508,822.00 New Contract Amount

The Board is asked to approve this no-cost contract Amendment #1 to Salas O'Brien for a time extension through June 30, 2025.

This amendment document is available online at:

<https://welcome.solano.edu/measureq/approved-contracts/>

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AMENDMENT #1 TO OPTIMA
INSPECTIONS, INC. FOR PROJECT INSPECTION
SERVICES FOR THE VALLEJO CAMPUS VALLEJO
CENTER SECURITY ENHANCEMENT PROJECT**

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

On January 17, 2023 the Board approved a professional services contract to Optima Inspections, Inc. for Division of State Architect (DSA) Project Inspection Services for the Vallejo Center Security Enhancement Project on the Vallejo Campus.

Board approval is now requested for Amendment #1 to extend the contract duration.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Renovating existing instructional space and equipment.

Ed. Code: NA Board Policy: NA Estimated Fiscal Impact: \$0 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION:

☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton
VP, Facilities & Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Lucky Lofton
VP, Facilities & Executive Bonds Manager

VICE PRESIDENT APPROVAL

October 25, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Kellie Sims Butler, Ph.D.
Superintendent-President

November 6, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AMENDMENT #1 TO OPTIMA
INSPECTIONS, INC. FOR PROJECT INSPECTION
SERVICES FOR THE VALLEJO CAMPUS VALLEJO
CENTER SECURITY ENHANCEMENT PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

The contract term for the General Contractor was extended to accommodate material procurement delays. As a result, it is necessary to extend the inspection services term for Optima Inspections, Inc.

Agreement Summary:

\$ 2,700.00	Current Contract Amount
\$ <u>0.00</u>	Proposed Amendment #1
\$ 2,700.00	New Contract Amount

The Board is asked to approve this no-cost contract Amendment #1 to Optima Inspections Inc. for time extension through January 31, 2025.

This amendment document is available online at:
<https://welcome.solano.edu/measureq/approved-contracts/>

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: CONTRACT AMENDMENT #6 TO SALAS O'BRIEN FOR
PROFESSIONAL SERVICES ON THE VACAVILLE
ANNEX ENVIRONMENTAL PROJECT

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

On May 5, 2021 the Board approved a professional services contract to Salas O'Brien for Architectural and Mechanical Engineering services for the Vacaville Annex Environmental Improvement Project on the Vacaville Center Campus. Board approval is now requested for Amendment #6 to extend the schedule duration.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Renovating existing instructional space and equipment.

Ed. Code: NA Board Policy: NA Estimated Fiscal Impact: \$0 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION:

☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton
VP, Facilities & Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Lucky Lofton
VP, Facilities & Executive Bonds Manager

VICE PRESIDENT APPROVAL

October 25, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Kellie Sims Butler, Ph.D.
Superintendent-President

November 6, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AMENDMENT #6 TO SALAS O'BRIEN FOR
PROFESSIONAL SERVICES ON THE VACAVILLE
ANNEX ENVIRONMENTAL PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Amendment #5 extended the agreement completion date of services through August 31, 2024 to address closeout. Amendment #6 extends the contract term to financially close-out Salas O'Brien's contract obligations now that DSA (Division of the State Architect) Certification and final commissioning reports have been received.

Agreement Summary:

\$ 243,303.00 Current Contract Amount

\$ 0.00 Proposed Amendment #6

\$ 243,303.00 New Contract Amount

The Board is asked to approve this no-cost time extension Amendment #6 to Salas O'Brien for additional time to complete the consultant's work scope through November 30, 2024.

This amendment document is available online at:

<https://welcome.solano.edu/measureq/approved-contracts/>

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: CONTRACT AMENDMENT #2 TO GEOCON
CONSULTANTS, INC. FOR THE FAIRFIELD CAMPUS
SUBSTATIONS #3 & #4 REPLACEMENT PROJECT

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

On June 21, 2023 the Board approved a professional services contract to Geocon Consultants, Inc. (Geocon) to provide Material Testing and Special Inspection Services for the Fairfield Campus Substations #3 & #4 Replacement Project.

Board approval is now requested for Amendment #2 to increase the original professional services fee with Geocon Consultants, Inc., for additional inspection services needed for this project and to extend the contract term.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Renovating existing instructional space and equipment.

Ed. Code: N/A Board Policy: N/A Estimated Fiscal Impact: \$10,540 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION: ☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton
VP, Facilities & Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

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(707) 863-7855

TELEPHONE NUMBER

Lucky Lofton
VP, Facilities & Executive Bonds Manager

VICE PRESIDENT APPROVAL

October 25, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Kellie Sims Butler, Ph.D.
Superintendent-President

November 6, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AMENDMENT #2 TO GEOCON
CONSULTANTS, INC. FOR THE FAIRFIELD CAMPUS
SUBSTATIONS #3 & #4 REPLACEMENT PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Since approval of Amendment #1, the observations and test allocations have been exhausted, and additional inspections are needed to complete the project. Geocon's proposal provides additional material testing and special inspection services through the anticipated project completion.

\$ 40,670.00	Current Contract Amount
<u>\$ 10,540.00</u>	<i>Proposed Amendment #1</i>
\$ 51,210.00	<i>Proposed New Contract Amount</i>

The Board is asked to approve this contract Amendment #2 to Geocon Consultants, Inc. in the amount of \$10,540.00, and contract extension through March 31, 2025.

