



SOLANO
COMMUNITY COLLEGE

Citizens' Bond Oversight Committee
Fiscal Year 2016-2017



SOLANO
COMMUNITY COLLEGE



May 2, 2018

Solano Community College CBOC 2016-17 Annual Report

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Citizens Bond Oversight Committee Annual Report 2016-17

INTRODUCTION

This report is intended to present the activities and opinions of the Citizens' Bond Oversight Committee (CBOC) of the Solano Community College District (District) during the 2016-17 fiscal year (July 1, 2016 through June 30, 2017). The CBOC is required to prepare and present to the District's Board of Trustees, in public session, an annual written report, which includes a summary of the CBOC's activities and a statement indicating whether the District is in compliance with requirements that the bond revenues have been used only for the purposes authorized by the bond measure.

During this period the CBOC met only three times due to a lack of availability of several board members. Since no quorum was reached at any meeting, no official business was conducted. However, the members present reviewed the finalized draft of the fiscal year 2015/2016 annual report and received updates from District staff on the progress of Measure G and Measure Q projects. The District and its consultants were forthcoming in providing and presenting requested information and project status updates. It was unfortunate that valuable staff time was taken for meetings at which a quorum of five members was not met, although for the members present the staff shared valuable information.

To the best of our knowledge all expenditures authorized by the school facility bonds have been consistently and transparently presented by District staff and consultants to the CBOC and it is our belief that the bond funds were spent only on school facility improvements authorized by the Bond Act and bond measures. The CBOC reports that to the best of its knowledge the District has complied with the requirements of state law in its accounting for and expending of bond funds. Information regarding the projects for both bond measures is provided in this report. Expenditures are cumulative through June 30, 2017.

The CBOC looks forward to the next year as the District makes the facility improvements promised in the bond measures. The CBOC would like to thank the community for its continued support of the Solano Community College and its students.

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ABOUT THE SOLANO COMMUNITY COLLEGE DISTRICT

Solano Community College was established in 1945 as Vallejo Junior College, as Solano was part of the Vallejo City Unified School District until 1967 when the College became a countywide institution. The 192-acre Fairfield campus, centrally located just off Interstate 80, was completed in 1971 and opened with 5,000 students. Since then, facilities, programs, staff and services have expanded to meet the needs of a growing County.

The College's service area encompasses the communities of Benicia, Dixon, Fairfield, Suisun, Vacaville, Vallejo and Winters, as well as Travis Air Force Base. Many graduates of the area's fifteen public high schools and three private schools take advantage of the educational opportunities offered by Solano Community College.

The College currently serves about 11,000 students annually at facilities on the main Fairfield Campus, Vacaville Center properties, and Vallejo Center properties.

CITIZENS' BOND OVERSIGHT COMMITTEE

The Solano Community College District's Citizens' Bond Oversight Committee is comprised of nine members representing required constituent groups from throughout the District's service region.

The CBOC is responsible for the review of bond expenditures and preparation and presentation of an annual report. Solano Community College District's CBOC has oversight responsibilities for both Measure G and Measure Q. CBOC members serve a term of three (3) years, commencing as of the date of appointment by the Board. No member may serve more than two (2) consecutive terms. CBOC members are not compensated for their services.

Committee Members During 2016/2017 Fiscal Year:

Lyman Dennis, Senior Citizen Organization – Fairfield, Chair (until term end 2/17/17)

Tina Lowden, Senior Citizen Organization, Winters (appointed 4/5/17)

Hermie R. Sunga, Member-At-Large, Business Organization – Vallejo, Vice Chair (appointed 1/18/12)

Neil Ferguson, Construction Trade Organization – Vacaville (appointed 7/16/14)

David Fleming, Solano Community College Foundation – Vacaville (appointed 2/18/15)

Andre Stewart, Member-At-Large - Benicia (appointed 11/19/15)

Ward Stewart, Member-At-Large – Vallejo (appointed 9/2/15)

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Angelo Cellini, Construction/Trades – Suisun (appointed 5/5/14)

Robert Charboneau, Taxpayers' Association – Fairfield (until term end 5/19/16)

Vacant, Taxpayers' Association

Vacant, Member At-Large

Vacant, Student Association

MEASURE G AND MEASURE Q BOND PROGRAM SUMMARY

The Solano Community College District has two bond authorizations: Measure G, approved by voters in 2002 (\$124.5 million) and Measure Q (\$348 million) approved by the voters in 2012. The proceeds from these bonds are to be used for site acquisition, facility renovation, construction of new facilities, and equipment procurement.

