



Technical Review

Minutes

Date: April 25, 2023

Meeting Room: L113 & Zoom

2:00 -4:00 pm

1. Call to Order	The regular Technical Review Committee meeting was called to order at 2:00 on April 25, 2023. Sarah Barsness presided. The meeting was held in room L113 of the Library Learning Resource Center, Fairfield campus. There was a Zoom option for guest attendance.
2. Roll Call	As follows:

Committee Officials	
<input checked="" type="checkbox"/> David Williams	VP of Academic Affairs
<input checked="" type="checkbox"/> Lisa Abbott	Curriculum Analyst
<input checked="" type="checkbox"/> Claire Gover.....	Meeting Secretary
Guests	
Guests	Title
*Adrienne Cary	Faculty, CIS
*Amanda Morrison	Faculty, ETHN
*Adam Iqueda	Faculty, EMS
*Sandra Diehl	Faculty, HORT
*John Perez	DE Coordinator/Faculty

Committee Members	
<input checked="" type="checkbox"/> Sarah Barsness	Chair
<input checked="" type="checkbox"/> Douglas Green	Applied Technology & Business
<input checked="" type="checkbox"/> James Word	Mathematics and Sciences
<input checked="" type="checkbox"/> Ashlie Lawson	Articulation Officer
<input checked="" type="checkbox"/> Kevin Anderson ..	Dean, Applied Technology and Business
<input checked="" type="checkbox"/> Andrew Wesley	Assessment Coordinator
*ATTENDED VIRTUALLY	

3. Approval of Minutes	<i>Approval of Minutes from: APRIL 4, 2023</i>						
	Motion:	Ashlie Lawson moved to approve.					
	Seconded by:	Doug Green					
	Comments/Discussion/Revisions:						
	Final Resolution:	Yeses:	6	Noes:	0	Abstentions:	0
	Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

4. Agenda Approval	<i>Approval of the agenda will enact all matters listed under the Consent Items which are considered routine unless removed from the Consent Items by a Committee member.</i>						
	Motion:	Andrew Wesley moved to approve.					
	Seconded by:	Doug Green					
	Comments/Discussion/Revisions:						
	Final Resolution:	Yeses:	6	Noes:		Abstentions:	
	Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

5. Consent Items

<i>Approval of the agenda will enact all matters listed under the Consent Items which are considered routine unless removed from the Consent Items by a Committee member.</i>		
6a. General		
There were no items in this section.		
6b. Workload/Class Max		
Course	Rationale:	Change

6. Comments from the Public

<i>Three minutes are allotted per person **</i>	
Name	Comments
	There were no comments from the Public

7. Information Items

<i>No Action Required</i>

8. Action Items

<i>There were no items in this section.</i>						
Motion:						
Seconded by:						
Comments/Discussion/Revisions:						
Final Resolution:	Yeses:	0	Noes:	0	Abstentions:	0
Motion Passed:	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>				

9. EMS

Rationale for proposals a:					
Adam Iqueda represented EMS. The modifications to courses in item 9a include changing Subject from EMT to EMS (Emergency Medical "Services") and change numbering so they are in sequence.					
Motion on a-b:	Andrew Wesley moved to approve all items in 9a-b				N/A <input type="checkbox"/>
Seconded by:	Doug Green				
Comments/Discussion/ Revisions:					
Final Resolution:	Yeses:	6	Noes:		Abstentions:
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>	

9a. Modified Courses

EMS112	Emergency Medical Technician (Basic)				
EMS128	Emergency Medical Responder				
EMS213	Emergency Medical Technician (Basic) Refresher				
Rationale:	<i>Update prefix, update hours/units</i>				
Articulate:	C-ID:		IGETC:		Transferability:
Motion on Course(s):					
Seconded by:					
Comments/Discussion/ Revisions:	For course sequencing EMS128 will be EMS110 (It is a prereq to EMS112.) EMS213 will be EMS113. EMS113 is offered as 1- and 2-unit courses since CEU requirements depending on where/what state the student will be employed. Need DE on all three. Adam will consult with John Perez on DE section. Labs will always be taught in-person.				
Final Resolution:	Yeses:		Noes:		Abstentions:
Motion Passed:	Yes:	<input type="checkbox"/>	No:	<input type="checkbox"/>	