The contract amendment is available online at: <https://welcome.solano.edu/measureq/approved-contracts/>

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: REQUEST FOR APPROVAL OF CURRICULUM ITEMS AS
SUBMITTED BY THE CURRICULUM COMMITTEE, A
SUBCOMMITTEE OF THE ACADEMIC SENATE**

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

During the Fall 2024 semester, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by Title 5, Chapter 6, Subchapter 2, beginning with §55100.

STUDENT SUCCESS IMPACT:

- ☒ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☒ Transfer-level education
☐ Other:

Ed. Code: Title 5, Chapter 6, subchapter 2, beginning with §55100 Board Policy: 6100 Estimated Fiscal Impact: N/A

SUPERINTENDENT'S RECOMMENDATION: ☒ APPROVAL ☐ DISAPPROVAL
 ☐ NOT REQUIRED ☐ TABLE

David Williams, Ph.D.
Vice President, Academic Affairs

PRESENTER'S NAME
4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7102

TELEPHONE NUMBER
David Williams, Ph.D.

Vice President, Academic Affairs

VICE PRESIDENT APPROVAL

October 25, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

KELLIE SIMS BUTLER, Ph.D.
Superintendent-President

November 6, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE

REQUEST FOR APPROVAL OF CURRICULUM COMMITTEE CURRICULUM ACTIVITIES

During the Fall 2024 semester, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by Title 5, Chapter 6, Subchapter 2, beginning with §55100.

CONSENT ITEM

GENERAL

There are no items in this section.

WORKLOAD/CLASS MAX

COURSE	CHANGE	CC Approval
CJ 056	Class Max change from 65 to 40	09/24/2024

ACTION ITEM

Item	Reason for Item	CC Approval
Change language to help remove confusion for students in Catalog, COR, and Class Finder for Course Advisory to		09/24/24
Advisory (suggested preparation, not required):		
Cal-GETC – New GE pattern		10/15/2024
Solano Community College Local General Education – Modify GE pattern to align with requirements		10/15/2024

NEW COURSE

Course		CC Approval
PSYC 003	Statistics for Social and Behavioral Sciences	10/15/2024
BIO 031	Entomology	10/15/2024
BIO 030	The Natural History of California	10/15/2024
CJ 004	Legal Ethics	11/05/2024
CHEM 101	Chemistry Preparedness	11/05/2024

COURSE MODIFICATION

Course	Title	Modification	CC Approval
PSYC 004	Research Methods in Behavioral Science	Add PSYC 003 as a prereq option	10/15/2024
ASL002	American Sign Language 2	Add language for articulation	09/24/2024
ASL003	American Sign Language 3	Add language for articulation	09/24/2024
ASL004	American Sign Language 4	Add language for articulation	09/24/2024
CJ002	Concepts of Criminal Law	Requisite change	09/24/2024
COMM 010	Interpersonal Communication	Changes for articulation	10/15/2024

COMM C1000	Introduction to Public Speaking	Changes for CCN (Formerly COMM 001)	11/05/2024
ENGL C1000	Academic Reading and Writing	Changes for CCN (Formerly ENGL 001)	11/05/2024
ENGL C1001	Critical Thinking and Writing	Changes for CCN (Formerly ENGL 004)	11/05/2024
POLS C1000	American Government and Politics	Changes for CCN (Formerly PLSC 001)	11/05/2024
PSYC C1000	Introduction to Psychology	Changes for CCN (Formerly PSYC 001)	11/05/2024
STAT C1000	Introduction to Statistics	Changes for CCN (Formerly MATH 011)	11/05/2024
POLS002	Introduction to Comparative Government	Align Prefix with CCN	11/05/2024
POLS003	Introduction to International Politics	Align Prefix with CCN	11/05/2024
POLS004	Introduction to Political Science	Align Prefix with CCN	11/05/2024
POLS005	Constitutional Rights in a Multicultural Society	Align Prefix with CCN	11/05/2024
POLS006	Introduction to Political Philosophy	Align Prefix with CCN	11/05/2024
POLS007	International Relations	Align Prefix with CCN	11/05/2024
POLS016	The American Legal System	Align Prefix with CCN	11/05/2024
POLS019	Human Rights and Sexual Orientation	Align Prefix with CCN	11/05/2024
LR 010	Information Skills for College and Beyond	Update requisites	11/05/2024

COURSE INACTIVATION

Course	CC Approval
None	

CURRICULUM REVIEW - COURSE

Course	CC Approval
CHEM001	General Chemistry I
CHEM002	General Chemistry II
CHEM003	Organic Chemistry I
CHEM004	Organic Chemistry II
CHEM010	Intermediate Chemistry
CHEM011	Basic Organic Chemistry and Biochemistry
CHEM012	Chemistry for the Health Sciences
CHEM030	Chemistry and Society
CHEM030L	Chemistry and Society Laboratory
CHEM160	Introductory Chemistry
CHEM505	Supplemental Instruction in Chemistry
BIO 002	Cell and Molecular Biology
BIO 003	Evolution, Ecology & Biodiversity