Both Measure G and Measure Q were passed under Proposition 39 provisions, which allow passage of school bond measures with 55% voter approval if certain conditions are met. Proposition 39 allows the District to use bond funds only for projects described in the bond measure language. The funds cannot be used for staff salaries or projects not described in the language of the bond measures. It also mandates the formation of a Citizens' Bond Oversight Committee ("CBOC").

SUMMARY OF CBOC ACTIVITIES FOR FISCAL YEAR 2016/2017

The CBOC conducted meetings on the following dates during Fiscal Year 2016/17: July 5, 2016 (no quorum); November 29, 2016 (no quorum); and June 6, 2017 (no quorum).

The CBOC spent the first part of the fiscal year finalizing an annual report for the period of June 2014 - December 2015 and presented it to the District's Board of Trustees on September 7, 2016.

Following is a brief summary of the highlights of its activities.

July 5, 2016, Special Conference Call: Workshop: Discussion by CBOC members of the draft FY15/16 Annual Report.

September 6, 2016, Presentation to Governing Board: CBOC Chair, Lyman Dennis, gave a PowerPoint presentation of the CBOC's 2014-15 annual report to the Governing Board.

November 29, 2016, Special Meeting: Workshop: Three members in attendance; quorum not reached, so no business could be conducted. Superintendent President Dr. Esposito-Noy

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presented her response to the CBOC Annual Report for July 2015 – December 2015. The Report and issues raised were discussed. Replacement of retiring CBOC members was discussed. The District Executive Bonds Manager gave a presentation on the proposed new Library, for which the District has applied for State funding (50%). The District's Program Manager gave a presentation on the Aeronautics program and the Aeronautics and Workforce Development Facility, which is in the schematic design phase.

June 6, 2017 Meeting: Three members in attendance; quorum not reached, so no business could be conducted. The District gave a brief update on status of active bond projects.

BOND PROJECTS AND FINANCIAL SUMMARY

Measure G

Measure G bond program is now closed, with the final expenditure made in June 2017. Active Measure G projects this fiscal year included the following: Pool Pump Heat Exchangers Replacement, Fire Alarm Control Panel Upgrades, Water Shut-Off Valves, Performing Arts Building Renovation, and design services for the Softball Bleachers Replacement Project.

Measure Q

Measure Q active projects this fiscal year included: Fairfield Campus: Performing Arts Building Renovation, Science Building, Horticulture – Phase 1, Exterior Lighting Upgrade, Substation #1 and #2 Replacement, Small Capital Projects: Softball Bleacher Replacement, Campus Entry Sidewalk Improvements, Horticulture Restroom Building, Campus Directory Signs, 21st Century Classroom Upgrade – Phase 2, B1300 Kiln Fence, Swing Space Portables, B100 ASC & Tutoring Renovation, B200 Kitchen Renovation, Hydronic Pump Replacement and Insulation, B1400 Food Service Area Condition Assessment, B100 Lobby Tables, Measure Q Signs, and Asbestos Abatement B100 & B1900 .

Vacaville Center: Vacaville Classroom Building (Annex) Renovation, Biotechnology and Science Building, Vacaville Intersection Improvements, and Aeronautics and Workforce Development Building, Small Capital Projects: Vacaville HVAC Upgrade Design.

Vallejo Center: Autotechnology Building and Vallejo HVAC Upgrade.

Districtwide: IT Infrastructure Project – Phase 1, Utility Infrastructure Upgrade – Solar, and Security Camera System Planning Project.

