



Technical Review

Minutes

Date: October 17, 2023

Meeting Room: L113

Zoom Option for Guests

2:00 pm – 4:00 pm

1. Call to Order	Meeting was called to order by Sarah Barsness, Chair, at 2:04 PM.
2. Roll Call	Committee Members attended in-person. Guests opted to attend virtually. Ashlie Lawson is Articulation Officer; however, since she is now Interim Dean of Counseling and no longer a voting member of this committee. Roll call is as follows:

Committee Officials	
<input checked="" type="checkbox"/>	David Williams VP of Academic Affairs
<input checked="" type="checkbox"/>	Lisa Abbott Curriculum Analyst
<input checked="" type="checkbox"/>	Claire Gover Meeting Secretary
Guests	Title
Laura Maghoney	DE Coordinator (eff Sp24)
Elizabeth Freed	Nursing
Maravic Macalino	Nursing
Maire Morinec	Nursing
Melanie Lutz	Engineering

Committee Members	
<input checked="" type="checkbox"/>	Sarah Barsness Chair
<input checked="" type="checkbox"/>	Douglas Green Applied Technology & Business
<input checked="" type="checkbox"/>	James Word Mathematics and Sciences
<input checked="" type="checkbox"/>	Ashlie Lawson Articulation Officer
<input checked="" type="checkbox"/>	Jose Cortes Dean, Applied Technology and Business
<input checked="" type="checkbox"/>	Andrew Wesley Assessment Coordinator

3. Approval of Minutes	<i>Approval of Minutes from: September 5, 2023</i>						
	Motion:	Doug Green					
	Seconded by:	Andrew Wesley					
	Comments/Discussion/Revisions:						
	Final Resolution:	Yeses:	5	Noes:	0	Abstentions:	0
	Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

4. Agenda Approval	<i>Approval of the agenda will enact all matters listed under the Consent Items which are considered routine unless removed from the Consent Items by a Committee member.</i>						
	Motion:	Doug Green					
	Seconded by:	Andrew Wesley					
	Comments/Discussion/Revisions:						
	Final Resolution:	Yeses:	5	Noes:	0	Abstentions:	0
	Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

5. Consent Items

<i>Approval of the agenda will enact all matters listed under the Consent Items which are considered routine unless removed from the Consent Items by a Committee member.</i>		
6a. General		
There were no items in this section.		
6b. Workload/Class Max		
Course	Rationale:	Change

6. Comments from the Public

<i>Three minutes are allotted per person **</i>	
Name	Comments
There were no items in this section.	

7. Information Items

<i>No Action Required</i>

8. Action Items

Add DE modality. Melanie Lutz was present for the review of these courses. Each of the courses below were reviewed in eLumen to ensure that DE modality is only an option for the lecture component. With the exception of ENGR026 and MATH026 (which was added to this list since it is cross-listed with ENGR026), all labs must be conducted in-person.				
a. ENGR001				
b. ENGR003				
c. ENGR017				
d. ENGR026				
e. ENGR030				
f. PHYS 002				
g. PHYS 006				
h. PHYS 008				
i. PHYS 010				
Motion a-i:	Doug Green motioned to include MATH026 to the above courses and approve.			
Seconded by:	James Word			
Comments/Discussion/Revisions:				
Final Resolution:	Yeses:	5	Noes:	0
Motion Passed:	Yes: <input checked="" type="checkbox"/>		No: <input type="checkbox"/>	

9. NURS

Rationale for proposals 9a & 9b: Curriculum Review.						
Motion on a:	Doug Green motioned to move all items to Curriculum					N/A <input type="checkbox"/>
Seconded by:	Jose Cortes					
Comments/Discussion/ Revisions:						
Final Resolution:	Yeses:	5	Noes:	0	Abstentions:	0
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

**9a.
Modified
Courses:
Curriculum
Review**

Maire Morinec, Elizabeth Freed and Marivic Macalino were present for the review of these course modifications. Modifications included: Increase units and hours in 071A, 071S, 072S in order to teach additional content. There was some shifting of content in the course outline of record. Modifications will better prepare students to safely train in real patient care settings and build competence. SLO are the same. PLOs are marked at 75% performance. Textbooks were updated.						
NURS071A	Foundations of Nursing I					
NURS071B	Foundations of Nursing II					
NURS071S	Nursing Simulation and Skills Lab I					
NURS072A	Medical/Surgical I and Geriatrics					
NURS072B	Maternal-Newborn Nursing					
NURS072S	Nursing Simulation and Skills Lab II					
NURS073	Issues and Leadership in Health Care Today					
NURS073A	Medical/Surgical II					
NURS073B	Psychiatric and Mental Health Nursing					
NURS073S	Nursing Simulation and Skills Lab III					
NURS074A	Medical/Surgical III					
NURS074B	Pediatric Nursing					
NURS074S	Nursing Simulation and Skills Lab IV					
Rationale:	<i>Update prefix, update hours/units</i>					
	1. Nursing, Registered					
	2. Requirements for Admission to Registered Nursing Program					
Articulate:		C-ID:		IGETC:		Transferability:
Motion on Course(s):	Doug Green motioned to move above items to Curriculum					
Seconded by:	Jose Cortes					
Comments/Discussion/ Revisions:						
Final Resolution:	Yeses:	5	Noes:	0	Abstentions:	0
Motion Passed:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>		