9b. New Program

Emergency Medical Technician I					
Motion on Program(s):					
Seconded by:					
Comments/Discussion/ Revisions:	Program Description is needed. Adam to look at resources posted on the Curriculum Committee website. Narrative and LMI are in process. Awarded type is Certificate of Achievement.				
Final Resolution:	Yeses:		Noes:		Abstentions:
Motion Passed:	Yes:	<input type="checkbox"/>	No:	<input type="checkbox"/>	
Narrative <input checked="" type="checkbox"/>	LMI <input checked="" type="checkbox"/>	BACCC <input type="checkbox"/>	Advisory Committee <input type="checkbox"/>	TMC <input type="checkbox"/>	AAM <input type="checkbox"/>

10. Computer Information Science

Rationale for proposals a:				
Updating Elumen to reflect the course content currently taught. Changes to reflect update in technology. Adrienne Cary represented CIS.				
Motion on a:	Andrew Wesley motioned to review the modifications at the next Tech Review, May 9.			N/A <input type="checkbox"/>
Seconded by:	Doug Green			
Comments/Discussion/Revisions:	Modified books and software to state "latest version". Added DEI assignment. Added Content description. Needed: Course Description should be written with less jargon. Min quals are needed. Need to add objectives/outcomes to course advisory. Specifications, method of instruction, DE are needed.			
Final Resolution:	Yeses:	6	Noes:	Abstentions:
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>

10a. Modified Courses

CIS 061	Creating Web Pages			
Rationale:				
Articulate:	C-ID:	IGETC:	Transferability:	
Motion on Course(s):				
Seconded by:				
Comments/Discussion/Revisions:				
Final Resolution:	Yeses:	Noes:	Abstentions:	
Motion Passed:	Yes:	No:		

11. Ethnic Studies

Rationale for proposals a:					
Amanda Morison represented ETHN.					
Motion on a:	Andrew Wesley motioned to review the modifications at the next Tech Review, May 9.				N/A <input type="checkbox"/>
Seconded by:	Doug Green				
Comments/Discussion/Revisions:	Needed: Min quals. Update SLOs and tie into Content, include a clear community engagement assignment. Add modality, DE. Amanda to meet with Ashlie Lawson for articulation requirements to meet Area F				
Final Resolution:	Yeses:	6	Noes:		Abstentions:
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>	

11a. New Courses

ETHN002	Introduction to Chicanx and Latinx Studies						
	ETHN003	Introduction to Asian American Studies					
Rationale:							
Articulate:		C-ID:		IGETC:		Transferability:	
Motion on Course(s):							
Seconded by:							
Comments/Discussion/Revisions:							
Final Resolution:	Yeses:		Noes:		Abstentions:		
Motion Passed:	Yes:	<input type="checkbox"/>		No:	<input type="checkbox"/>		

12. Human Service and Social Work

Rationale for proposals a:					
Saki Cabrera represented HSW.					
Motion on a:	Andrew Wesley moved to approve.				N/A <input type="checkbox"/>
Seconded by:	Doug Green				
Comments/Discussion/ Revisions:	Edited language on advisories to “recommended to enroll concurrently...”				
Final Resolution:	Yeses:	6	Noes:		Abstentions:
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>	

12a. Modified Courses

HSW001	Introduction to Human Services and Social Work				
HSW082	Serving Diverse Populations				
HSW083	Introduction to Case Management				
Rationale:					
Articulate:		C-ID:		IGETC:	
Motion on Course(s):					
Seconded by:					
Comments/Discussion/ Revisions:					
Final Resolution:	Yeses:		Noes:		Abstentions:
Motion Passed:	Yes:	<input type="checkbox"/>	No:	<input type="checkbox"/>	