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Solano Community College District Measure G Bond (Financials as of 6/30/2017)

| PROJECT NUMBER ⁽¹⁾ | PROJECT NAME | FINAL MEASURE G BOND SPENDING PLAN 4/20/2016 ⁽²⁾⁽⁴⁾⁽⁵⁾ | EXPENDITURES AS OF 6/30/2017 ⁽³⁾ | PERCENT SPENT |
|-------------------------------|---|---|---|----------------|
| VJ CAMPUS | | | | |
| 3,10,11&12 | Vallejo Center | \$ 23,894,821 | \$ 23,894,821 | 100% |
| N36 | Vallejo Parking Lot Expansion | \$ 1,260,015 | \$ 1,260,015 | 100% |
| VV CAMPUS | | | | |
| 7,8&9 | Vacaville Center | \$ 20,450,873 | \$ 20,450,873 | 100% |
| N39 | Vacaville Parking Lot Expansion | \$ 1,575,435 | \$ 1,575,435 | 100% |
| FAIRFIELD CAMPUS | | | | |
| 1 | Building 400 - Student Services Center | \$ 15,457,496 | \$ 15,457,496 | 100% |
| 29 | Building 1700 A & B Renovation/Equipment | \$ 14,768,058 | \$ 14,768,058 | 100% |
| 4,22&23 | Building 700 & 800 Annex | \$ 8,350,623 | \$ 8,350,623 | 100% |
| 13&14 | Building 1400 Modernization and Kitchen Replacement | \$ 6,985,498 | \$ 6,985,498 | 100% |
| 30&31 | Building 1800 A & B Renovation/Equipment | \$ 6,421,275 | \$ 6,421,275 | 100% |
| 38 | Police and Public Services | \$ 59,683 | \$ 59,683 | 100% |
| 15&16 | Utility Infrastructure Phase I & II (Hydronics) | \$ 5,911,348 | \$ 5,911,348 | 100% |
| 17&18 | Sports Complex - Phase I & II | \$ 5,435,697 | \$ 5,435,697 | 100% |
| 20 | Building 300 Renovation/Equipment | \$ 2,184,337 | \$ 2,184,337 | 100% |
| 2 | Building 100 - Library (Interim Remodel) | \$ 2,133,136 | \$ 2,133,136 | 100% |
| 21 | Building 500 Renovation/Equipment | \$ 1,930,904 | \$ 1,930,904 | 100% |
| 27 | Building 1500 Renovation/Equipment | \$ 1,203,835 | \$ 1,203,835 | 100% |
| 41&35+N31+N34 | College Infrastructure | \$ 561,160 | \$ 561,160 | 100% |
| 5&6 | ADA Phase I & II | \$ 407,979 | \$ 407,979 | 100% |
| 25 | Building 1200 Renovation/Equipment | \$ 337,582 | \$ 337,582 | 100% |
| | Building 1300 Fine Arts Equipment | \$ 173,838 | \$ 173,838 | 100% |
| | Building 200 & CTE Labs | \$ 30,973 | \$ 30,973 | 100% |
| 33 | Nut Tree | \$ 268,842 | \$ 268,842 | 100% |
| N13 | Campus-wide Exterior Painting (Fairfield) | \$ 91,161 | \$ 91,161 | 100% |
| 42 | Building 2112 Stadium Renovation/Track | \$ 69,670 | \$ 69,670 | 100% |
| N3 | Campuswide Signage In-house Study | \$ 18,383 | \$ 18,383 | 100% |
| N25 | Building 300 (2 Science Rooms & Cadaver Room Vent | \$ 293,787 | \$ 293,787 | 100% |
| 24 | Building 1000 Renovation Equipment | \$ 108,019 | \$ 108,019 | 100% |
| 26 | Building 1300 Remodel Fine Arts | \$ 6,049,797 | \$ 6,049,797 | 100% |
| 28 | Building 1600 Renovation/Equipment | \$ 33,802 | \$ 33,802 | 100% |
| 32 | Building 202/Building 200 Kitchen Upgrade | \$ 238,821 | \$ 238,821 | 100% |
| 34 | Building 1900 Renovation/Equipment | \$ 339,572 | \$ 339,572 | 100% |
| 36 | Security Systems Upgrade | \$ 241,416 | \$ 241,416 | 100% |
| 39 | Campuswide Landscape | \$ 60,736 | \$ 60,736 | 100% |
| 40 | Building 600 Administration Building | \$ 8,441,158 | \$ 8,441,151 | 100% |
| N37 | CTE Lab Renovation | \$ 139,638 | \$ 139,638 | 100% |
| 37 | Portables Assessment (Demolition) | \$ 7,311 | \$ 7,311 | 100% |
| DISTRICTWIDE | | | | |
| | Campus-wide Technology Upgrade, Phase I | \$ 2,966,913 | \$ 2,966,913 | 100% |
| 45 | Campus-wide Technology Upgrade, Phase II | \$ 260,596 | \$ 260,596 | 100% |
| | Overall Program Costs/Measure G General Phase I | \$ 8,567,937 | \$ 8,567,937 | 100% |
| N40 | Overall Program Costs (Measure G General) Phase II | \$ 2,592,557 | \$ 2,577,347 | 99% |
| N41 | Small Capital Projects (Misc Classroom Upgrades) | \$ 959,033 | \$ 977,251 | 102% |
| PROGRAM RESERVE | | | | |
| N42 | Program Reserve | \$ - | \$ - | 0% |
| | TOTAL | \$ 151,283,715 | \$ 151,286,716 | 100.00% |