BIO 004	Human Anatomy	10/15/2024
BIO 005	Human Physiology	10/15/2024
BIO 012	Environmental Science	10/15/2024
BIO 012L	Environmental Science Laboratory	10/15/2024
BIO 014	Principles of Microbiology	10/15/2024
BIO 015	Introduction to Biology	10/15/2024
BIO 016	Introduction to Human Biology	10/15/2024
BIO 016L	Human Biology Laboratory	10/15/2024
BIO 018	Biology of Sex	10/15/2024
BIO 019	Marine Biology	10/15/2024
BIO 020	Infectious Disease, Plagues, and Public Health	10/15/2024
BIO 025	Human Genetics	10/15/2024
BIO 049	Biology Honors	10/15/2024
BIO 099	Biology Honors: Dissection	10/15/2024
BIO 101	How To Study Science	10/15/2024
BIO 160	Review of Scientific Principles of Pre-Nursing	10/15/2024
PHIL001	Introduction to Critical Thinking and Reasoning	09/24/2024
PHIL003	Introduction to Philosophy	09/24/2024
PHIL006	Introduction to Political Philosophy	09/24/2024
PHIL400	Bioethics	09/24/2024
ENGR001	Introduction to Engineering	09/24/2024
ENGR003	Introduction to Ethics in Engineering	09/24/2024
ENGR007	Python Programming for Scientists and Engineers	09/24/2024
ENGR008	Data Science with Python for Scientists and Engineers	09/24/2024
ENGR010	Machine Learning with Python for Scientists and Engineers	09/24/2024
ENGR011	Deep Learning with Python for Scientists and Engineers	09/24/2024
ENGR012	Discrete Mathematics for Scientists and Engineers	09/24/2024
ENGR014	Introduction to Statistical Programming in R for Scientists and Engineers	09/24/2024
ENGR018	Computer Vision for Scientists and Engineers	09/24/2024
ENGR026	Mathematics and Engineering Problem Solving Using Matlab	09/24/2024
ENGR030	Engineering Mechanics: Statics	09/24/2024
ENGR045	Properties of Materials	09/24/2024
PHYS002	General Physics (Non-calculus)	09/24/2024
PHYS004	General Physics (Non-calculus)	09/24/2024
PHYS006	Physics for Science and Engineering	09/24/2024
PHYS007	Physics for Science and Engineering	09/24/2024
PHYS008	Physics for Science and Engineering	09/24/2024
PHYS010	Descriptive Physics	09/24/2024
PHSC012	Introduction to Principles of Physical Science	09/24/2024
PHSC013	Weather and Climate	09/24/2024
PHSC014	Atmospheric Science Laboratory	09/24/2024

PHSC015	Global Climate Change	09/24/2024
PHSC016	Natural Disasters	09/24/2024
ASTR010	General Astronomy	09/24/2024
ASTR020	Astronomy Laboratory	09/24/2024
ASTR030	The Solar System	09/24/2024
ASTR040	Stars, Galaxies, and Cosmology	09/24/2024
ASTR045	Introduction to Astrobiology and the Search for Life in the Universe	09/24/2024
ASTR049	Astronomy Honors	09/24/2024
ASTR050	Astronomical Optics	09/24/2024

CURRICULUM REVIEW - PROGRAM

Program	CC Approval
Chemistry AS	10/15/2024
Biology AS-T	10/15/2024
Biology AS	10/15/2024
Engineering AS	09/24/2024
Data Science Cert/AS-T	09/24/2024
Physics AS	09/24/2024
Physics AS-T	09/24/2024
Physics UCTP	09/24/2024
Physical Science AS	09/24/2024
Astronomy AS	09/24/2024

NEW PROGRAM

Program	CC Approval
Chemistry (UCTP)	10/15/2024
Modern Policing (AS)	11/05/2024
Transfer Studies – Cal-GETC (CA)	11/05/2024

PROGRAM MODIFICATION

Program	Modification	CC Approval
Kinesiology ADT	Updates to reflect curriculum review	05/14/2024
Graphic and Interactive Design (AA)	Update to courses and structure	05/14/2024
Administration of Justice ADT	Update to courses due to CCN	11/05/2024
Agriculture Plant Science ADT	Update to courses due to CCN	11/05/2024
Anthropology ADT	Update to courses due to CCN	11/05/2024
Business Administration 2.0 ADT	Update to courses due to CCN	11/05/2024
Business, General AA	Update to courses due to CCN	11/05/2024
Communication Studies 2.0 AA	Update to courses due to CCN	11/05/2024

Data Science AS	Update to courses due to CCN	11/05/2024
Economics AA	Update to courses due to CCN	11/05/2024
Elementary Teacher Education AA	Update to courses due to CCN	11/05/2024
English AAT	Update to courses due to CCN	11/05/2024
English AA	Update to courses due to CCN	11/05/2024
Human Services and Social Work ADT	Update to courses due to CCN	11/05/2024
Interdisciplinary Studies: Science & Quantitative Reasoning AS	Update to courses due to CCN	11/05/2024
Interdisciplinary Studies: Wellness & Self Development AA	Update to courses due to CCN	11/05/2024
Journalism AA	Update to courses due to CCN	11/05/2024
Kinesiology As	Update to courses due to CCN	11/05/2024
Liberal Studies AA	Update to courses due to CCN	11/05/2024
Mathematics AA	Update to courses due to CCN	11/05/2024
Nursing, Registered AS	Update to courses due to CCN	11/05/2024
Nutrition AS	Update to courses due to CCN	11/05/2024
Physical Science ADT	Update to courses due to CCN	11/05/2024
Political Science AA	Update to courses due to CCN	11/05/2024
Psychology ADT	Update to courses due to CCN	11/05/2024
Psychology A	Update to courses due to CCN	11/05/2024
Public Health ADT	Update to courses due to CCN	11/05/2024
Social Justice: General AAT	Update to courses due to CCN	11/05/2024
Social Work and Human Services AA	Update to courses due to CCN	11/05/2024
Sociology AAT	Update to courses due to CCN	11/05/2024
Sociology AA	Update to courses due to CCN	11/05/2024

