



Solano Community College District

MEASURE Q STEERING COMMITTEE MEETING

Fairfield Campus (Swing Space) – Room 234

Solano Community College, 360 Campus Lane, Suite 201, Fairfield, California

Wednesday, August 20, 2014

5:00 p.m. – 6:00 p.m.

MEETING MINUTES

I. Introductions

- Presenters:
 - Leigh Sata, Executive Bonds Manager
 - Bob Fuselier, Program Executive, Kitchell CEM

II. Building signage at Vacaville and Vallejo Centers, *Presenter, Leigh Sata, Executive Bonds Manager*

- a. Design options from KKA
 - i. Vacaville Center – proposed signage location would be over the main door
 - 1. Option 1: Blue – that will match the building color scheme
 - 2. Option 2: Silver
 - 3. Option 3: leave existing signage and add “building name” underneath in either option 1 or option 2 color scheme
 - ii. Vallejo Center – proposed signage location would be adjacent to the main entrance
 - 1. Signage can be added above the door, next to the door, and adjacent to the door
 - a. Committee did not care for the signage above the door. The spacing is too tight.
 - b. Signage adjacent to the door - the committee preferred the signage that was lower. When using the word “hall” the word will need to be centered under the name of the building.
- b. Lighting of signs
 - i. Committee would like to explore the possibility of illuminating the building signage
 - 1. Leigh will confer a lighting consultant for recommendations
 - 2. Signage design and install will proceed forward as lighting can be added at a later date and it is important to get the signage completed.

- c. Building Appearance
 - i. Committee asked that the wall that the signage rests on be painted before signage is affixed.
- d. Naming Structure
 - i. Committee considered the options of replacing the word “building” for “hall” when naming buildings.
 - 1. A decision was passed in 2012 to refer to campus buildings as “building” versus “hall”
 - 2. Tradition holds that the word “hall” is used after a last name when a building is named for a person.
 - a. The committee’s preference is to continue using the word “building”, but if the word “hall” is used in place of “building” to have the first and last name precede the word “hall”.
 - i. Leigh will do some exploration of other community colleges to see their naming structures when using the word “hall”.

III. Bond Spending Plan, Presenter, Leigh Sata, Executive Bonds Manager

- a. The Bond team is submitting the Spending Plan to the Board of Trustees for approval of the overall Project List.
 - i. The first set of projects will be approved by the board with documents titled “Project Initiation Forms.” Those forms will contain schedule, budget and scope information.
- b. As of August 19th the Governor has decided against a statewide education bond. This may affect the plans for the renovation of the Library building, particularly in regards to timing.
 - i. Staff will contact the state specialist to ascertain whether there is a new bond in the works for 2016 or later.

IV. Proposed Project Delivery Methods, Presenter, Bob Fuselier, Kitchell Program Executive

- a. Design-Bid-Build: This methodology is the “traditional” approach and was used almost exclusively during Measure G.
 - i. Though the design documents are bid competitively, change orders are part of the process and the quality and schedule is often at risk. This is the result of the builder not being involved in the design process.
 - 1. Building 1200 will be constructed utilizing this project delivery method because in the original proposal to the state, this was the stated methodology.
- b. Lease-Lease Back: Builder is brought to team early in the process, usually during the architect’s design process.
 - i. Architect and builder selected on qualifications.
 - ii. Builder joins team early in the project and performs constant cost control and quality control on the architect’s documentation. The final contract price is negotiated along with the schedule. Change Orders can occur, but they are less likely due to the Builder’s active participation in the design process.
 - 1. Example: Building 600 is being delivered as a Lease Lease-Back project.
 - iii. Are any Builders and Architects excluded from the process?
 - 1. The request is put out publically and any company that can meet the qualifications can submit a proposal.

- iv. Design-Build: This process is built for speed and has the added benefit of including the Builder in the process. This is achieved by merging the Architect and Builder into one team called a “Design-Build Entity.”
 1. The process includes a two-part selection process:
 - a. Criteria Architect
 - i. The Criteria Architect is selected on qualifications and is tasked with providing a set of criteria documents based on input from the User Group.
 - ii. The Design-Build Entity (DBE) provides a design, price and schedule based on the criteria documents. The process includes more than one DBE so that the team can select the design, price and schedule that best meets the needs of the District.
 - b. Projects slated for Design-Build: Autotechnology and Biotechnology buildings
 - c. Are some firms better at certain methods than others?
 - i. Yes. Swinterton was chosen because of their experience with Design-Build.
 - d. Is the SCCD Aeronautics/Workforce Development joint venture with the Jimmy Doolittle Museum moving forward?
 - i. At this time, the property must be evaluated by the State Aeronautics Board and the District is awaiting further information from the Museum about their funding.

V. Committee Meeting Schedule (See handout)

- September 3rd meeting will be publically noticed and open to the public.
- Veteran’s Resource Center
 - This project will be placed in the FF Science Building. The funding for this center is contained in the project budget of the Science Center.

VI. Items for the upcoming September 2014 Meeting

- Committee tour of Building 600 will be on 3 September at 4:00pm.

VII. Adjournment