⁽¹⁾ Project numbers indicate the original Measure G Bond project numbers as presented and approved by the Board in 2002. "N" projects were added due to timing, critical need and/or funding amount by the District.

⁽²⁾ Per Final Measure G Bond Spending Plan approved by the Board on 4/20/16.

⁽³⁾ Expenditures are as of 6/30/17. District is currently in fiscal year-end close and is also in process of the annual financial audit, any variances will be included in the next quarterly report.

⁽⁴⁾ Bond Spending Plan column includes bond proceeds, bond interest, and Student Services Fee revenue.

⁽⁵⁾ The Bond Spending Plan will be revised to adjust the Small Capital Projects once final interest income and Treasury Fee figures have been received.

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Solano Community College District Measure Q Bond (Financials as of 6/30/2017)

| PROJECT NAME | MEASURE Q PROJECT BUDGET AS OF 3/1/2017 BSP (a) | BOT APPROVED CHANGE | MEASURE Q PROJECT BUDGET AS OF 4/19/2017 BSP (a) | OTHER FUNDING BUDGET (b) | FUNDING EXPENDITURES AS OF 6/30/2017 (b) | MEASURE Q EXPENDITURES AS OF 6/30/2017 (a) | PERCENT SPENT |
|---|--|---------------------------|---|--------------------------------|---|---|------------------|
| FF CAMPUS | | | | | | | |
| Library & Learning Resource Center | \$ 21,800,000 | | \$ 21,800,000 | \$ 19,572,741 | \$ - | \$ - | 0.0% |
| Performing Arts Building (Phase 1 & 2000 Renovation) | \$ 6,347,818 | | \$ 6,347,818 | \$ 13,760,000 | \$ 13,460,845 | \$ 5,179,657 | 92.7% |
| Performing Arts Building (Phase 2) | \$ 13,700,000 | | \$ 13,700,000 | \$ - | \$ - | \$ 33,151 | 0.2% |
| Science Building (Phase 1) | \$ 37,600,000 | | \$ 37,600,000 | \$ - | \$ - | \$ 2,561,355 | 6.8% |
| Science & Math Building (Phase 2) | \$ 8,000,000 | | \$ 8,000,000 | \$ - | \$ - | \$ - | 0.0% |
| Career Technology Building (CTE) | \$ 3,000,000 | | \$ 3,000,000 | \$ - | \$ - | \$ - | 0.0% |
| Agriculture (Horticulture) | \$ 2,000,000 | | \$ 2,000,000 | \$ - | \$ - | \$ 904,805 | 45.2% |
| VV CAMPUS | | | | | | | |
| VV Classroom Building Purchase & Renovation | \$ 8,200,000 | | \$ 8,200,000 | \$ - | \$ - | \$ 4,005,296 | 48.8% |
| Biotechnology & Science Building | \$ 34,500,000 | | \$ 34,500,000 | \$ - | \$ - | \$ 27,685,540 | 80.2% |
| Aeronautics & Workforce Development Building | \$ 15,000,000 | | \$ 15,000,000 | \$ - | \$ - | \$ 1,265,848 | 8.4% |
| Student Success Center/LRC | \$ 15,500,000 | | \$ 15,500,000 | \$ - | \$ - | \$ - | 0.0% |
| Fire Training | \$ 7,000,000 | | \$ 7,000,000 | \$ - | \$ - | \$ - | 0.0% |
| Agriculture | \$ - | | \$ - | \$ - | \$ - | \$ - | 0.0% |
| VJ CAMPUS | | | | | | | |
| Vallejo prop purchase Belvedere | \$ 4,794,343 | | \$ 4,794,343 | \$ - | \$ - | \$ 4,794,343 | 100.0% |
| Vallejo prop purchase Northgate | \$ 6,871,871 | | \$ 6,871,871 | \$ - | \$ - | \$ 6,871,471 | 100.0% |
