

FalconNest Student Self-Service Frequently Asked Questions

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How do I access my account information?

- 1. Log in to FalconNest at https://falconnest.solano.edu
- 2. Select the **Student** tab from the left navigation menu.
- 3. Click on Student Self-Service.

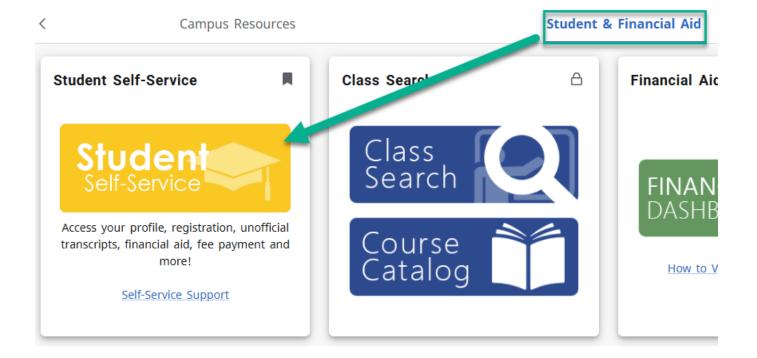


Figure 1. Access to Student Self-Service from FalconNest

4. This will take you to the FalconNest **Self-Service Landing Page** where you can access a variety of areas by clicking the corresponding link.

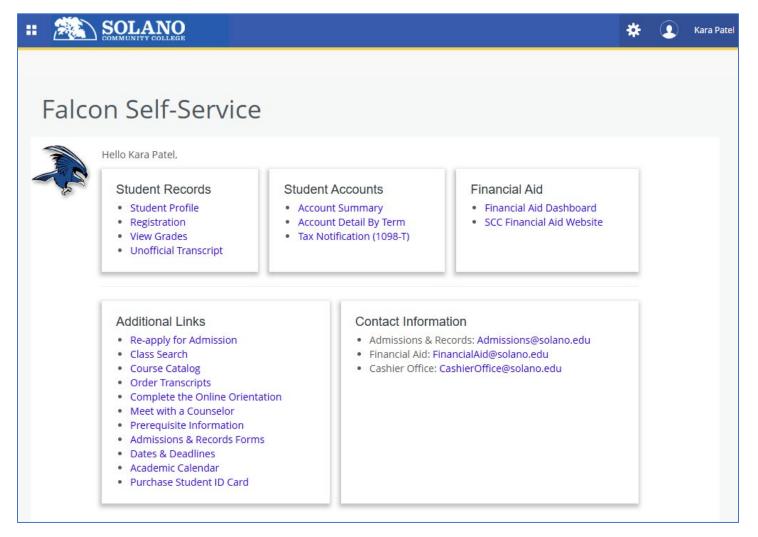


Figure 2. Self-Service Landing Page

- Select **Student Profile** in the **Student Records** card to see biographical and academic information.
- The Account Summary link in the Student Accounts card displays charges and payments to your account.
- Select the Financial Aid Dashboard link in the Financial Aid card to see your financial aid information.

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When can I register?

You can access your registration time ticket through your **Student Profile** (Figure 3) or the **Registration Status** section of the **Registration Landing Page** (Figure 5).

From the **Student Profile** page, select "Registration Notices" at the top right to see your various registration notices, including your time ticket. You can change the term using the **Term** drop-down menu located on the top left.

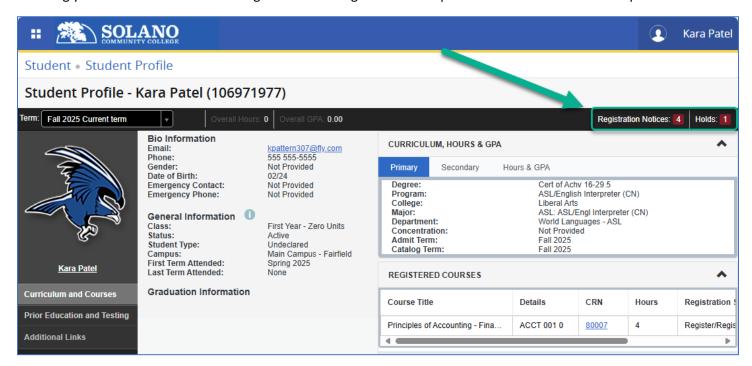


Figure 3. Student Profile highlighting Registration Notices

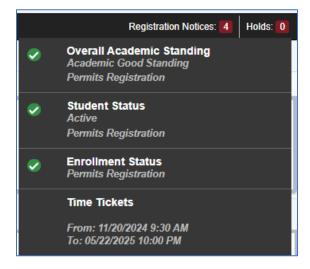


Figure 4. Example of Registration Notices

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From the Registration Landing Page, access registration status information by selecting Registration Status.