13. Horticulture

Rationale for proposals a:					
Sandra Diehl represented HORT. Modifications made to the course title include adding "Summer-Fall". New courses were created for Winter-Spring. Allows exposure to a wider variety of plants depending on season.					
Motion on a-c:	Andrew Wesley moved to approve all items in 13a-c			N/A <input type="checkbox"/>	
Seconded by:	Doug Green				
Comments/Discussion/Revisions:	<p>Need to condense course descriptions and edit content to specify Summer-Fall or Winter-Spring. Create and include lab manual for new courses.</p> <p>Textbooks are noted as Classics. Sunset is no longer in print, but is still best resource and used by Universities. Sandra has electronic version.</p> <p>For items 13c: Sandra to send updated narrative and LMI to Lisa Abbott. Number of required units will not increase in the program as students will have the option to take either HORT 006 or 007 and either HORT 101 or 102.</p>				
Final Resolution:	Yeses:	6	Noes:		Abstentions:
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>		

13a. Modified Courses

HORT006	Identification and Ecology of Landscape Plant Materials Summer-Fall						
HORT101	Plant Propagation and Production: Summer-Fall						
Rationale:							
Articulate:		C-ID:		IGETC:		Transferability:	
Motion on Course(s):							
Seconded by:							
Comments/Discussion/Revisions:							
Final Resolution:	Yeses:		Noes:		Abstentions:		
Motion Passed:	Yes: <input type="checkbox"/>			No: <input type="checkbox"/>			

13b. New Courses

HORT007	Identification and Ecology of Landscape Plant Materials: Winter-Spring						
HORT102	Plant Propagation and Production: Winter-Spring						
Rationale:							
Articulate:		C-ID:		IGETC:		Transferability:	
Motion on Course(s):							
Seconded by:							
Comments/Discussion/Revisions:							
Final Resolution:	Yeses:		Noes:		Abstentions:		
Motion Passed:	Yes: <input type="checkbox"/>			No: <input type="checkbox"/>			

13c. New/Modified Program

Horticulture and Plant Science (AS)	
Horticulture and Plant Science (CA)	
Agriculture Plant Science (AS-T)	
Motion on Program(s):	
Seconded by:	

Comments/Discussion/ Revisions:						
Final Resolution:	Yeses:		Noes:		Abstentions:	
Motion Passed:	Yes: <input type="checkbox"/>		No: <input type="checkbox"/>			
Narrative <input type="checkbox"/>	LMI <input type="checkbox"/>	BACCC <input type="checkbox"/>	Advisory Committee <input type="checkbox"/>	TMC <input type="checkbox"/>	AAM <input type="checkbox"/>	

14. Social Justice Studies

Rationale for proposals a:					
Curriculum Review - A representative for SJS was not in attendance to present the course modifications.					
Motion on a:	Andrew Wesley motioned to review the modifications at the next Tech Review, May 9.				N/A <input type="checkbox"/>
Seconded by:	Doug Green				
Comments/Discussion/Revisions:					
Final Resolution:	Yeses:	5	Noes:		Abstentions:
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>	

14a. Modified Courses

SJS001	Introduction to Social Justice Studies					
SJS002	Introduction to Race and Ethnicity					
SJS030	Peace, Nonviolence and Conflict Resolution					
Rationale:						
Articulate:		C-ID:		IGETC:		Transferability:
Motion on Course(s):						
Seconded by:						
Comments/Discussion/Revisions:						
Final Resolution:	Yeses:		Noes:		Abstentions:	
Motion Passed:	Yes:	<input type="checkbox"/>		No:	<input type="checkbox"/>	

15. Sociology

Rationale for proposals a:				
Curriculum Review – A representative for SOC was not in attendance to present the course modifications.				
Motion on a:	Andrew Wesley motioned to review the modifications at the next Tech Review, May 9.			N/A <input type="checkbox"/>
Seconded by:	Doug Green			
Comments/Discussion/Revisions:				
Final Resolution:	Yeses:	5	Noes:	Abstentions:
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>	