| Site Improvements | \$ 2,825,000 | | \$ 2,825,000 | \$ - | \$ - | \$ - | 0.0% |
| Autotechnology Building | \$ 24,400,000 | \$ (400,000) | \$ 24,400,000 | \$ - | \$ - | \$ 18,113,751 | 73.0% |
| Student Success Center/LRC | \$ 22,000,000 | | \$ 22,000,000 | \$ - | \$ - | \$ - | 0.0% |
| Career Technology Building | \$ 19,800,000 | | \$ 19,800,000 | \$ - | \$ - | \$ - | 0.0% |
| Vallejo Center HVAC Upgrade | \$ 1,175,000 | \$ 1,000,024 | \$ 1,175,024 | \$ - | \$ - | \$ 993,766 | 84.6% |
| INFRASTRUCTURE IMPROVEMENTS | | | | | | | |
| IT Infrastructure Improvements | \$ 14,000,000 | | \$ 14,000,000 | \$ - | \$ - | \$ 4,014,167 | 28.7% |
| Utility Infrastructure Upgrade (Energy) | \$ 23,800,000 | | \$ 23,800,000 | \$ 712,447 | \$ 712,447 | \$ 11,948,719 | 51.7% |
| ADA & CLASSROOM IMPROVEMENTS | | | | | | | |
| Small Capital Projects | \$ 8,753,246 | \$ - | \$ 8,753,246 | \$ - | \$ - | \$ 2,294,323 | 27.6% |
| ADA Improvements | \$ 10,900,000 | | \$ 10,900,000 | \$ - | \$ - | \$ 9,486 | 0.1% |
| PLANNING, ASSESSMENTS & PROGRAM MANAGEMENT | | | | | | | |
| Program Management, District Support and Planning | \$ 25,400,000 | | \$ 25,400,000 | \$ - | \$ - | \$ 11,750,911 | 46.3% |
| RESERVE & INTEREST | | | | | | | |
| Program Reserve | \$ 11,785,968 | \$ (485,024) | \$ 11,300,944 | \$ - | \$ - | \$ - | |
| Net Interest Earned (12/31/2016)/Treasury Fees | \$ 34,699 | \$ (115,000) | \$ 20,706 | \$ - | \$ - | \$ 373,560 | |
| TOTAL BOND SPENDING PLAN | \$ 349,587,945 | | \$ 349,688,952 | \$ 34,045,188 | \$ 14,173,292 | \$ 102,800,152 | 30.5% |

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BOND AUDIT REPORTS FOR FISCAL YEAR 2016/2017

In accordance with Proposition 39, Measure G & Q contain strict financial safeguards, including a requirement that an independent audit be conducted annually to ensure bond funds are spent on classroom and facility improvements as identified in the ballot measure.

Both Measure G and Measure Q had clean financial audits, with no findings. The Auditor found that the District properly accounted for the expenditures and bond funds were spent on authorized projects.

The Financial and Performance Audit Reports for fiscal year 2016/2017 are available on the District website: www.solano.edu/measureq

CBOC COMPLIANCE STATEMENT

Bond expenditures and bond projects have been reviewed by the Citizens' Bond Oversight Committee to ensure the money is spent only on school facility improvements authorized by Measure G and Measure Q. Bond expenditures are audited annually by an independent audit firm retained by the District. The CBOC has reviewed the audit reports, District Quarterly Progress Update Reports, and other materials requested from the District, and believes the District is in compliance with the requirements of Article XIII A Section 1(b)(3) of the California Constitution.