PROGRAM INACTIVATION

Program	CC Approval
Transfer Studies – IGETC (CA)	11/05/2024
Transfer Studies – CSU – GE Breadth (CA)	11/05/2024

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CLINICAL EXPERIENCE AGREEMENT FOR CERTIFIED
NURSING ASSISTANT / HOME HEALTH AIDE
PROGRAM WITH HEARTWOOD AVENUE
HEALTHCARE AND SOLANO COMMUNITY COLLEGE**

REQUESTED ACTION:

☐Information **OR** ☒Approval
☐Consent **OR** ☒Non-Consent

SUMMARY:

This agreement with Heartwood Avenue Healthcare benefits Solano Community College by providing clinical experience to students enrolled in the Certified Nursing Assistant and Home Health Aide programs. This agreement must be current, reviewed periodically, and revised, as indicated. Copies of the agreement will be accessible in the Office of the Superintendent/President, the Office of the Dean of the School of Health Sciences, and the offices of Heartwood Avenue Healthcare, 1044 Heartwood Ave, Vallejo, California 94591.

STUDENT SUCCESS IMPACT:

- ☒Help students achieve their educational, professional, and personal goals
☐Basic skills education
☒Workforce development and training
☒Transfer-level education
☐Other: _____

<i>Ed. Code: 1427</i>	<i>Board Policy: 3520</i>	<i>Estimated Fiscal Impact: None</i>
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SUPERINTENDENTS RECOMMENDATION:

☒ **APPROVAL** ☐ **DISAPPROVAL**
☐ **NOT REQUIRED** ☐ **TABLE**

David Williams, Ph.D.
Vice President, Academic Affairs

PRESENTER'S NAME
4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7117

TELEPHONE NUMBER
David Williams, Ph.D.

Vice President, Academic Affairs

VICE PRESIDENT APPROVAL

October 25, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Kellie Sims Butler, Ph.D.
Superintendent-President

November 6, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

CLINICAL EXPERIENCE AGREEMENT

This Renewal Agreement is between **Heartwood Ave Healthcare** (hereinafter known as **Health Center**) located at **1044 Heartwood Ave, Vallejo, Ca 94591** and **Solano Community College** (hereinafter known as **SCHOOL**) and located at **4000 Suisun Valley Road, Fairfield, California 94534-3197** and is effective as of **December 1, 2024**

RECITALS

- A. *HEALTH CENTER* owns and operates an assisted living and skilled nursing care facility (hereinafter referred to as "Facility").
- B. *SCHOOL* owns and operates a **Certified Nursing Assistant (CNA) and/or Home Health Aide (HHA) Program** which is accredited by the **California Board of Registered Nursing**. *SCHOOL* desires its students to obtain practical experience at *HEALTH CENTER*'s Facility through participation in a clinical program for its CNA or HHA students ("School").
- C. It is to the mutual benefit of the parties to this Agreement that the students of *SCHOOL*'s Program use such Facility for their clinical experience.

Now, therefore, the parties agree as follows:

1. GENERAL INFORMATION

- A. Both parties before the beginning of the training shall agree upon the period of time for each student's clinical experience.
- B. The maximum number of students to receive training shall be mutually agreed upon by the parties at least 30 days prior to beginning of training based upon the availability of space and other considerations.
- C. Faculty and appropriate facility staff will arrange for faculty and student orientations, and identify a process for ongoing communication between the facility and the school at the beginning of each clinical experience.
- D. Faculty and appropriate facility staff will annually review the appropriateness of the learning environment in relation to the program's written objectives.

2.

SCHOOL'S RESPONSIBILITIES

- A. Student Profile. *SCHOOL* shall complete and send to *HEALTH CENTER* a profile for each student enrolled in the Program which shall include the student's name, address and telephone number, driver's license number and social security number, prior to the beginning of the planned clinical experience.
- B. Schedule of Assignments. *SCHOOL* shall notify the *HEALTH CENTER* of its planned schedule of student assignments, including the name of the student, level of academic preparation and length and dates of clinical experience prior to the planned clinical experience.
- C. Program Coordinator. *SCHOOL* shall designate a faculty member to coordinate with a designee of *HEALTH CENTER* in the planning of the Program to be provided students.
- D. Records. *SCHOOL* shall maintain all personnel and academic records of the students.
- E. Rules and Regulations. *SCHOOL* shall enforce rules and regulations governing the students that are mutually agreed upon by *SCHOOL* and *HEALTH CENTER*.
- F. Supervision. *SCHOOL* shall supervise all instruction and clinical experiences for students assigned in groups at the *HEALTH CENTER*.
- G. Health and Background Policy. *SCHOOL* shall provide *HEALTH CENTER*, prior to a student's arrival at the *HEALTH CENTER*, with proof of immunity consistent with *HEALTH CENTER* employee health policy and notify the *HEALTH CENTER* if student is a known carrier of an infectious or communicable disease. If such information indicates that patients of *HEALTH CENTER* would be placed at risk if treated by a particular student, *HEALTH CENTER* reserves the right to refuse to allow such student to participate in the clinical experience at the *HEALTH CENTER*.
- H. Student Responsibilities. *SCHOOL* shall notify the students that they are responsible for:
 - 1) Following the clinical and administrative policies, procedures, rules and regulations of *HEALTH CENTER*.
 - 2) Arranging for their own transportation and living arrangements when not provided by *SCHOOL*.
 - 3) Arranging for and assuming the cost of their own health insurance.