**9b.
Modified
Courses:
Curriculum
Review**

Discussed the changes to the units of the courses which then changed the units of the program but otherwise the program was unchanged.						
	Nursing, Registered					
	Requirements for Admission to Registered Nursing Program					
Motion on Programs(s):						
Seconded by:						

Comments/Discussion/ Revisions:						
Final Resolution:	Yeses:		Noes:		Abstentions:	
Motion Passed:	Yes: <input type="checkbox"/>				No: <input type="checkbox"/>	

I. Other

Further discussion of nursing took place. We will adjust our [CNA HHA webpage](#) to remove “program” from Home Health Aide, since we do not have a program currently. We could create an HHA Program using these 3 courses and make stackable with the C.N.A. Program: NURS 103 (6.5 units), NURS 104 (2 units), NURS 105 (2 units). Maire will talk to Myra Kargbo and Joyce Averett about this. Maire will submit LMI for C.N.A. and HHA. Lisa Abbott will help get courses in the queue. Launch modification of C.N.A program to add NURS111. The benefit is that C.N.A and HHA programs will meet unit requirement to be transcriptable.

Discussion took place on create a Pre-Nursing transferable Degree by using the prerequisites for courses required in the NURS program. These include MATH011, CHEM 001, 010 or 012, ENGL1 and others. A new rule group would be needed for English (ENGL001, ENGL001E non-native English Speaker, ENGL001X College Composition with Support). This would not be a CTE. A Program description and Narrative will be needed. A Pre-Nursing Degree will also allow for students to receive a degree and financial aid in their pursuit of a Registered Nursing Degree.

A Pre-Nursing Degree would allow us to follow Students preparing for Nursing Program vs Students accepted into Nursing Program. It would also be more clear to students which courses are needed in order to pursue the nursing program.

II. Adjournment

Andrew Wesley motioned to adjourn. Doug Green seconded. Meeting adjourned at 3:27 PM.

ALL MEETINGS WILL BE HELD STARTING AT 2:00 PM ON ZOOM AND IN PERSON LOCATION AS NOTED

***Under the Bagley-Keene Act, a body does not have to listen to comments on matters that are not on the agenda or that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 11125.7(a).*

Under the Brown Act, the public is entitled to comment on any matter within the subject matter jurisdiction of the legislative body, as well as any agenda item. Cal. Gov't Code § 54954.3(a). See Galbiso v. Orosi Pub. Util. Dist., 167 Cal. App. 4th 1063, 1080, 84 Cal. Rptr. 3d 788 (2008). Under the Brown Act, the legislative body does not have to listen to comments on items that are not within its subject matter jurisdiction. 78 Ops. Cal. Att'y Gen. 224 (1995). And, as under the Bagley-Keene Act, a legislative body under the Brown Act does not have to listen to comments on items that were already considered in a public meeting where there was an opportunity to comment. Cal. Gov't Code § 54954.3(a).

An agency may limit public comment on items described in the agenda to the time when those items are being considered. Olson v. Hornbrook Cmty. Servs. Dist., 33 Cal. App. 5th 502, 528, 245 Cal. Rptr. 3d 236 (March 26, 2019).

In addition, under both Acts, the body may adopt reasonable regulations to ensure that the above provisions are carried out, including but not limited to regulations limiting the total amount of time allocated to each individual speaker for public testimony or comment on particular issues. Cal. Gov't Code §§ 11125.7(b) (Bagley-Keene Act); 54954.3(b) (Brown Act). A legislative body of a local agency may regulate the time, place and manner for speech to ensure orderly discussion. Baca v. Moreno Valley Unified Sch. Dist., 936 F. Supp. 719 (C.D. Cal. 1996) (Brown Act); see, e.g., Ribakoff v. City of Long Beach, 27 Cal. App. 5th 150, 177, 238 Cal. Rptr. 3d 81 (2018) (rejecting plaintiff's First Amendment facial and as applied challenge to board's rule limiting public comment to three minutes); Olson, 33 Cal. App. 5th at 528 (holding limitation on public comment on agenda items to when those items are being considered was not an unreasonable regulation).