15a. Modified Courses

SOC001	Introduction to Sociology			
SOC002	Social Issues and Problems			
SOC023	Sociology of African Americans			
SOC040	Sociology of the Family			
SOC045	Sociology of Religion			
SOC049	Sociology Honors			
SOC075	Introduction to Sociology of Sport			
Rationale:				
Articulate:	C-ID:	IGETC:	Transferability:	
Motion on Course(s):				
Seconded by:				
Comments/Discussion/Revisions:				
Final Resolution:	Yeses:	Noes:	Abstentions:	
Motion Passed:	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>		

16. Sports Medicine

Rationale for proposals a:					
Modify program to become CTE					
Motion on a:					N/A <input checked="" type="checkbox"/>
Seconded by:					
Comments/Discussion/Revisions:	Item can be moved to Curriculum. No action needed by Tech Review				
Final Resolution:	Yeses:		Noes:		Abstentions:
Motion Passed:	Yes: <input type="checkbox"/>		No: <input type="checkbox"/>		

16a. Modified Program

Sports Medicine/Athletic Training (AS)					
Motion on Program(s):					
Seconded by:					
Comments/Discussion/Revisions:					
Final Resolution:	Yeses:		Noes:		Abstentions:
Motion Passed:	Yes: <input type="checkbox"/>		No: <input type="checkbox"/>		
Narrative <input type="checkbox"/>	LMI <input type="checkbox"/>	BACCC <input type="checkbox"/>	Advisory Committee <input type="checkbox"/>	TMC <input type="checkbox"/>	AAM <input type="checkbox"/>

I. Report from Articulation Officer, Ashlie Lawson	There were no items in this section.
II. Report from Assessment Coordinator, Andrew Wesley	There were no items in this section.
III. Report from Curriculum Analyst, Lisa Abbott	There were no items in this section.
IV. Report from VP of Academic Affairs, David Williams	There were no items in this section.
V. Report from Curriculum Committee Chair, Sarah Barsness	There were no items in this section.
VI. Other	There were no items in this section.
VII. Open Discussion	There were no items in this section.
VIII. Adjournment	Andrew Wesley moved to adjourned. Doug Green seconded. Meeting adjourned at 4:02pm.

ALL MEETINGS WILL BE HELD STARTING AT 2:00 PM ON ZOOM AND IN PERSON LOCATION AS NOTED

***Under the Bagley-Keene Act, a body does not have to listen to comments on matters that are not on the agenda or that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 11125.7(a).*

Under the Brown Act, the public is entitled to comment on any matter within the subject matter jurisdiction of the legislative body, as well as any agenda item. Cal. Gov't Code § 54954.3(a). See Galbiso v. Orosi Pub. Util. Dist., 167 Cal. App. 4th 1063, 1080, 84 Cal. Rptr. 3d 788 (2008). Under the Brown Act, the legislative body does not have to listen to comments on items that are not within its subject matter jurisdiction. 78 Ops. Cal. Att'y Gen. 224 (1995). And, as under the Bagley-Keene Act, a legislative body under the Brown Act does not have to listen to comments on items that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 54954.3(a).

An agency may limit public comment on items described in the agenda to the time when those items are being considered. Olson v. Hornbrook Cmty. Servs. Dist., 33 Cal. App. 5th 502, 528, 245 Cal. Rptr. 3d 236 (March 26, 2019).

In addition, under both Acts, the body may adopt reasonable regulations to ensure that the above provisions are carried out, including but not limited to regulations limiting the total amount of time allocated to each individual speaker for public testimony or comment on particular issues. Cal. Gov't Code §§ 11125.7(b) (Bagley-Keene Act); 54954.3(b) (Brown Act). A legislative body of a local agency may regulate the time, place and manner for speech to ensure orderly discussion. Baca v. Moreno Valley Unified Sch. Dist., 936 F. Supp. 719 (C.D. Cal. 1996) (Brown Act); see, e.g., Ribakoff v. City of Long Beach, 27 Cal. App. 5th 150, 177, 238 Cal. Rptr. 3d 81 (2018) (rejecting plaintiff's First Amendment facial and as applied challenge to board's rule limiting public comment to three minutes); Olson, 33 Cal. App. 5th at 528 (holding limitation on public comment on agenda items to when those items are being considered was not an unreasonable regulation).