- 4) Assuming responsibility for their personal illness, necessary immunizations, tuberculin test, and annual health examination.
- 5) Maintaining confidentiality of patient information. No student shall have access to or have the right to receive any medical record, except, when necessary, in the regular course of the clinical experience. The discussion, transmission or narration in any form by students of any patient information of a personal nature, medical or otherwise, obtained in the regular course of the Program is forbidden except as a necessary part of the practical experience.
- 6) Following dress code of the *HEALTH CENTER* and wearing name badges identifying themselves as students.
- 7) Attending an orientation of the *HEALTH CENTER* provided by its staff and instructors.
- 8) Providing services to the *HEALTH CENTER*'s patients under the direct supervision of a faculty provided by *SCHOOL* or *HEALTH CENTER*-provided staff/preceptors.
- I. Payroll Taxes and Withholdings. *SCHOOL* shall be solely responsible for any payroll taxes, withholdings, workers' compensation and any other insurance or benefits of any kind for students, employees, and agents of *SCHOOL* providing services under this Agreement. *SCHOOL* shall defend, indemnify, and hold *HEALTH CENTER* harmless from all liability and responsibilities therefore.

3. **HEALTH CENTER'S RESPONSIBILITIES**

- A. Clinical Experience. *HEALTH CENTER* shall accept from *SCHOOL* the mutually agreed upon number of students enrolled in the aforementioned Program and shall provide said students with supervised clinical experience.
- B. *HEALTH CENTER* Designee. *HEALTH CENTER* shall designate a member of *HEALTH CENTER*'s staff to participate with the designee of *SCHOOL* in planning, implementing and coordinating the training Program, including orientation.
- C. Access to Facilities. *HEALTH CENTER* shall permit students enrolled in the Program access to *HEALTH CENTER* Facilities as appropriate and necessary for their Program, provided that the presence of the students shall not interfere with the activities of *HEALTH CENTER*. Facilities

includes space for clinical conferences and access to *HEALTH CENTER's* Medical Library.

- D. Withdrawal of Students. *HEALTH CENTER* may request *SCHOOL* to withdraw from the Program any student who *HEALTH CENTER* determines is not performing satisfactorily, or who refuses to follow *HEALTH CENTER's* administrative policies, procedures, rules and regulation. Such request must be in writing and must include a statement as to the reason or reasons why *HEALTH CENTER* desires to have the student withdrawn. Said request shall be complied with within five (5) days of receipt of same. *HEALTH CENTER* reserves the right to suspend from participation immediately any student who poses an imminent danger of harm to patients or others.
- E. Emergency Health Care/First Aid. *HEALTH CENTER* shall, on any day when student is receiving training at its Facility, provide to students necessary emergency health care or first aid for accidents occurring in its Facility. Except as provided regarding such emergencies, *HEALTH CENTER* shall have no obligation to furnish medical or surgical care to any student. Students will be financially responsible for all such care rendered in the same manner as any other patient.
- F. Staffing. *HEALTH CENTER* shall provide staff adequate in number and quality to insure safe and continuous health care services to patients. Student shall perform in a training capacity only and shall not be utilized to treat patients in lieu of trained professionals employed by the *HEALTH CENTER*.
- G. Supervision. In situations of single preceptorships/internships, *HEALTH CENTER* shall assume daily supervision of student.

4. AFFIRMATIVE ACTION AND NON-DISCRIMINATION

The parties agree that all students receiving clinical training pursuant to the Agreement shall be selected without discrimination on account of race, color, religion, national origin, ancestry, disability, marital status, gender, sexual orientation, age, or veteran status.

5. STATUS OF SCHOOL AND HEALTH CENTER

It is expressly agreed and understood by *SCHOOL* and *HEALTH CENTER* that students under this Program are in attendance for educational purposes, and such students are not considered employees of *HEALTH CENTER* for any purpose, including, but not limited to, compensation for services, employee welfare and pension benefits, or workers' compensation insurance.

6. INDEMNIFICATION

- A. *SCHOOL* agrees to indemnify, defend and hold harmless, *HEALTH CENTER* and its affiliates, its directors, trustees, officers, agents, and employees from and against all claims, demands, damages, costs, expenses of whatever nature, including court costs and attorney fees arising out of or resulting from negligent or intentional acts or omissions of the *SCHOOL*, its officers, employees, agents or its students.
- B. *HEALTH CENTER* agrees to indemnify, defend and hold harmless *SCHOOL*, its officers, agents, employees from and against any and all claims, demands, damages, costs, expenses of whatever nature, including court costs and attorney fees arising out of or resulting from negligent or intentional acts or omissions of the *HEALTH CENTER*, its agents or its employees.

