

MEETING NOTES

(There was no quorum. No actions were taken. Discussion on several topics occurred. These notes reflect those general discussions.)

Citizens Bond Oversight Committee

For Solano Community College District
Measure Q Bond

Meeting Agenda

Thursday, November 9, 2023

3:00PM

Due to social distancing guidelines, this meeting will be conducted via Zoom. Links, call in information and meeting ID number to join the Zoom meeting are below:

Join from PC, Mac, Linux, iOS or Android: <https://solano-edu.zoom.us/j/88125534135>

Or iPhone one-tap (US Toll): US: +16699006833,,88125534135# or +16694449171,,88125534135#

Or Telephone:

Dial:	+1 669 900 6833	+1 669 444 9171	+1 253 215 8782	+1 346 248 7799
	+1 719 359 4580	+1 253 205 0468	+1 929 436 2866	+1 301 715 8592
	+1 305 224 1968	+1 309 205 3325	+1 312 626 6799	
	+1 386 347 5053	+1 507 473 4847	+1 564 217 2000	
	+1 646 931 3860	+1 689 278 1000	+1 360 209 5623	

Meeting ID: 881 2553 4135

Or Skype for Business (Lync): <https://solano-edu.zoom.us/skype/88125534135>

Please Note: Members of the public may address the CBOC on any item within the CBOC's jurisdiction. In order to ensure questions for the CBOC are addressed, please complete a blue card available at the press table and submit it to the Chair at the beginning of the meeting. Persons addressing items included on the agenda will be heard at the time the item is considered. Persons requesting to address items or subjects that are not on the agenda will be heard under the agenda item, "Comments from Members of the Public." The CBOC cannot take action on any items not on the agenda unless authorized by law. Matters brought before the CBOC that are not on the agenda may, at the CBOC's discretion, be placed on a future agenda. The CBOC Chair reserves the right to modify the order of business in the manner she/he deems appropriate. As a courtesy to others, please silence all electronic devices during the meeting.

1. CALL TO ORDER

2. ROLL CALL

Present

Cary Leider

Janet Roberts

Ward Stewart

Absent

Dawn LaBar
Glenn Loveall
Steve Neff
Tamuri Richardson
Andre Stewart
Vacant, Associated Students

Others Present:

Lucky Lofton
Priscilla Meckley
Susan Wheet

Without a quorum, no actions were taken. The CBOC members in attendance received the noted information and had discussion regarding some agenda topics.

3. APPROVAL OF AGENDA

The agenda was reviewed for what needed action and what was informational only. No action on approving the agenda was taken.

4. COMMENTS FROM MEMBERS OF THE PUBLIC

There were no members of the public present.

5. APPROVAL OF AUGUST 9, 2022 MEETING MINUTES

No action was taken on this.

6. FINANCIAL AND PERFORMANCE AUDITS (YEAR ENDING JUNE 30, 2022)

Susan Wheet was present to address questions on the audits. The audits had been provided to CBOC members and posted on the District website since earlier in 2023. There were no questions. Susan left the meeting shortly after this discussion.

7. COMMITTEE MEMBERSHIP UPDATE

There was a question about open CBOC seats. The member roster was reviewed. There is an at-large opening, which is currently being filled by the CBOC member whose 2nd term expired in 2021. There is a CBOC at-large (construction and trades) seat that may be open if the current CBOC member in that seat chooses not to remain for a 2nd term. This term expired last month. Beginning in the middle of January there will be two (2) seats left open by the ending of 2nd terms. One of those seats is for an individual who is an active member in a Solano Community College District supporting organization, and the other is for an

individual who is serving on a taxpayer's association. One of the CBOC members knows of someone who might be interested in applying to be a CBOC member. The potential applicant could fill the taxpayer's association seat. Application materials are available on the website, and District staff/Bond staff are available to assist the applicant with the paperwork and answer questions if needed.

8. SELECTION OF NEW CBOC VICE CHAIR

No discussion or action taken on this topic.

9. UPDATE ON ANNUAL CBOC REPORT TO THE BOARD – FY2020-2021 REPORT

This report was included in the materials for reference in regard to creation of the next annual report. The intent of this agenda item was for the Chair to provide an update on the Board of Trustees presentation made when the report was brought to the Board for their information. Nothing further was discussed and no action was taken.

10. FY2021-2022 ANNUAL CBOC REPORT TO THE BOARD

There was discussion on the process that was previously used. No action was taken on this topic.

11. SLDBE PROGRAM

This was an informational item only. Materials on this program had been shared with the CBOC members. There was no action or discussion on this topic.

12. UPCCAA PROGRAM

<http://www.solano.edu/purchasing/UPCCAA.php>

This was an informational item only. The link had been provided so that CBOC members could learn more about this program. There was no action or discussion on this topic.

13. QUARTERLY PROGRESS REPORTS *(all Reports sent to CBOC members and posted on the District website)*

2022 Q3 Report (June 1, 2022 through September 30, 2022)

2022 Q4 Report (October 1, 2022 through December 31, 2022)

2023 Q1 Report (January 1, 2023 through March 31, 2023)

2023 Q2 Report (April 1, 2023 through June 30, 2023)

There was no action or discussion on this topic.

14. BOARD OF TRUSTEES MONTHLY PROJECTS UPDATE REPORTS *(all six Reports sent to CBOC members upon completion and Report contents posted on the District website)*

May 2023 – October 2023

There was no action taken on this topic.

15. PROJECT SUMMARY UPDATES

Lucky Lofton shared information on a Board of Governors (BOG) Excellence in Energy and Sustainability – Small District Award for Best Innovation Project, which is being received on November 13, 2023 for work on the Fairfield Campus project cluster related to reducing energy consumption and solar energy generation. (Projects include the Solar Project, the Substations #3 and #4 Replacement Project and the Central Plant Replacement Project.) Lucky answered questions on this and some related projects and site disruptions observed by CBOC members.

16. MEETING SCHEDULE, PROTOCOL WHEN NO QUORUM AND NEXT MEETING DATE

There was discussion about what to do since there was no quorum. The CBOC members in attendance were all available on Thursday, November 16, 2023, at 4PM. The CBOC members ended discussion, and Priscilla Meckley will send out an invitation for next week.

17. ANNOUNCEMENTS

There was no discussion on this topic.

18. ADJOURNMENT

Meeting ended at 3:40PM

Materials related to an item on this Agenda submitted to the CBOC after distribution of the agenda packet are available for public inspection in the Bond Business Operations Coordinator's Office in the Administration Building, 4000 Suisun Valley Road, Fairfield, California 94534. All meeting materials provided at time of publication are available on the Solano College Web site at www.solano.edu for public inspection.

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