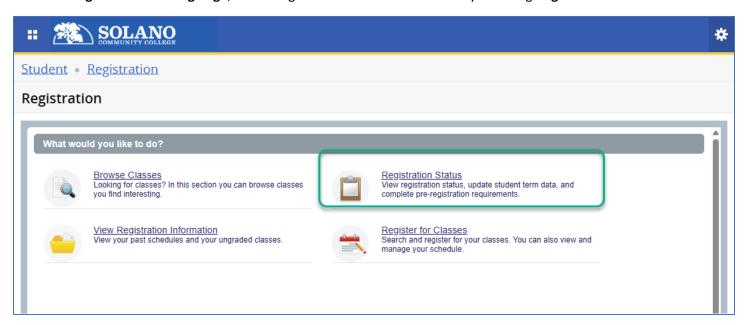


Figure 5. Registration Landing Page

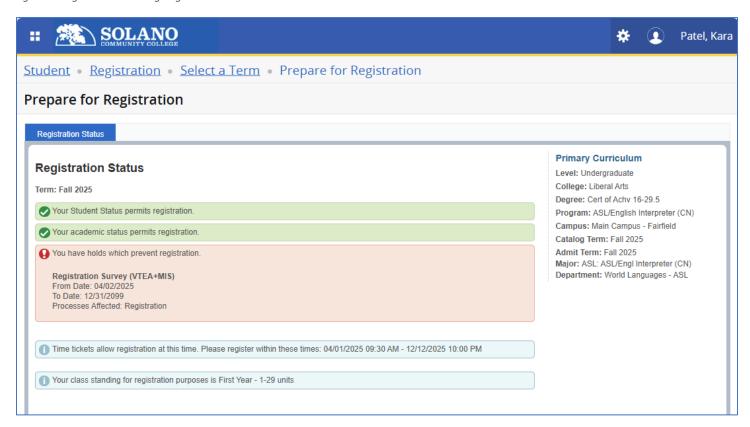


Figure 6. Registration Status Page

How do I view my unofficial transcript?

To view your unofficial transcript:

1. Select the **Unofficial Transcript** link from the landing page or the **Academic Transcript** link from your **Student Profile**.

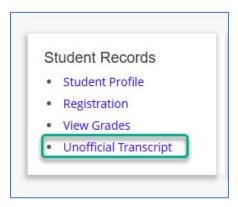


Figure 7. Unofficial Transcript link from the landing page

2. Complete the **Transcript Level** and **Transcript Type** drop-down menus. Then, select "Submit" to display your unofficial transcript.

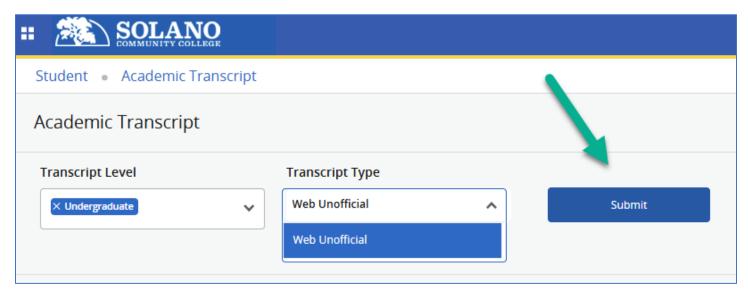


Figure 8. Academic Transcript Page

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How do I pay for my classes?

1. Access the **Account Summary** or **Account Detail By Term** link from the landing page to pay using a credit card. For other payment options, contact the <u>Cashier Office</u>: CashierOffice@solano.edu | (707) 864-7000 ext. 7210

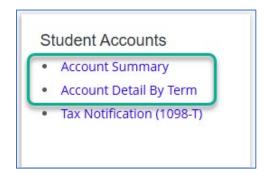


Figure 9. Student Accounts card from the landing page

2. Select the "Pay Now" button to open a Payment dialogue box.

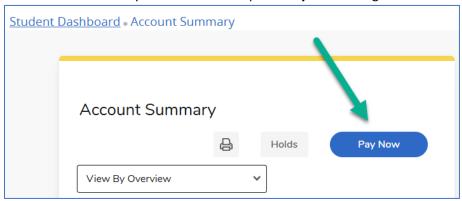


Figure 10. Account Summary page featuring the "Pay Now" button

- 3. In the **Payment** dialogue box, select your desired term by clicking the radio button to the left of the term.
- 4. Type in your desired payment amount.
- 5. Select "Pay Now." This will take you to the credit card payment page where you can complete your transaction.

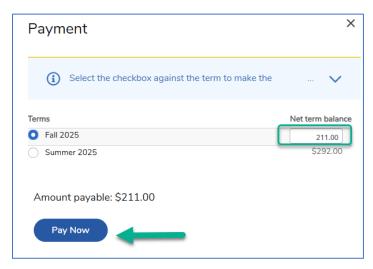


Figure 11. Payment dialogue box