7. INSURANCE

- A. The *SCHOOL* shall procure and maintain in force during the term of this Agreement, at its sole cost and expense, insurance in amounts that are reasonably necessary to protect it and *HEALTH CENTER* against liability arising from or incident to the use and operation of the *HEALTH CENTER* by the *SCHOOL*'s students and naming *HEALTH CENTER* as an additional insured.
- B. Coverage under such insurance shall be not less than One Million Dollars (\$1,000,000) for each occurrence and Three Million Dollars (\$3,000,000) aggregate for each professional liability insurance and comprehensive general liability insurance.
- C. The *SCHOOL* shall also maintain and provide evidence of workers' compensation and disability coverage as required by law.
- D. The *SCHOOL* shall provide *HEALTH CENTER* with a certificate of insurance evidencing the insurance coverage required under this section and providing for not less than thirty (30) days written notice to the *HEALTH CENTER* of the cancellation of such insurance. The *SCHOOL* shall promptly notify the *HEALTH CENTER* of any cancellation, reduction, or other material change in the amount or scope of any coverage required hereunder.

8. TERM AND TERMINATION

- A. Term. This Agreement shall be effective as of the date first written above and shall remain in effect continuously.
- B. Termination.
 - 1) Mutual Agreement. This Agreement may be terminated at any time upon the written concurrence of the parties.
 - 2) Without Cause. This Agreement may be terminated without cause with 30 days prior written notice by either party. Such termination shall not take effect, however, with regard to students already enrolled until such time as those students have completed their training for the school semester during which such termination notice is given.

9. GENERAL PROVISIONS

- A. Amendments. This Agreement may be amended at any time by mutual agreement of the parties without additional consideration, provided that before any amendment shall become effective, it shall be reduced to writing and signed by the parties. Notwithstanding the foregoing, should any provision of this Agreement be in conflict with a governing State or federal law, it shall be deemed amended accordingly.
- B. Assignment. Neither party shall voluntarily or by operation of law, assign or otherwise transfer this Agreement without the other party's prior written consent. Any purported assignment in violation of this Section shall be null and void.
- C. Attorney's Fees. In the event that any action, including arbitration, is brought by either party to enforce or interpret the terms of this Agreement, the prevailing party in such action shall be entitled to its costs and reasonable attorney's fees, in addition to such other relief as the court or arbitrator may deem appropriate.
- D. Captions. Any captions to or headings of the articles, sections, subsections, paragraphs, or subparagraphs of this Agreement are solely for the convenience of the parties, are not a part of this Agreement, and shall not be used for the interpretation or determination of validity of this Agreement or any provision hereof.
- E. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all such counterparts together shall constitute one and the same instrument.

- F. Entire Agreement. This Agreement, including all Attachments, is the entire Agreement between the parties and no other agreements, oral or written, have been entered into with respect to the subject matter of this Agreement.
- G. Force Majeure. Neither party shall be liable nor deemed to be in default for any delay or failure in performance under this Agreement or other interruption of service or employment deemed resulting, directly or indirectly, from acts of God, civil or military authority, acts of public enemy, war, accidents, fires, explosions, earthquakes, floods, failure of transportation, machinery or supplies, vandalism, strikes or other work interruptions beyond the reasonable control of either party. However, both parties shall make good faith efforts to perform under this Agreement in the event of any such circumstances.
- H. Governing Law. The validity, interpretation and performance of this Agreement shall be governed by and construed in accordance with the laws of the State of California.
- I. Notices. Notices required under this Agreement shall be sent to the parties by certified or registered mail, return receipt requested, postage prepaid, at the addresses set forth below:

1. Notice to the *HEALTH CENTER*:

Conner Airey
Administrator
Heartwood Ave Healthcare
1044 Heartwood Ave
Vallejo, Ca 94591
Telephone: (707) 643-2267
Connor.airey@heartwoodavehc.com

2. Notice to the *SCHOOL*

David Williams Ph.D.
Vice President, Academic Affairs
Solano Community College
4000 Suisun Valley Road, Room 805A
Fairfield, CA 94534

Telephone: (707) 864-7117
FAX: (707) 646-2062
David.Williams@solano.edu

- J. Remedies. The various rights, options, elections, powers, and remedies of the respective parties hereto contained in, granted, or reserved by this Agreement, are in addition to any others that said parties may be entitled to by law, shall be construed as cumulative, and no one of them is exclusive of any of the others, or of any right or priority allowed by law.
- K. Severability. The provisions of this Agreement shall be deemed severable and if any portion shall be held invalid, illegal or unenforceable for any reason, the remainder of this Agreement shall be effective and binding upon the parties.
- L. Waiver of Provisions. Any waiver of any terms and conditions hereof must be in writing and signed by the parties hereto. A waiver of any term or condition hereof shall not be construed as a future waiver of the same or any other term or condition hereof.
- M. Compliance with Law and Regulatory Agencies. *HEALTH CENTER* and *SCHOOL* shall comply with all applicable provisions of law and other valid rules and regulations of all governmental agencies having jurisdiction over: (i) the operation of the *HEALTH CENTER*; (ii) the licensing of health care practitioners; and (iii) the delivery of services to patients of governmentally regulated third party payers whose members/beneficiaries receive care from *HEALTH CENTER*. This shall specifically include compliance with applicable provisions of Title 22 of the California Code of Regulations. *SCHOOL* shall also comply with all applicable standards and recommendations of the Joint Commission on Accreditation of Healthcare Organizations, bylaws and rules and regulations, and policies and procedures of *HEALTH CENTER* its Medical Staff and Medical Staff departments.

10. EXECUTION

By their signatures below, each of the following represent that they have authority to execute this Agreement and to bind the party on whose behalf their execution is made.

HEALTH CENTER

Heartwood Ave Healthcare

By: 
Connor Airey

Title: MA
Administrator

Date: 10/21/2024

SCHOOL

Solano Community College

By: _____
David Williams Ph. D.

Title: _____
Vice President, Academic Affairs

Date: _____

AGENDA ITEM 12.(l)
MEETING DATE November 6, 2024

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: RESOLUTION NO. 24/25-08 PROCLAIMING NOVEMBER 2024
AS HISPANIC HERITAGE MONTH AT SOLANO COMMUNITY
COLLEGE**

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

Board approval of Resolution No. 24/25-08 to proclaim November 2024 as Native American Heritage Month.

STUDENT SUCCESS IMPACT:

- ☒ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☐ Other:

Ed. Code: N/A

Board Policy: N/A

Estimated Fiscal Impact: N/A

SUPERINTENDENT'S RECOMMENDATION:

☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Lisa Neeley, M.F.A.
Vice President, Student Services

PRESENTER'S NAME
4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7159

TELEPHONE NUMBER

Kellie Sims Butler, Ph.D.
Superintendent-President

Lisa Neeley, M.F.A.
VICE PRESIDENT APPROVAL

October 29, 2024
**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

November 6, 2024
**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**RESOLUTION PROCLAIMING NATIVE AMERICAN HERITAGE MONTH
AT SOLANO COMMUNITY COLLEGE**

RESOLUTION NO. 24/25-08

WHEREAS Solano Community College is located on the sacred lands of the Patwin people, who have contributed to the stewardship and sustainability of the land for thousands of years; and

WHEREAS today, there are three federally recognized Patwin tribes: Cachil DeHe Band of Wintun Indians of the Colusa Indian Community, Kletsel Dehe Band of Wintun Indians, and Yocha Dehe Wintun Nation; and

WHEREAS the state of California is home to nearly 200 Native American tribes, and Indigenous peoples remain actively engaged in cultural revitalization, resource protection, and self-determination within every region of California; and

WHEREAS Indigenous communities, their governments, and members have thrived and made significant contributions to the nation in various roles such as educators, scholars, artists, business leaders, and elected officials, among others; and

WHEREAS our District recognizes and greatly appreciates the contributions and efforts of our students, faculty, classified professionals, and administrators of Native American heritage, who have consistently enriched our colleges and wider community with their expertise, passion, and dedication; and

WHEREAS In 1990 President George Bush approved a joint resolution designating November as National American Indian Heritage Month; and

WHEREAS Native American Heritage Month celebrates and recognizes the Indigenous peoples who were the original inhabitants, explorers, and settlers of what is now the United States; and

WHEREAS the 2024 Native American Heritage Month theme is “Confronting Challenges and Forging New Pathways,” and

WHEREAS Native American Heritage Month provides an opportunity to educate all members of the community about the invaluable contributions Native Americans have made, as well as the ongoing inequities they face, including issues related to land and water rights, cultural preservation, and social justice; and

WHEREAS Solano Community College acknowledges the history of broken treaties, dispossession of ancestral lands, and strategies aimed at assimilation, and honors leaders who advocate for Indigenous civil rights; and

WHEREAS Solano Community College seeks to honor the Indigenous peoples who have inhabited this place for generations and endeavors to be a good steward of the land and waterways for future generations; and

WHEREAS Solano Community College reaffirms its commitment to recognizing the sovereignty of Native American nations, supporting Native American students, and promoting equity, inclusion, and respect for Native cultures and communities within its educational mission and environment;

RESOLVED be it resolved that the Solano Community College District Governing Board proclaims November 2024 as Native American Heritage Month.

PASSED AND ADOPTED this 6th day of November 2024 by the Solano Community College District Governing Board.

Denis Honeychurch, J.D.
Board President

Kellie Sims Butler, Ph.D.
Board Secretary

AGENDA ITEM 13
MEETING DATE November 6, 2024

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: BOARD STUDY SESSION – CURRENT INITIATIVES IN
ACADEMIC AFFAIRS**

REQUESTED ACTION:

☒ **Information** **OR** ☐ **Approval**
☐ **Consent** **OR** ☐ **Non-Consent**

SUMMARY:

A presentation on the current initiatives in Academic Affairs will be provided at the November 6, 2024, Governing Board Meeting.

STUDENT SUCCESS IMPACT:

X Help our students achieve their educational, professional and personal goals

- ☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☐ Other: _____

<i>Government Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: None</i>
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SUPERINTENDENT'S RECOMMENDATION:

☐ **APPROVAL** ☐ **DISAPPROVAL**
☒ **NOT REQUIRED** ☐ **TABLE**

David Williams, Ph.D.
Vice President, Academic Affairs

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7000

TELEPHONE NUMBER

Kellie Sims Butler, Ph.D.
Superintendent-President

VICE PRESIDENT APPROVAL

October 31, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

November 6, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

AGENDA ITEM 14.(a)
MEETING DATE November 6, 2024

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: FIRST READING OF REVISION TO BOARD POLICY 2005
PARTICIPATION IN LOCAL DECISION-MAKING**

REQUESTED ACTION:

☒ Information OR ☐ Approval
☐ Consent OR ☐ Non-Consent

SUMMARY: The Governing Board establishes broad institutional policies and appropriately delegates responsibility to implement these policies. At this time, Shared Governance Board Policy 2005, Participation in Local Decision-Making, is being presented for first reading.

STUDENT SUCCESS IMPACT:

- ☐ Help students achieve their educational, professional, and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Shared Governance

Ed. Code: 51023.5;51023.7; 53200;70902 Board Policy: 1000 Estimated Fiscal Impact: N/A

SUPERINTENDENT'S RECOMMENDATION: ☐ APPROVAL ☐ DISAPPROVAL
☒ NOT REQUIRED ☐ TABLE

Kellie Sims Butler, Ph.D.
Superintendent-President

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7299

TELEPHONE NUMBER

Kellie Sims Butler, Ph.D.
Superintendent-President

VICE PRESIDENT APPROVAL

October 23, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT

PARTICIPATION IN LOCAL DECISION-MAKING

2005

POLICY: The Governing Board endorses the concept of shared governance as a fundamental policy of the College.

The Board is the ultimate decision-maker in those areas assigned to it by state and federal laws and regulations. In executing that responsibility, the Board is committed to its obligation to ensure that appropriate members of the District participate in developing recommended policies for Board action and administrative procedures for Superintendent-President action under which the District is governed and administered.

The District committees shall be structured to include representation by College faculty, staff, administration and students, when matters being considered are within their purview.

Each of the following shall participate as required by law in the decision-making processes of the District:

Academic Senate(s) (Title 5 Sections 53200-53206)

The Board recognizes the Academic Senate as the body which represents the faculty in shared governance relating to academic and professional matters as set forth in Title 5, Section 53200 (c) (1-11). The Board or its designees will consult collegially with the Academic Senate, as duly constituted with respect to academic and professional matters, as defined by law. Procedures to implement this section are developed collegially with the Academic Senate.

The purpose of the Academic Senate shall be to provide the Faculty members with a formal and effective process for participating in the formation and implementation of district policies on academic and professional matters (Title 5, Subchapter 2, Section 53200), commonly known as the “10 +1”, as follows:

1. Curriculum, including establishing prerequisites and placing courses with disciplines*
2. Degree and certificate requirements*
3. Grading policies*
4. Educational program development
5. Standards or policies regarding student preparation and success*
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes,

- including self-study and annual reports*
8. Policies for faculty professional development activities*
 9. Processes for program review*
 10. Processes for institutional planning and budget development
 11. Other academic and professional matters as mutually agreed upon between the Governing Board and Academic Senate.

*The Governing Board will *rely primarily upon* the Academic Senate for items 1, 2, 3, 5, 7, 8, and 9, above. For items 4, 6, and 10, the Governing Board and Academic Senate will *mutually agree*.

Students (Title 5 Section 51023.7)

The Associated Students of Solano Community College (ASSC) shall be given an opportunity to participate effectively in the formulation and development of District policies and procedures that have a significant effect on students, as defined by law. The recommendations and positions of the ASSC will be given every reasonable consideration. The selection of student representatives to serve on District committees or task forces shall be made after consultation with the Associated Students.

Staff (Title 5 Section 51023.5)

Staff shall be provided with opportunities to participate in the formulation and development of District policies and procedures that have a significant effect on staff. The opinions and recommendations of Local 39 and the local chapter of the California School Employees Association will be given every reasonable consideration.

In addition to the preceding groups as required by law, the College recognizes the Ethnic Minority Coalition as a full participant in decision-making.

Ethnic Minority Coalition

The Ethnic Minority Coalition provides a forum for discussing and sharing common concerns of the college's people of color while taking a representative course of action to address concerns.

The Board recognizes and endorses the rights and responsibilities of the faculty, staff, students, and Ethnic Minority Coalition to participate, through the College Governance Council, in the formulation and development of District and College policies and procedures, and in those processes for jointly developing recommendations for action by the Board, that the Board reasonably determines have, or will have, a significant effect on all segments of the College community. The recommendations and opinions developed by the Ethnic Minority Coalition shall be given every reasonable consideration.

Except for unforeseeable emergency situations, the Board shall not take any

action on matters subject to this policy until the appropriate constituent group or groups have been provided the opportunity to participate.

Nothing in this policy will be construed to interfere with the formation or administration of employee organizations or with the exercise of rights guaranteed under the Educational Employment Relations Act, Government Code Sections 3540 et seq.

REFERENCES/ California Education Code Section 70902 subdivision (b)(7)
AUTHORITY: California Code of Regulations, Title 5 Sections 53200 et seq. (Academic Senate), 51023.5 (Staff), and 51023.7 (Students)
ACCJC Accreditation Standards 4.2 and 4.3

ADOPTED: April 1, 1992

REVISED: February 21, 2007, **XXXX, 2024**